

# WINDMILL TORBAY

England & Wales · Charity number 1201989

## Details

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Other names	THE WINDMILL CENTRE
Status	Registered
Legal form	CIO
Registered	2023-02-17
Register	<a href="#">View on the Charity Commission register</a>

## Contact

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Address	The Windmill Centre Pendennis Road Torquay TQ2 7QR
Phone	01803314876
Email	<a href="mailto:info@windmilltorbay.org.uk">info@windmilltorbay.org.uk</a>
Website	<a href="http://www.windmilltorbay.org.uk">www.windmilltorbay.org.uk</a>

## Activities

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**Objects:** THE OBJECTS OF THE CIO ARE: (1) TO FURTHER OR BENEFIT THE RESIDENTS OF TORBAY AND THE SURROUNDING AREA, WITHOUT DISTINCTION OF SEX, SEXUAL ORIENTATION OR RACE, OR OF POLITICAL, RELIGIOUS OR OTHER OPINIONS, BY ASSOCIATING TOGETHER THE SAID RESIDENTS AND LOCAL AUTHORITIES AND VOLUNTARY AND OTHER ORGANISATIONS IN A COMMON EFFORT, TO ADVANCE EDUCATION AND PROVIDE FACILITIES IN THE INTERESTS OF SOCIAL WELFARE FOR RECREATION AND LEISURE TIME OCCUPATION, WITH THE OBJECTIVE OF IMPROVING THE CONDITIONS OF LIFE FOR THOSE RESIDENTS. IN FURTHERANCE OF THESE OBJECTS BUT NOT OTHERWISE, THE CHARITY TRUSTEES SHALL HAVE POWER TO ESTABLISH, OR SECURE THE ESTABLISHMENT OF, A COMMUNITY CENTRE AND MAINTAIN OR MANAGE, OR CO-OPERATE WITH ANY STATUTORY AUTHORITY IN THE MAINTENANCE AND MANAGEMENT OF, SUCH A CENTRE, FOR ACTIVITIES PROMOTED BY THE CIO IN FURTHERANCE OF THE ABOVE OBJECTS; (2) THE RELIEF OF ELDERLY OR DISABLED PEOPLE AND THOSE IN POOR HEALTH IN TORBAY AND THE SURROUNDING AREA, IN PARTICULAR (BUT NOT EXCLUSIVELY) BY FACILITATING THE PROVISION OF SUPPORT SERVICES TO THOSE IN NEED OF SOCIAL CARE AND/OR THOSE WITH LONG TERM HEALTH CONDITIONS; (3) THE RELIEF OF FINANCIAL HARDSHIP OR POVERTY AMONGST PERSONS IN TORBAY AND THE SURROUNDING AREA BY ANY MEANS THAT ARE EXCLUSIVELY CHARITABLE AS THE TRUSTEES THINK FIT, IN PARTICULAR (BUT NOT EXCLUSIVELY), BY PROVIDING ADVICE AND ASSISTANCE IN FINANCIAL MATTERS AND MANAGING AND DELIVERING GRANTS TO CHARITIES OR OTHER ORGANISATIONS WORKING TO PREVENT OR RELIEVE POVERTY; (4) TO ADVANCE IN LIFE AND HELP YOUNG PEOPLE IN TORBAY AND THE SURROUNDING AREA THROUGH: (A) PROVIDING RECREATIONAL AND LEISURE TIME ACTIVITIES IN THE INTEREST OF SOCIAL WELFARE, DESIGNED TO IMPROVE THEIR CONDITIONS OF LIFE; (B) PROVIDING ADVICE, SUPPORT AND ACTIVITIES WHICH DEVELOP THEIR SKILLS, CAPACITIES AND CAPABILITIES TO ENABLE THEM TO PARTICIPATE IN SOCIETY AS MATURE AND RESPONSIBLE INDIVIDUALS.

**Activities:** Situated in Torquay, Windmill Torbay offers a wide range of services aimed at improving the well-being and social integration of Torbay residents. Activities include youth clubs, adult wellbeing and support, health and welfare initiatives and benefits advice services. We provide a safe space for people to connect, learn, and access resources.

## Classification

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- **How:** Makes Grants To Individuals, Provides Buildings/facilities/open Space, Provides Services, Provides Advocacy/advice/information, Sponsors Or Undertakes Research
- **What:** General Charitable Purposes, Disability, The Prevention Or Relief Of Poverty, Recreation
- **Who:** Children/young People, Elderly/old People, People With Disabilities, The General Public/mankind

## Geography

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- **Area of benefit:** LOCAL
- Devon
- Torbay

## Finances

Period end	Income	Expenditure	Assets	Employees
2025-03-31	£202,524	£207,308	-	-
2024-03-31	£0	£0	-	-

## Trustees

Name	Role	Appointed
<b>Helen Harman</b>	Chair	2023-02-17
Amanda Giles		2023-02-17
Luke Paton		2023-02-17
Susan Patricia Hurrell		2025-09-15

**WINDMILL TORBAY**

England & Wales - Charity number 1201989

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# Accounts

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# WINDMILL TORBAY

Trustee Report for year ended 31st  
March 2025

CIO Registration Number

1201989

**WINDMILL TORBAY**

**LEGAL AND ADMINISTRATIVE INFORMATION**

**Trustees**

Helen Harman

Luke Paton

Amanda Giles

**Charity Manager**

Emma Ellis

**Charity Number**

1201989

**Registered Office**

The Windmill Centre

Pendennis Road

Torquay

TQ2 7QR

**Bank**

Natwest

## 1. Trustees' Annual Report

### 1.1 Charity Purpose and Activities

Our charity exists to support and benefit people in Torbay and the surrounding areas, by bringing together local residents, voluntary organisations, and public bodies to improve quality of life for everyone, regardless of background, beliefs, or identity.

