



Trustees Annual Report 2025

Objectives and Activities

To run a village hall and to promote for the benefit of the inhabitants of the Parish of Woodlands and neighbouring area the provision of facilities for recreation or other leisure time occupation of individuals who have need of such facilities by reason of their youth, age, infirmity or disablement, financial hardship or social and economic circumstances or for the public at large in the interests of social welfare and with the object of improving the conditions of life of the said inhabitants.

The trustees are aware of the Charity Commission's guidance on public benefit, and they have taken it into account when making decisions to which the guidance is relevant.

Achievements and Performance

Events

The charity has run six free community events this year including: Spring Festival, VE Day Afternoon Tea, Open Morning, Charity Clothes Swap, Vintage Craft Fair and Festive Fun. These events have attracted a diverse audience from within our area of benefit and beyond and have:

- Promoted social interaction, inclusion and community cohesion;
- Offered affordable leisure activities to families and residents;
- Promoted environmental sustainability and awareness and provided opportunities for people to learn new skills;
- Created a festive atmosphere, fostering a sense of community and bringing joy to residents during the holiday season through shared celebration;
- Facilitated a clothing exchange, allowing participants to acquire items without financial burden, while also promoting sustainable practices;
- Supported the charity's commitment to enhance the social welfare of the community.

Partnerships

The charity continues to partner with our local churches, a local performing arts company and Artsreach to offer community events, social evenings, fund raising events and ticketed performances including pantomimes, live music and children's shows.

- Join the Company (JTC) is a performing arts school based in Cranborne offering drama workshops for all ages and abilities and has delivered three productions during the year achieving near record attendance with over 500 tickets sold over 10 performances. JTC also runs a weekly drama class for adults with additional needs at the hall. The charity supports this group with access to free on site storage for props and costumes and significantly reduced hiring fees.
- Artsreach is a registered charity which aims to make a positive difference to the lives of people living in rural Dorset, addressing rural and social isolation; developing skills and supporting health and wellbeing by providing the opportunity to participate in and engage with cultural activity in the heart of rural communities. We have hosted four Artsreach performances this year selling over 200 tickets.
- The charity hosts regular fund raising social evenings for the Woodlands Methodist Church at no charge.
- The charity works with Woodlands Church of the Ascension to run various community events and hosts social fund raising activities at no charge.



Lettings

The charity has continued to host a wide range of regular groups. The village hall's regular hirers include the following local community groups:

- Art class, sewing group, electric instrument group, ukulele group, guitar practice, folk dancing, puppy training classes, drama classes, respite care sessions and performance workshops for adults with additional needs.

Individual hires continue to increase in number and diversity and include:

- Child and adult birthday parties, family get togethers, wedding reception, skittles evenings, quiz and bingo events run by our local churches, Macmillan coffee morning, first aid courses, local pony club meeting, antiques fair, healing day retreat, baby shower, willow weaving workshop, yoga classes, drum making classes. In 2025 the charity hosted 71 individual hires – an increase of 11 over last year.
- Hires by residents of our community increased from 14 to 18.

Hall improvements

The trustees have continued to invest funds raised from lettings, grants and donations in the charity's premises and facilities to enable it to improve the scope and relevance of its offerings and contribute to the overall quality, safety, and sustainability of the village hall. These investments not only enhance the facility itself but also improve the experience of community members participating in various events and activities:

- Installation of emergency lighting test switches
- Deep clean of kitchen and crockery
- Full clean of all 70 fabric chairs
- Enhanced the kerb appeal and front aspect of the hall by:
 - Commissioning two painted logos on the hall's exterior
 - Re-painting of the road side façade
 - Installing oak sleepers to support the bank on the road side of the hall
 - Replacing faded signage
- Installed heaters in the men's and women's toilets
- Purchased a coffee machine and matching mugs for use by hirers
- Raised and widened the concrete footpath from the carpark to the shed
- Created a community no dig vegetable patch
- Replaced three blown windows
- Installed new toilet seats in all WCs
- Polished the parquet floor
- Installed short oak posts between the car park and the garden to improve the visual appeal and to prevent parking on the garden
- Installed several bird boxes



Financial Review

As at the end of December 2025 the charity has funds of £13,244, income of £23,276 and expenditure of £22,605. The charity's underlying surplus is £6,360.

