

Charity registration number: 1202087

Christ Church Woodbury

Annual Report and Receipts and Payments Accounts

for the period from 24 February 2023 to 31 March 2024

Christ Church Woodbury

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Christ Church Woodbury

Reference and Administrative Details

Trustees

Shaun Michael Fulls
Stephen James Bolwell
Linda Marion Collins
Jonathan Anthony Breeze
Marilyn Joy Fulls

Charity Registration Number

1202087

Principal Office

Christ Church Woodbury
Parsonage Way
Woodbury
Exeter
Devon
EX5 1HY

Independent Examiner

Redwoods
Chartered Certified Accountants
2 Clyst Works
Clyst Road
Topsham
Exeter
Devon
EX3 0DB

Christ Church Woodbury

Trustees' Report

Structure, Governance and Management

Christ Church Woodbury is situated in the centre of the Devon village of Woodbury and is an Independent Church with its own governance. The Church is a member of Counties and the Evangelical Alliance.

During this financial year all assets of the original Unincorporated Charity - Christ Church, Woodbury (Charity number 114709), were transferred to the new CIO - Christ Church Woodbury (Charity Number 1202087) with the following Trustees in place:

- Stephen James Bolwell for five years.
- Shaun Michael Fulls for five years.
- Jonathan Anthony Breeze for four years.
- Marilyn Joy Fulls for three years.
- Linda Marion Collins for three years.

Following the transfer, the original Unincorporated Charity 114709 was closed.

Trustees are appointed by a resolution passed by a simple majority at a Meeting of the Trustees. The minimum number of Trustees is 3 but there is no maximum. All Trustees must subscribe and adhere to, in belief and lifestyle, the Church's Statement of Beliefs.

Leadership Structure

During the Reporting Period, the Church was led by a team of Trustees together with other Leadership Team members comprising:

Name	Role	Key Responsibilities	Notes
Shaun Fulls	Trustee	Chair	Volunteer
Linda Collins	Trustee	Pastoral Care	Volunteer
Jon Breeze	Trustee	Safeguarding & Policies	Volunteer
Steve Bolwell	Trustee	Children/Youth mentoring & Buildings & Maintenance	Volunteer
Mally Fulls	Trustee	Worship	Volunteer
Alison Corney	Leadership	Treasurer	Volunteer
Sammy Ju	Leadership	Pastoral Leader	Staff
Olivia Ju	Leadership	Children and Families	Staff

The Trustees met as a separate entity on regular occasions throughout the year to oversee charitable objectives, statutory, legal responsibilities, and financial accountabilities and to direct the mission and vision of the Church. Leadership Team meetings, including the Trustees, were normally held monthly to plan and review day-to-day activities ensuring resources are available as required.

As permitted under the Trust Deed, both Trustees and Leadership Team Meetings may be held using electronic means and strategic and operational decisions may be made via email or other suitable method, eg.email, WhatsApp, or Zoom. Decisions made by Trustees using electronic means are ratified at a subsequent Trustees Meeting and recorded in the Trustees Minutes.

A "Leadership Away Day" was held in October 2023 to review strategy and consider theological, leadership and pastoral matters. Awaydays are attended by Trustees and Leadership Team members.

Other teams, e.g., the Pastoral Care Team and the Building and Maintenance Team, support the Leadership Team and oversee specific areas of the Church's activities, advising and providing feedback as well as undertaking practical tasks.

Christ Church Woodbury

Trustees' Report (continued)

Staff Team

The Church employs 2 members of staff:

- A full-time Pastoral Leader (Sammy Ju).
- A part-time Children's and Families Worker (Olivia Ju)

Volunteers

The Trustees are extremely grateful to the members of the congregation who serve both the Church and the whole community in many diverse ways. Without their involvement, the ministry and activities of the Church would not be possible.

Objectives of the Charity

The aim of Christ Church Woodbury is to promote the Christian faith in our community and the surrounding area. As an Independent Evangelical Fellowship, we are committed to the whole mission of the Church – pastoral, evangelistic, and social.

