

WEST RUNTON BOWLS CLUB

England & Wales · Charity number 1202129

Details

Status Registered

Legal form CIO

Registered 2023-03-01

Register [View on the Charity Commission register](#)

Contact

Address The Bowling Green
Cromer Road
West Runton
Cromer
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Activities

Objects: THE OBJECT OF THE CIO IS THE PROMOTION OF COMMUNITY PARTICIPATION IN HEALTHY RECREATION IN PARTICULAR BY THE PROVISION OF FACILITIES FOR THE PLAYING OF OUTDOOR BOWLS.

Activities: We are an amateur sports club who give members an opportunity to participate.

Classification

- **How:** Provides Buildings/facilities/open Space
- **What:** Amateur Sport
- **Who:** Children/young People, Elderly/old People, People With Disabilities, People Of A Particular Ethnic Or Racial Origin, The General Public/mankind

Geography

- Norfolk

Finances

Period end	Income	Expenditure	Assets	Employees
2025-02-28	£10,884	£14,067	-	-
2023-09-30	£12,908	£12,908	-	-

Trustees

Name	Role	Appointed
Christopher Manders		2022-10-08
Robert Gilman		2024-09-28
Stephen Stacey		2022-10-08
Stephen William Anderson		2022-10-08

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WEST RUNTON BOWLS CLUB
ANNUAL GENERAL MEETING 4TH OCTOBER 2025

10am

WEST RUNTON SOCIAL CLUB

Present: 2025 Committee Members: Chris Manders (CM), Steve Anderson (SA), Gerald Macman (Mac), Greg Metcalf (GM), Rob Gilman (RG), Lesley Clarke (LC) Barbara Coleman (BC), Alan Jackson (AJ)

Members: Ray Carter, David Middleton, Pat Edmonds, Wendy Tully, Vic Tully, Val Webber, Dennis Barlow, Ivor Cooper, Geoff Moule, Ray Kemp, Janet Hann, Derek Hann, Derek Shears, Marion Cooke.

Apologies: Steve Stacey, David and Aileen Powell, Margret Burrows, Jane Crane.

Welcome and Matters Arising from 2024 AGM

CM welcomed all to the meeting and updated the news regarding a member who was in hospital as a result of a fall and wished her a speedy recovery. CM then referred the meeting to the minutes from the 2024 AGM meeting. There were no matters arising from the minutes, these were duly approved (Nominated DB, Seconded BC Vote Unanimous) and signed and dated by CM

Chairman's Report

This has been my first year as chairman and I am very proud and honoured to be so. I feel there has been a change within the club growing closer, friendlier and the members willing to get involved. It was also very pleasing to see the return of some old members.

I must mention the support given to the John Cooke Memorial Trophy held against Holt bowls club and as a result the monies raised for MND. Perhaps we might win it next year.

I will leave the league matches and inhouse competitions to our club captain, and Greg. My thanks go to them both and Jayne for ensuring everything ran smoothly which I witnessed was not an easy task.

The clubhouse northside renovations are looking really great as well as the new donated kitchen. My thanks go to all those members who gave up their time over the months to make it happen. Also, my thanks go to those members who gave so generously to support the renovation.

Looking forward we are hoping to complete the renovations including a new entrance door and windows. So we are actively looking for funding and well update you as and when. (Note we are not able to start any work until the grants have given).

So to close I would like to thank all the members of the club for everything you do that makes this a friendly, and welcoming club and makes you want to belong to it.

Secretary's Report:

Read by CM "I'm sorry I cannot be with you today for the AGM and wish you all a good productive meeting.

During the year I have tried to keep members informed regarding our events and club news via email and have distributed 3 newsletters since our last AGM. Thank you to everyone for your feedback and for your support of the club. I've kept the membership records and am pleased to report that membership numbers have been reasonably stable between 2024 and 2025, and we currently have 45 members.

