

THE FRIENDS OF CHICHESTER HARBOUR

England & Wales · Charity number 1201872

Details

| | |
|-------------|---|
| Other names | Chichester Harbour Friends |
| Status | Registered |
| Legal form | CIO |
| Registered | 2023-02-08 |
| Register | View on the Charity Commission register |

Contact

| | |
|---------|--|
| Address | c/o CHICHESTER HARBOUR CONSERVANCY Harbour Office The Street Itchenor Chichester PO20 7AW |
| Phone | 01243512301 |
| Email | admin@friendsch.org |

Activities

Objects: THE OBJECTS OF THE CIO ARE(I) FOR THE BENEFIT OF THE PUBLIC TO HELP TO MAINTAIN AND IMPROVE CHICHESTER HARBOUR AND ITS AMENITY AREA (AS DEFINED BY THE CHICHESTER HARBOUR CONSERVANCY ACT 1971 AND ANY STATUTORY AMENDMENT THEREOF) (HEREINAFTER CALLED "THE HARBOUR")(II) TO PROTECT AND PRESERVE THE COUNTRYSIDE AND WILDLIFE ALONG ITS COAST.III) TO ADVANCE THE EDUCATION OF THE PUBLIC IN RELATION TO THE HARBOUR.

Activities: Operates in the environment sector within Chichester Harbour and its environs. Provides grants , a volunteer workforce to protect and preserve the Harbour, working with but not exclusively with Chichester Harbour Conservancy. The charity undertakes any other activity in support or furtherance of the above objects including fund raising and promoting the use and enjoyment of the Harbour.

Classification

- **How:** Makes Grants To Individuals, Makes Grants To Organisations, Sponsors Or Undertakes Research
- **What:** Environment/conservation/heritage
- **Who:** Children/young People, Other Charities Or Voluntary Bodies, The General Public/mankind

Geography

- Hampshire
- West Sussex

Finances

| Period end | Income | Expenditure | Assets | Employees |
|------------|---------|-------------|--------|-----------|
| 2025-03-31 | £68,677 | £63,773 | - | - |
| 2024-03-31 | £79,180 | £87,781 | - | - |

Trustees

| Name | Role | Appointed |
|----------------------------------|-------|------------|
| Heather Baker | Chair | 2018-10-20 |
| CHRISTOPHER HARVEY | | 2012-10-20 |
| Cassandra Rosalene Magee | | 2025-09-16 |
| James Lines | | 2023-07-25 |
| John Balfour Wilkinson | | 2025-09-16 |
| Julian David Matthews | | 2025-09-16 |
| Mary Jones | | 2025-07-09 |
| Matthew Townsend | | 2026-03-17 |
| Michael Granville Bromley-Martin | | 2025-09-16 |
| Nicola Mugford | | 2025-09-16 |
| Nigel Foskett | | 2025-07-09 |

THE FRIENDS OF CHICHESTER HARBOUR

England & Wales - Charity number 1201872

Accounts



Chairman's Report 2024/5

I am delighted to report on our many activities since the last AGM

Core activities have been extremely well received and supported by our membership. Through our projects and media activity, in concert with the conservancy, we are seeing a steady increase in awareness of the needs of the harbour and surrounding land.

Our focus this year has been on small scale, high impact environmental and community support projects which have an immediate effect on the harbour. These suit our scale and resources and we hope appeal to our members. They include funding for Oysters in EYH, Emsmet, Itchenor cycle path, bird roosts, binoculars for visitors on the Solar Heritage boat, and Cobnor Youth Sailing Centre, We have also been involved in funding projects adjacent to the harbour at Pagham and Sidlesham in partnership with Sussex Ornithological Society and RSPB. These may be outside the precise boundaries of the harbour, but wildlife doesn't respect borders.

Our core activities to support the conservancy with funding and workforces on wider projects have been ever busy as this year, and well supported by our members.

Working Parties are as popular as ever and attracted a moving population of around 70 people, thank you for your time and commitment. The weather this year has ensured a good turnout to most events, and much muck has been moved, pathways improved and trees planted.

Our volunteer events team have run another programme of imaginative events this year, report attached at the end. Thank you to all of you. The events are advertised on the website and via emails to members. The are often over-subscribed so you need to be on the look-out for booking dates.

Oyster Boat Terror has had a very successful season. Bookings were up on 2024 and cancellations due to weather conditions were much reduced. Berthing for 2 weeks in Itchenor generated much interest and many bookings and will be repeated next year subject to CHC agreement. There are 43 volunteers involved with Terror, to whom we offer our thanks.

Membership and business members.

Work to increase the membership has stalled since the sudden resignation of the trustees involved, and will be resumed by the new trustees.

With around 12,000 Harbour Plaque holders in the harbour who have a vested interest in the environment of their Harbour, they represent an obvious target for membership recruitment.



