



CHARITY COMMISSION
FOR ENGLAND AND WALES

Trustees' Annual Report for the period

From **January 2023** To

December 2023

Charity name: Huntingdonshire Neighbourhood Watch Association

Charity registration number: 1202106

Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	To promote good citizenship and increase public participation in the prevention and solution of crime for the public benefit by assisting with the creation, development and support of Neighbourhood Watch Associations and Groups located across Huntingdonshire.
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	HNWA continues to support smaller Neighbourhood Watch schemes across Huntingdonshire, by being their conduit to larger organisations which helps them further their own individual objectives.
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	The trustees confirm that they have had due regard to the Charity Commission's guidance on public benefit when reviewing the charity's activities and in planning future activities to ensure that these activities contribute to the charity's aims.

Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	
Policy on social investment including program related investment	Para 1.38	
Contribution made by volunteers	Para 1.38	

Information Classification:
Confidential

Other		

Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	<p>During our first year, the charity concentrated on establishing the necessary administrative and operational structures to ensure long-term success. This included registering the charity, developing key governance policies, creating a strategic plan, and establishing a solid financial framework. These foundational activities have positioned the charity to effectively carry out its mission in the coming years and ensure we can make a meaningful impact on our beneficiaries.</p> <p>Although direct service delivery to beneficiaries was not the primary focus this year, we have built a strong foundation that will enable us to operate efficiently and sustainably in the future. The charity is now well-prepared to move forward with delivering our planned programs and services, which will make a significant difference to the lives of those we support.</p>

Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	
Performance of fundraising activities against objectives set	Para 1.41	
Investment performance against objectives	Para 1.41	
Other		

Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	At the end of the financial period, the charity remained in a sound financial position. The charity had total income of £9,322.98 and total expenditure of £9,169.25, resulting in a surplus of £153.73. The charity holds £153.73 in reserves, which is in line with our reserves policy. The financial outlook for the coming year remains stable, with ongoing commitments to our programs balanced by anticipated income streams.
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	The charity holds reserves to ensure that we can continue to meet our obligations and provide services in the event of unexpected changes in income or expenditure. Our policy is to maintain reserves at a level equivalent to 3 months of minimal operating costs, which we review annually to ensure it remains adequate. Currently, our reserves are £153.73, which we believe is appropriate for meeting any short-term financial needs or unforeseen circumstances. The reserves will only be used if necessary, and the trustees regularly monitor this policy to adapt to changing financial conditions.
Amount of reserves held	Para 1.22	£153.73
Reasons for holding zero reserves	Para 1.22	N/A
Details of fund materially in deficit	Para 1.24	N/A
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	None

Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	
Investment policy and objectives including any social investment policy adopted	Para 1.46	
A description of the principal risks facing the charity	Para 1.46	

Other		

Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed, royal charter)	Para 1.25	Constitution
How is the charity constituted? (e.g unincorporated association, CIO)	Para 1.25	Huntingdonshire Neighbourhood Watch Association is a Charitable Incorporated Organisation.
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	The charity's trustees are selected through a combination of election and appointment. New trustees are typically added by the charity's trustees at a Trustee Meeting. The charity's governing document allows for a maximum of 12 trustees. The trustees are chosen based on their skills and commitment to advancing the charity's mission.

Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	
The charity's organisational structure and any wider network with which the charity works	Para 1.51	
Relationship with any related parties	Para 1.51	
Other		

Reference and Administrative details

Charity name	Huntingdonshire Neighbourhood Watch Association
Other name the charity uses	HNWA
Registered charity number	1202106
Charity's principal address	4 Duncan Way Huntingdon Cambridgeshire PE29 1SZ

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Daniel Davis			
2	Jo Hall			
3	Janet Thomas			
4	Marion Kadewere			
5	Patrick Kadewere			
6	Amanda Norton			
7	David Landon Cole			
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Corporate trustees – names of the directors at the date the report was approved

Director name		

Name of trustees holding title to property belonging to the charity

Trustee name	Dates acted if not for whole year	

Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	None
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	None
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	None

Additional information (optional)

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

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Exemptions from disclosure

Reason for non-disclosure of key personnel details

None

Other optional information

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Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)

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Full name(s)

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Position (eg Secretary,
Chair, etc)

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Date

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Huntingdonshire Neighbourhood Watch Association

Trial Balance End of FY 2023

Account	Debit	Credit
Accounts Payable	£226.27	
Accounts Receivable		£6.49
Donations Received		£87.50
Inventory Asset	£29.70	
Lloyds Bank Account	£153.73	
PayPal	£20.00	
VAT on Purchases	£7.73	
Sales		£9,208.99
Expenses		
Expenses	£314.60	
Delivery Charges	£8.95	
IT & Telecoms	£8,450.00	
Mileage	£59.50	
Venue Hire	£32.50	
Total - Expenses	£8,865.55	£0.00
Total	£9,302.98	£9,302.98