



# Trustees' Annual Report for the period

Period start date		Period end date	
From	Day 01	Month January	Year 2024
To	Day 31	Month December	Year 2024

## Section A Reference and administration details

Charity name

Other names charity is known by

Registered charity number (if any)

Charity's principal address   
  
  
 Postcode

### Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Pamela Whittingham			
2	Sarah Dunnell		01 January 2024 to 23 July 2024	
3	Abigail Cornish		31 January 2023 to 9 August 2024	
4	Emma Armfield			
5	Kay Clayton		24 August 2024 to 31 December 2024	
6	Ruth Charlton		25 August 2024 to 31 December 2024	
7	Kathryn Mountain		25 August 2024 to 31 December 2024	
8	Ian Dale		27 August 2024 to 31 December 2024	
9				
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

**Names of the trustees for the charity, if any, (for example, any custodian trustees)**

Name	Dates acted if not for whole year

**Names and addresses of advisers (Optional information)**

Type of adviser	Name	Address

**Name of chief executive or names of senior staff members (Optional information)**

Sarah Morgan

## Section B Structure, governance and management

**Description of the charity's trusts**

Type of governing document	Constitution
How the charity is constituted	CIO
Trustee selection methods	Appointed by founder

**Additional governance issues (Optional information)**

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

## Section C Objectives and activities



**Summary of the objects of the charity set out in its governing document**

The advancement of education for public benefit through provision of a forest school using any means to enable all children and young people to benefit from increased opportunities for high quality and varied educational experiences in the natural world.

**Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)**

Activities and Achievements: During the reporting period, Warlingham Forest Schoolers continued its delivery of impactful educational sessions in the natural environment. Our activities included:

Outdoor learning sessions: We conducted various forest school sessions, providing children with opportunities for hands-on learning, exploration, and play in nature. Warlingham Forest Schoolers runs forest school sessions for local children at an affordable price. Our programs have positively impacted the lives of numerous children and families, promoting physical and mental well-being, enhancing environmental awareness, and fostering a deeper connection to nature.

Site improvement Project: maintenance continued at the site, making it accessible for wheelchair users and to improve accessibility more generally.

Community engagement: We organised community events such as volunteer clean-up days to foster a sense of belonging and environmental stewardship within the local community. We recruited a core team of volunteers from the local community to assist with sessions and administration of the charity.

Partnerships: We collaborated with local businesses including new venture Ales On The Green, local schools, community groups, and environmental organisations to expand our reach and impact.

Fundraising: Through various fundraising initiatives, including grant applications and events, we secured vital funding to sustain our operations and enhance our programs.

Our programs have positively impacted the lives of numerous children and families, promoting physical and mental well-being, enhancing environmental awareness, and fostering a deeper connection to nature.

Trustee statement: The Trustees continued spending time considering the objects and activities of the charity to ensure they meet the guidance issued by the charity commission on public benefit.

### Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.



### Summary of the main achievements of the charity during the year

#### Setting up the forest school

We carried out extensive work in 2024 to further improve our forest school including clearing and setting up the site, reviewing governance including the constitution and policies and procedures, recruiting volunteers and running sessions. We also implemented a booking system via Setmore.

#### Fundraising

We successfully raised funds through various sources to support our forest school including funds from Surrey and Tandridge Council, the Tandridge lottery, Tandridge Sparks and donations bequeathed following the death of our trustee Sarah Dunnell. Sarah Dunnell successfully implemented our Justgiving account before passing away. We again attended local events, dressed as squirrels, to promote our forest school including Blanchman's fair, Warlingham Lights and Woodlea primary school.

#### Sessions

##### Forest school sessions

We ran 62 fee paying sessions throughout 2024 including Toddler Clubs, primary school sessions and holiday clubs. Duke of Edinburgh sessions were also held at the site and we also facilitated volunteers doing their Duke of Edinburgh award. Most sessions had up to 20 children and the school sessions over 30 plus their staff.

The children took part in various nature focused activities as well as having freedom to explore nature on the site.

##### Stargazing event

We ran a stargazing event for over 50 children and their parents on the site in November. Both adults and children learned about the moon, stars and planets as well as having the opportunity to view them through telescopes. It is one of our most popular events and we offer this at a very affordable price for families.

##### Santa event

We ran a Christmas themed event for 23 children and their parents including a visit with Santa at a lower price than similar commercial events. The children took part in nature related activities with a Christmas theme. This event was supported by the Salvation Army.

#### Volunteer days

We ran 2 volunteer days on site for our local volunteers to come and help us clean up the site and hear about our plans. These days were well attended by local people, raising awareness of our site and our charity. We continued maintenance of apple trees on the site in partnership with the local community, COPSE charity and the environmental team from Surrey Council.

