

EAST RIDING FOOD POVERTY ALLIANCE (ERFPA)

TRUSTEES' REPORT AND FINANCIAL STATEMENTS

Period ended 30 June 2024



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For the period ended 30 June 2024**

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TRUSTEES' ANNUAL REPORT
For the period ended 30 June 2024

The Trustees present their annual report together with the financial statements for the period to 30 June 2024.

The financial statements comply with the Charities Act 2011, the Constitution, and Charity Commission Guidance for Charities preparing their accounts on the Receipts and Payments basis.

REFERENCE AND ADMINISTRATIVE DETAILS OF THE CHARITY, ITS TRUSTEES AND ADVISERS

Charity name: East Riding Food Poverty Alliance

Registered charity number: 1201789

Structure: Charitable Incorporated Organisation (CIO)

Principal address: Bridlington Community Hub
2a Marshall Avenue
Bridlington
East Yorkshire
YO15 2DS

Trustees:

Names of Trustees who served during the year and since the year end were as follows:

Sian Broughton (appointed 31 January 2023)
Anne Handley (appointed 31 January 2023, resigned 05 December 2024)
Jayne Nendick (appointed 31 January 2023)
Sarah Rommell (appointed 31 January 2023)
V. Angela Train (appointed 31 January 2023)
Joanne Ramsey (appointed 31 March 2023)
Jacqueline Heffer (appointed 05 December 2023)
Amanda Thomlinson (appointed 05 December 2023)

TRUSTEES' ANNUAL REPORT (continued)
For the period ended 30 June 2024

Bankers: Virgin Money
122-124 High Street
Scunthorpe
North Lincolnshire
DN15 6ES

Independent examiner: Katie Sauvage FCCA
Katie Sauvage Accountancy Services Ltd
12 Pilgrims Close
South Killingholme
Immingham
North Lincolnshire
DN40 3HU

STRUCTURE, GOVERNANCE AND MANAGEMENT

Governing document

East Riding Food Poverty Alliance (ERFPA) was established under a Constitution (Association model) and is a registered Charitable Incorporated Organisation (CIO). The Charity was registered with the Charity Commission on 31 January 2023.

If the CIO is wound up, the members of the CIO have no liability to contribute to its assets and no personal responsibility for settling its debts and liabilities.

Appointment of Trustees

The Trustees form the Executive Committee of the charity. The members of the Executive Committee are elected at the Annual General Meeting by the members of the Charity, and usually serve for a three-year term. At the end of this term, they can stand for re-election. All members are circulated with invitations to nominate Trustees in advance of the AGM.

The Constitution states that there must be at least three charity trustees. The maximum number of Trustees is nine.

There is a provision for the co-option of additional trustees by the Trustee Board, provided that the maximum number of trustees is not exceeded. Co-opted trustees must retire at the next AGM after their appointment, and shall not be counted for the purpose of which of the charity trustees are to retire by appointment at the AGM.

Any person retiring as a charity trustee by rotation or by giving notice to the CIO is eligible for reappointment.

TRUSTEES' ANNUAL REPORT (continued)
For the period ended 30 June 2024

Appointment of Trustees (continued)

Trustee Induction and Training

New Trustees undergo induction, provided by the current Trustee Board. The induction includes a discussion about the role and responsibilities of Trustees, the activities, aims and objectives of the Charity, the structure of the organisation, Board of Trustees, general procedures of the organisation. New Trustees are introduced to members of staff and other Trustees, and are provided with the Charity Commissions 'Roles and Responsibilities of Trustees', the Constitution, the latest statutory financial statements, Annual Report, and financial reports provided to the Board of Trustees. Any additional training required by new Trustees will be identified during induction, and may be requested at any point while they hold the position of Trustee, where it is considered useful to their role as Trustee. Trustees are also invited to attend events and activities in order to develop a better all-round understanding of the organisation.

Organisational Structure

The Board of Trustees manages the Charity but generally aims to consider only strategic decisions at its meetings. Trustees are aware that any conflicts of interest are declared and minuted. The Board meets quarterly. Trustees are aware that any conflicts of interest are declared and minuted.

