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Our vision

Our vision is that people living in Wiveliscombe and the surrounding parish communities can enjoy better physical and mental health because they have access to healthy, tasty and affordable food.

Our mission

Our mission is to share surplus and donated food, skills, information and knowledge to make sure that everyone in our communities is able to access healthy food.

Wivey Kitchen believe that **if the community work together to use surplus and donated food to:**

- cook and distribute meals in the kitchen
 - run a community pantry
- hold community learning sessions at the academy

then local people who

- can't cook for themselves or their family or can't get out to buy healthy food
 - are having a hard time or in crisis
- would like to find out more about cooking healthy or affordable food

will

- be able to access tasty and healthy food to fed themselves and their families
 - become more resilient and improve their health and wellbeing

and

food will not be wasted and saved from landfill



REPORT OF THE TRUSTEES

The Trustees are pleased to present their second annual report for the year ended 31 August 2024. The prior report was for 6.5 months from registration of the charity as a Charitable Incorporated Organisation (CIO) on 15 February 2023 to 31 August 2023.

Executive Summary

In the autumn of 2020, with a winter in lockdown approaching, the idea for a Wiveliscombe community food offer sprang from concerns for people living in isolated rural areas, and for those struggling financially. Originally named the Food Project and delivered as part of Wivey Cares (Charity Number 1183575), the offer and activities grew from strength to strength and in 2022 the project successfully applied to become a registered charity Wivey Kitchen (Charity Number 1201960).

Since inception, more than 100 volunteer cooks and drivers have produced and delivered over 100,000 healthy meals. The original purpose to provide meals for people who need them is very much a core activity for the charity but equally important to the mission is the use of surplus food. In May 2024, we moved into The Bear Inn Wiveliscombe; and preparatory work was carried out to enable a Community Pantry which opened in September 2024.

As Wivey Kitchen grows the vision is about more than just providing meals, we also offer nutritional advice, teach cooking and other skills and share information to ensure that people in our communities are supported to never go hungry.

Objectives

The objects of the CIO are the prevention or relief of poverty and financial hardship in the area of Wiveliscombe and the ten parishes* by producing and delivering food or pre-prepared meals and by promoting the development of food-related skills.

*Ashbrittle, Bathealton, Brompton Ralph, Chipstable, Clatworthy, Fitzhead, Huish Champflower, Milverton, Stawley and Wiveliscombe plus neighbouring rural areas.

Structure, Governance and Management

The initial Trustees were appointed for a 3 year term. At the end of term of service, a Trustee may be reappointed as a Trustee for a further 3 year term. The maximum length of service is 3 consecutive terms, after which a further term can be served only after an interval of at least 1 year has passed. Trustee meetings are generally held once a month.

Compliance

Policies have been created to cover key elements of our work including Food Hygiene and Environmental Health Compliance, Safeguarding, Finance, Volunteers and Complaints.

Public Benefit

The Trustees confirm that they have had regard to the guidance issued by the Charity Commission on public benefit.



Summary of the main activities undertaken for the public benefit in relation to these objectives

Creation of the charity

Wivey Kitchen was created in 2020 in response to the COVID 19 pandemic lockdowns. Originally, it was known as The Wivey Food Project and operated under another community charity, Wivey Cares CIO. In 2022, it was decided that this activity should be transferred into a separately registered charity. A registration application was submitted in October 2022 which was accepted by the Charity Commission on 15 February 2023. The Board of Trustees Wivey Cares CIO approved the grant of the Food Project activities, assets and contracts to Wivey Kitchen CIO which accepted the grant as disclosed in Note 1. The Trustees of Wivey Kitchen CIO continue to record their grateful thanks to the Trustees of Wivey Cares for their support in the early years of this community project.

Activities

On a weekly basis, a group of “Chop and chat” volunteers come together under the guidance of 2 (or sometimes 3) of the 4 Head Chefs to prepare and cook meals which are blast chilled and frozen. They use surplus food provided from our subscription to FareShare and top it up with additional ingredients to create nutritious meals. The Head Chefs take it in turns to lead the cooking sessions with their teams of volunteers. The meals are delivered to people in need in our local community by another team of Delivery volunteers.

In the year ended August 2024, we estimate that over 50 volunteers cooked 12,425 food portions over 45 sessions using 3,375 kilos of surplus food.

Workforce

A paid interim co-ordinator was engaged to work on the charity’s strategy and funding required to secure a venue in the period from July to December 2023. Trustees engaged the services of an advisor for setting up the Community Pantry on a paid basis from April 2024 to August 2024. The Trustees decided to engage the services of a Co-ordinator who was engaged from August 2024 for 2 days per week.

