



## Trustees' Annual Report for the period

From	Period start date			To	Period end date		
	30	01	2023		31	21	2023

### Section A Reference and administration details

Charity name	Waveney Bird Club
Other names charity is known by	WBC
Registered charity number (if any)	1201773
Charity's principal address	Cranes, The Street Rumburgh Suffolk Postcode IP19 0JU

#### Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Steve Piotrowski	President		
2	Mark Broughton	Chair		
3	John Garbutt	Vice Chairman		
4	Rebecca Bedwell	Secretary		
5	Vivienne Broughton	Treasurer		
6	Cheryl Deeks	Membership Secretary		
7	Chris McIntyre	Ringing Liaison		
8	Robert Flindall	Projects Officer		
9	Helen Gooderham	Events Organiser		
10	Donna Dean	Communications Officer		
11	Sue Alderman			
12	Leslie Cuthbert			
13	Mike Raven			
14	Wendy Bainbridge		11.04.23 – 31.12.23	
15				
16				
17				
18				
19				
20				

#### Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

### Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

### Name of chief executive or names of senior staff members (Optional information)

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## Section B Structure, governance and management

### Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	Constitution adopted 10 <sup>th</sup> January 2022
How the charity is constituted (eg. trust, association, company)	Unincorporated association
Trustee selection methods (eg. appointed by, elected by)	Trustees are appointed or reappointed annually at the Annual General Meeting held in April.

### Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

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## Section C Objectives and activities

### Summary of the objects of the charity set out in its governing document

To advance the education of the public in the knowledge, study and conservation of birds in the counties of Suffolk and Norfolk, with a particular focus on the Waveney area, and to promote the preservation and conservation of such birds, in particular (but without limitation) by:

- a) encouraging the submission of records of wildlife seen in the two counties; to publish records and other information for members and the public; and to share this information with other wildlife organisations as appropriate.
- b) managing or participating in the management of nature reserves;
- c) publishing newsletters or articles for the counties;

<p>d) liaising and working with local and national organisations and</p> <p>e) carrying out educational activities including indoor and field meetings, and ringing of birds, for the benefit of the membership and the wider public.</p>	
<p>Our main activities have been</p> <p>Outdoor meetings at various sites, these have been very popular. Monthly indoor meetings/talks from September to March. Bird ringing at various sites and ringing demonstrations at RSPB Minsmere.</p> <p>Construction of a Swift Tower at the Eels Foot Inn near Minsmere. (Completed 2024)</p> <p>The trustees have had regard to the guidance issued by the Charity Commission on public benefit.</p>	

**Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)**

**Additional details of objectives and activities (Optional information)**

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

We are grateful for the time volunteers have spent ensuring that our activities are successful. Without the valuable contribution of the committee, outdoor meet leaders, speakers at indoor meetings, and the ringing demonstration team, we would not have been able to achieve so much.

We are also grateful for the support of National Landscapes and other contributors to the success of the Swift Tower Project.

Summary of the main achievements of the charity during the year

There were well attended field meetings throughout the year and monthly indoor meetings during the winter months.

The ringing team ringed 4307 birds over the year and the ringing demonstrations at RSPB Minsmere were a great success.

There was huge progress on the Swift Tower Project at the Eels Foot Inn in Eastbridge. The nest chamber and totem pole were completed and sufficient funds were raised to complete the project.  
(The official opening was on the 7<sup>th</sup> May 2024)

## Section E

## Financial review

### Brief statement of the charity's policy on reserves

Some of our reserves are ring fenced for specific projects. We aim to keep an operational reserve, adequate to cover any likely expenditure.

### Details of any funds materially in deficit

Not applicable

### Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

During 2023 a large proportion of our income was ring fenced grants for the Swift Tower Project. Turnover in subsequent years is expected to be significantly lower.