Our vision is to enable as many people as possible to know and worship God and become active members of the world-wide Church family. In helping to instil faith into people's lives, we encourage them to practically work out their faith in their day-to-day activities and relationships. We aim to achieve this through worship and prayer, learning about and understanding the Christian faith, developing our knowledge and trust in Jesus as guided by the Holy Spirit, by providing pastoral care for people in the area, including those who do not attend the Church, and undertaking and/or supporting missionary and outreach work.

Activities, Achievements and Performance

The Trustees have received the Charity Commission's published guidance on the Public Benefit requirement under the Charities Act 2011. They consider that the wide range of activities described below provide benefit to those who worship at the Church, to the wider community in Woodbury and the surrounding area and indeed to the United Kingdom and world.

Church Services & Activities

An extensive range of services and ministries is provided, including the following:

Sunday Morning Worship service: providing the opportunity for adults and families to fellowship together, engage in sung and other forms of worship, Bible-based teaching and public prayer. Age-related activities for children and young people – Crèche, Little Lights, Junior Explorers, Youth Sunday – are also provided.

Sunday Evening services: on occasions we hold Sunday evening events when we have special guests or other activities.

Midweek Children's and Youth activities

- Impact: Monday evenings for Year 3 children and above
- Pulse: Tuesday evenings for Years 10-13
- Rooted: Wednesday evenings for Years 7-9
- Ignite: Thursday youth focused activities for Years 7-9
- Gems: Friday mornings Parent and Toddler group
- Mentoring: individual young people meet for mentoring and personal development

Midweek Adult activities

Homegroups: several home-based midweek groups meet for prayer, Bible study, pastoral support and fellowship

- Life Groups: smaller groups of 3-4 adults meeting for mutual encouragement and support
- Thursday Morning Prayer: a weekly Zoom-based prayer gathering
- Reflections: monthly women's group who meet to share life together
- A-Mens: a regular men's group that meets to encourage and support each other and socialise together.

Christ Church Woodbury

Trustees' Report (continued)

Special events

- Kids Club Discover Day: Easter “holiday club” event
- Light Walk: an annual October event family-friendly alternative to Halloween
- Nativity Service: open to the community
- Spree: run by South West Youth Ministries which our young people attended
- The Gathering: a termly event for young people from churches across the South West

Inter-Church & Other Community Involvement

We work closely with the local Parish Church – St. Swithun’s – meeting with the local Vicar and other leaders to plan and be involved in a variety of activities in the community.

We promote local activities via a monthly update in Woodbury News – the village magazine – and have excellent links with local Primary Schools including participation, when possible, in school assemblies.

Other Activities

Having an ethos of ‘whole-life Christian discipleship’ we offer opportunities to mark significant milestones including marriage, funeral, child dedication and Believers’ Baptism services.

All the activities above are open/available to anyone who wishes to be involved and are sign-posted on the Church website and via social media.

Pastoral Care

Overseen by Linda Collins, provision of spiritual and practical support is available to those who may be in need due to a variety of circumstances. This includes providing meals where appropriate, as well as home visits to support, encourage and pray for those who may be:

- Unwell, in hospital or recuperating from treatment
- Bereaved or experiencing loss or other trauma
- Parents of new-born children – including the provision of a “welcome pack” of useful and relevant items
- People who may be unable to attend church due to frailty or age.

Pastoral care support is available to anyone in the local community and is not dependent on whether the person attends Christ Church Woodbury.

Mission Support

We have strong, active links with several overseas missionary and charitable organisations many of which visit us on a regular basis and provide frequent updates on their activities.

During this Reporting Period we financially supported mission activities in:

- Kenya in partnership with Swahiba Networks.
- Tanzania via Seeway Trust.
- In conjunction with Church Missionary Society, a missionary couple working in Cornwall.
- Zimbabwe: in association with Seeway Trust.
- Purple Community: helping disenfranchised women primarily in the Philippines.
- Open Doors International which campaigns and supports Christians suffering from persecution throughout the world.

Christ Church Woodbury

Trustees' Report (continued)

We also continued to support Hope4Kibera, a charity that works with our mission partner in Kenya, Swahiba Networks. Hope4Kibera has its own independent Management Board, although one of the Church Trustees sits on the Board and all the other members of the Management Board are active Church participants.