At the last AGM a member raised the question on whether we could have a card payment machine to facilitate payments, and this was rejected on the grounds of cost. As an alternative I was asked to look into the possibility of producing cards for sale recording 10 roll up sessions for £30. This has been done and those who have used the system have found it convenient. More take up would be welcome next year, this also reduces cash handling which would be helpful. I tried to assist the treasurer Rob by regularly paying in, and reporting to him our takings for roll-ups, league matches, competitions etc.

I have also asked members to complete Gift Aid forms and I maintain the register for these. Thank you very much to all of you who have been able to complete forms. Rob and I have completed the necessary forms and as I write this report our first Gift Aid submission has been completed, and we should receive around £900 from HMRC. I'm sure Rob will update you later.

I have also posted various updates on Facebook during the year especially at the start of the season.

Treasurer's Report:

CM started the report as he was treasure for the reporting period 1st October 2023 to 28th February 2025 this was covering the required change due to charity commission requirements.

Details of amounts in bank as of 28/02/2025

Co-op Current Account £99.87

Co-op Saving Account £7,822.67

As stated in the 2024 AGM as we were over running by 5 months and this period being where the club is closed but still has regular out goings such as Green Keeper, water, electric, and insurance this has led to a deficit of £3,182.63. This is not serious issue as the loss would have been around £500 if we had stayed on the 30th September end date. This was then opened up to the floor for questions, there was one regarding electricity, we confirmed that we had to pay bills and this is passed onto WRSC, this means we keep control of the supply.

RG then took over and gave a full explanation of the forecast sheet distributed to the meeting. He confirmed that we had received £967 in gift aid, but this would be

reduced next year. RG also confirmed that we can claim gift aid on membership fees but not roll-ups. RG also explained that the committee looked at doing away with roll-up fees and increasing membership to get more gift aid but it was decided this as prohibitive and agreed to keep membership and roll-up fees at 2024 levels.

RG was also predicting a loss of around £700 this could be less this is dependent on the water bill due. Again, this then opened up to the members no questions forth coming.

Captain's Report:

Mac gave an overview off how the club had done in both leagues with the afternoon league we finished mid table and the evening league unfortunately we finished bottom. He thanked everyone for their support although at times struggled to get teams together.

GM then spoke about the inhouse competitions and gave out the results of the finals. GM stated that the games were hard fort and went to playoffs and hoped everyone enjoyed the competitions.

Election of Officers:

CM read out the nominations received and asked if there was anyone present who might wish to apply for any post. No response. CM then pointed out the GM was standing down.

Nominations: CM Chairman, SA Vice Chairman, JC Secretary, RG Treasurer, Mac Club Captain, LC Committee member, SS Committe Member, AJ Committee Member, BC Committee member

Proposal: As there are no other nominations can the committee be elected on mass?

Proposed: Dennis Barlow, Seconded: Vic Tully, Vote: Unanimous.

In House Competition and NANSA participation

CM explained that this was discussed at the last committee meeting. With reference to NANSA participation the committee thought that we should remain both in the afternoon and evening pairs leagues. A general discussion took place.

Proposal: Do we want to remain in both leagues for 2026?

Proposed: Steve Anderson Seconded: Ivor Cooper Vote: Unanimous.

CM moved onto inhouse competitions, the committee had received 2 proposals on this matter and were put out to the meeting along with the proposal from the committee.

The competitions will remain that each round must be completed by the advertised date if not then the coin toss will be implemented. Also rounds can be played outside of normal roll-up days.

General discussion then took place regarding the proposals.

Proposal: Competitions can be played on roll-up days and will have priority for rinks 3,4 and 5 but can only take place when it is long week and not short.

Proposed: Gerald Macman Seconded: Pat Edmonds. Vote: Unanimous

Proposal: The finals to be played over 2 consecutive Sundays which final for which day dependant on results?

Proposed: Rob Gilman Seconded: Alan Jackson Vote: For 18 Against 4

Any Other Business:

CM asked LC for an update on the celebration lunch. LC stated that there were about 24 people attending which is down. A general discussion then ensued about possibilities for next year. GM suggested hiring a community hall with outside catering. AJ also mentioned about outside catering. Costs of the was also a concern also notifying the date of the lunch. It was agreed that this would be looked at and the date for the lunch and where to be put out when we start next season.