Fundraising activities during the year

Funds in support of our work are generated by

- Our monthly 200 Club draw in which members are individuals from our local community
- Grant funding from Somerset County Council, Somerset Community Foundation; D D McPhail Charitable Settlement CIO; Co-op Community Fund; Mazars Charitable Trust; John Lewis Partnership; and Somerset CAG
- Private individuals including one family which donated £6,000
- Local groups such as the Café at Milverton Methodist Church; Brompton Ralph Church; Wellington Tangent Rotary; Wivey Arts Group; and Raddington Parish Council.



In kind support during the year

During the period, we have had in-kind support from

- The Bear Inn, Wiveliscombe who cleared out their pool room and installed extraction hoods. We fitted out the kitchen facilities using existing equipment which was topped up with £6k worth of work to fit additional sinks and work surfaces to meet Food Standards and Environmental Health requirements. The Unox oven donated in the prior year is now in use. We reimburse The Bear for our energy costs but there is no rental charge from The Bear Inn.
- St Andrew's Church, Wiveliscombe who loaned us their kitchen space from October 2023 to April 2024. We contributed to their additional energy costs during this phase of our work.
- A private donor who has paid funds into our account with FareShare which covers our subscription invoices for the Kitchen and the Community Pantry.
- Last but most certainly not least (!) our amazing volunteers who help with preparation of meals, delivery of meals and operation of the Pantry.

While The Food Project was part of Wivey Cares CIO, space for cooking was also kindly provided by Bulland Shoot, Waterrow Village Hall and Wiveliscombe Rugby Football Club.

The space for the Community Pantry which opened in September 2024 has been provided by a local family with no rental charge. Wivey Kitchen pays for its energy costs in this space.

Trustees are hugely appreciative of all monetary supporters and in kind supporters.

Financial Review

The financial activities for the period ended 31 August 2024 are summarised on page 6 to 8 and key elements are described above.

Reserves

Trustees have developed a reserves policy to ensure there is sufficient working capital to meet the charity's regular commitments.

The funds held at the year-end will be utilised for replacement of two freezers; creation of a canopy to create additional space beside the kitchen at The Bear Inn; and to meet the costs of our paid worker to co-ordinate our ongoing activities.

Sustainability and collaboration

The achievement of charitable status was a major milestone and opens additional avenues of fundraising for the charity in the longer term.

The Board has been very hands on in this initial phase of the charity's life and is aiming to take on a more strategic overview of the charity's work and develop collaborative links with other charities in our community.

.../over



Plans for the Future

Wivey Kitchen is consolidating the step changes during the year to 31 August 2025 ie

- the meals production in the permanent kitchen premises at The Bear Inn; and
- the Community Pantry facility which will supply food to people in need and help out other community groups for a modest weekly fee.

The charity's business plan is being implemented and will be revised as we determine how we will be monitoring and evaluating the outcomes and impact of our work.

Reference and Administration Details

The Trustees are listed below and have held office for the period from 1 September 2023 to 31 August 2024 and to the date of approval of this report, unless otherwise indicated.

N K Benson (Chair)

J I Alder

S C Heard

M Walters

G M Doolin *Appointed 11 September 2023*

K M Moss

T Wooff *Appointed 11 September 2023*

The correspondence address for the charity is c/o The Wiveliscombe Area Community Office, Wiveliscombe House, 3 The Square, Wiveliscombe, Taunton TA4 2JT

The charity's bank is Co-operative Bank plc, PO Box 101, 1 Balloon Street, Manchester M60 4EP

The Trustees declare that they have approved the report above on 13 May 2025.

Signed on their behalf by:

N K BENSON

Chair of Trustees

K M MOSS

Trustee



STATEMENT OF FINANCIAL ACTIVITIES (SOFA)	Restricted Funds	Unrestricted Funds	Total Funds 2024	Total Funds 2023
Income			£	£
Cash transferred to the charity from Wivey Cares (note 1)	-	-	-	10,375
Cash and cheque donations	-	11,406	11,406	10,437
Donations to FareShare	-	6,558	6,558	-
Grant income	-	21,034	21,034	7,151
Other revenue	-	2,987	2,987	-
200 Club memberships	-	6,870	6,870	4,290
Bank interest	-	200	200	-
Total income	-	49,055	49,055	32,253
Charitable Expenditure				
Cooking ingredients and consumables	-	5,170	5,170	2,041
FareShare subscription (note 1)	-	1,400	1,400	-
Kitchen consumables / equipment	-	499	499	1,616
IT equipment / consumables	-	1,749	1,749	479
Pantry costs – set up phase	-	2,437	2,437	-
Co-ordinator	245	2,815	3,060	5,755
Kitchen fit-out costs	-	6,617	6,617	-
Insurance	-	691	691	519
Energy costs	-	2,758	2,758	735
Repairs and maintenance	-	1,653	1,653	-
Other charitable operating expenditure	-	1,788	1,788	537
Total charitable expenditure	245	27,577	27,822	11,682
Income less expenditure	(245)	21,478	21,233	20,571
Balance brought forward	245	20,326	20,571	-
Balance carried forward	-	41,804	41,804	20,571

The prior period SOFA shows income and expenditure of the charity as a Charitable Incorporated Organisation (CIO) for the period from registration on 15 February 2023 to 31 August 2023.