Risk Management

The major risks to which the Charity is exposed, as identified by the Trustees, have been reviewed and systems have been established to mitigate those risks. The climate within the Voluntary and Community Sector is such, that risks include a dependence on a mixture of income sources including earned income, Service Level Agreements, contracts and grants – a percentage of which covers the core costs of the organisation.

TRUSTEES' ANNUAL REPORT (continued)
For the period ended 30 June 2024

OBJECTIVES AND ACTIVITIES

Objects

As set out in the Constitution, the Charity's objects are the prevention or relief of poverty in the United Kingdom by:

- (a) providing grants, items and services to individuals in need and/or charities or other organisations working to prevent or relieve poverty.
- (b) Undertaking and supporting research into factors that contribute to poverty and the most appropriate ways to mitigate these.

Main objectives for the following year

Our main objectives for the following year are:

- Continue working towards the three course collaborative strategy to increase food security in the East Riding of Yorkshire this can be accessed at <https://www.erfpa.org.uk/about/food-poverty-strategy-2021/>
- To grow the membership of the East Riding Food Poverty Alliance
- Continue providing support to members of ERFPA
- We will identify appropriate funding sources to support the work of ERFPA.

Public benefit

The Trustees confirm that they have complied with the duty, contained in Section 4 of the Charities Act 2011, to have due regard to the guidance on public benefit issued by the Charity Commission. The charitable purpose of the charity within the meaning of the act is contained within its objects stated above.

TRUSTEES' ANNUAL REPORT (continued)
For the period ended 30 June 2024

ACHIEVEMENTS AND PERFORMANCE

Review of the financial period

Review of Activities 2023-24

ERFPA is an alliance of VCFSE organisations supporting individuals who have or are at risk of food insecurity across the East Riding. The partners of ERFPA are East Riding Food Bank (East Riding wide), Beverley Cherry Tree Centre (Beverley), The Hinge (Bridlington), Hedon Food Bank, Hessle and Anlaby Food Bank, Love Driffield, The Moorlands (Goole), The Peoples Pantry (Market Weighton and Pocklington), Two Rivers Food Bank (Goole and West) and South Holderness Resource Centre (SHoRes) (Withernsea). ERVAS was appointed the Locally Trusted Organisation (LTO) for ERFPA and has provided a range of support services including accessing funding and collaborative bidding to ensure that individuals in need can be supported.

This was the first period of operation of the East Riding Food Poverty Alliance (ERFPA) as an independent charity. Previously ERFPA has been operating as a project of East Riding Voluntary Action Services (ERVAS) Ltd and all financial arrangements have been managed by ERVAS as part of this. Following on from successfully registering ERFPA as a charity in its own right, time was spent setting up the banking arrangements and the systems and procedures to allow ERFPA to start independent operation with ERVAS continuing to provide support as the LTO.

ERFPA continued working towards the three course collaborative strategy to increase food security in the East Riding of Yorkshire this can be accessed at <https://www.erfpa.org.uk/about/food-poverty-strategy-2021/>.

During the year ERFPA was appointed to receive the Pennies From Heaven donations from East Riding of Yorkshire Council. We were also successful in a bid to the National Lottery Community Fund to employ a Food Bank Development Officer to deliver the outcomes of the Food Poverty Strategy, which considers three areas for development: Promote a consistent, joined-up and coordinated strategic approach to tackling food poverty, prevent food waste and make better use of surplus food to ensure healthy, affordable and sustainable food for all. The project will work with new and existing food banks across the East Riding to explore the movement from food bank dependency and economic inactivity of beneficiaries to financial stability no longer requiring food banks, this post will be recruited to in the next financial year.

TRUSTEES' ANNUAL REPORT (continued)
For the period ended 30 June 2024

Review of the financial period (continued)

Review of Activities 2023-24 (continued)

Alongside the above, as LTO ERVAS, has received funding and contracts to support the work of ERFPA, the income and expenditure in relation to this is included within the ERVAS accounts. This has included the provision of a Food Bank Development Officer providing support to food banks across the East Riding or Yorkshire and the provision of a White Goods Scheme, which provides both small white goods (microwaves, kettles, air fryers) and larger white goods (cookers, fridges, freezers and washing machines) to residents in need. Referrals for this service are received from ERFPA members and East Riding of Yorkshire Council.

