



Chairman's Report 2024/5

I am delighted to report on our many activities since the last AGM

Core activities have been extremely well received and supported by our membership. Through our projects and media activity, in concert with the conservancy, we are seeing a steady increase in awareness of the needs of the harbour and surrounding land.

Our focus this year has been on small scale, high impact environmental and community support projects which have an immediate effect on the harbour. These suit our scale and resources and we hope appeal to our members. They include funding for Oysters in EYH, Emsmet, Itchenor cycle path, bird roosts, binoculars for visitors on the Solar Heritage boat, and Cobnor Youth Sailing Centre, We have also been involved in funding projects adjacent to the harbour at Pagham and Sidlesham in partnership with Sussex Ornithological Society and RSPB. These may be outside the precise boundaries of the harbour, but wildlife doesn't respect borders.

Our core activities to support the conservancy with funding and workforces on wider projects have been ever busy as this year, and well supported by our members.

Working Parties are as popular as ever and attracted a moving population of around 70 people, thank you for your time and commitment. The weather this year has ensured a good turnout to most events, and much muck has been moved, pathways improved and trees planted.

Our volunteer events team have run another programme of imaginative events this year, report attached at the end. Thank you to all of you. The events are advertised on the website and via emails to members. They are often over-subscribed so you need to be on the look-out for booking dates.

Oyster Boat Terror has had a very successful season. Bookings were up on 2024 and cancellations due to weather conditions were much reduced. Berthing for 2 weeks in Itchenor generated much interest and many bookings and will be repeated next year subject to CHC agreement. There are 43 volunteers involved with Terror, to whom we offer our thanks.

Membership and business members.

Work to increase the membership has stalled since the sudden resignation of the trustees involved, and will be resumed by the new trustees.

With around 12,000 Harbour Plaque holders in the harbour who have a vested interest in the environment of their Harbour, they represent an obvious target for membership recruitment.



Business members rest at 27 and we will be actively recruiting in the coming year with a view to them having hands-on involvement with the work of the harbour

We again provided funding to the Harbour Conservancy Education team to assist with schools field trips and workshops held both inside the centre in Dell Quay and out of doors.

We continue to be a member of the Harbour Conservancy Planning Committee and the Advisory Committee, where we have a primary responsibility for ensuring that the Authority furthers the National Landscape Purposes and Duty, rather than as a delegate representing the interests of the Friends of Chichester Harbour

Our team of trustees has undergone some changes this year, as is the norm for organisations such as ours which depend upon volunteers giving their time and expertise freely.

Paul Dale has worked tirelessly to identify and assess candidates for these roles and the result of his work is that we have co-opted 5 new members.

They have each provided a brief summary of their interests at the end of this report.

We have a new vice chairman, Jim Lines and a new treasurer, Nigel Foskett

Our work streams are headed up by specific trustees who also rely on volunteer help to carry out their work.

Here is how these work streams are organized

Chris Harvey	Events and Working parties
Gavin Crick	Oyster Boat Terror
Julian Matthews	Projects and funding
Nikki Mugford	Membership Team
Paul Dale	Business membership & Trustee recruitment
Mary Jones	PR Press relationships
Cassie Magee	Digital Comms & Merchandising
John Wilkinson	Strategy and Public Affairs
Michael Bromley-Martin	Harbour Relations

With the recruitment of some excellent new Trustees, it became evident we need a branding refresh to remain recognisable, relevant and inspiring to our members and non-members alike and to making the Charity more attractive to a younger membership. We are proposing that our name should become *Chichester Harbour Friends*, with upgrades to our website and social media platforms.

It's a small change – but one that helps us to sit clearly alongside our partners, Chichester Harbour Conservancy and Chichester Harbour Trust.

Rest assured, our values, aims and activities will remain the same.