We do this by:

1. **Providing opportunities for education**, learning, and personal development.
2. **Offering safe and welcoming spaces** for recreation, social activities, and leisure time.
3. **Supporting older people, disabled people, and those with health problems**, by helping them access support services, and practical help to live well and independently.
4. **Helping people experiencing poverty or financial hardship**, through advice, support, working to reduce poverty.
5. **Supporting young people** by offering activities that promote their wellbeing, confidence, and skills, helping them thrive and become active, responsible members of society.

We also manage the running of a community centre, to help deliver these activities and bring the community together.

We do this through delivering groups and services including:

- Youth Clubs
- Benefits Advice
- Community Counselling
- Wellbeing groups
- Neighbourhood Support
- PA coordination services

### 1.2 Achievements and Impact

In 2024/2025, the charity supported over 1000 individuals through projects and services.

Notable achievements include:

- Advising Torbay/Financial Inclusion, Benefits Advice Service
  - Supported 293 people claim benefits totalling £583,724 financial income
- Neighbourhood Support services
  - Supported 70 People with various neighbourhood related issues
- Facilitated 3 youth clubs per week with a focus on informal learning.
  - Supporting 193 young people from ages 8-17
- Offered Community Counselling services and other wellbeing services.
  - Counselling supported 57 people
  - Wellbeing group Supported 85 people

- Walking for wellbeing supporting 9 people
- Yoga participants 33 people
- Support Networks – PA coordination services
  - Supported 272 clients with 1323 options of care and support services totally 2779.5 weekly hours of support
- Parent Carer panels
  - Distributing children’s services funds of £5,000 as directed by our parent carer panel, this funding was to support a range of family and child activities in Torbay.

### **1.3 Trustees’ Responsibilities**

The Trustees of Windmill Torbay are responsible for ensuring the charity’s activities align with its mission and that it operates in a manner that is both effective and compliant with charity law. Our role includes overseeing the financial health of the charity, ensuring proper governance, and making strategic decisions about the charity’s future development. Trustees meet regularly to review progress, set priorities, and ensure the charity is meeting its objectives.

## **2. Financial Review**

### **2.1 Financial Overview**

Total income for the year was £202,524, mainly received from grants and trusts. Expenditure totalled £207,308, with the majority spent on programme delivery.

### **2.2 Reserves Policy**

The charity has a reserves policy in place, which ensures that sufficient funds are held in reserve to cover at least 6 months of operating costs. At the end of the year, The charity holds reserves to cover at least Six months of core running costs, in line with this policy.

## **3. Plans for the Future**

Now that the CIO is fully operational. Key priorities include:

- Continuing to further benefit the residents of Torbay and surrounding area.
- Increasing focus on benefits advice services supporting those in financial hardship.
- Increasing focus on mental health and well-being initiatives
- Improving the accessibility of our services for individuals with disabilities
- Improving our provisions around youth services.
- Further support for recipients of Direct Payments

We will also continue to assess the evolving needs of the local community and adapt our services accordingly.

## **4. Trustees and Governance**

The Trustees of Windmill Torbay are responsible for overseeing the CIO’s operations. The Trustees are:

1. Helen Harman, Chair
2. Luke Paton, Trustee and resident
3. Amanda Giles, Trustee and resident

We have a strong governance structure, with Trustees meeting quarterly and working with a team of dedicated staff to deliver our objectives. Our Trustees have a range of skills and experience, including in areas such as, charity management, community development, and program management.

We are committed to transparent governance and are continually reviewing our practices to ensure the charity operates in the most effective and efficient way possible.

#### 4.1 Recruitment and appointment of Trustees

Under the requirements of the Articles of Association, the members of the Board of Trustees are nominated and elected by the membership organisations. Where there are unfilled vacancies, the Board may seek to recruit.

#### 4.2 Trustee induction and training

The Charity has an induction pack which is given to all Trustees covering information about the organisation, a copy of the governing document, guidance on Trustee responsibilities, organisational structure, background information to the work of the organisation and other information to support the Trustee in carrying out their role effectively. All potential Trustees are invited to and attend meetings to observe so they can make an informed decision on becoming a Trustee with Windmill Torbay.

### **5. Risk management**

The Board is satisfied that it has identified any major risks that the organisation is exposed to and have implemented systems to manage those risks. Reserve funds will be maintained should funding cease, leading to the closure of the organisation as detailed in the reserves policy notice. Insurance cover is in place and appropriate Disclosure and barring service checks are completed as well as regularly reviewed policies and procedures.

### **6. Public Benefit**

In accordance with the Charities Act 2011, we confirm that we have complied with the public benefit requirement. The CIO's activities are designed to benefit the public by providing services that improve health, education, and community cohesion. Our programs are open to all members of the community, with a particular focus on supporting vulnerable groups.

### **7. Conclusion**

The Trustees of Windmill Torbay are proud of the progress made over the past year and its achievements. We remain committed to enhancing our services, increasing our impact, and fostering a sense of community in the local area. We thank our volunteers, and partners for their continued support, and we look forward to working together to build an even stronger community in the year ahead.

The trustees' report was approved by the Board of Trustees.