Our ongoing thanks to East Riding of Yorkshire Council officers who have provided continued support to the ERFPA network.

FINANCIAL REVIEW

Financial regulations

The financial statements have been prepared in accordance with the accounting policies set out on page 11 and comply with the Constitution, the Charities Act 2011, and Charity Commission Guidance for Charities preparing their accounts on the Receipts and Payments basis.

Financial results

Total income was £20,836, the majority of this came from a grant received from the National Lottery Community Fund. Total expenditure was nil. The surplus for the period was £20,836.

Policy on reserves

The Executive Committee regularly review the Reserves policy of the charity to ensure it meets the needs of the Charity. As we are in the first period of operation, we are working on building up sufficient unrestricted reserves to ensure a sufficient buffer to enable effective financial decision-making, rather than short term decisions and to ensure effective financial stewardship of the Charity.

TRUSTEES' ANNUAL REPORT (continued)
For the period ended 30 June 2024

FUTURE PLANS

The Trustee Board will continue to work towards the three course collaborative strategy to increase food security in the East Riding of Yorkshire this can be accessed at <https://www.erfpa.org.uk/about/food-poverty-strategy-2021/>

We will continue to work with members and increase membership to ensure that options for collaboration, peer support and sharing of learning is available to those members that need it.

We will identify appropriate funding sources to support the work of ERFPA.

STATEMENT OF DISCLOSURE OF INFORMATION TO INDEPENDENT EXAMINER

We, the Trustees of the Charity who held office at the date of approval of these financial statements, each confirm so far as we are aware, that:

- ♦ there is no relevant information of which the Charity's Independent Examiner is unaware; and
- ♦ we have taken all the steps that we ought to have taken as Trustees in order to make ourselves aware of any relevant information and to establish that the Charity's independent examiners are aware of that information.

STATEMENT OF TRUSTEES' RESPONSIBILITIES

Charity law requires the trustees to prepare financial statements for each financial year which give a true picture of the transactions that have occurred in relation to the charity. The charity have prepared their accounts on the Receipts and Payments basis which is an acceptable format for a non-company charity with an income below £250,000.

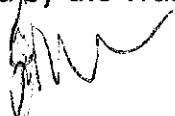
The trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the Charity and to enable them to ensure that the financial statements comply with the Charities Act 2011. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

TRUSTEES' ANNUAL REPORT (continued)
For the period ended 30 June 2024

INDEPENDENT EXAMINER

Katie Sauvage FCCA of Katie Sauvage Accountancy Services Ltd was the appointed Independent Examiner.

Approved by the Trustees on 10 February 2025 and signed on their behalf by:



Joanne Ramsay
Chair

**INDEPENDENT EXAMINER'S REPORT
TO THE TRUSTEES OF EAST RIDING FOOD POVERTY ALLIANCE**

I report on the accounts of East Riding Food Poverty Alliance for the period ended 30 June 2024 which are set out on pages 11 to 15.

Responsibilities and basis of report

The charity's trustees are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent Examiners Statement:

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Katie Sauvage FCCA
Katie Sauvage Accountancy Services Ltd
12 Pilgrims Close
South Killingholme
Immingham
North Lincolnshire
DN40 3HU

Katie Sauvage

Date: 1/3/25

RECEIPTS AND PAYMENTS ACCOUNT
for the period ended 30 June 2024

	<i>Notes</i>	<i>Unrestricted Funds 2024 £</i>	<i>Restricted Funds 2024 £</i>	<i>Total funds 2024 £</i>
Income	1			
Grant – National Lottery		-	19,875	19,875
Community Fund				
Donations	2	961	-	961
Total income		961	19,875	20,836
Expenditure				
		-	-	-
Total expenditure		-	-	-
Net Surplus/(Deficit)		961	19,875	20,836
Total monetary funds brought forward		-	-	-
Total monetary funds carried forward		961	19,875	20,836

The notes on pages 13 to 15 form an integral part of these accounts

STATEMENT OF ASSETS & LIABILITIES
at 31 March 2023

	<i>Notes</i>	2024 £
MONETARY FUNDS		
Cash at bank		20,836
		<u>20,836</u>
Comprising:		
Restricted	4	19,875
Unrestricted		961
		<u>20,836</u>
NON-MONETARY ASSETS AND LIABILITIES		
FIXED ASSETS		
As per Fixed Assets register		<u>-</u>
CURRENT ASSETS		
Debtors		<u>-</u>
CREDITORS: amounts falling due within one year		
Creditors		<u>150</u>