Business members rest at 27 and we will be actively recruiting in the coming year with a view to them having hands-on involvement with the work of the harbour

We again provided funding to the Harbour Conservancy Education team to assist with schools field trips and workshops held both inside the centre in Dell Quay and out of doors.

We continue to be a member of the Harbour Conservancy Planning Committee and the Advisory Committee, where we have a primary responsibility for ensuring that the Authority furthers the National Landscape Purposes and Duty, rather than as a delegate representing the interests of the Friends of Chichester Harbour

Our team of trustees has undergone some changes this year, as is the norm for organisations such as ours which depend upon volunteers giving their time and expertise freely.

Paul Dale has worked tirelessly to identify and assess candidates for these roles and the result of his work is that we have co-opted 5 new members.

They have each provided a brief summary of their interests at the end of this report.

We have a new vice chairman, Jim Lines and a new treasurer, Nigel Foskett

Our work streams are headed up by specific trustees who also rely on volunteer help to carry out their work.

Here is how these work streams are organized

| | |
|------------------------|---|
| Chris Harvey | Events and Working parties |
| Gavin Crick | Oyster Boat Terror |
| Julian Matthews | Projects and funding |
| Nikki Mugford | Membership Team |
| Paul Dale | Business membership & Trustee recruitment |
| Mary Jones | PR Press relationships |
| Cassie Magee | Digital Comms & Merchandising |
| John Wilkinson | Strategy and Public Affairs |
| Michael Bromley-Martin | Harbour Relations |

With the recruitment of some excellent new Trustees, it became evident we need a branding refresh to remain recognisable, relevant and inspiring to our members and non-members alike and to making the Charity more attractive to a younger membership. We are proposing that our name should become *Chichester Harbour Friends*, with upgrades to our website and social media platforms.

It's a small change – but one that helps us to sit clearly alongside our partners, Chichester Harbour Conservancy and Chichester Harbour Trust.

Rest assured, our values, aims and activities will remain the same.

Generous membership renewals & donations since we re-launched our website in 2023-2024 have continued to increase funds, leaving us with a surplus for which we



are looking for interesting and innovative projects to fund. The membership can become involved in helping us find works that will appeal to the wider community (suggestions to the vice-chairman@friendsch.org)

Finally, I would like to thank all the trustees who have worked so diligently this year and have agreed to continue to do so to further our objectives and to keep the membership involved, informed and engaged. We are looking forward to 2025/6

Heather Baker
Chairman

October 2025



Trustees' Annual Report for the period

From Period start date **1.4.2024**

Period end date **31.3.2025**

Charity name: **The Friends of Chichester Harbour**

Charity registration number: **1201872 (incl 1051162)**

Objectives and Activities

| | SORP reference | |
|--|--------------------|---|
| Summary of the purposes of the charity as set out in its governing document | Para 1.17 | To maintain and improve Chichester Harbour and its amenity area and protect and preserve the countryside and wildlife, to advance education of the public in relation to the harbour, and any other activities in support of the above objectives. |
| Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts. | Para 1.17 and 1.19 | Support to Chichester Harbour Conservancy and other groups; through Grants and provision of volunteers. |
| Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit | Para 1.18 | In supporting grants, the Trustees have due regard for public benefit. |

Additional information (optional)

You may choose to include further statements where relevant about:

| | SORP reference | |
|--|----------------|--|
| Policy on grant making | Para 1.38 | The charity awards grants to support projects undertaken by the Conservancy and other bodies that meet the charity's aims detailed at para 1.17 |
| Policy on social investment including program related investment | Para 1.38 | n/a |
| Contribution made by volunteers | Para 1.38 | Volunteers from the Friends are actively involved with the work of the Conservancy through; weekly Working parties; tasking of the Volunteer Rangers; the work of the Education Centre; and the Harbourwatch scheme |
| Other | | n/a |

Achievements and Performance

| | SORP reference | |
|---|----------------|--|
| Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole. | Para 1.20 | <p>The Harbour Conservancy has 3 full-time paid rangers. The charity's main achievements are measured against projects undertaken by volunteers in support of the Rangers including: Footpath repairs; tree planting; scrub clearance; ragwort clearance; and litter picking – tasks which are aimed at improving the environment for harbour users and, where appropriate, local landowners.</p> <p>In addition to the volunteering that directly increases the capacity of the Conservancy's Rangers, the Charity also makes financial grants to projects around the harbour undertaken by the Conservancy and other local groups.</p> |

Additional information (optional)

You may choose to include further statements where relevant about:

| | | |
|--|-----------|--|
| Achievements against objectives set | Para 1.41 | |
| Performance of fundraising activities against objectives set | Para 1.41 | |
| Investment performance against objectives | Para 1.41 | |
| Other | | |

