



## Trustees' Annual Report for the period

| From | Period start date |    |      | To | Period end date |    |      |
|------|-------------------|----|------|----|-----------------|----|------|
|      | 01                | 07 | 2023 |    | 30              | 06 | 2024 |

### Section A Reference and administration details

Charity name

Birmingham and Warwickshire Archaeological CIO

Other names charity is known by

Birmingham and Warwickshire Archaeological Society

Registered charity number (if any)

1201954

Charity's principal address

9 Margaret Street

Birmingham

Postcode

B3 3BS

#### Names of the charity trustees who manage the charity

|   | Trustee name            | Office (if any) | Dates acted if not for whole year | Name of person (or body) entitled to appoint trustee (if any) |
|---|-------------------------|-----------------|-----------------------------------|---|
| 1 | Dr Henry Chapman        | Chair           |                                   |   |
| 2 | Mark Roberts            | Secretary       |                                   |   |
| 3 | Jacob Streatfeild-James | Treasurer       |                                   |   |

#### Names of the trustees for the charity, if any, (for example, any custodian trustees)

| Name                | Dates acted if not for whole year |
|---------------------|-----------------------------------|
| Glenn Rose          | Trustee                           |
| Christopher Patrick | Trustee                           |
| Hannah Rose         | Trustee                           |
| Dr Jason Begley     | Trustee                           |

#### Names and addresses of advisers (Optional information)

| Type of adviser | Name | Address |
|-----------------|------|---------|
|                 |      |         |
|                 |      |         |
|                 |      |         |
|                 |      |         |

#### Name of chief executive or names of senior staff members (Optional information)

|  |
|--|
|  |
|--|

### Section B Structure, governance and management

#### Description of the charity's trusts

Type of governing document  
(eg. trust deed, constitution)

|  |
|--|
|  |
|--|

How the charity is constituted  
(eg. trust, association, company)

CIO Association

Trustee selection methods  
(eg. appointed by, elected by)

Elected by members of the society attending the AGM

### Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

## Section C

## Objectives and activities

**Summary of the objects of the charity set out in its governing document**

THE OBJECTS OF THE SOCIETY ARE TO PROMOTE THE STUDY OF ARCHAEOLOGY AND HISTORY AND THE PRESERVATION, INVESTIGATION, EXCAVATION AND RESTORATION OF LOCAL ANTIQUITIES AND BUILDINGS OF HISTORICAL INTEREST FOR THE PUBLIC BENEFIT.

**Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)**

The Trustees confirm that they have had regard to the guidance issued by the Charity Commission on public benefit, where applicable, when carrying out their duties during the reporting period.

No activities were undertaken between incorporation and the 30<sup>th</sup> June 2024.

**Additional details of objectives and activities (Optional information)**

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

The Birmingham and Warwickshire Archaeological CIO did not make any grants during the reporting period

The Birmingham and Warwickshire Archaeological CIO did not make any investments during the reporting period

The Birmingham and Warwickshire Archaeological CIO did not undertake any activities involving volunteers during the reporting period.

**Summary of the main achievements of the charity during the year**

The 2021 AGM of the Birmingham and Warwickshire Archaeological Society agreed to proceed with a move to CIO status, in accordance with a written constitution, the new CIO was incorporated in February 2023, while the unincorporated society continued to operate under a separate charity number. During the reporting period (Feb 2023-June 2024) the Birmingham and Warwickshire Archaeological CIO therefore did not undertake any activities.

## Section E

## Financial review

### Brief statement of the charity's policy on reserves

#### Financial Summary:

During the reporting period, the Society did not operate a bank account or formally manage investments: these were held by the old, unincorporated society. A new account was opened for the CIO at the end of June 2024, and funds transferred over during July 2024, during reporting period 2024-25.

### Details of any funds materially in deficit

N/A

### Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

## Section F

## Other optional information

## Section G

## Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)



Full name(s)

HENRY CHARMAN

Position (eg Secretary, Chair, etc)