In the UK we supported the work of:

- South West Youth Ministries (SWYM)
- Care for the Family

- Open Door, Exmouth drop-in centre and community-based projects in the Exmouth area
- Neighbourhood Prayer Network

In total £2,500.73 was allocated to local and world-wide mission activities during the past financial period.

Future Plans & Activities

Staffing:

The Trustees are indebted to the dedication and commitment of the Staff Team in providing the best possible range of activities for young people, children and families, and in encouraging members of the congregation to assist them.

Premises

Regular Health & Safety inspections are made and appropriate Fire Prevention and First Aid procedures are in place.

A 3-year Buildings, Contents and Personal Insurance policy was negotiated in 2022.

Financial Review and Reserves Policy

The Trustees are grateful that finances have continued to be stable. This is primarily due to most supporters making donations by monthly standing order.

As at 31st March 2024 cash reserves were £48,365, reflecting a fall of £3,623 over the previous twelve months, three of which are reflected in these accounts.

There was a fall in donations received due to changes within the congregation, although the congregation continues to support the church generously and, in some cases, individual giving has increased over the period. The move to the new charity was an opportunity to check that gift aid was being claimed wherever possible and has resulted in an increase in people donating within the gift aid scheme.

Increased costs include utilities, salaries and the purchase of a new boiler, but spending has been made thoughtfully in light of negative budget and has been minimised where possible.

Pensions and gift aid have both been moved over successfully to the new charity, although staff pensions of £1,369 for the period January to March 2024 were paid after the period end due to delays in the administration to set up the pensions under the new CIO.

The Trustees will continue to monitor income and expenditure each month and will review all areas, making appropriate decisions as required to ensure stability and effective budgetary control.

Trustees' Remuneration & Expenses

No remuneration or expenses were paid to Trustees or associated persons during this Reporting Period.

Christ Church Woodbury

Trustees' Report (continued)

Review of Policies & Practices

The Trustees have agreed a comprehensive range of working practices and policies which are applicable to all Trustees, Leadership Team, Staff Members and volunteers, as appropriate. All policies are reviewed regularly and, where appropriate updated, as necessary.

Approved policies include:

- Complaints handling
- Conflict of Interest
- Data Protection
- Equality & Discrimination
- Financial Authorisation & Staff Payment
- Grant Making & Investment Policy
- Grievance & Disciplinary
- Health & Safety
- Money Laundering
- Parental & Other Leave policy
- Pastoral Team Activities
- Payment of Staff
- Reserves
- Risk Assessment
- Safeguarding & Child Protection
- Social Media
- Staffing & Volunteer Management

A Disaster Recovery Policy & Procedures policy was approved by Trustees in September 2022 covering business continuity processes.

Reportable Incidences

The Trustees confirm that there have been no serious reportable incidences during the Reporting Period.

Christ Church Woodbury

Trustees' Report (continued)

Statement of Trustees' Responsibilities

The trustees are responsible for preparing the trustees' report and the financial statements in accordance with the United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice) and applicable law and regulations.

The law applicable to charities requires the trustees to prepare financial statements for each financial period which give a true and fair view of the state of affairs of the charity and of the incoming resources and application of resources of the charity for that period. In preparing these financial statements, the trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements; and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in business.

The trustees are responsible for keeping proper accounting records that disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the financial statements comply with the Charities Act 2011, the Charities (Accounts and Reports) Regulations 2008, and the provisions of the constitution. The trustees are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

The trustees are responsible for the maintenance and integrity of the corporate and financial information included on the charitable company's website. Legislation governing the preparation and dissemination of financial statements may differ from legislation in other jurisdictions.

Approved by the trustees of the charity on and signed on its behalf by:

.....
Mr Shaun Michael Fulls
Trustee

Christ Church Woodbury

Independent Examiner's Report to the trustees of Christ Church Woodbury

I report to the trustees on my examination of the accounts of Christ Church Woodbury for the year ended 31 March 2024.