Generous membership renewals & donations since we re-launched our website in 2023-2024 have continued to increase funds, leaving us with a surplus for which we



are looking for interesting and innovative projects to fund. The membership can become involved in helping us find works that will appeal to the wider community (suggestions to the vice-chairman@friendsch.org)

Finally, I would like to thank all the trustees who have worked so diligently this year and have agreed to continue to do so to further our objectives and to keep the membership involved, informed and engaged. We are looking forward to 2025/6

Heather Baker
Chairman

October 2025



CHARITY COMMISSION
FOR ENGLAND AND WALES

Trustees' Annual Report for the period

From **Period start date 1.4.2024**

Period end date 31.3.2025

Charity name: The Friends of Chichester Harbour

Charity registration number: 1201872 (incl 1051162)

Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	To maintain and improve Chichester Harbour and its amenity area and protect and preserve the countryside and wildlife, to advance education of the public in relation to the harbour, and any other activities in support of the above objectives.
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	Support to Chichester Harbour Conservancy and other groups; through Grants and provision of volunteers.
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	In supporting grants, the Trustees have due regard for public benefit.

Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	The charity awards grants to support projects undertaken by the Conservancy and other bodies that meet the charity's aims detailed at para 1.17
Policy on social investment including program related investment	Para 1.38	n/a
Contribution made by volunteers	Para 1.38	Volunteers from the Friends are actively involved with the work of the Conservancy through; weekly Working parties; tasking of the Volunteer Rangers; the work of the Education Centre; and the Harbourwatch scheme
Other		n/a

Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	<p>The Harbour Conservancy has 3 full-time paid rangers. The charity's main achievements are measured against projects undertaken by volunteers in support of the Rangers including: Footpath repairs; tree planting; scrub clearance; ragwort clearance; and litter picking – tasks which are aimed at improving the environment for harbour users and, where appropriate, local landowners.</p> <p>In addition to the volunteering that directly increases the capacity of the Conservancy's Rangers, the Charity also makes financial grants to projects around the harbour undertaken by the Conservancy and other local groups.</p>

Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	
Performance of fundraising activities against objectives set	Para 1.41	
Investment performance against objectives	Para 1.41	
Other		

Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	Voluntary net receipts: £61k Grants Recd: £7 k (Coward Foudation etc.) Expenses (Newsletter; website; Oyster boat; Events) £34k Grants made £29k Surplus - payments less receipts: £5 k Cash at bank £136k
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	The charity holds reserves against a number of eventualities, including £1k maintenance for Oyster boat "Terror" and £14k West Wittering Benefit. "Pump out stations" lottery grant balance £4k, Conservancy Education Budget £50k, Other Harbour projects £20k for future project expenditure.
Amount of reserves held	Para 1.22	£132k unrestricted: £4k restricted
Reasons for holding zero reserves	Para 1.22	n/a
Details of fund materially in deficit	Para 1.24	n/a
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	n/a

Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	The main source of income are membership subscriptions. Return of the Oysters, Grants received £7k for project work undertaken during the year.
Investment policy and objectives including any social investment policy adopted	Para 1.46	
A description of the principal risks facing the charity	Para 1.46	<p>(i) Reduction in membership subscriptions</p> <p>(ii) Reduction in commitment of volunteers</p>
Other		

Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed, royal charter)	Para 1.25	Constitution
How is the charity constituted?	Para 1.25	CIO

(e.g unincorporated association, CIO)		
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	The Constitution stipulates the number of Trustees (not less than 10 nor more than 12). Expressions of interest are sought from the membership and interviews undertaken by the Chairman/ Vice-chair. Any co-option is endorsed by the full Executive and confirmed at the next AGM

Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	No training is undertaken. All new Trustees are briefed by the Chairman and supplied with a copy of the Constitution and relevant Executive minutes and Financial papers
The charity's organisational structure and any wider network with which the charity works	Para 1.51	The Charity is administered and managed in accordance with the Constitution by the members of the Executive Committee.
Relationship with any related parties	Para 1.51	A close relationship exists with the Chichester Harbour Conservancy, the statutory body responsible for the AONB. At the Executive level, the Manager of the AONB is invited to the Charity's quarterly Executive Committee meetings to report on the state of the AONB and to make project bids. At the practical level, the Conservancy's Rangers manage the ongoing Working group programme.
Other		