**Signed on behalf of the Trustees**

Helen Harman

Chair of Trustees

**Charity number: 1201989**

**Windmill Torbay**  
**Trustees' report and financial statements**  
**for the year ended 31 March 2025**

# Windmill Torbay

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## Windmill Torbay

### Legal and administrative information

<b>Charity number</b>	1201989
<b>Business address</b>	The Windmill Centre Pendennis Road Hele Torquay TQ2 7QR 01803 314876 Bebe Pope finance@thewindmillcentre.org
<b>Trustees</b>	Helen Harman Luke Paton Amanda Giles
<b>Accountants</b>	IAW Accountancy Services Grosvenor House 1 New Road Brixham Devon TQ5 8LZ
<b>Bankers</b>	NatWest 108 Union Street Torquay Devon TQ2 5PZ

## **Windmill Torbay**

### **Report of the trustees for the year ended 31 March 2025**

The trustees present their report and the financial statements for the year ended 31 March 2025. The trustees who served during the year and up to the date of this report are set out on page 1.

#### **Structure, governance and management**

#### **Objectives and activities**

#### **Achievements and performance**

#### **Financial review**

#### **Statement of trustees' responsibilities**

The trustees are responsible for preparing the Trustees' Annual Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Law applicable to charities in England and Wales requires the trustees to prepare financial statements for each financial year which give a true and fair view of charity and of the incoming resources and application of resources of the charity for that year. In preparing these financial statements the trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable UK Accounting Standards have been followed, subject to any material departures disclosed and explained in the financial statements; and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in operation.

The trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the financial statements comply with the Charities Act 1993 and the Charity (Accounts and Reports) Regulations 2008. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other

On behalf of the board

Helen Harman  
**CHAIR**

## **Windmill Torbay**

### **Independent examiner's report to the trustees on the unaudited financial statements of Windmill Torbay.**

I report on the accounts of Windmill Torbay for the year ended 31 March 2025 set out on pages 2 to 9.

#### **Respective responsibilities of trustees and independent examiner**

As the charity's trustees you are responsible for the preparation of the accounts, you consider that the audit requirement of section 43(2) of the Charities Act 1993 (the Act), as amended by section 28 of the Charities Act 2006 does not apply and that an independent examination is needed. It is my responsibility to examine the accounts under section 43(3)(a) of the Act, as amended; to follow the procedures laid down in the General Directions given by the Charity Commission under section 43(7)(b) of the Act, as amended; and to state whether particular matters have come to my attention.

#### **Basis of independent examiner's statement**

My examination was carried out in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

#### **Independent examiner's statement**

In connection with my examination, no matter has come to my attention:

- (i) which gives me reasonable cause to believe that in any material respect the requirements:
  - to keep proper accounting records in accordance with section 41 of the Act; and
  - to prepare accounts which accord with the accounting records and to comply with the accounting requirements of the Acthave not been met; or
  
- (ii) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

.....  
**I A Webb**  
**A.C.M.A.;C.G.M.A.;M.C.I.M.**  
**Independent examiner**  
**Grosvenor House**  
**1 New Raod**  
**Brixham**  
**Devon**  
**TQ5 8JZ**

## Windmill Torbay

### Statement of financial activities

For the year ended 31 March 2025

	Notes	Unrestricted funds £	Restricted funds £	2025 Total £
<b>Incoming resources</b>				
Incoming resources from generating funds:				
Voluntary income	2	6,162	170,347	176,509
Activities for generating funds	3	25,753	-	25,753
Other incoming resources	4	262	-	262
<b>Total incoming resources</b>		<u>32,177</u>	<u>170,347</u>	<u>202,524</u>
<b>Resources expended</b>				
Costs of generating funds:				
Cost of generating voluntary income	5	207,308	-	207,308
Governance costs	6	-	-	-
<b>Total resources expended</b>		<u>207,308</u>	<u>-</u>	<u>207,308</u>
Total funds brought forward		-	-	-
<b>Total funds carried forward</b>		<u>(175,131)</u>	<u>170,347</u>	<u>(4,784)</u>

The statement of financial activities includes all gains and losses in the year and therefore a separate statement of total recognised gains and losses has not been prepared.

All of the above amounts relate to continuing activities.

The notes on pages 6 to 9 form an integral part of these financial statements.

## Windmill Torbay

### Balance sheet as at 31 March 2025

	Notes	£	2025 £
<b>Current assets</b>			
Debtors	9	948	
Cash at bank and in hand		174,074	
		<u>175,022</u>	
<b>Creditors: amounts falling due within one year</b>	10	(4,715)	
		<u>          </u>	
<b>Net current assets</b>			<u>170,307</u>
<b>Net assets</b>			<u>170,307</u>
			<u>          </u>
<b>Funds</b>	11		
Restricted income funds			87,010
Unrestricted income funds			<u>83,297</u>
			<u>          </u>
<b>Total funds</b>			<u>170,307</u>
			<u>          </u>

The financial statements were approved by the trustees on and signed on its behalf by

**Helen Harman**  
Chair

The notes on pages 6 to 9 form an integral part of these financial statements.

## Windmill Torbay

### Notes to financial statements for the year ended 31 March 2025

#### 1. Accounting policies

The principal accounting policies are summarised below. The accounting policies have been applied consistently throughout the year.

##### 1.1. Basis of accounting

The financial statements are prepared under the historical cost convention and in accordance with the Statement of Recommended Practice 'Accounting and Reporting by Charities' issued in March 2005 (SORP 2005) and the Charities Act 1993.