Financial Review

| | | |
|--|-----------|--|
| Review of the charity's financial position at the end of the period | Para 1.21 | Voluntary net receipts: £61k Grants Recd: £7 k (Coward Foudation etc.) Expenses (Newsletter; website; Oyster boat; Events) £34k Grants made £29k Surplus - payments less receipts: £5 k Cash at bank £136k |
| Statement explaining the policy for holding reserves stating why they are held | Para 1.22 | The charity holds reserves against a number of eventualities, including £1k maintenance for Oyster boat "Terror" and £14k West Wittering Benefit. "Pump out stations" lottery grant balance £4k, Conservancy Education Budget £50k, Other Harbour projects £20k for future project expenditure. |
| Amount of reserves held | Para 1.22 | £132k unrestricted: £4k restricted |
| Reasons for holding zero reserves | Para 1.22 | n/a |
| Details of fund materially in deficit | Para 1.24 | n/a |
| Explanation of any uncertainties about the charity continuing as a going concern | Para 1.23 | n/a |

Additional information (optional)

You may choose to include further statements where relevant about:

| | | |
|---|-----------|--|
| The charity's principal sources of funds (including any fundraising) | Para 1.47 | The main source of income are membership subscriptions. Return of the Oysters, Grants received £7k for project work undertaken during the year. |
| Investment policy and objectives including any social investment policy adopted | Para 1.46 | |
| A description of the principal risks facing the charity | Para 1.46 | (i) Reduction in membership subscriptions (ii) Reduction in commitment of volunteers |
| Other | | |

Structure, Governance and Management

| | | |
|--|-----------|---------------------|
| Description of charity's trusts: | | |
| Type of governing document (trust deed, royal charter) | Para 1.25 | Constitution |
| How is the charity constituted? | Para 1.25 | CIO |

| | | |
|---|-----------|--|
| (e.g unincorporated association, CIO) | | |
| Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees | Para 1.25 | The Constitution stipulates the number of Trustees (not less than 10 nor more than 12). Expressions of interest are sought from the membership and interviews undertaken by the Chairman/ Vice-chair. Any co-option is endorsed by the full Executive and confirmed at the next AGM |

Additional information (optional)

You may choose to include further statements where relevant about:

| | | |
|---|-----------|--|
| Policies and procedures adopted for the induction and training of trustees | Para 1.51 | No training is undertaken. All new Trustees are briefed by the Chairman and supplied with a copy of the Constitution and relevant Executive minutes and Financial papers |
| The charity's organisational structure and any wider network with which the charity works | Para 1.51 | The Charity is administered and managed in accordance with the Constitution by the members of the Executive Committee. |
| Relationship with any related parties | Para 1.51 | A close relationship exists with the Chichester Harbour Conservancy, the statutory body responsible for the AONB. At the Executive level, the Manager of the AONB is invited to the Charity's quarterly Executive Committee meetings to report on the state of the AONB and to make project bids. At the practical level, the Conservancy's Rangers manage the ongoing Working group programme. |
| Other | | |

Reference and Administrative details

| | |
|-----------------------------|---|
| Charity name | Friends of Chichester Harbour |
| Other name the charity uses | nil |
| Registered charity number | 1201872 (incl 1051162) |
| Charity's principal address | c/o The Harbour Office, Itchenor, Chichester PO20 7AW |
| | |

Funds held as custodian trustees on behalf of others

| | |
|---|--|
| Description of the assets held in this capacity | |
| Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects | |
| Details of arrangements for safe custody and segregation of such assets from the charity's own assets | |

Additional information (optional)

Names and addresses of advisers (Optional information)

| Type of adviser | Name | Address |
|-----------------|------|---------|
| | | |
| | | |
| | | |
| | | |

Name of chief executive or names of senior staff members (Optional information)

| |
|--|
| |
|--|

Exemptions from disclosure

Reason for non-disclosure of key personnel details

| |
|--|
| |
|--|

Other optional information

| |
|--|
| |
|--|

Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

| | | |
|--|------------------|--|
| Signature(s) | <i>Jim Lines</i> | |
| Full name(s) | Jim Lines | |
| Position (eg Secretary, Chair, etc) | Vice-Chairman | |
| Date | 29 January 2026 | |