Reference and Administrative details

Charity name	Friends of Chichester Harbour
Other name the charity uses	nil
Registered charity number	1201872 (incl 1051162)
Charity's principal address	c/o The Harbour Office, Itchenor, Chichester PO20 7AW

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Heather Baker	Chairman	Appointed 20 th Oct 2018	
2	Jim Lines	Vice-Chairman	Appointed 25 th July 2023	
3	Nigel Foskett	Treasurer	Appointed 9 th July 2025	
4	Norman Payne	Secretary	Resigned Oct 2024	
5	Chris Harvey	Events	From October 2012	
6	Gavin Crick		From April 2021	
7	Charlotte Doherty		Resigned June 2025	
8	Paul Dale		Dec'd Oct 2025	
9	Nicola McCarthy		Resigned Mar 2025	
10	Nigel Seymour		Resigned Jan 2025	
11	Sophie Robinson		Resigned Oct 2025	
12	Phoebe Cooper		Resigned Oct 2024	
13	Thomas Reding		Resigned Mar 2025	
14	Mary Jones		Appointed 9 th July 2025	
15	John Wilkinson		Appointed 16 th Sept	
16	Julian Matthews		Appointed 16 th Sept	
17	Michael Bromley-Martin		Appointed 16 th Sept	
18	Cassie Magee		Appointed 16 th Sept	
19	Nikki Mugford		Appointed 16 th Sept	
20				

Corporate trustees – names of the directors at the date the report was approved

[illegible]

Name of trustees holding title to property belonging to the charity

[illegible]

Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	

Additional information (optional)**Names and addresses of advisers (Optional information)**

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

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Exemptions from disclosure

Reason for non-disclosure of key personnel details

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Other optional information

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Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)	J M W Lines	
Full name(s)	Jim Lines	
Position (eg Secretary, Chair, etc)	Vice-Chairman	
Date	29 January 2026	