##### 1.2. Cashflow

The charity has taken advantage of the exemption in FRS1 from the requirement to produce a cashflow statement because it is a small charity.

##### 1.3. Incoming resources

All incoming resources are included in the statement of financial activities when the charity is entitled to the income and the amount can be quantified with reasonable accuracy. The following specific policies are applied to particular categories of income:

Voluntary income is received by way of grants, donations and gifts and is included in full in the statement of financial activities when receivable. Grants where entitlement is not conditional on the delivery of a specific performance by the charity, are recognised when the charity becomes unconditionally entitled to the grant.

Donated services and facilities are included at the value to the charity where this can be quantified. The value of services provided by volunteers has not been included.

Gifts donated for resale are included as incoming resources within activities for generating funds when they are sold.

Grants, including grants for the purchase of fixed assets, are recognised in full in the statement of financial activities in the year in which they are receivable.

Income from the tuck shop is included in the year in which it is receivable.

##### 1.4. Resources expended

Expenditure is recognised on an accrual basis as a liability is incurred. Expenditure includes any VAT which cannot be fully recovered, and is reported as part of the expenditure to which it relates.

Costs of generating funds comprise the costs associated with attracting voluntary income and the costs of trading for fundraising purposes.

Charitable expenditure comprises those costs incurred by the charity in the delivery of its activities and services for its beneficiaries. It includes both costs that can be allocated directly to such activities and those costs of an indirect nature necessary to support them.

##### 1.5. Defined contribution pension schemes

The pension costs charged in the financial statements represent the contribution payable by the charity during the year.

## Windmill Torbay

### Notes to financial statements for the year ended 31 March 2025

#### 2. Voluntary income

	Unrestricted funds £	Restricted funds £	2025 Total £
Donations	912	321	1,234
Grants receivable	5,250	170,026	175,276
	<u>6,162</u>	<u>170,347</u>	<u>176,510</u>

#### 3. Activities for generating funds

	Unrestricted funds £	2025 Total £
Room Hire	18,245	18,245
Other activities for generating funds income	7,508	7,508
	<u>25,753</u>	<u>25,753</u>

#### 4. Other incoming resources

	Unrestricted funds £	2025 Total £
Other income	262	262
	<u>262</u>	<u>262</u>

#### 5. Cost of generating voluntary income

	Unrestricted/Restricted funds £	2025 Total £
Windmill Torbay	207,308	207,308
	<u>207,308</u>	<u>207,308</u>

## Windmill Torbay

### Notes to financial statements for the year ended 31 March 2025

#### 6. Governance costs

	<b>2025 Total £</b>
Office expenses - Other	1
	<u>1</u>

#### 7. Employees

##### Employment costs

	<b>2025 £</b>
Wages and salaries	116,379
Social security costs	3,653
Pension costs	1,809
Other costs	38
	<u>121,879</u>

No employee received emoluments of more than £60,000 (2024 : None).

##### Number of employees

The average monthly numbers of employees (including the trustees) during the year, calculated on the basis of full time equivalents, was as follows:

**2025  
9**

#### 8. Pension costs

The company operates a defined contribution pension scheme in respect of the charity employees. The scheme and its assets are held by independent managers. The pension charge represents contributions due from the company and was as follows:

	<b>2025 £</b>
Pension charge	1,809
	<u>1,809</u>

#### 9. Debtors

	<b>2025 £</b>
Trade debtors	948
	<u>948</u>

## Windmill Torbay

### Notes to financial statements for the year ended 31 March 2025

<b>10. Creditors: amounts falling due within one year</b>	<b>2025</b>
	<b>£</b>
Trade creditors	818
Other creditors	3,897
	<u>4,715</u>

<b>11. Analysis of net assets between funds</b>	<b>Unrestricted funds</b>	<b>Restricted funds</b>	<b>Total funds</b>
	<b>£</b>	<b>£</b>	<b>£</b>
Fund balances at 31 March 2025 as represented by:			
Current assets	83,297	87,010	170,307
	<u>83,297</u>	<u>87,010</u>	<u>170,307</u>

<b>12. Unrestricted funds</b>	<b>At</b>				<b>At</b>
	<b>1 April</b>	<b>Incoming</b>	<b>Outgoing</b>		<b>31 March</b>
	<b>2024</b>	<b>resources</b>	<b>resources</b>	<b>Transfers</b>	<b>2025</b>
	<b>£</b>	<b>£</b>	<b>£</b>	<b>£</b>	<b>£</b>
Core	<u>123,914</u>	<u>27,900</u>	<u>(108,881)</u>	<u>40,364</u>	<u>83,297</u>

<b>13. Restricted funds</b>	<b>At</b>				<b>At</b>
	<b>1 April</b>	<b>Incoming</b>	<b>Outgoing</b>		<b>31 March</b>
	<b>2024</b>	<b>resources</b>	<b>resources</b>	<b>Transfers</b>	<b>2025</b>
	<b>£</b>	<b>£</b>	<b>£</b>	<b>£</b>	<b>£</b>
Neighbourhood Support	5,000	3,000	-	(3,620)	4,380
Counselling/Wellbeing	1,027	22,821	(5,607)	(5,320)	12,921
Precept/IAG	10,950	46,440	(30,300)	(15,080)	12,010
Youth	5,931	33,570	(6,137)	(13,000)	20,364
Support Networks	23,937	59,596	(46,596)	(1,775)	35,162
National Grid	-	4,921	(2,748)	-	2,173
Parent Carer Panel	7,206	-	(5,637)	(1,569)	-
	<u>54,051</u>	<u>170,348</u>	<u>(97,025)</u>	<u>(40,364)</u>	<u>87,010</u>