The Friends of Chichester Harbour

Receipts and payments account for the year ended 31 March 2025

Charity Number 1201872

| | Year to 31.3.2025 FY25 | | | Year to 31.3.2024 FY24 | | |
|--|---------------------------|------------|----------|---------------------------|------------|------------|
| | Unrestricted | Restricted | TOTAL | Unrestricted | Restricted | TOTAL |
| A1 Receipts | | | | | | |
| a) Voluntary Sources | | | | | | |
| Annual Subscriptions | £ 24,317 | £ | 24,317 | £ 21,988 | £ | 21,988 |
| Life Subscriptions | £ - | £ | - | £ - | £ | - |
| Donations under £100 | £ 2,247 | £ | 2,247 | £ 2,457 | £ | 2,457 |
| Donations over £100 | £ 2,531 | £ | 2,531 | £ 2,310 | £ | 2,310 |
| Corporate Subscriptions | £ 7,985 | £ | 7,985 | £ 3,525 | £ | 3,525 |
| Legacies | £ 3,750 | £ | 3,750 | £ 10,708 | £ | 10,708 |
| Events | £ 6,974 | £ | 6,974 | £ 2,993 | £ | 2,993 |
| Terror Tickets | £ 8,088 | £ | 8,088 | £ 9,425 | £ | 9,425 |
| Income tax GAD rebate | £ 5,241 | £ | 5,241 | £ 6,963 | £ | 6,963 |
| Total from Voluntary Sources | £ 61,133 | £ - | £ 61,133 | £ 60,369 | £ - | £ 60,369 |
| b) Grants Received | | | | | | |
| Heritage Lottery Fund - Return of the Tern | | £ | - | £ 18,230 | £ | 18,230 |
| Coward Endowment - Oyster Restoration | £ 7,000 | £ | 7,000 | £ - | £ | - |
| Total from Grants Received | £ 7,000 | £ - | £ 7,000 | £ - | £ 18,230 | £ 18,230 |
| c) Assets | | | | | | |
| Bank Interest | £ 544 | £ - | £ 544 | £ 581 | £ - | £ 581 |
| Total from Assets | £ 544 | £ - | £ 544 | £ 581 | £ - | £ 581 |
| Total Income | £ 68,677 | £ - | £ 68,677 | £ 60,950 | £ 18,230 | £ 79,180 |
| A2 Payments | | | | | | |
| a) Grants | | | | | | |
| Chichester Harbour Conservancy | £ 16,975 | £ | 16,975 | £ 29,232 | £ | 29,232 |
| Bird Nesting Tower / EMSMET weather station | £ 5,550 | £ | 5,550 | £ 5,000 | £ | 5,000 |
| Oyster Regeneration Projects | £ 6,431 | £ | 6,431 | | | |
| Total Grants | £ 28,956 | £ - | £ 28,956 | £ 34,232 | £ - | £ 34,232 |
| b) Expenses | | | | | | |
| Newsletter | £ 684 | £ | 684 | £ 1,089 | £ | 1,089 |
| Social media, New website and communications | £ 8,386 | £ | 8,386 | £ 12,548 | £ | 12,548 |
| Accounting and administration | £ 3,887 | £ | 3,887 | £ 4,287 | £ | 4,287 |
| Insurance | £ 401 | £ | 401 | £ 271 | £ | 271 |
| AGM | £ 490 | £ | 490 | £ 622 | £ | 622 |
| Sundry Expenses | £ - | £ | - | £ - | £ | - |
| Independent examination | £ 540 | £ | 540 | £ 540 | £ | 540 |
| Paypal and bank charges | £ 834 | £ | 834 | £ 485 | £ | 485 |
| | £ 15,222 | £ | 15,222 | £ 19,842 | £ | 19,842 |
| Events/Marketing | £ 4,736 | £ | 4,736 | £ 1,431 | £ | 1,431 |
| Terror Operating Costs | £ 14,859 | £ | 14,859 | £ 8,690 | £ | 8,690 |
| Pump Out Project costs | £ - | £ | - | £ 5,734 | £ | 5,734 |
| Return of the Tern | £ - | £ | - | £ 20,232 | £ | 20,232 |
| | £ 19,595 | £ - | £ 19,595 | £ 10,121 | £ 25,966 | £ 36,087 |
| Total Expenses | £ 63,773 | £ - | £ 63,773 | £ 64,195 | £ 25,966 | £ 90,161 |
| Charitable surplus / (deficit) | £ 4,904 | £ - | £ 4,904 | £ (3,245) | £ (7,736) | £ (10,981) |

THE FRIENDS OF CHICHESTER HARBOUR

UNAUDITED FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2025

INDEPENDENT EXAMINER'S REPORT

INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF THE FRIENDS OF CHICHESTER HARBOUR

I report to the charity trustees on my examination of the accounts of the charity for the year ended 31 March 2025.

Responsibilities and basis of report

As the charity's trustees you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the charity's accounts carried out under section 145 of the Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the charity as required by section 130 of the Act; or
2. the accounts do not accord with those records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



Katie Wilson FCA
For and on behalf of Blue Spire Limited

Date 29 January 2026

Cawley Priory
South Pallant
Chichester
West Sussex
PO19 1SY

THE FRIENDS OF CHICHESTER HARBOUR

England & Wales - Charity number 1201872

Accounts



Chairman's Report 2023/4

I am delighted to report on our many activities since the last AGM.

Core activities have been extremely well received and supported by our membership and through our new initiatives we are seeing a steady increase in awareness of the needs of the Harbour and our community involvement.

Our team of trustees have shouldered specific areas of responsibility and also rely on volunteer help to carry out their work. Please read their more detailed reports at the end of this report.

Here is how these work streams are organized:

Gavin Crick Oyster boat Terror
Chris Harvey Events and Working parties
Nigel Seymour Projects and funding
Nicola McCarthy Membership
Paul Dale Business memberships
Charlotte Docherty Communications
Sophie Robinson Outreach activities

Other trustees provide support for these areas.