The notes on pages 13 to 15 form an integral part of these accounts

Approved by the trustees on 10 February 2025 and signed on their behalf by:


 Joanne Ramsay
 Chairperson


 Sian Broughton
 Treasurer

NOTES TO THE FINANCIAL STATEMENTS

For the period ending 30 June 2024

1. ACCOUNTING POLICIES

Basis of preparation

The charity have prepared their accounts on the Receipts and Payments basis in line with Charity Commission guidance. This is an acceptable format for a non-company charity with an income below £250,000.

This is the first accounting period of the charity and covers the period 31st January 2023 to 30th June 2024.

As this is the first period of operation there are no comparative figures.

Organisation status

The Charity is a Charitable Incorporated Organisation. The members of the Charity are the Trustees named on page 3.

The Charity is actively engaging in the recruitment of its membership.

Going concern

The trustees consider the charity to be a going concern and the accounts have been prepared on this basis.

Fund accounting

Restricted funds are funds which are to be used in accordance with specific restrictions imposed by donors. Restricted funds are accounted for separately to each other and to the core funding of the Charity.

General funds are unrestricted funds which are available for use at the discretion of the trustees in the furtherance of the general objectives of the charity and which have not been designated for other purposes

2. DONATIONS

	Unrestricted Funds 2024 £	Restricted Funds 2024 £	Total funds 2024 £
ERYC – Pennies From Heaven	153	-	153
East Riding Voluntary Action Services (ERVAS) Ltd	808	-	808
	<u>961</u>	<u>-</u>	<u>961</u>

NOTES TO THE FINANCIAL STATEMENTS
For the period ending 30 June 2024

3. TRUSTEES REMUNERATION

No remuneration directly or indirectly out of the funds of the charity was paid or payable for the year to any trustee.

There was no reimbursement of travel expenses paid to trustees in respect of the year.

4. RESTRICTED FUNDS

	<i>January 2023</i>	<i>Receipts</i>	<i>Payments</i>	<i>Transfer Between funds</i>	<i>June 2024</i>
	<i>£</i>	<i>£</i>	<i>£</i>	<i>£</i>	<i>£</i>
National Lottery Community Fund	-	19,875	-	-	19,875
Total restricted funds	-	19,875	-	-	19,875

A brief description of the restricted funds are shown below:

National Lottery Community Fund

Restricted funding was received from the National Lottery Community Fund to employ a food bank development officer and associated costs to deliver the outcomes of the Food Poverty Strategy, which considers three areas for development: Promote a consistent, joined-up and coordinated strategic approach to tackling food poverty, prevent food waste and make better use of surplus food to ensure healthy, affordable and sustainable food for all. The project will work with new and existing food banks across the East Riding to explore the movement from food bank dependency and economic inactivity of beneficiaries to financial stability no longer requiring food banks.

The employment of the food bank development officer starts in the next accounting period.

NOTES TO THE FINANCIAL STATEMENTS
For the period ending 30 June 2024

5. GOING CONCERN

The Trustees consider the Charity to be a going concern for a period of at least 12 months beyond the date of the Independent Examiners report.

The Charity received a grant of £19,875 from the National Lottery Community Fund for 18 months to employ a food bank development officer and associated costs to deliver the outcomes of the Food Poverty Strategy, which considers three areas for development: Promote a consistent, joined-up and coordinated strategic approach to tackling food poverty, prevent food waste and make better use of surplus food to ensure healthy, affordable and sustainable food for all. The project will work with new and existing food banks across the East Riding to explore the movement from food bank dependency and economic inactivity of beneficiaries to financial stability no longer requiring food banks.

6. RELATED PARTY

During the period the Charity had related party transactions with East Riding Voluntary Action Services (ERVAS) Limited.

Sian Broughton Treasurer of the Charity is also the Chief Executive Officer of East Riding Voluntary Action Services (ERVAS) Limited.

See note 2, Donation received from East Riding Voluntary Action Services (ERVAS) Limited.

There were no other related party transactions during the year.