## Section F

## Other optional information

## Section G

## Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)	M A Broughton	
Full name(s)	Mark	Broughton
Position (eg Secretary, Chair, etc)	Chair	
Date	04.08.24	



CHARITY COMMISSION  
FOR ENGLAND AND WALES

Waveney Bird Club

1201773

## Receipts and payments accounts

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For the period  
from

1/1/2023

To

12/31/2023

### Section A Receipts and payments

	Unrestricted funds	Restricted funds	Endowment funds	Total funds	Last year
	to the nearest £	to the nearest £	to the nearest £	to the nearest £	to the nearest £
<b>A1 Receipts</b>					
Membership fees & ringing supplements	1,270	630	-	1,900	1,060
Raffle income	1,392	-	-	1,392	88
Swift Tower Project	-	24,925	-	24,925	-
WBC Ringing Team (excl ringing supplements)	-	651	-	651	-
Access for All Path	-	-	-	-	16,598
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total (Gross income for AR)</b>	<b>2,662</b>	<b>26,206</b>	<b>-</b>	<b>28,868</b>	<b>17,746</b>
<b>A2 Asset and investment sales, (see table).</b>					
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total receipts</b>	<b>2,662</b>	<b>26,206</b>	<b>-</b>	<b>28,868</b>	<b>17,746</b>
<b>A3 Payments</b>					
Event costs	1,602	-	-	1,602	354
Insurance	157	-	-	157	119
Expenses (engraving and postage)	-	-	-	-	7
Equipment	158	-	-	158	944
Access for All Path	-	-	-	-	22,205
Swift Tower Project	-	18,365	-	18,365	506
Ringing Team expenditure	-	1,261	-	1,261	2,547
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	<b>1,917</b>	<b>19,626</b>	<b>-</b>	<b>21,543</b>	<b>26,682</b>
<b>A4 Asset and investment purchases, (see table)</b>					
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total payments</b>	<b>1,917</b>	<b>19,626</b>	<b>-</b>	<b>21,543</b>	<b>26,682</b>
<b>Net of receipts/(payments)</b>	<b>745</b>	<b>6,580</b>	<b>-</b>	<b>7,325</b>	<b>8,936</b>
<b>A5 Transfers between funds</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>216</b>
<b>A6 Cash funds last year end</b>	<b>3,193</b>	<b>16,599</b>	<b>-</b>	<b>19,792</b>	<b>28,943</b>
<b>Cash funds this year end</b>	<b>3,938</b>	<b>23,179</b>	<b>-</b>	<b>27,117</b>	<b>19,791</b>

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	Cash at bank	3,938	23,179	-
		-	-	-
		-	-	-
	<b>Total cash funds</b>	<b>3,938</b>	<b>23,179</b>	<b>-</b>
	(agree balances with receipts and payments account(s))	OK	OK	OK
B2 Other monetary assets	Details	to nearest £	to nearest £	to nearest £
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
B3 Investment assets	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
B4 Assets retained for the charity's own use	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
	Projector, screen and audio equipment	Unrestricted	-	-
	Mist nets and rings	Restricted	-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
B5 Liabilities	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
			-	
			-	
			-	
			-	
Signed by one or two trustees on behalf of all the trustees	Signature	Print Name	Date of approval	
	M. V. Broughton	M. V. Broughton	8/4/2024	



The Restricted funds can only be used in connection with the Waveney Bird Club Ringing Team (formerly Biodiversity Action Plan), Waveney Barn Owls Project (formerly Suffolk Community Barn Owl Project), and the Swift Tower Project. The funds donated in memory of Paddy Shaw have been allocated to the Swift Tower Project. All funds collected for the Access for All Path have been paid to the RSPB and the path is open. No further funds will be allocated to the Access for All Path.

## ACCOUNTING POLICIES

### Basis of accounting

The financial statements have been prepared on a "receipts and payments basis", therefore they summarise cash movements only during the financial year.

### Netting off

Raffle income is stated net of prizes costs and certain events income is the surplus relating to that event.

Reviewed & checked

Budget Helyar

20/4/24.

I have reviewed, checked & reconciled the accounts for Waveney Bird Club. I believe they are accurate & correct. The records are being very well kept.

Budget Helyar  
20/4/24.