Our core activities have been as busy as usual this year and have been well supported by our members.

Oyster boat Terror has seen a very busy and successful season, notwithstanding the difficult and unpredictable weather conditions. Ticket sales were up on last year but cancelled sailings meant many refunds and vouchers to be used at a later date were issued. She performed beautifully and gave many people a wonderful experience on the water. Thanks are due to Emsworth Yacht Harbour where she is moored and who provide endless help during the season.

Working Parties were actively supported by a moving population of around 70 people. Many pictures were taken of jolly crowds digging, clearing streams, removing brambles and a beach clean. The weather did not dampen their spirits one bit.

Our events team have run many innovative events this year, and not all of them in or around the Harbour. Often the events are over-subscribed so you need to be on the look-out for booking dates.

We again provided funding to the Harbour Conservancy Education team which helped to provide primary schools field trips and workshops held both inside the Centre in Dell Quay and out of doors.

The focus of our work outside these core activities this year has been on projects to aid Nature Recovery, increasing our membership, and raising our media profile.

We funded a live stream camera which is installed on one of the tern rafts. Whether the possibility of being on camera, or the fake tern roosting there attracted the terns we will never know, but we did have 40-48 common terns fledge from that raft this year which is wonderful.

We also installed a very special bird box in Emsworth Yacht Harbour to attract nesting and roosting. It surely provides 5-star accommodation. We plan to fund a camera in time for next season.

We have funding to install more static or mobile pumpouts in the Harbour to aid the quality of water in the Harbour and to encourage a greater awareness of the need to manage all foul water outputs into the Harbour.

The free pump out on the Conservancy pontoon will be more accessible to passing boats when the new pontoons are built and operational early next year.

We are keen to be involved in sea grass restoration but the current project has stalled due to lack of professional support, and we will be involved in the oyster project proposed in Emsworth.

We contributed to the restoration of Marina Farm which the Harbour Trust bought and recovered from dereliction. The working parties planted 2,500 trees in a good days work to help regenerate the habitat.

We have been and will continue to look for projects needing our help or funding both with CHC and other bodies.

Nature Recovery Needs People has become our strap line and is the focus of our membership campaign. Increasing our membership will raise awareness of the plight of the Harbour and will raise more funds we can use in restoration of the Harbour.

We have changed our annual renewal process to be a subscription-based process, allowing members to contribute small monthly or annual amounts (of their choosing) on a recurring basis.

We recognise that Chichester Harbour plays a dual role as both a treasured space for recreation and a vital ecological area. Our 'Sail Green' campaign promotes this message, highlighting that the enjoyment of the harbour's waters and landscapes is deeply connected to the success of all our conservation efforts.

In the coming year, we also plan to run fundraising and awareness events in collaboration with our business members. The focus will be on where leisure meets nature recovery. By integrating recreational activities with our nature recovery messaging, we aim to connect more people to the importance of preserving Chichester Harbour.

We have expanded our presence within the local community through a series of outreach events. At many of these events, we shared spaces with Chichester Harbour Conservancy, which proved to be a successful collaboration. These outreach efforts helped raise awareness of our nature recovery priority projects and demonstrate the tangible impact that members' contributions make.

Our business membership has grown to 26 companies and organisations, 12 of which have been recruited since the start of the year. New Business Members have been acknowledged with promotional spotlighting of their names and work. This marks a successful step in diversifying our membership and income sources. These partnerships present a unique opportunity to engage businesses in our conservation initiatives, broadening their impact on Chichester Harbour.

With Final Straw Foundation we co-sponsored the Sustainability and Environmental Award at the Chichester Chamber of Commerce and Industry awards for Chichester and Bognor Regis Businesses. This event is for the promotion and recognition of significant contributions made by businesses in the area. Refilled Chichester were the winners of this category for their exemplary green credentials.

The past year has seen our Communications and Outreach teams working more closely alongside each other to optimise the drive for increased membership/funding by outlining the new ways of supporting the Friends. We have also been working more closely with the Communications team at Chichester Harbour Conservancy for effective briefing of respective activities and dovetailing our messaging where relevant.

The website has been further upgraded in the past year. New features include a 'latest news' box on Home page, separately dedicated Public Membership and Business Membership pages, a rolling scroll of Business Members and a section for past newsletters.

The newsletters are now delivered every other month, rather than monthly. However, these have at times been interspersed with one-off updates.

Instagram continues to be the focus of social media activity with Facebook and X Friends' LinkedIn platforms.

We commissioned an artist in residence this year, Vernon Holt to paint a topic from the harbour in oils which will be auctioned to raise funds for Nature Recovery. You can see this on the wall at the meeting.

Finally, I would like to thank all the trustees who have worked diligently this year and have agreed to continue to do so to further our objectives and to keep the membership involved, informed and engaged. We are looking forward to 2024/25.