**STATEMENT OF ASSETS AND LIABILITIES****At 31 August 2024****Current Assets**

	Total Funds 2024	Total Funds 2023
	£	£
Cash at bank – current account	11,108	971
Cash at bank – deposit account	31,863	26,686
Account at FareShare for Wivey Kitchen	5,158	-
Less:		
Accruals for expenses paid after the year end	(1,325)	(2,086)
Grant Income received in advance of next year	(5,000)	(5,000)
Total assets	£41,804	£20,571

Represented by

Restricted Funds	-	245
Unrestricted Funds	41,804	20,326
Total Funds	£41,804	£20,571

The Trustees declare that they have approved the accounts on 13 May 2025.

Signed on their behalf by

N K BENSON**(Trustee)****K M MOSS****(Trustee)**



NOTES TO THE ACCOUNTS

1. Transfer from predecessor organisation

In May 2023, the charity was granted the following assets from Wivey Cares CIO, a registered charity:

- a. Cash of £10,375 (which was net of / after the FareShare subscription for the prior year).
- b. Cooking equipment with an estimated value of £27k including a donated Unox Combi Oven and a blast chiller which was purchased with a grant. Some items were purchased and others were donated by local community groups including Kingsmead School which was refurbishing its kitchens.

The FareShare credit balance arising from two donations was transferred from Wivey Cares to Wivey Kitchen in December 2023. FareShare subscription invoices are allocated against these donations; the balance is shown in the statement of assets and liabilities.

2. Related Party Transactions

During the year, there were 2 invoices totalling £1,312 for repairs and installation of a water heater paid to the business run by the spouse of J I Alder.

3. Trustee expenses

During the period, Trustees were reimbursed for expenses as follows:

Trustee	Nature of expense reimbursed	£
J I Alder *	None	Nil
N K Benson *	Ingredients and catering equipment	586
G M Doolin	None	Nil
S C Heard *	Ingredients and catering equipment	517
K M Moss	Accountancy software subscriptions	144
M J Walters	IT consumables and expenses	707
T Wooff	Pantry fit out costs	117

Trustees marked with an asterisk * are Head Chefs who lead the weekly cooking sessions (and there is a 4th Head Chef who is not a Trustee). The Head Chefs often have to buy additional ingredients to top up the surplus food from FareShare in order to create nutritious healthy meals for the households supported by Wivey Kitchen.



INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF WIVEY KITCHEN CIO

I report on the financial statements of Wivey Kitchen CIO for the year ended 31 August 2024 which are set out on pages 6 to 8.

Respective responsibilities of Trustees and Examiner

The charity's Trustees are responsible for the preparation of the financial statements. The charity's Trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed. It is my responsibility to:

- examine the financial statements under section 145 of the 2011 Act;
- follow the procedures laid down in the general Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act; and
- state whether particular matters have come to my attention.

This report, including my statement, has been prepared for and only for the charity's Trustees as a body. My work has been undertaken so that I might state to the charity's Trustees those matters I am required to state to them in an independent examiner's report and for no other purpose. To the fullest extent permitted by law, I do not accept or assume responsibility to anyone other than the charity and the charity's Trustees as a body for my examination work, for this report, or for the statements I have made.

Basis of independent examiner's report

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the financial statements presented with those records. It also includes consideration of any unusual items or disclosures in the financial statements and seeking explanations from you as Trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the financial statements present a 'true and fair view' and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, which is complete, no matters have come to my attention which give me reasonable cause to believe that in any material respect:

- accounting records were not kept in respect of Wivey Kitchen CIO in accordance with section 130 of the 2011 Act; or
- the financial statements do not accord with those records; or
- the financial statements do not comply with the applicable requirements concerning the form and content of financial statements set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the financial statements give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which, in my opinion, attention should be drawn in order to enable a proper understanding of the financial statements to be reached.

Signed by

Jake Sharland

Name & Qualifications

Jake Sharland CGMA

Date

21 May 2025