

Trustees Report with the Second Annual accounts of the
Broughton Parish Community Charity
6 April 2024 to 5 April 2025

The Trustees continue to manage the business and staff of the Toll Bar Café and meeting rooms (at 476 Garstang Road Broughton Preston PR3 5JB) which it took over from Broughton Parish Council on 5 February 2024 and have continued the excellent work of the Council in providing this community asset.

The Trustees agreed to take over the remaining parts of the Lottery application, where funding is now complete, its 5-year anniversary being at the end of October 2026.

The Café remains very popular with local residents, with an enthusiastic manager assisted by 3 part time staff and a lively group of volunteers. Being close to the Preston Guild Wheel cycling track, numbers of cyclists calling in has increased and a highlight has been a gardening project involving local residents and children.

The meeting rooms carried on being an attractive venue, with use by regular groups and the occasional one-off bookings.

The Council has continued with its support of the Toll Bar Cottage project, for which the Trustees are extremely grateful.

Andrew Wilson
Chair
1st February 2026



Receipts and payments accounts

CC16a

For the period
from

06/04/2024

To

05/04/2025

Section A Receipts and payments

	Unrestricted funds	Restricted funds	Endowment funds	Total funds	Last year
	to the nearest £	to the nearest £	to the nearest £	to the nearest £	to the nearest £
A1 Receipts					
Donations	122	-	-	122	-
Grant Income	25,099	-	-	25,099	-
Lettings	1,079	-	-	1,079	-
Other Income	20,500	-	-	20,500	-
Sales	89,249	-	-	89,249	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
Sub total (Gross income for AR)	136,049	-	-	136,049	-
A2 Asset and investment sales, (see table).					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	136,049	-	-	136,049	-

A3 Payments					
Cost of Sales	24,107	-	-	24,107	-
Accountancy	930	-	-	930	-
Bank Charges	35	-	-	35	-
Card Charges	794	-	-	794	-
Cleaning	4,613	-	-	4,613	-
Cleaning items/sundries	441	-	-	441	-
Cloud Phone & Broadband	1,087	-	-	1,087	-
Computer Costs	206	-	-	206	-
Consumables	2,044	-	-	2,044	-
Electric - DD	3,578	-	-	3,578	-
Equipment	263	-	-	263	-
Equipment rental	1,249	-	-	1,249	-
Gas - DD	744	-	-	744	-
Insurances	630	-	-	630	-
Legal	900	-	-	900	-
Maintenance of equipment	156	-	-	156	-
Payroll Expenses	61,094	-	-	61,094	-
Personal hygiene contract	144.00	-	-	144	-
Printing, Postage and Stationery	81.84	-	-	82	-
Repair and maintenance	600.37	-	-	600	-
Staff Advertising	695.60	-	-	696	-
Staff Training	48.00	-	-	48	-
Stationery	92.72	-	-	93	-
Sundries	625.83	-	-	626	-
Volunteers Expenses	1,122.70	-	-	1,123	-
Waste disposal	1,323.28	-	-	1,323	-
Water rates	979.09	-	-	979	-
Website	411.84	-	-	412	-
Window cleaning	294.00	-	-	294	-
Sub total	109,290	-	-	109,290	-

A4 Asset and investment purchases, (see table)					
	-	-	-	-	-
Sub total	-	-	-	-	-
Total payments	109,290	-	-	109,290	-

<i>Net of receipts/(payments)</i>	26,759	-	-	26,759	-
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	-	-	-	-	-
<i>Cash funds this year end</i>	26,759	-	-	26,759	-

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	Cash	265	-	-
	Co-op	26,101	-	-
			-	-
	Total cash funds	26,366	-	-
	(agree balances with receipts and payments account(s))	Agreement Error	OK	OK
		Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B2 Other monetary assets	Details	-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
B3 Investment assets	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
B4 Assets retained for the charity's own use	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
	Fixed Assets	Unrestricted	25,325	-
	Padel Loan - Broughton Club	Unrestricted	24,250	-
	Prepayment	Unrestricted	1,027	-
	PAYE Debtor	Unrestricted	985	-
			-	-
			-	-
			-	-
			-	-
B5 Liabilities	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
	Pension	Unrestricted	426.37	
			-	
			-	
			-	
Signed by one or two trustees on behalf of all the trustees	Signature	Print Name	Date of approval	



Section A

Independent Examiner's Report

Report to the trustees

Charity Name
Broughton Parish Community Charity

On accounts for the year ended

05/04/2024

Charity no
(if any)

CE031343

Set out on pages

1-2

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended DD / MM / YYYY.

Responsibilities and basis of report

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

[The charity's gross income exceeded £250,000 and I am qualified to undertake the examination by being a qualified member of [insert name of applicable listed body]]. *Delete [] if not applicable.*

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination (other than that disclosed below *) which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

** Please delete the words in the brackets if they do not apply.*

Signed:

Date:

04/02/2026

Name:

Mark Walling

Relevant professional qualification(s) or body

ICAS

(if any):

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Address:

Unit 1B, 2 Hallidays Farm,

Bilsborrow,

Preston
PR3 0RU

Section B

Disclosure

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

None