



Trustees Annual Report Nov 2023 – Oct 2024

Objectives and Activities

To run a village hall and to promote for the benefit of the inhabitants of the Parish of Woodlands and neighbouring area the provision of facilities for recreation or other leisure time occupation of individuals who have need of such facilities by reason of their youth, age, infirmity or disablement, financial hardship or social and economic circumstances or for the public at large in the interests of social welfare and with the object of improving the conditions of life of the said inhabitants.

The trustees are aware of the Charity Commission's guidance on public benefit, and they have taken it into account when making decisions to which the guidance is relevant.

Achievements and Performance

Events

The charity has run eight free community events during the reporting period including: Festive Winter Carols, Easter at the Hall, Renewable Energy Talk, Open Public Meeting, Partnership with the church for the Flower & Arts Festival, Charity Clothes Swap, Apple Festival and Warm Welcome. These events have attracted a diverse audience from within our area of benefit and beyond and have:

- Fostered community bonding and provided a recreational space for individuals to socialise, contributing to the overall well-being of the participants.
- Promoted environmental sustainability, awareness and appreciation for local wildlife and the arts.
- Created a festive atmosphere, fostering a sense of community and bringing joy to residents during the holiday season.
- Facilitated a clothing exchange, allowing participants to acquire items without financial burden, while also promoting sustainable practices.
- Supported the charity's commitment to enhance the social welfare of the community.

Partnerships

The charity continues to partner with a local performing arts company and Artsreach to offer ticketed performances including pantomimes, live music and children's shows.

- Join the Company is a performing arts school based in Cranborne offering drama workshops for all ages and abilities. The partnership with Join the Company continues to be successful with the production of Treasure Island having been well received and 275 tickets sold over four performances.
- Artsreach is a registered charity which aims to make a positive difference to the lives of people living in rural Dorset, addressing rural and social isolation; developing skills and supporting health and wellbeing by providing the opportunity to participate in and engage with cultural activity in the heart of rural communities. We have hosted two Artsreach performances this year selling 155 tickets.



Lettings

The charity has continued to increase the number and diversity of lettings during this period. The village hall's regular hirers include the following local community groups:

- Art class, biodanza group, sewing group, acoustic guitar group, ukulele group, guitar practice, folk dancing, dog training classes, spiritual meditation classes, Tai Chi classes, respite care sessions and performance workshops for adults with additional needs. In 2024 the charity hosted 13 groups of regular hirers – an increase of four over last year (44%).

Individual hires continue to increase in number and diversity and include:

- Child and adult birthday parties, family get togethers, wedding reception, skittles evenings, quiz and bingo events run by our local churches, Macmillan coffee mornings, first aid courses, use as a polling station, local pony club meeting, woodland planting talk, antiques fair, healing day retreat, baby shower, willow weaving workshop, yoga classes, drum making classes. In 2024 the charity hosted 60 individual hires – an increase of 17 over last year (40%).

Hall improvements

The trustees have continued to invest funds raised from lettings, grants and donations in the charity's premises and facilities to enable it to improve the scope and relevance of its offerings and contribute to the overall quality, safety, and sustainability of the village hall. These investments not only enhance the facility itself but also improve the experience of community members participating in various events and activities:

- Took over responsibility for managing the on-site defibrillator from the parish council
- Full internal redecoration and repaint
- Achieved Hallmark 1 & 2 certification
- Additional improvements to outside lighting and electrical supply
- Purchased three additional picnic style tables for the garden
- Installed a heat detector in the kitchen
- Purchased 20 new chairs and a chair trolley
- Conducted a feasibility study into the installation of a solar PV array on the roof of the hall



Financial Review

As at the end of October 2024 the charity has funds of £12,506, income of £14,939 and expenditure of £17,618. The charity's underlying surplus is £1,937.

The trustees have agreed a reserves policy of £7,000. The policy, which explains the reasons for holding reserves, is published on the charity's website.

The trustees have no uncertainties about the charity continuing as a going concern.

Structure, Governance and Management

The charity is a CIO, and its governing document is a CIO constitution.

The members of the CIO are its trustees and are appointed for a term of three years by a resolution passed at a properly convened meeting of the charity trustees.