The Friends of Chichester Harbour

Receipts and payments account for the year ended 31 March 2025

Charity Number 1201872

	Year to 31.3.2025 FY25			Year to 31.3.2024 FY24		
	Unrestricted	Restricted	TOTAL	Unrestricted	Restricted	TOTAL
A1 Receipts						
a) Voluntary Sources						
Annual Subscriptions	£ 24,317	£	24,317	£ 21,988	£	21,988
Life Subscriptions	£ -	£	-	£ -	£	-
Donations under £100	£ 2,247	£	2,247	£ 2,457	£	2,457
Donations over £100	£ 2,531	£	2,531	£ 2,310	£	2,310
Corporate Subscriptions	£ 7,985	£	7,985	£ 3,525	£	3,525
Legacies	£ 3,750	£	3,750	£ 10,708	£	10,708
Events	£ 6,974	£	6,974	£ 2,993	£	2,993
Terror Tickets	£ 8,088	£	8,088	£ 9,425	£	9,425
Income tax GAD rebate	£ 5,241	£	5,241	£ 6,963	£	6,963
Total from Voluntary Sources	£ 61,133	£ -	£ 61,133	£ 60,369	£ -	£ 60,369
b) Grants Received						
Heritage Lottery Fund - Return of the Tern		£	-	£ 18,230	£	18,230
Coward Endowment - Oyster Restoration	£ 7,000	£	7,000	£ -	£	-
Total from Grants Received	£ 7,000	£ -	£ 7,000	£ -	£ 18,230	£ 18,230
c) Assets						
Bank Interest	£ 544	£ -	£ 544	£ 581	£ -	£ 581
Total from Assets	£ 544	£ -	£ 544	£ 581	£ -	£ 581
Total Income	£ 68,677	£ -	£ 68,677	£ 60,950	£ 18,230	£ 79,180
A2 Payments						
a) Grants						
Chichester Harbour Conservancy	£ 16,975	£	16,975	£ 29,232	£	29,232
Bird Nesting Tower / EMSMET weather station	£ 5,550	£	5,550	£ 5,000	£	5,000
Oyster Regeneration Projects	£ 6,431	£	6,431			
Total Grants	£ 28,956	£ -	£ 28,956	£ 34,232	£ -	£ 34,232
b) Expenses						
Newsletter	£ 684	£	684	£ 1,089	£	1,089
Social media, New website and communications	£ 8,386	£	8,386	£ 12,548	£	12,548
Accounting and administration	£ 3,887	£	3,887	£ 4,287	£	4,287
Insurance	£ 401	£	401	£ 271	£	271
AGM	£ 490	£	490	£ 622	£	622
Sundry Expenses	£ -	£	-	£ -	£	-
Independent examination	£ 540	£	540	£ 540	£	540
Paypal and bank charges	£ 834	£	834	£ 485	£	485
	£ 15,222	£	15,222	£ 19,842	£	19,842
Events/Marketing	£ 4,736	£	4,736	£ 1,431	£	1,431
Terror Operating Costs	£ 14,859	£	14,859	£ 8,690	£	8,690
Pump Out Project costs	£ -	£	-	£ 5,734	£	5,734
Return of the Tern	£ -	£	-	£ 20,232	£	20,232
	£ 19,595	£ -	£ 19,595	£ 10,121	£ 25,966	£ 36,087
Total Expenses	£ 63,773	£ -	£ 63,773	£ 64,195	£ 25,966	£ 90,161
Charitable surplus / (deficit)	£ 4,904	£ -	£ 4,904	£ (3,245)	£ (7,736)	£ (10,981)



The Friends of Chichester Harbour

Statement of Assets & Liabilities at 31st March 2025

Charity Number 1201872

	31.3.2024 B/Fwd	Income	Expenditure	Transfers	31.3.2025 C/fwd
Charitable Funds					
Return of the Tern	£ -				£ -
Lottery Community Fund	£ 4,256				£ 4,256
Restricted Funds	£ 4,256				£ 4,256
Designated Funds					
Conservancy Education Fund	£ 50,000				£ 50,000
Sea Grass & Oyster bed projects	£ 20,000	£ 7,000	£ (6,431)		£ 20,569
Terror Exceptional Maintenance	£ 5,000	£ 880	£ (5,000)		£ 880
West Wittering Village	£ 13,735				£ 13,735
Designated Funds	£ 88,735	£ 7,880	£ (11,431)	£ -	£ 85,184
General Funds C/Forward	£ 38,521	£ 60,797	£ (52,342)	£ -	£ 46,975
Total Funds	£ 131,512	£ 68,677	£ (63,773)	£ -	£ 136,415

Assets and liabilities

CASH at bank	£ 131,563	£ 136,629
Accounts receivable and prepaid	£ -	£ 2,735
Accounts payable and accrued	£ (51)	£ (2,949)
Total Funds	£ 131,512	£ 136,415

Signature

J M Lines

Full name

Jim Lines

Position

Treasurer

Date

29 January 2026

THE FRIENDS OF CHICHESTER HARBOUR

UNAUDITED FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2025

INDEPENDENT EXAMINER'S REPORT

INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF THE FRIENDS OF CHICHESTER HARBOUR

I report to the charity trustees on my examination of the accounts of the charity for the year ended 31 March 2025.

Responsibilities and basis of report

As the charity's trustees you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the charity's accounts carried out under section 145 of the Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the charity as required by section 130 of the Act; or
2. the accounts do not accord with those records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



Katie Wilson FCA
For and on behalf of Blue Spire Limited

Date 29 January 2026

Cawley Priory
South Pallant
Chichester
West Sussex
PO19 1SY