The trustees have agreed a reserves policy of £7,000. The policy, which explains the reasons for holding reserves, is published on the charity's website.

For 2025 the charity's accounting period has changed from 01Nov – 31Oct to 01Jan-31Dec to align with the calendar year.

The trustees have no uncertainties about the charity continuing as a going concern.

Structure, Governance and Management

The charity is a CIO, and its governing document is a CIO constitution.

The members of the CIO are its trustees and are appointed for a term of three years by a resolution passed at a properly convened meeting of the charity trustees.

The charity is run by a management committee comprising of three trustees and four non voting associates.

Name	Trustee?	Role
Iain Salmon	Y	Events, Maintenance
Janet Scammell	Y	Secretary, Treasurer, Events
Lucy Andrews	N	Health & Safety, Safeguarding, Events
Lynn Holden	N	Events, Marketing
Mark Jones	N	Maintenance, Health & Safety, Website
Rupert Andrews	Y	Chair, Lettings, Data Protection, Vice Treasurer
Vicki Wilson	N	

New trustees are inducted into the charity by the chair and complete the Trustee Eligibility Declaration. They are given a copy of the Charity Commission's Trustee Welcome Pack, the charity's annual report and are made aware of the charity's policies, procedures and financial reports. All committee members also receive safeguarding training.

Declaration

The trustees declare that they have approved the trustee's report above.

Signed on behalf of the charity's trustees:

Rupert Andrews

Full Name: Rupert Andrews
Position: Chairman



Receipts and payments accounts

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For the period
from

01/11/2024

To

31/12/2025

Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
Lettings	14,556	-	-	14,556	10,499
Deposits	2,950	-	-	2,950	2,450
Ticketed events	1,222	-	-	1,222	783
Marketing Sales	20	-	-	20	-
Donations	304	-	-	304	393
Event income	981	-	-	981	468
Grants	-	-	-	-	100
Other	72	-	-	72	215
Bank Interest	68	-	-	68	31
Sub total	20,173	-	-	20,173	14,939
A2 Asset and investment sales, (see table).					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	20,173	-	-	20,173	14,939
A3 Payments					
Utilities	2,632	-	-	2,632	2,418
Internet and telephone	615	-	-	615	487
Facilities maintenance	4,019	-	-	4,019	4,075
Refurbishment	5,215	-	-	5,215	4,882
Insurance	1,080	-	-	1,080	885
Licences and subscriptions	159	-	-	159	340
Marketing	10	-	-	10	97
Event expenses	1,171	-	-	1,171	843
Artsreach Remittance	276	-	-	276	-
Trustee expenses	102	-	-	102	76
Professional fees	888	-	-	888	1,407
Miscellaneous	658	-	-	658	182
Deposit refunds	2,610	-	-	2,610	1,925
Sub total	19,435	-	-	19,435	17,618
A4 Asset and investment purchases, (see table)					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total payments	19,435	-	-	19,435	17,618
Net of receipts/(payments)	738	-	-	738	- 2,679
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	12,506	-	-	12,506	15,185
Cash funds this year end	13,244	-	-	13,244	12,506

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	Lloyds Bank - Charity Account	6,145	-	-
	Lloyds Bank - Reserves Account	7,099	-	-
		-	-	-
	Total cash funds	13,244	-	-
	(agree balances with receipts and payments account(s))	OK	OK	OK
		Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B2 Other monetary assets		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		Fund to which asset belongs	Cost (optional)	Current value (optional)
B3 Investment assets			-	-
			-	-
			-	-
			-	-
			-	-
		Fund to which asset belongs	Cost (optional)	Current value (optional)
B4 Assets retained for the charity's own use			-	-
			-	-
			-	-
			-	-
			-	-
		Fund to which liability relates	Amount due (optional)	When due (optional)
B5 Liabilities			-	
			-	
			-	
			-	
			-	
Signed by one or two trustees on behalf of all the trustees	Signature	Print Name	Date of approval	