Heather Baker
Chairman of Friends of Chichester Harbour



Trustees' Annual Report for the period

From Period start date 1.4.2023

Period end date 31.3.2024

Charity name: The Friends of Chichester Harbour

Charity registration number: 1201872 (incl 1051162)

Objectives and Activities

| | SORP reference | |
|--|--------------------|---|
| Summary of the purposes of the charity as set out in its governing document | Para 1.17 | To maintain and improve Chichester Harbour and its amenity area and protect and preserve the countryside and wildlife, to advance education of the public in relation to the harbour, and any other activities in support of the above objectives. |
| Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts. | Para 1.17 and 1.19 | Support to Chichester Harbour Conservancy and other groups; through Grants and provision of volunteers. |
| Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit | Para 1.18 | In supporting grants, the Trustees have due regard for public benefit. |

Additional information (optional)

You may choose to include further statements where relevant about:

| | SORP reference | |
|--|----------------|--|
| Policy on grant making | Para 1.38 | The charity awards grants to support projects undertaken by the Conservancy and other bodies that meet the charity's aims detailed at para 1.17 |
| Policy on social investment including program related investment | Para 1.38 | n/a |
| Contribution made by volunteers | Para 1.38 | Volunteers from the Friends are actively involved with the work of the Conservancy through; weekly Working parties; tasking of the Volunteer Rangers; the work of the Education Centre; and the Harbourwatch scheme |
| Other | | n/a |

Achievements and Performance

| | SORP reference | |
|---|----------------|--|
| Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole. | Para 1.20 | The Harbour Conservancy has 3 full-time paid rangers. The charity's main achievements are measured against projects undertaken by volunteers in support of the Rangers including: Footpath repairs; tree planting; scrub clearance; ragwort and knotweed clearance; and litter picking – tasks which are aimed at improving the environment for harbour users and, where appropriate, local landowners. In addition to the volunteering that directly increases the capacity of the Conservancy's Rangers, the Charity also makes financial grants to projects around the harbour undertaken by the Conservancy and other local groups. |

Additional information (optional)

You may choose to include further statements where relevant about:

| | | |
|--|-----------|--|
| Achievements against objectives set | Para 1.41 | |
| Performance of fundraising activities against objectives set | Para 1.41 | |
| Investment performance against objectives | Para 1.41 | |
| Other | | |

Financial Review

| | | |
|--|-----------|---|
| Review of the charity's financial position at the end of the period | Para 1.21 | Overall voluntary net receipts: £60k Grants: £18k (Heritage lottery grants) Expenses (Newsletter; website; Oyster boat; Events) £18k Deficit - payments less receipts: £9k Cash at bank £132k |
| Statement explaining the policy for holding reserves stating why they are held | Para 1.22 | The charity holds reserves against a number of eventualities, including £5k maintenance for Oyster boat "Terror" and £14k West Wittering Benefit. "Pump out stations" lottery grant balance £7k, Conservancy Education Budget £50k, See Grass project £20k for future project expenditure. |
| Amount of reserves held | Para 1.22 | £125k unrestricted: £7k restricted |
| Reasons for holding zero reserves | Para 1.22 | n/a |
| Details of fund materially in deficit | Para 1.24 | n/a |
| Explanation of any uncertainties about the charity continuing as a going concern | Para 1.23 | n/a |

Additional information (optional)

You may choose to include further statements where relevant about:

| | | |
|---|-----------|--|
| The charity's principal sources of funds (including any fundraising) | Para 1.47 | The main source of income are membership subscriptions. Return of the Terns, HLF grant received £18k for project work undertaken during the year. |
| Investment policy and objectives including any social investment policy adopted | Para 1.46 | |
| A description of the principal risks facing the charity | Para 1.46 | (i) Reduction in membership subscriptions (ii) Reduction in commitment of volunteers |
| Other | | |

Structure, Governance and Management

| | | |
|--|-----------|---------------------|
| Description of charity's trusts: | | |
| Type of governing document (trust deed, royal charter) | Para 1.25 | Constitution |
| How is the charity constituted? | Para 1.25 | CIO |

| | | |
|---|-----------|--|
| (e.g unincorporated association, CIO) | | |
| Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees | Para 1.25 | The Constitution stipulates the number of Trustees (not less than 10 nor more than 12). Expressions of interest are sought from the membership and interviews undertaken by the Chairman/ Vice-chair. Any co-option is endorsed by the full Executive and confirmed at the next AGM |

Additional information (optional)

You may choose to include further statements where relevant about:

| | | |
|---|-----------|--|
| Policies and procedures adopted for the induction and training of trustees | Para 1.51 | No training is undertaken. All new Trustees are briefed by the Chairman and supplied with a copy of the Constitution and relevant Executive minutes and Financial papers |
| The charity's organisational structure and any wider network with which the charity works | Para 1.51 | The Charity is administered and managed in accordance with the Constitution by the members of the Executive Committee. |
| Relationship with any related parties | Para 1.51 | A close relationship exists with the Chichester Harbour Conservancy, the statutory body responsible for the AONB. At the Executive level, the Manager of the AONB is invited to the Charity's quarterly Executive Committee meetings to report on the state of the AONB and to make project bids. At the practical level, the Conservancy's Rangers manage the ongoing Working group programme. |
| Other | | |