**Windmill Torbay**

**The following pages do not form part of the statutory accounts.**

## Windmill Torbay

### Detailed statement of financial activities

For the year ended 31 March 2025

	£	2025	£
<b>Incoming resources</b>			
<b>Incoming resources from generating funds:</b>			
<i>Voluntary income</i>			
Donations		1,234	
Grants receivable		175,276	
		<hr/>	
		176,510	
<i>Activities for generating funds</i>			
Room Hire		18,245	
Other activities for generating funds income		7,508	
		<hr/>	
		25,753	
		<hr/>	
<b>Total incoming resources from generating funds</b>		202,263	
		<hr/>	
<b>Other incoming resources</b>			
Other income		262	
		<hr/>	
		262	
		<hr/>	
<b>Total incoming resources</b>		202,525	
		<hr/> <hr/>	
<b>Resources expended</b>			
<b>Costs of generating funds:</b>			
<i>Windmill Torbay</i>			
Activity 1 - Purchases	3,108		
Activity 1 - Staff - Salaries & wages	116,379		
Activity 1 - Staff - Employer's NIC	3,653		
Activity 1 - Staff - Pension costs	1,809		
Activity 1 - Staff - Other	38		
Activity 1 - Establishment - Rates & water	2,399		
Activity 1 - Establishment - Light & heat	4,268		
Activity 1 - Establishment - Repairs & maintenance	8,936		
Activity 1 - Establishment - Insurance	5,593		
Activity 1 - Establishment - Other	7,239		
Activity 1 - Other motor & travel costs	738		
Activity 1 - Professional - Other	41,109		
Activity 1 - Office expenses - Telephone	2,070		
Activity 1 - Office expenses - Other	3,164		
Activity 1 - Other costs	4,646		
Activity 1 - Other costs	2,159		
	<hr/>		
		207,308	

## Windmill Torbay

### Detailed statement of financial activities

#### For the year ended 31 March 2025

<i>Torbay Food Alliance</i>		
Activity 2 - Other costs	-	-
	<hr/>	
Activity 3 - Professional - Other	-	
Activity 3 - Other costs	-	
	<hr/>	-
<i>Support Network</i>		
Activity 7 - Office expenses - Telephone	-	
Activity 7 - Office expenses - Other	-	
	<hr/>	-
<b>Total cost of generating voluntary income</b>		<hr/> <b>207,308</b>
<b>Fundraising trading:</b>		
<b>cost of goods sold and other costs</b>		
<b>Total costs of generating funds</b>		<hr/> <b>207,308</b> <hr/>

**Windmill Torbay**

**Detailed statement of financial activities**

**For the year ended 31 March 2025**

**2025**  
**£**

**Charitable activities**

**Governance costs**

*Activities undertaken directly*

Office expenses - Other

1

1

**Total governance costs**

1

**Net incoming/(outgoing) resources for the year**

(4,784)

**Charity number: 1201989**

**Windmill Torbay**  
**Trustees' report and financial statements**  
**for the year ended 31 March 2025**

# Windmill Torbay

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## Windmill Torbay

### Legal and administrative information

<b>Charity number</b>	1201989
<b>Business address</b>	The Windmill Centre Pendennis Road Hele Torquay TQ2 7QR 01803 314876 Bebe Pope finance@thewindmillcentre.org
<b>Trustees</b>	Helen Harman Luke Paton Amanda Giles
<b>Accountants</b>	IAW Accountancy Services Grosvenor House 1 New Road Brixham Devon TQ5 8LZ
<b>Bankers</b>	NatWest 108 Union Street Torquay Devon TQ2 5PZ

## **Windmill Torbay**

### **Report of the trustees for the year ended 31 March 2025**

The trustees present their report and the financial statements for the year ended 31 March 2025. The trustees who served during the year and up to the date of this report are set out on page 1.

#### **Structure, governance and management**

#### **Objectives and activities**

#### **Achievements and performance**

#### **Financial review**

#### **Statement of trustees' responsibilities**

The trustees are responsible for preparing the Trustees' Annual Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Law applicable to charities in England and Wales requires the trustees to prepare financial statements for each financial year which give a true and fair view of charity and of the incoming resources and application of resources of the charity for that year. In preparing these financial statements the trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable UK Accounting Standards have been followed, subject to any material departures disclosed and explained in the financial statements; and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in operation.

The trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the financial statements comply with the Charities Act 1993 and the Charity (Accounts and Reports) Regulations 2008. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other

On behalf of the board

Helen Harman  
**CHAIR**

## **Windmill Torbay**

### **Independent examiner's report to the trustees on the unaudited financial statements of Windmill Torbay.**

I report on the accounts of Windmill Torbay for the year ended 31 March 2025 set out on pages 2 to 9.

#### **Respective responsibilities of trustees and independent examiner**

As the charity's trustees you are responsible for the preparation of the accounts, you consider that the audit requirement of section 43(2) of the Charities Act 1993 (the Act), as amended by section 28 of the Charities Act 2006 does not apply and that an independent examination is needed. It is my responsibility to examine the accounts under section 43(3)(a) of the Act, as amended; to follow the procedures laid down in the General Directions given by the Charity Commission under section 43(7)(b) of the Act, as amended; and to state whether particular matters have come to my attention.

