

1. Introduction

This is the annual return to the Charity Commission for the Chantry and Community Arts Centre (CCAC) for the period 1 July 2024 to 30 June 2024.

2. CCAC

The CCAC registration number is: 1202020

The Trustees of the CCAC at the end of 30 June 2025 were:

G Morris
C Roberts Treasurer
P Oddy
C Davies
S Goodwin
J Mullan

3. CACC structure

CACC has trustees who manage the CIO. There is a management team that manages that the strategies and objectives of the Trustees are carried out and a team of four that manage the day-to-day activities of the CCAC.

The CCAC activities and objective for the year remain as the governing document

CCAC was confirmed as a CIO by the Charity Commission in February 2023, and became active in June 2024 when the former charity TDCA ceased to operate

4. CCAC SORP

The SORP is at **Appendix A**.

5. Charity Address

The charity address is:

52 Castle Street, Thornbury, Bristol BS35 1HB

6. Public Benefit

CCAC provides rooms that can be hired by individuals or community groups that provides benefit to the public in that they could not carry out their community activities without these rooms.

7. Aims and Objectives

The CCAC aims and objectives are:

(1) to promote for the benefit of the inhabitants of Thornbury and the surrounding parishes, without distinction of sex, sexual orientation, race or of political, religious or other opinions, by associating together the said inhabitants and the local authorities, voluntary and other organisations in a common effort to advance education and to provide facilities in the interests of social welfare for recreation and other leisure time occupations with the objects of improving the conditions of life of the said inhabitants.

(2) to establish or secure the establishment of a community and arts centre and to maintain and manage the same (whether alone or in co-operation with any local authority or person or body) in furtherance of these objects.

8. Activities and achievements

The CCAC activities can be categorised into 2 categories:

1. Letting of room and associated facilities to community organisations and individuals
2. Letting of rooms for commercial use

There were circa just under 100 different community hirers

The type of community activities undertaken typically includes:

- ☐ Performance e.g. dance classes
- ☐ Wellbeing e.g. Yoga, Pilates, meditation, mental health, Tai-Chi, Parkinsons support
- ☐ Social e.g. Bridge, railway club, radio club
- ☐ Religious gatherings e.g. the Quakers
- ☐ Youth e.g. Duke of Edinburgh
- ☐ Baby and toddler e.g. music, Mum's groups, bay/toddler groups
- ☐ Education e.g. geology, history, architecture, IT

9. Financial Period

The financial period is from 1 July 2024 to 30 June 2025.

10. Income & Spending

Income is received from the following activities:

- Room Hire
- Commercial Leasing sales
- Community Group sales
- The charity's annual event
- Private functions hire
- Bank interest
- A very small donation
- Our annual firework event

No grants were received.

Expenditure relates primarily to the costs relating to operating the facility to enable our activities to take place. In summary these are:

- Staff salaries
- Consumables
- Insurance premiums
- Cleaning and waste disposal costs
- Utility costs
- Maintenance, Repairs and renewals
- Licences
- Our annual event costs

Exceptional costs relating to the conversion to a CIO and the registration of the building were made.

In addition, expenditure is made on projects that trustees agree to as part of the on-going up-keep of the facility. Project costs are met from our reserves.

No grants were made.

No payments were made to Trustees

No income was received from overseas. There was no spending overseas.

11. Reserves

The Trustees maintain a sum of £20,000 to cover risks (see later in this return report) and any additional reserves are reviewed to ascertain sufficiency for project related expenditure.

12. Charitable activities

All charitable activities were inside the United Kingdom.

13. Trading subsidiaries

There are no trading subsidiaries

14. Government contracts

There were no government contracts.

15. Structure and membership

CCAC is not part of a wider group and does not have any members.

16. Employees and Volunteers

There are 3 people permanent employed on a part time employment basis.

There are no volunteers, other than Trustees.

17. Governance

There are internal procedures relating to the governance of the CCAC.

18. Safeguarding and Risk

We have a safeguarding policy.

19. Serious Accidents

There have been no serious incidents.

20. External risk and impact

There has been no event that has impacted on CCAC.

There has been a small turnover of community users which is within normal trends.

CCAC retains reserves of £20,000 to enable it to mitigate any event should it occur.