Reference and Administrative details

| | |
|-----------------------------|---|
| Charity name | The Friends of Chichester Harbour |
| Other name the charity uses | nil |
| Registered charity number | 1201872 (incl 1051162) |
| Charity's principal address | c/o The Harbour Office, Itchenor, Chichester PO20 7AW |
| | |

Names of the charity trustees who manage the charity

| | Trustee name | Office (if any) | Dates acted if not for whole year | Name of person (or body) entitled to appoint trustee (if any) |
|----|-------------------------|-------------------------|--|--|
| 1 | Heather Baker | Chairman | | |
| 2 | Robert Long | Vice-Chairman | Resigned September 2023 | |
| 3 | Jim Lines | Treasurer/Vice-Chairman | Appointed July 2023 | |
| 4 | Jamie Smith | Treasurer | Resigned October 2023 | |
| 5 | Norman Payne | Secretary | Resigned October 2024 | |
| 6 | Mike Lewis | Secretary | Resigned October 2023 | |
| 7 | Chris Harvey | Events | | |
| 8 | Charlotte Doherty | Communications | | |
| 9 | Richard Sells | | Resigned October 2023 | |
| 10 | Phoebe Cooper | | Resigned October 2024 | |
| 11 | Gavin Crick | | | |
| 12 | Paul Dale | | | |
| 13 | Nigel Sullivan-Tailyour | | Resigned June 2024 | |
| 14 | Nicola McCarthy | | Appointed July 2023 | |
| 15 | Nigel Seymour | | Appointed July 2023 | |
| 16 | Sophie Robinson | | Appointed April 2024 | |
| 17 | Thomas Reding | | Appointed June 2024 | |
| 18 | | | | |
| 19 | | | | |
| 20 | | | | |

Corporate trustees – names of the directors at the date the report was approved

| Director name | | |
|----------------------|--|--|
| | | |
| | | |
| | | |
| | | |
| | | |
| | | |

Name of trustees holding title to property belonging to the charity

| Trustee name | Dates acted if not for whole year | |
|---------------------|--|--|
| | | |
| | | |
| | | |
| | | |
| | | |

Funds held as custodian trustees on behalf of others

| | |
|---|--|
| Description of the assets held in this capacity | |
| Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects | |
| Details of arrangements for safe custody and segregation of such assets from the charity's own assets | |

Additional information (optional)

Names and addresses of advisers (Optional information)

| Type of adviser | Name | Address |
|-----------------|------|---------|
|-----------------|------|---------|

| | | |
|--|--|--|
| | | |
| | | |
| | | |
| | | |

Name of chief executive or names of senior staff members (Optional information)

| |
|--|
| |
|--|

Exemptions from disclosure

Reason for non-disclosure of key personnel details

| |
|--|
| |
|--|

Other optional information

| |
|--|
| |
|--|

Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

| | | |
|--|--------------------|--|
| Signature(s) | <i>J M W Lines</i> | |
| Full name(s) | Jim Lines | |
| Position (eg Secretary, Chair, etc) | Treasurer | |
| Date | 28 January 2025 | |



The Friends of Chichester Harbour

Receipts and Payments for the Year to 31st March 2024

Charity Number 1201872 (incorporating 1051162)