#### **Basis of independent examiner's statement**

My examination was carried out in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

#### **Independent examiner's statement**

In connection with my examination, no matter has come to my attention:

- (i) which gives me reasonable cause to believe that in any material respect the requirements:
  - to keep proper accounting records in accordance with section 41 of the Act; and
  - to prepare accounts which accord with the accounting records and to comply with the accounting requirements of the Acthave not been met; or
  
- (ii) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

.....  
**I A Webb**  
**A.C.M.A.;C.G.M.A.;M.C.I.M.**  
**Independent examiner**  
**Grosvenor House**  
**1 New Raod**  
**Brixham**  
**Devon**  
**TQ5 8JZ**

## Windmill Torbay

### Statement of financial activities

For the year ended 31 March 2025

	Notes	Unrestricted funds £	Restricted funds £	2025 Total £
<b>Incoming resources</b>				
Incoming resources from generating funds:				
Voluntary income	2	6,162	170,347	176,509
Activities for generating funds	3	25,753	-	25,753
Other incoming resources	4	262	-	262
<b>Total incoming resources</b>		<u>32,177</u>	<u>170,347</u>	<u>202,524</u>
<b>Resources expended</b>				
Costs of generating funds:				
Cost of generating voluntary income	5	207,308	-	207,308
Governance costs	6	-	-	-
<b>Total resources expended</b>		<u>207,308</u>	<u>-</u>	<u>207,308</u>
Total funds brought forward		-	-	-
<b>Total funds carried forward</b>		<u>(175,131)</u>	<u>170,347</u>	<u>(4,784)</u>

The statement of financial activities includes all gains and losses in the year and therefore a separate statement of total recognised gains and losses has not been prepared.

All of the above amounts relate to continuing activities.

The notes on pages 6 to 9 form an integral part of these financial statements.

## Windmill Torbay

### Balance sheet as at 31 March 2025

	Notes	£	2025 £
<b>Current assets</b>			
Debtors	9	948	
Cash at bank and in hand		174,074	
		<u>175,022</u>	
<b>Creditors: amounts falling due within one year</b>	10	(4,715)	
		<u>          </u>	
<b>Net current assets</b>			<u>170,307</u>
<b>Net assets</b>			<u>170,307</u>
			<u>          </u>
<b>Funds</b>	11		
Restricted income funds			87,010
Unrestricted income funds			83,297
			<u>          </u>
<b>Total funds</b>			<u>170,307</u>
			<u>          </u>

The financial statements were approved by the trustees on and signed on its behalf by

**Helen Harman**  
Chair

The notes on pages 6 to 9 form an integral part of these financial statements.

## Windmill Torbay

### Notes to financial statements for the year ended 31 March 2025

#### 1. Accounting policies

The principal accounting policies are summarised below. The accounting policies have been applied consistently throughout the year.

##### 1.1. Basis of accounting

The financial statements are prepared under the historical cost convention and in accordance with the Statement of Recommended Practice 'Accounting and Reporting by Charities' issued in March 2005 (SORP 2005) and the Charities Act 1993.

##### 1.2. Cashflow

The charity has taken advantage of the exemption in FRS1 from the requirement to produce a cashflow statement because it is a small charity.

##### 1.3. Incoming resources

All incoming resources are included in the statement of financial activities when the charity is entitled to the income and the amount can be quantified with reasonable accuracy. The following specific policies are applied to particular categories of income:

Voluntary income is received by way of grants, donations and gifts and is included in full in the statement of financial activities when receivable. Grants where entitlement is not conditional on the delivery of a specific performance by the charity, are recognised when the charity becomes unconditionally entitled to the grant.

Donated services and facilities are included at the value to the charity where this can be quantified. The value of services provided by volunteers has not been included.

Gifts donated for resale are included as incoming resources within activities for generating funds when they are sold.

Grants, including grants for the purchase of fixed assets, are recognised in full in the statement of financial activities in the year in which they are receivable.

Income from the tuck shop is included in the year in which it is receivable.

##### 1.4. Resources expended

Expenditure is recognised on an accrual basis as a liability is incurred. Expenditure includes any VAT which cannot be fully recovered, and is reported as part of the expenditure to which it relates.

Costs of generating funds comprise the costs associated with attracting voluntary income and the costs of trading for fundraising purposes.

Charitable expenditure comprises those costs incurred by the charity in the delivery of its activities and services for its beneficiaries. It includes both costs that can be allocated directly to such activities and those costs of an indirect nature necessary to support them.

##### 1.5. Defined contribution pension schemes

The pension costs charged in the financial statements represent the contribution payable by the charity during the year.

## Windmill Torbay

### Notes to financial statements for the year ended 31 March 2025

#### 2. Voluntary income

	Unrestricted funds £	Restricted funds £	2025 Total £
Donations	912	321	1,234
Grants receivable	5,250	170,026	175,276
	<u>6,162</u>	<u>170,347</u>	<u>176,510</u>

#### 3. Activities for generating funds

	Unrestricted funds £	2025 Total £
Room Hire	18,245	18,245
Other activities for generating funds income	7,508	7,508
	<u>25,753</u>	<u>25,753</u>

#### 4. Other incoming resources

	Unrestricted funds £	2025 Total £
Other income	262	262
	<u>262</u>	<u>262</u>

#### 5. Cost of generating voluntary income

	Unrestricted/Restricted funds £	2025 Total £
Windmill Torbay	207,308	207,308
	<u>207,308</u>	<u>207,308</u>

## Windmill Torbay

### Notes to financial statements for the year ended 31 March 2025

#### 6. Governance costs

	<b>2025 Total £</b>
Office expenses - Other	1
	<u>1</u>

#### 7. Employees

##### Employment costs

	<b>2025 £</b>
Wages and salaries	116,379
Social security costs	3,653
Pension costs	1,809
Other costs	38
	<u>121,879</u>

No employee received emoluments of more than £60,000 (2024 : None).