Responsibilities and basis of report

As the charity trustees of Christ Church Woodbury you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Christ Church Woodbury's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of Christ Church Woodbury as required by section 130 of the Act;
or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the accounting requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

.....
Keith Tuvey
FCCA

Redwoods Chartered Certified Accountants
2 Clyst Works
Clyst Road
Topsham
Exeter
Devon
EX3 0DB

Date:.....

Christ Church Woodbury

Receipts and Payments for the Period from 24 February 2023 to 31 March 2024

	Unrestricted Funds £	Restricted Funds £	Total Funds 31st Mar 24 £
RECEIPTS			
Offerings and gifts	16,766	-	16,766
Gift aid tax refunds	3,704	75	3,779
Income from Youth, Children and Families & Spree	1,204	-	1,204
Fees from Events (Spring Harvest, Newquay)	3,962	-	3,962
Sundry Income	102	-	102
Funds transferred from related party charity	34,723	11,162	45,885
TOTAL RECEIPTS	60,461	11,237	71,698
PAYMENTS			
Employment costs	12,308	-	12,308
Gifts to speakers	300	-	300
Missionary & charitable gifts	1,635	866	2,501
Communication costs/Software subscriptions	164	-	164
Utilities	690	-	690
Repairs and maintenance	493	-	493
Catering	393	-	393
Youth, Children, Families and Junior Church	218	-	218
Outreach events	302	-	302
Printing, stationary and office equipment	44	-	44
Homegroup & Adult Discipleship	115	-	115
Leadership costs	38	-	38
Bank charges	15	-	15
Pastoral team	191	-	191
Staff training costs	42	-	42
Events costs (Spring harvest, Spree, Newquay)	5,519	-	5,519
TOTAL PAYMENTS	22,467	866	23,333
NET MOVEMENT IN FUNDS	37,994	10,371	48,365
TRANSFER BETWEEN FUNDS	-	-	-
CASH BALANCES AT 24 FEBRUARY 2023	-	-	-
CASH BALANCES AT 31ST MARCH 2024	37,994	10,371	48,365

The notes on page 11 form an integral part of these financial statements.

Christ Church Woodbury

(Registration number: 1202087)

Statement of Assets and Liabilities as at 31 March 2024

	Unrestricted Funds £	Restricted Funds £	Total Funds 31st Mar 24 £
CASH FUNDS			
Bank accounts	37,994	10,371	48,365
TOTAL CASH FUNDS	37,994	10,371	48,365
OTHER MONETARY ASSETS			
Tax due on gift aid and GASDS	3,058	-	3,058
TOTAL OTHER MONETARY ASSETS	3,058	-	3,058
LIABILITIES			
Employment costs - HMRC PAYE	694		694
TOTAL LIABILITIES	694	-	694
ASSETS RETAINED FOR CHARITY USE			Value 2024 £
Church buildings			2,276,263
Contents and equipment			148,348
			2,424,611

The trustees have used insurance values for contents and equipment as the trustees are unable to reliably estimate current values. Insurance values may differ materially from current values.

The financial statements on pages 9 to 11 were approved by the trustees, and authorised for issue on and signed on their behalf by:

.....
Mr Shaun Michael Fulls
Trustee

The notes on page 11 form an integral part of these financial statements.

Christ Church Woodbury

Notes to the Financial Statements for the Period from 24 February 2023 to 31 March 2024

1 Accounting policies

Statement of compliance

The financial statements have been prepared in accordance with the Charities Act 2011.

Basis of preparation

The accounts have been prepared on a receipts and payments basis and comprise a statement that shows the charity's receipts and payments, a statement that summarises the charity's assets and liabilities and related notes. The accountancy profession have determined that only accounts prepared in accordance with applicable accounting standards present a 'true and fair' view and, as these receipts and payments accounts have not (and cannot) be prepared in accordance with accounting standards, these accounts do not present (and are not intended to present) a 'true and fair' view of the charity's financial activities and state of affairs.

2 Related party transactions

During the year the charity received £45,855 (£34,723 unrestricted, £11,162 restricted) from the now ceased Christ Church Woodbury charity (charity number 1147092), which has been replaced by the CIO incorporated entity.