CHAIR

Date

6/7/25



CHARITY COMMISSION  
FOR ENGLAND AND WALES

Birmingham and Warwickshire Archaeological CIO

1201954

## Receipts and payments accounts

CC16a

For the period  
from

15/02/2023

To

Period end date

### Section A Receipts and payments

|   | Unrestricted<br>funds<br>to the nearest<br>£ | Restricted<br>funds<br>to the nearest £ | Endowment<br>funds<br>to the nearest £ | Total funds<br>to the nearest £ | Last year<br>to the nearest £ |
|---|--|---|--|---------------------------------|-------------------------------|
| <b>A1 Receipts</b>                                    |  |   |  |                                 |                               |
|   | -  | -                                       | -                                      | -                               | -                             |
|   | -  | -                                       | -                                      | -                               | -                             |
|   | -  | -                                       | -                                      | -                               | -                             |
|   | -  | -                                       | -                                      | -                               | -                             |
|   | -  | -                                       | -                                      | -                               | -                             |
|   | -  | -                                       | -                                      | -                               | -                             |
|   | -  | -                                       | -                                      | -                               | -                             |
| <b>Sub total (Gross income for AR)</b>                | -  | -                                       | -                                      | -                               | -                             |
| <b>A2 Asset and investment sales, (see table).</b>    |  |   |  |                                 |                               |
|   | -  | -                                       | -                                      | -                               | -                             |
|   | -  | -                                       | -                                      | -                               | -                             |
| <b>Sub total</b>                                      | -  | -                                       | -                                      | -                               | -                             |
| <b>Total receipts</b>                                 | -  | -                                       | -                                      | -                               | -                             |
| <b>A3 Payments</b>                                    |  |   |  |                                 |                               |
|   | -  | -                                       | -                                      | -                               | -                             |
|   | -  | -                                       | -                                      | -                               | -                             |
|   | -  | -                                       | -                                      | -                               | -                             |
|   | -  | -                                       | -                                      | -                               | -                             |
|   | -  | -                                       | -                                      | -                               | -                             |
|   | -  | -                                       | -                                      | -                               | -                             |
|   | -  | -                                       | -                                      | -                               | -                             |
|   | -  | -                                       | -                                      | -                               | -                             |
| <b>Sub total</b>                                      | -  | -                                       | -                                      | -                               | -                             |
| <b>A4 Asset and investment purchases, (see table)</b> |  |   |  |                                 |                               |
|   | -  | -                                       | -                                      | -                               | -                             |
|   | -  | -                                       | -                                      | -                               | -                             |
| <b>Sub total</b>                                      | -  | -                                       | -                                      | -                               | -                             |
| <b>Total payments</b>                                 | -  | -                                       | -                                      | -                               | -                             |
| <b>Net of receipts/(payments)</b>                     | -  | -                                       | -                                      | -                               | -                             |
| <b>A5 Transfers between funds</b>                     | -  | -                                       | -                                      | -                               | -                             |
| <b>A6 Cash funds last year end</b>                    | -  | -                                       | -                                      | -                               | -                             |
| <b>Cash funds this year end</b>                       | -  | -                                       | -                                      | -                               | -                             |

## Section B Statement of assets and liabilities at the end of the period

| Categories  | Details  | Unrestricted funds<br>to nearest £ | Restricted funds<br>to nearest £ | Endowment funds<br>to nearest £ |
|---|--|------------------------------------|----------------------------------|---------------------------------|
| <b>B1 Cash funds</b>  |  | -                                  | -                                | -                               |
|   |  | -                                  | -                                | -                               |
|   |  | -                                  | -                                | -                               |
|   | <b>Total cash funds</b>                                | -                                  | -                                | -                               |
|   | (agree balances with receipts and payments account(s)) | OK                                 | OK                               | OK                              |
|   |  | Unrestricted funds<br>to nearest £ | Restricted funds<br>to nearest £ | Endowment funds<br>to nearest £ |
| <b>B2 Other monetary assets</b>                             | Details  | -                                  | -                                | -                               |
|   |  | -                                  | -                                | -                               |
|   |  | -                                  | -                                | -                               |
|   |  | -                                  | -                                | -                               |
|   |  | -                                  | -                                | -                               |
|   |  | -                                  | -                                | -                               |
| <b>B3 Investment assets</b>                                 | Details  | Fund to which asset belongs        | Cost (optional)                  | Current value (optional)        |
|   |  |                                    | -                                | -                               |
|   |  |                                    | -                                | -                               |
|   |  |                                    | -                                | -                               |
|   |  |                                    | -                                | -                               |
| <b>B4 Assets retained for the charity's own use</b>         | Details  | Fund to which asset belongs        | Cost (optional)                  | Current value (optional)        |
|   |  |                                    | -                                | -                               |
|   |  |                                    | -                                | -                               |
|   |  |                                    | -                                | -                               |
|   |  |                                    | -                                | -                               |
|   |  |                                    | -                                | -                               |
|   |  |                                    | -                                | -                               |
|   |  |                                    | -                                | -                               |
|   |  |                                    | -                                | -                               |
| <b>B5 Liabilities</b>                                       | Details  | Fund to which liability relates    | Amount due (optional)            | When due (optional)             |
|   |  |                                    | -                                | 00 January 1900                 |
|   |  |                                    | -                                |                                 |
|   |  |                                    | -                                |                                 |
|   |  |                                    | -                                |                                 |
| Signed by one or two trustees on behalf of all the trustees | Signature  | Print Name                         | Date of approval                 |                                 |
|   |  |                                    |                                  |                                 |