##### Number of employees

The average monthly numbers of employees (including the trustees) during the year, calculated on the basis of full time equivalents, was as follows:

**2025  
9**

#### 8. Pension costs

The company operates a defined contribution pension scheme in respect of the charity employees. The scheme and its assets are held by independent managers. The pension charge represents contributions due from the company and was as follows:

	<b>2025 £</b>
Pension charge	1,809
	<u>1,809</u>

#### 9. Debtors

	<b>2025 £</b>
Trade debtors	948
	<u>948</u>

## Windmill Torbay

### Notes to financial statements for the year ended 31 March 2025

#### 10. Creditors: amounts falling due within one year

	2025 £
Trade creditors	818
Other creditors	3,897
	<u>4,715</u>

#### 11. Analysis of net assets between funds

	Unrestricted funds £	Restricted funds £	Total funds £
Fund balances at 31 March 2025 as represented by:			
Current assets	83,297	87,010	170,307
	<u>83,297</u>	<u>87,010</u>	<u>170,307</u>

#### 12. Unrestricted funds

	At 1 April 2024 £	Incoming resources £	Outgoing resources £	Transfers £	At 31 March 2025 £
Core	<u>123,914</u>	<u>27,900</u>	<u>(108,881)</u>	<u>40,364</u>	<u>83,297</u>

#### 13. Restricted funds

	At 1 April 2024 £	Incoming resources £	Outgoing resources £	Transfers £	At 31 March 2025 £
Neighbourhood Support	5,000	3,000	-	(3,620)	4,380
Counselling/Wellbeing	1,027	22,821	(5,607)	(5,320)	12,921
Precept/IAG	10,950	46,440	(30,300)	(15,080)	12,010
Youth	5,931	33,570	(6,137)	(13,000)	20,364
Support Networks	23,937	59,596	(46,596)	(1,775)	35,162
National Grid	-	4,921	(2,748)	-	2,173
Parent Carer Panel	7,206	-	(5,637)	(1,569)	-
	<u>54,051</u>	<u>170,348</u>	<u>(97,025)</u>	<u>(40,364)</u>	<u>87,010</u>

**Windmill Torbay**

**The following pages do not form part of the statutory accounts.**

## Windmill Torbay

### Detailed statement of financial activities

For the year ended 31 March 2025

	£	2025	£
<b>Incoming resources</b>			
<b>Incoming resources from generating funds:</b>			
<i>Voluntary income</i>			
Donations		1,234	
Grants receivable		175,276	
		<hr/>	
		176,510	
<i>Activities for generating funds</i>			
Room Hire		18,245	
Other activities for generating funds income		7,508	
		<hr/>	
		25,753	
		<hr/>	
<b>Total incoming resources from generating funds</b>		202,263	
		<hr/>	
<b>Other incoming resources</b>			
Other income		262	
		<hr/>	
		262	
		<hr/>	
<b>Total incoming resources</b>		202,525	
		<hr/> <hr/>	
<b>Resources expended</b>			
<b>Costs of generating funds:</b>			
<i>Windmill Torbay</i>			
Activity 1 - Purchases	3,108		
Activity 1 - Staff - Salaries & wages	116,379		
Activity 1 - Staff - Employer's NIC	3,653		
Activity 1 - Staff - Pension costs	1,809		
Activity 1 - Staff - Other	38		
Activity 1 - Establishment - Rates & water	2,399		
Activity 1 - Establishment - Light & heat	4,268		
Activity 1 - Establishment - Repairs & maintenance	8,936		
Activity 1 - Establishment - Insurance	5,593		
Activity 1 - Establishment - Other	7,239		
Activity 1 - Other motor & travel costs	738		
Activity 1 - Professional - Other	41,109		
Activity 1 - Office expenses - Telephone	2,070		
Activity 1 - Office expenses - Other	3,164		
Activity 1 - Other costs	4,646		
Activity 1 - Other costs	2,159		
	<hr/>		
		207,308	

## Windmill Torbay

### Detailed statement of financial activities

#### For the year ended 31 March 2025

<i>Torbay Food Alliance</i>		
Activity 2 - Other costs	-	-
	<hr/>	<hr/>
Activity 3 - Professional - Other	-	-
Activity 3 - Other costs	-	-
	<hr/>	<hr/>
<i>Support Network</i>		
Activity 7 - Office expenses - Telephone	-	-
Activity 7 - Office expenses - Other	-	-
	<hr/>	<hr/>
		-
<b>Total cost of generating voluntary income</b>		<hr/> <b>207,308</b> <hr/>
<b>Fundraising trading:</b>		
<b>cost of goods sold and other costs</b>		
<b>Total costs of generating funds</b>		<hr/> <b>207,308</b> <hr/> <hr/>

**Windmill Torbay**

**Detailed statement of financial activities**

**For the year ended 31 March 2025**

**2025**  
**£**

**Charitable activities**

**Governance costs**

*Activities undertaken directly*

Office expenses - Other

1

1

**Total governance costs**

1

**Net incoming/(outgoing) resources for the year**

(4,784)