From the floor the question are we going to re-instate the coffee mornings which we started last year but were suspended due to the works to the club house. Opened to the floor and there was general agreement for this to take place. Arrangements to be made for the third Saturday in the month.

SA asked the question do we have the dates for next season. The following dates were agreed:

11th April 2026 Cleanup ready for the season

18th April 2026 Bowling Season starts (Possible open day)

13th / 20th September 2026 dates for the Finals for the in-house competitions

26th September 2026 Last Day of bowling.

10th October 2026 Annual General Meeting.

It was also agreed that if visitors come and want to learn to play then a member will be there to show and guide them.

After completion of AOB CM thanked everyone for coming and wished them well until we return for next season. Meeting Closed 11:30 hours.

Income and Expenditure Account for period 1st October 2023 to 28th February 2025 (17 months)

INCOME								EXPENDITURE		
Prev Year	Description		Donations & Legacies	Charitable Activities	Other tradings activities	Investments	Other	Prev Year	Description	
£2,120.00	Membership	£1,910.00	£1,910.00					£3,600.00	Green. Keeper	£6,075.00
£4,069.05	Green Fees	£3,101.00		£3,101.00				£1,750.00	Maintenance	£850.14
£402.00	League Fees	£651.00		£651.00				£1,363.00	Lawn mower repairs	
£500.00	Competition Fees	£434.00		£434.00				£346.82	Competition / Trophies	£456.22
£48.00	Friendlies	£99.00		£99.00				£161.00	Other repairs	
£278.00	Chairman's Day	£73.00			£73.00			£450.00	Rent	£450.00
£169.00	Captain's Day	£45.19			£45.19			£761.69	Insurance	£465.52
£422.00	Raffles / Football	£290.00			£290.00			£32.64	Council Tax	£31.81
£920.00	Dinner	£880.00					£880.00	£675.00	Dinner	£1,723.65
£289.59	Water	£753.79					£753.79	£863.00	Water	£977.33
£183.86	Electric	£366.49					£366.49	£222.17	Electric	£303.20
	Clubhouse Donations	£1,920.00	£1,920.00						Club House Refurbishment	£1,668.01
£122.00	Donations	£14.00	£14.00					£220.00	Refreshments	£234.66
£46.72	Interest	£123.96				£123.96		£85.42	Stationary	£25.00
£8.28	Sundries	£222.94		£222.94				£657.44	Toilet Cleaning	£700.00
£24.00	Petty Cash							£120.00	Sundries	£106.46
£40.00	Advertising							£1,000.22	Toilet Project	
	Total Banked	£10,884.37	£3,844.00	£4,507.94	£408.19	£123.96	£2,000.28	£12,908.40	Total	£14,067.00
	Excess	£3,182.63								
		£14,067.00								

Balance Sheet

Brought forward (1/10/23)	£11,105.17		Cash in hand	
Excess expenditure	£3,182.63		Current A/C	£99.87
			Savings A/C	£7,822.67
Total Funds	£7,922.54			£7,922.54

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England & Wales - Charity number 1202129

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Trustees' Annual Report for the period

From **Period start date** To **1/3/23 – 30/9/23**
Period end date

Charity name: West Runton Bowls Club

Charity registration number: 1202129

Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	Our aim is to provide accessible sport to both local people and those visiting the area in the form of outdoor bowls.
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	We have developed a varied programme of events which range from tuition to friendly matches, league competitions and social events which are inclusive to all our visitors and members. Our annual expenditure is funded in main by our membership and small green fee.
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	The trustees are satisfied that the club follow the Charity Commission guidelines together with those set out by Bowls England to underpin the safe running of the organisation.

Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	Not applicable
Policy on social investment including program related investment	Para 1.38	Not applicable
Contribution made by volunteers	Para 1.38	Not applicable
Other		

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Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	The bowls club has been in existence for just over 100 years but has become a CIO within the last three. Within that time the trustees have seen some quick and beneficial changes. Namely the installation of new toilet facilities and the change to the use of social media which has improved communication throughout the membership. We have seen an increase in membership and interest from visitors to the area who have responded to our Facebook postings for instance. We also distribute a bi-monthly newsletter recapping our events and promoting future ideas and projects. There is still more that the trustees would like to see happen but we are conscious that as a small club we need to take things one step at a time and plan carefully for the future.

Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	
Performance of fundraising activities against objectives set	Para 1.41	
Investment performance against objectives	Para 1.41	
Other		

Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	The trustees are satisfied that the charity finances have been correctly administered and presented to the members over the review period.
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	
Amount of reserves held	Para 1.22	
Reasons for holding zero reserves	Para 1.22	
Details of fund materially in deficit	Para 1.24	
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	

Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	The principal source of funds is the annual membership together with match fees and any social events. It is our aim to now pursue funding for our next big project. That of a new clubhouse. The trustees hope that our progress since becoming a CIO will appeal to possible sources of funding for our area.
Investment policy and objectives including any social investment policy adopted	Para 1.46	
A description of the principal risks facing the charity	Para 1.46	
Other		

Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed, royal charter)	Para 1.25	
How is the charity constituted? (e.g unincorporated association, CIO)	Para 1.25	CIO
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	Trustee are reappointed at the CIO AGM

Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	All new trustees would be directed to the Charity Commission and Bowls England policies that we adopt.
The charity's organisational structure and any wider network with which the charity works	Para 1.51	N/A
Relationship with any related parties	Para 1.51	N/A
Other		

Reference and Administrative details

Charity name	West Runton Bowls Club
Other name the charity uses	
Registered charity number	1202129
Charity's principal address	The Bowling Green Cromer Road West Runton Cromer NR27 9AD

Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	

Additional information (optional)

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address
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Name of chief executive or names of senior staff members (Optional information)

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Exemptions from disclosure

Reason for non-disclosure of key personnel details

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Other optional information

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Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	Robert Stanley Welsh	
Position (eg Secretary, Chair, etc)	Chair	
Date	25.7.24	

West Runton Bowls Club
Income and Expenditure Accounts for 12 Months ending 30th September 2023

	Income		Expenditure
Last Year		Last Year	
£1,875.00 Membership	£2,120.00	£3,600.00 Green Keeper	£4,200.00
£4,146.38 Green Fees	£4,069.05	£1,500.00 Lawn Topping	£1,750.00
£645.00 League Fees	£402.00	Lawn Mower Repairs	£1,363.00
£355.00 Competition Fees	£500.00	£1,181.57 Repairs	£161.00
£0.00 Friendlies	£48.00	£721.04 Water	£863.00
£0.00 Chairman's Day	£278.00	£143.73 Electric	£222.17
£0.00 Captian's Day	£169.00	£705.41 Insurance	£761.69
£0.00 Water	£289.59	£450.00 Rent	£450.00
£103.01 Electric	£183.86	£75.52 Council Tax	£32.64
£349.50 Raffles / Cards	£422.00	£0.00 Stationary	£85.42
£675.00 Dinner	£920.00	£218.68 Trophies and Prizies	£346.82
£20.00 Donations	£122.00	£6,660.51 Toilet Project	£1,000.22
£20.00 Advertising	£40.00	£73.84 Teas and Coffee	£220.00
£10.30 Interest	£46.72	£0.00 Toilet Cleaning	£657.44
£0.00 Petty Cash	£24.00	£1,274.00 Lunch 2022	£675.00
£0.00 Sundries	£8.28	£91.00 Sundries	£120.00
Excess Spenditure	<u>£3,265.90</u>		
	£12,908.40		£12,908.40

Balance Sheet

Balance Brought Forward	£14,371.07	Cash in hand	0.00
Excess Expenditure	£3,265.90	Co-Op Current A/C	£855.17
		Co-Op Savings A/C	<u>£10,250.00</u>
Total Funds	<u>£11,105.17</u>		<u>£11,105.17</u>

I confirm from the records and explanations provided, that the accounts reflect a true and correct record of the club's for the 12 months from 1st October 2022 to 30th September 2023.

Prepared by Chris Manders (Hon Treasurer) 5th October 2023