We continue to receive positive feedback from all of our events both on the good value they represent and the activities that take place. The school teachers have loved seeing the change in their pupils working in a different environment, showing improved confidence and resilience and the benefits of them mixing with different peer groups, be that by age or ability, has shown great benefits.

Our events have been attended by children with physical and mental disabilities and we have set the site up so that it is accessible to wheelchairs.

**Section E****Financial review****Brief statement of the charity's policy on reserves**

The charity will maintain reserves at a level deemed sufficient to meet its operational needs and strategic priorities. Currently, our ongoing constant operational costs are approximately £2,000 and we maintain reserves to cover a year's worth of these costs.

**Details of any funds materially in deficit**

No funds are in deficit

**Further financial review details (Optional information)**

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

**Section F****Other optional information****Section G****Declaration**

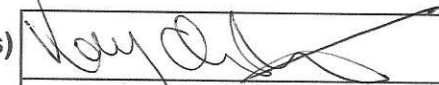
The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)

Full name(s)

Position (eg Secretary, Chair, etc)



Kay Clayton



Pam Whittingham

Date

14 Oct 2025





CHARITY COMMISSION  
FOR ENGLAND AND WALES

Warlingham Forest Schoolers

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## Receipts and payments accounts

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For the period  
from

01/01/2024

To

31/12/2024

### Section A Receipts and payments

	Unrestricted funds	Restricted funds	Endowment funds	Total funds	Last year
	to the nearest £	to the nearest £	to the nearest £	to the nearest £	to the nearest £
<b>A1 Receipts</b>					
Donations	624	4,100	-	4,724	6,261
Event income	5,741	-	-	5,741	877
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total (Gross income for AR)</b>	<b>6,365</b>	<b>4,100</b>	<b>-</b>	<b>10,465</b>	<b>7,137</b>
<b>A2 Asset and investment sales, (see table).</b>					
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total receipts</b>	<b>6,365</b>	<b>4,100</b>	<b>-</b>	<b>10,465</b>	<b>7,137</b>
<b>A3 Payments</b>					
Event costs	1,411	264	-	1,675	458
Insurance	678	-	-	678	619
Website design& maintenance	250	-	-	250	925
Training and staff costs	751	-	-	751	408
Tent	-	-	-	-	519
Flag	-	-	-	-	277
Equipment	746	1,696	-	2,442	280
	-	-	-	-	-
Print, post and stationery costs	42	-	-	42	-
Land licence fee	483	-	-	483	-
<b>Sub total</b>	<b>4,361</b>	<b>1,960</b>	<b>-</b>	<b>6,321</b>	<b>3,486</b>
<b>A4 Asset and investment purchases, (see table)</b>					
Shipping container planning costs	-	874	-	874	-
	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>874</b>	<b>-</b>	<b>874</b>	<b>-</b>
<b>Total payments</b>	<b>4,361</b>	<b>2,834</b>	<b>-</b>	<b>7,195</b>	<b>3,486</b>
<b>Net of receipts/(payments)</b>	<b>2,004</b>	<b>1,266</b>	<b>-</b>	<b>3,270</b>	<b>3,651</b>
<b>A5 Transfers between funds</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>A6 Cash funds last year end</b>	<b>3,351</b>	<b>300</b>	<b>-</b>	<b>3,651</b>	<b>-</b>
<b>Cash funds this year end</b>	<b>5,355</b>	<b>1,566</b>	<b>-</b>	<b>6,921</b>	<b>3,651</b>

## Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	Coop Bank account	5,355	1,566	-
		-	-	-
		-	-	-
	<b>Total cash funds</b>	<b>5,355</b>	<b>1,566</b>	<b>-</b>
	(agree balances with receipts and payments account(s))			

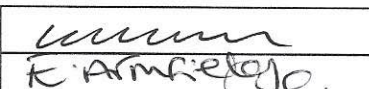
	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B2 Other monetary assets		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-

	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B3 Investment assets			-	-
			-	-
			-	-
			-	-
			-	-

	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B4 Assets retained for the charity's own use	Tent	Restricted	519	-
	Flag	Restricted	277	-
	Equipment	Unrestricted	280	-
	Gazebo	Unrestricted	160	-
	Composting toilet & tent	Unrestricted	372	-
	Equipment	Unrestricted	829	-
	Equipment	Restricted	626	-
			-	-

	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
B5 Liabilities			-	
			-	
			-	
			-	
			-	

Signed by one or two trustees on behalf of all the trustees

Signature	Print Name	Date of approval
	KATE MOUNTAIN	22/9/25
	EMMA ARNFIELD	22/9/25