



CHARITY COMMISSION
FOR ENGLAND AND WALES

Trustees' Annual Report for the period

From **1st December 2022** Period start date

To **30th November 2023** Period end date

Charity name: KELSALL YOUTH GROUP

Charity registration number: 1201833

Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	<i>For the public benefit, to advance in life and help young people living in Kelsall and surrounding rural areas by providing them opportunities to participate in the Duke of Edinburgh's Award Scheme and other related youth development schemes and initiatives, so that they may develop their skills, character and capabilities that they may grow to full maturity as individuals and responsible members of society.</i>
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	<i>The Youth Group has a Licence to operate as a Directly Licenced Centre for the running of the DofE Award scheme at all levels – Bronze, Silver and Gold. We provide training for and organise the Expedition Section of the scheme as well as facilitating participants to engage in the Volunteering, Physical and Skills sections.</i>
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	<i>The trustees confirm they have had regard to the guidance issued by the Charity Commission on public benefit.</i>

Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	<i>The charity has not made any grants and does not currently have a policy.</i>
Policy on social investment including program related investment	Para 1.38	<i>N/a</i>
Contribution made by volunteers	Para 1.38	<i>The Group is run entirely by volunteers who take no payment for their services. Volunteers may claim expenses incurred directly in connection with the group's activities and in accordance with the expenses policy.</i>
Other		

Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	<p><i>As of 30th November 2023, 85 young people aged approximately 13 to 19 are enrolled as participants with the DLC on eDofE. They comprise the following groups:</i></p> <p><i>Gold 20: 6 participants of whom 2 have completed their award.</i></p> <p><i>Gold 21: 10 participants of whom 3 have now completed their award.</i></p> <p><i>Gold 22: 11 participants</i></p> <p><i>Gold 23: 11 participants</i></p> <p><i>Silver 23: 10 participants</i></p> <p><i>Bronze 23: 15 participants</i></p> <p><i>Bronze 24: 22 new participants enrolled November 2023.</i></p> <p><i>As it states in the introduction to the DofE scheme: "DofE is about helping participants along the path to a productive and prosperous future. As many of our participants say, it's life-changing.</i></p> <p><i>Achieving an Award gives skills, confidence and an edge over others when applying for college, university or a job."</i></p> <p><i>We believe this doesn't just benefit participants, but wider society by enabling young people to make a positive contribution both whilst doing the scheme (particularly by volunteering) and also on an on-going basis.</i></p>

Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	<i>One of our objective is to enable participants to achieve their chosen level of award. To this end the year has been very successful.</i>
Performance of fundraising activities against objectives set	Para 1.41	<i>We do not have specific fund raising objectives or activities.</i>
Investment performance against objectives	Para 1.41	None
Other		

Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	<i>For the club's financial year to 30/11/23 the club started the year with an opening balance on 1/12/22 of £2388 and ended with a balance on 30/11/23 of £3336 an increase of £948. However, this includes enrolment receipts of £880 and cost of welcome packs of £561 for the Bronze 24 group which would normally be received and incurred in the next financial year to 30/11/24. Excluding these figures, the club ended the year with an increased balance of £629.</i>
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	<i>Reserves are primarily to ensure there is always sufficient funds in the bank account to meet on-going budgeted expenditure plus a reserve to cover un-budgeted expenditure.</i>
Amount of reserves held	Para 1.22	<i>There is normally at least a £2,000 balance in the bank.</i>
Reasons for holding zero reserves	Para 1.22	<i>N/a</i>
Details of fund materially in deficit	Para 1.24	<i>N/a</i>
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	<i>The charity's day to day and committed overhead expenditure such as DLC fees, staff training, DBS and insurance is covered partly by enrolment and the rest from expedition fees. Equipment maintenance and renewal and any other payments are supported by the Expedition fees and any small donations we may receive from local groups. So, the main financial risk is not having enough paying members to support the operation as above</i>

Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	<ul style="list-style-type: none"> - Enrolment Fees - Expedition Fees - Donations from local groups or events.
Investment policy and objectives including any social investment policy adopted	Para 1.46	n/a
A description of the principal risks facing the charity	Para 1.46	<p>The charity is financially stable with the financial risk as above.</p> <p>The only other risk is recruitment of sufficient leaders and helpers to sustain the work but recently we have been successful in recruiting some new volunteers and there is no immediate cause for concern.</p>
Other		

Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed, royal charter)	Para 1.25	Constitution
How is the charity constituted? (e.g unincorporated association, CIO)	Para 1.25	Charitable Incorporated Organisation
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	The trustees comprise 5 of the 6 leaders at the time the charity was set up in February 2022. Efforts are underway to identify further trustees who are not leaders and will be selected in accordance with the skills, knowledge and experience needed for the effective administration of the CIO

Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	None.
The charity's organisational structure and any wider network with which the charity works	Para 1.51	The charity has a Licence from The Award Scheme Limited (having its registered address at Gulliver House, Madeira Walk, Windsor, Berkshire, SL4 1EU) to operate as a Directly Licensed Centre to run the DofE award scheme .
Relationship with any related parties	Para 1.51	
Other		

Reference and Administrative details

Charity name	Kelsall Youth Group
Other name the charity uses	
Registered charity number	1201833
Charity's principal address	c/o 21 Hallows Close, Kelsall, CW6 0QF

Names of the charity trustees who manage the charity

		Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
	1	Peter Moore	Chair		A properly convened meeting of the charity trustees.
	2	Philip Manley			
	3	Stephen Sheard			
	4	David Morton	Treasurer		
	5	Elaine Shakspeare			
	6				
	7				
	8				
	9				
	10				
	11				
	12				
	13				
	14				
	15				
	16				
	17				
	18				
	19				
	20				

Corporate trustees – names of the directors at the date the report was approved

Director name		
n/a		

Name of trustees holding title to property belonging to the charity

Trustee name	Dates acted if not for whole year	
None		

Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	n/a
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	n/a
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	n/a

Additional information (optional)

Names and addresses of advisers (Optional information)

	Type of adviser	Name	Address
	Name of chief executive or names of senior staff members (Optional information)		

Exemptions from disclosure

Reason for non-disclosure of key personnel details

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Other optional information

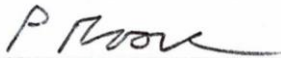
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Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)

	
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Full name(s)

Peter Moore	
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Position (eg
Secretary, Chair, etc)

Chair	
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Date

6/12/23

CHARITY COMMISSION
FOR ENGLAND AND WALES

Kelsall Youth Group

1201833

Receipts and payments accounts

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For the period from

01/12/2022

To

30/11/2023

Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
Donations	860	-	-	860	-
Enrolment Income	2,140	-	-	2,140	-
Expedition Income	3,790	-	-	3,790	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
Sub total (Gross income for AR)	6,790	-	-	6,790	-
A2 Asset and investment sales, (see table).					
None	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	6,790	-	-	6,790	-
A3 Payments					
Payments for Welcome Packs	1,722	-	-	1,722	-
Overhead Expenses Sub Total	1,527	-	-	1,527	-
Expedition Costs Sub-total	2,592	-	-	2,592	-
Petty Cash	25	-	-	25	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
Sub total	5,867	-	-	5,867	-
A4 Asset and investment purchases, (see table)					
	-	-	-	-	-
Sub total	-	-	-	-	-
Total payments	5,867	-	-	5,867	-
Net of receipts/(payments)	923	-	-	923	-
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	-	-	-	-	-
Cash funds this year end	923	-	-	923	-

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted to nearest £	Restricted to nearest £	Endowment to nearest £
B1 Cash funds				
		59	-	-
		-	-	-
		-	-	-
	Total cash funds	59	-	-
	(agree balances with receipts and payments account(s))	Agreement Error	OK	OK
B2 Other monetary assets				
	Details	Unrestricted to nearest £	Restricted to nearest £	Endowment to nearest £
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
B3 Investment assets				
	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
B4 Assets retained for the charity's own use				
	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
	Tents		-	1,610
	Expedition Equipment		-	270
	Office and Other Equipment		-	30
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
B5 Liabilities				
	Details	Fund to which	Amount due	When due
			-	
			-	
			-	
			-	

Signed by one or two trustees on
behalf of all the trustees

Signature

Print Name

Date of
approval

P Moore

PETER MOORE

6/12/23