**WINDMILL TORBAY**

England & Wales - Charity number 1201989

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# Accounts

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# WINDMILL TORBAY

Trustee Report for year ended 31st  
March 2024

CIO Registration Number  
1201989

**WINDMILL TORBAY**

**LEGAL AND ADMINISTRATIVE INFORMATION**

**Trustees**

Helen Harman (Appointed February 2023)

Luke Paton (Appointed February 2023)

Amanda Giles (Appointed February 2023)

Alan Tilley (Resigned March 2024)

**Charity Manager**

Emma Ellis

**Charity Number**

1201989

**Registered Office**

The Windmill Centre

Pendennis Road

Torquay

TQ2 7QR

**Bank**

Natwest

## **1. Trustees' Annual Report**

### **1.1 Charity Purpose and Activities**

Windmill Torbay is an incorporated charitable organisation dedicated to supporting the local community by providing a safe and inclusive space for individuals and groups. Our mission is to enhance the well-being of residents by offering access to a variety of services, recreational activities, and informal learning.

In the financial year ending March 2024 we have not yet been operational but have been preparing the Charity ready to start in April 2024.

### **1.2 Achievements and Impact**

Throughout the year, we have been able to:

- Work on the infrastructure of the charity so it is ready.
- Develop policies and procedures
- Create a website and IT infrastructure
- Notify old charity stakeholders of the changes for April 2024

Our impact has been primarily in the set up and development of the new CIO and preparing for its official launch in April 2024.

### **1.3 Trustees' Responsibilities**

The Trustees of Windmill Torbay are responsible for ensuring the charity's activities align with its mission and that it operates in a manner that is both effective and compliant with charity law. Our role includes overseeing the financial health of the charity, ensuring proper governance, and making strategic decisions about the charity's future development. Trustees meet regularly to review progress, set priorities, and ensure the charity is meeting its objectives.

## **2. Financial Review**

### **2.1 Financial Overview**

For the year ending March 2024, the CIO has not received any income or had an expenditure as the CIO is not operational. All work within the CIO has been voluntary.

with total income of £0, primarily derived from:

Expenditure for the year was £0

## 2.2 Statement of Financial Activities

<b>Income</b>	<b>£0</b>
Donations and fundraising	£0
Grants and funding	£0
Rental income	£0
Other income (e.g., investments)	£0
<b>Expenditure</b>	<b>£0</b>
Staff costs	£0
Operational costs	£0
Program expenses	£0
Other costs (e.g., insurance)	£0

## 2.3 Reserves Policy

The charity has a reserves policy in place, which ensures that sufficient funds are held in reserve to cover at least 6 months of operating costs. At the end of the year, our reserves stood at £0, as we have not begun operating yet.

## 3. Plans for the Future

In the coming year, we aim to be fully operational as a CIO and have an old charity being managed by the CIO. Key priorities include:

- Continuing to further benefit the residents of Torbay and surrounding area.
- Increasing focus on mental health and well-being initiatives
- Improving the accessibility of our services for individuals with disabilities
- Increasing our provisions around youth services to aid in advancing education and social welfare
- Increasing our provisions around financial hardship.

We will also continue to assess the evolving needs of the local community and adapt our services accordingly.

#### **4. Trustees and Governance**

The Trustees of Windmill Torbay are responsible for overseeing the CIO's operations. The current Trustees are:

1. Helen Harman, Chair (appointed April 2024)
2. Luke Paton, Trustee and resident (Appointed April 2024)
3. Amanda Giles, Trustee and resident (Appointed April 2024)

We have a strong governance structure, with Trustees meeting quarterly and working with a team of dedicated volunteers to deliver our objectives. Our Trustees have a range of skills and experience, including in areas such as finance, community development, and program management.

We are committed to transparent governance and are continually reviewing our practices to ensure the charity operates in the most effective and efficient way possible.

##### Recruitment and appointment of Trustees

Under the requirements of the Articles of Association, the members of the Board of Trustees are nominated and elected by the membership organisations. Where there are unfilled vacancies the Board may seek to recruit and co-opt as a body.

##### Trustee induction and training

The Charity has an induction pack which is given to all Trustees covering information about the organisation, a copy of the governing document, guidance on Trustee responsibilities, organisational structure, background information to the work of the organisation and other information to support the Trustee in carrying out their role effectively. All potential Trustees are invited to and attend meetings to observe so they can make an informed decision on becoming a Trustee with Windmill Torbay.

##### Risk management

The Board is satisfied that it has identified major risks that the organisation is exposed to and have implemented systems to manage those risks. Reserve funds will be maintained should funding cease leading to the closure of the organisation as detailed in the reserves policy notice. Insurance cover is in place and appropriate Disclosure and barring service checks are completed as well as regularly reviewed policies and procedures.

#### **5. Public Benefit**

In accordance with the Charities Act 2011, we confirm that we have complied with the public benefit requirement. The CIO's activities are designed to benefit the public by providing services that improve health, education, and community cohesion. Our programs are open to all members of the community, with a particular focus on supporting vulnerable groups.

#### **6. Conclusion**

The Trustees of Windmill Torbay are proud of the progress made over the past year to get the CIO set-up. We remain committed to enhancing our services, increasing our impact, and fostering a

sense of community in the local area. We thank our volunteers, and partners for their continued support, and we look forward to working together to build an even stronger community in the year ahead.

The trustees' report was approved by the Board of Trustees.

**Signed on behalf of the Trustees**

Helen Harman

[Date]

HJ Harman

14<sup>th</sup> January 2025