| | Year to 31.3.2024 FY24 | | | Year to 31.3.2023 FY23 | | |
|---|---------------------------|------------------|------------------|---------------------------|-------------------|-------------------|
| | Unrestricted | Restricted | TOTAL | Unrestricted | Restricted | TOTAL |
| A1 Receipts | | | | | | |
| a) Voluntary Sources | | | | | | |
| Annual Subscriptions | £ 21,988 | £ | 21,988 | £ 23,867 | £ | 23,867 |
| Life Subscriptions | £ - | £ | - | £ 540 | £ | 540 |
| Donations under £100 | £ 2,457 | £ | 2,457 | £ 1,781 | £ | 1,781 |
| Donations over £100 | £ 2,310 | £ | 2,310 | £ 1,750 | £ | 1,750 |
| Corporate Subscriptions | £ 3,525 | £ | 3,525 | £ 1,325 | £ | 1,325 |
| Legacies | £ 10,708 | £ | 10,708 | - | £ | - |
| Events | £ 2,993 | £ | 2,993 | £ 2,180 | £ | 2,180 |
| Terror Tickets | £ 9,425 | £ | 9,425 | £ 10,400 | £ | 10,400 |
| Income tax GAD rebate | £ 6,963 | £ | 6,963 | £ 6,200 | £ | 6,200 |
| Total from Voluntary Sources | £ 60,369 | £ | 60,369 | £ 48,043 | £ | 48,043 |
| b) Grants Received | | | | | | |
| Heritage Lottery Fund - Return of the Tern | | £ 18,230 | £ 18,230 | | £ 84,567 | £ 84,567 |
| National Lottery Community Fund - Pump Out Stations | | £ - | £ - | | £ 9,990 | £ 9,990 |
| Total from Grants Received | | £ 18,230 | £ 18,230 | | £ 94,557 | £ 94,557 |
| c) Assets | | | | | | |
| Bank Interest | £ 581 | £ - | £ 581 | £ 586 | £ 42 | £ 628 |
| Total from Assets | £ 581 | £ - | £ 581 | £ 586 | £ 42 | £ 628 |
| Total Income | £ 60,950 | £ 18,230 | £ 79,180 | £ 48,629 | £ 94,599 | £ 143,228 |
| A2 Payments | | | | | | |
| a) Grants | | | | | | |
| Chichester Harbour Conservancy | £ 29,232 | £ | 29,232 | £ 20,500 | £ | 20,500 |
| Other - Marina Farm | £ 5,000 | £ | 5,000 | £ 3,880 | £ | 3,880 |
| Total Grants | £ 34,232 | £ | 34,232 | £ 24,380 | £ | 24,380 |
| b) Expenses | | | | | | |
| Newsletter | £ 1,089 | £ | 1,089 | £ 596 | £ | 596 |
| Social media, New website and communications | £ 12,548 | £ | 12,548 | £ 3,587 | £ | 3,587 |
| Accounting and administration | £ 4,287 | £ | 4,287 | £ 3,301 | £ | 3,301 |
| Insurance | £ 271 | £ | 271 | £ 396 | £ | 396 |
| AGM | £ 622 | £ | 622 | £ 504 | £ | 504 |
| Sundry Expenses | £ - | £ | - | £ 69 | £ | 69 |
| Independent examination | £ 540 | £ | 540 | £ 540 | £ | 540 |
| Paypal and bank charges | £ 485 | £ | 485 | £ 324 | £ | 324 |
| | £ 19,842 | £ | 19,842 | £ 9,317 | £ | 9,317 |
| Events/Marketing | £ 1,431 | £ | 1,431 | £ 1,581 | £ | 1,581 |
| Terror Operating Costs | £ 8,690 | £ | 8,690 | £ 7,755 | £ | 7,755 |
| Pump Out Project costs | | £ 3,354 | £ 3,354 | | £ - | £ - |
| Return of the Tern | | £ 20,232 | £ 20,232 | | £ 179,474 | £ 179,474 |
| | £ 10,121 | £ 23,586 | £ 33,707 | £ 9,336 | £ 179,474 | £ 188,810 |
| Total Expenses | £ 64,195 | £ 23,586 | £ 87,781 | £ 43,033 | £ 179,474 | £ 222,507 |
| Charitable surplus / (deficit) | £ (3,245) | £ (5,356) | £ (8,601) | £ 5,596 | £ (84,875) | £ (79,279) |



The Friends of Chichester Harbour

Statement of Assets & Liabilities at 31st March 2024

Charity Number 1201872 (incorporating 1051162)

| | 31.3.2024 FY24 | 31.3.2023 FY23 |
|---------------------------------|---------------------|---------------------|
| Charitable Funds | | |
| Return of the Tern | £ - | £ 2,045.00 |
| Lottery Community Fund | £ 6,636.00 | £ 9,990.00 |
| Restricted Funds | £ 6,636.00 | £ 12,035.00 |
| Designated Funds | | |
| Return of the Tern | £ - | £ - |
| Conservancy Education Fund | £ 50,000.00 | £ - |
| Sea Grass & Oyster bed projects | £ 20,000.00 | £ - |
| Terror Exceptional Maintenance | £ 5,000.00 | £ 5,000.00 |
| West Wittering Village | £ 13,735.00 | £ 13,735.00 |
| Designated Funds | £ 88,735.00 | £ 18,735.00 |
| General Funds C/Forward | £ 36,141.00 | £ 109,343.00 |
| Total Funds | £ 131,512.00 | £ 140,113.00 |

Assets

| | | |
|--------------|--------------|--------------|
| CASH at bank | £ 131,512.00 | £ 140,113.00 |
|--------------|--------------|--------------|

Signature Jim Lines

Full name Jim Lines

Position Treasurer

Date 28 January 2025

The Friends of Chichester Harbour

UNAUDITED FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2024

INDEPENDENT EXAMINER'S REPORT

INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF The FRIENDS OF CHICHESTER HARBOUR

I report to the charity trustees on my examination of the accounts of the charity for the year ended 31 March 2024.

Responsibilities and basis of report

As the charity's trustees you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the charity's accounts carried out under section 145 of the Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the charity as required by section 130 of the Act; or
2. the accounts do not accord with those records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



Geoffrey Frost BSc(Hons) FCA
For and on behalf of Blue Spire Limited

Date 29 January 2025

Cawley Priory
South Pallant
Chichester
West Sussex
PO19 1SY