The charity is run by a management committee comprising of four trustees and four nonvoting associates.

Name	Trustee?	Role	Note
Janet Scammell	Y	Secretary, Treasurer, Events	
Judy Kimber	Y	Events, Church representative	
Lucy Andrews	N	Health & Safety, Safeguarding, Events	
Lynn Holden	N	Events, Marketing	
Mark Jones	N	Maintenance, Health & Safety, Website	
Rupert Andrews	Y	Chair, Lettings, Data Protection, Vice Treasurer	
Sheila Wade	Y	Treasurer, Website	Resigned Feb 2024
Tori Deffee	N	User representative	
Yuliya Surnina	Y	Marketing, Events, Lettings	

New trustees are inducted into the charity by the chair and complete the Trustee Eligibility Declaration. They are given a copy of the Charity Commission's Trustee Welcome Pack, the charity's annual report and are made aware of the charity's policies, procedures and financial reports. All committee members also receive safeguarding training.

Declaration

The trustees declare that they have approved the trustee's report above.

Signed on behalf of the charity's trustees:

Full Name: Rupert Andrews
Position: Chairman



Receipts and payments accounts

CC16a

For the period
from

01/11/2023

To

31/10/2024

Section A Receipts and payments

Unrestricted funds	Restricted funds	Endowment funds	Total funds	Last year
to the nearest £	to the nearest £	to the nearest £	to the nearest £	to the nearest £

A1 Receipts

	-	-	-	-	-
Lettings	10,499	-	-	10,499	8,640
Deposits	2,450	-	-	2,450	1,950
Ticketed events	783	-	-	783	40
Marketing Sales	-	-	-	-	25
Donations	393	-	-	393	508
Event income	468	-	-	468	126
Grants		100	-	100	12,900
Other	215	-	-	215	
Bank Interest	31	-	-	31	
Sub total (Gross income for AR)	14,839	100	-	14,939	24,189

A2 Asset and investment sales, (see table).

	-	-	-	-	
	-	-	-	-	-
Sub total	-	-	-	-	-

Total receipts	14,839	100	-	14,939	24,189
-----------------------	---------------	------------	----------	---------------	---------------

A3 Payments

Utilities	2,418	-	-	2,418	2,139
Internet and telephone	487	-	-	487	409
Facilities maintenance	4,075	-	-	4,075	3,144
Refurbishment	4,782	100		4,882	10,832
Insurance	885	-	-	885	889
Licences and subscriptions	340	-	-	340	56
Marketing	97	-	-	97	372
Event expenses	843	-	-	843	1,397
Trustee expenses	76	-	-	76	329
Professional fees	1,407	-	-	1,407	5,690
Miscellaneous	182	-	-	182	-
Deposit refunds	1,925	-	-	1,925	1,880
Sewage treatment plant install	-	-	-	-	12,750
Sub total	17,518	100	-	17,618	39,887

A4 Asset and investment purchases, (see table)

	-	-	-	-	
	-	-	-	-	-
Sub total	-	-	-	-	-

Total payments	17,518	100	-	17,618	39,887
-----------------------	---------------	------------	----------	---------------	---------------

Net of receipts/(payments)	- 2,679	-	-	- 2,679	- 15,698
-----------------------------------	----------------	----------	----------	----------------	-----------------

A5 Transfers between funds

	-	-	-	-	-
--	---	---	---	---	---

A6 Cash funds last year end

	15,185	-	-	15,185	30,883
--	--------	---	---	--------	--------

Cash funds this year end	12,506	-	-	12,506	15,185
---------------------------------	---------------	----------	----------	---------------	---------------

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	Lloyds Bank - Treasurer's Account	5,475	-	-
	Lloyds Bank - Reserves Account	7,031	-	-
		-	-	-
	Total cash funds	12,506	-	-
	(agree balances with receipts and payments account(s))	OK	OK	OK
		Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B2 Other monetary assets		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
B3 Investment assets				
B4 Assets retained for the charity's own use				
B5 Liabilities				
Signed by one or two trustees on behalf of all the trustees	Signature	Print Name	Date of approval	