21. Recruitment of Trustees

CACC recruits trustees by identifying people who wish to provide support to CCAC and its governing document and are willing to actively engage in activities undertaken in the management of the CCAC.

A potential trustee is interviewed and if the Trustees consider them suitable, they are accepted as a Trustee.

A new trustee is guided as to how the CCAC operates by the existing Trustees.

22. Risk Management

Trustees identify risks that may adversely impact on their activities. These risks typically are:

- ☐ Loss of income
- ☐ Increase in costs e.g. property and utilities costs
- ☐ Health & Safety risks
- ☐ Safeguarding
- ☐ Security
- ☐ Debtors

The Trustees are satisfied that they address risks at each trustee meeting and that the £20,000 services will support risk costs should they occur.

23. Future Plans

The CCAC plans to operate on the same basis as it currently does, it has no plans to change its aims and objectives or the way it manages its activities.

**Appendix A:
SORP**

The Chantry Community and Arts Centre
Community Interest Organisation - Registered Foundation 1202020

Statement of Financial Activities to 30th June 2025

The following accounts have been prepared in accordance with the Statement of Recommended Practice (SORP) issued by the Charity Commission to comply with the Executive Committee's obligations as the trustees of the Charity for keeping accounting records

	2024/2025 £	2024/2025 £
Income		
Donations	3	
Commercial Leasing Sales	13,491	
Community Groups Sales	6,208	
Room Hire	48,933	
CCCA Events	3,599	
Private Parties/Functions	4,091	
Bank Interest Received	194	
		76,518
Total Income		76,518
Expenditure		
Direct Charity		
Catering Purchases	139	
CCTV Project	1,156	
Cleaning	1,085	
Cleaning Services	6,625	
Hallmaster Fees	294	
Hanover to Office Renovation	200	
Insurance	7,848	
Gardening Maintenance	1,622	
Utilities	7,320	
Office/Administration Costs	408	
Telephone/Internet/Website	780	
Fire Precautions	1,197	
Fireworks Night Expenses	1,935	
Payroll - Caretakers	6,132	
Payroll - Office	18,918	
Repairs & Renewals	6,723	
Coach Hall Renovations	9,199	
Furniture	459	
Licences	215	
Locking up Expenses	1,994	
Miscellaneous Expenses	125	
Old Office Renovation Project	3,084	
Rates	590	
Waste Collection	1,033	
Total Direct Charity Costs		79,082
Other Costs		
Bad Debt Expenses	64	
Legal & Professional	2,805	
Bank Charges	3	
Total Other Costs		2,871
Total Expenditure		81,953
Surplus/(Deficit)		(5,436)
Funded By:	2024/2025 £	2024/2025 £
Fixed Assets		1,045,543
Current Assets		
Bank Accounts - Current	31,961	
Bank Accounts - Savings	20,194	
Petty Cash	127	
Debtors	0	
Bar Float	100	
Deposit Paid	(675)	
Current Liabilities		
Creditors	0	51,707
Total Assets less Current Liabilities		1,097,250
Capital & Reserves		
Funded By		
TDCA Transfer		1,102,685
Current Year Surplus/(Deficit)		(5,436)
Total Funds		1,097,250

Notes to the Accounts

1. The accounts are prepared on a receipts and payments basis and no account has been taken of accrued/prepaid income or expenditure
2. The organisation became a Community Interest Organisation on 1st July 2024 therefore Assets & Liabilities were transferred on that date.

Independent Examiners Report to the Trustees of The Chantry Community and Arts Centre.**Respective responsibilities of Trustees and Examiner**

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 (the charities act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the Charities Act
- to follow the procedures laid down in the general Direction given by the Charity Commission (under section 145(5)(b) of the Charities Act) and
- to state whether particular matters have come to my attention

Basis of Independent Examiners Statement

My examination was carried out in accordance with general directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with these records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below,

Independent Examiners Statement

In connection with my examination, no matter has come to my attention:

1. which gives me reasonable cause to believe that in, any material respect, the requirements to keep accounting records in accordance with section 130 of the Charities Act to prepare accounts which accord with the accounting records and comply with the with the accounting requirements of the Charities Act have not been met; or
2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.



M J Bowles
MJIB Accounting Ltd

8th May 2026

