



# CHARITY COMMISSION FOR ENGLAND AND WALES

## Independent examiner's report on the accounts

### Section A

### Independent Examiner's Report

Report to the trustees/  
members of

Charity name  
The William Lithgow Foundation

On accounts for the year  
ended

31 March 2024

Charity no  
(if any)

1201772

Set out on pages

CC16a and TAR (Pages 1-5)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31/03/2024.

Responsibilities and  
basis of report

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

Independent  
examiner's statement

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

I have completed my examination. I confirm that no material matters have come to my attention (other than that disclosed below \*) in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

\* Please delete the words in the brackets if they do not apply.

Signed:

Neil Harding

Date:

22-8-24

Name:

Neil Harding FCA

Relevant professional  
qualification(s) or body  
(if any):

Institute of Chartered Accountants in England and Wales

Address:

Croft Chambers, 11 Bancroft, Hitchin, Herts. SG5 1JQ

**Section B****Disclosure**

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

CHARITY COMMISSION  
FOR ENGLAND AND WALES

The William Lithgow Foundation

1201772

## Receipts and payments accounts

CC16a

For the period  
from

30th January 2023

To

31st March 2024

## Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
<b>A1 Receipts</b>					
Donations from individuals	74,000	-	-	74,000	-
<b>Sub total (Gross income for AR)</b>	74,000	-	-	74,000	-
<b>A2 Asset and investment sales, (see table).</b>					
	-	-	-	-	-
<b>Sub total</b>	-	-	-	-	-
<b>Total receipts</b>	74,000	-	-	74,000	-
<b>A3 Payments</b>					
Professional fees	2,160	-	-	2,160	-
Insurance	34	-	-	34	-
Donations to Charities	69,960	-	-	69,960	-
<b>Sub total</b>	72,154	-	-	72,154	-
<b>A4 Asset and investment purchases, (see table)</b>					
	-	-	-	-	-
<b>Sub total</b>	-	-	-	-	-
<b>Total payments</b>	72,154	-	-	72,154	-
<b>Net of receipts/(payments)</b>	1,846	-	-	1,846	-
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	-	-	-	-	-
<b>Cash funds this year end</b>	1,846	-	-	1,846	-

## Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
<b>B1 Cash funds</b>	Cash at bank	1,846	-	-
	<b>Total cash funds</b>	1,846	-	-
(agree balances with receipts and payments account(s))		OK	OK	OK
Signed by one or two trustees on behalf of all the trustees		Signature	Print Name	Date of approval
			Sheena Ellwood	15/8/24





## Trustees' Annual Report for the period

Period start date  
From 30 January 2023 To 31 March 2024  
Period end date

### Section A

### Reference and administration details

Charity name

The William Lithgow Foundation

Other names charity is known by

Registered charity number (if any)

1201772

Charity's principal address

Essex House, The Street,

Latchingdon,

Chelmsford

Postcode

CM3 6JP

### Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Sheena Ellwood	Chair		
2	Louis English	Treasurer		
3	Andrew Graham Wiseman	Secretary		
4				
5				
6				
7				
8				
9				
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

### Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

### Names and addresses of advisers (Optional information)

Type of adviser	Name	Address
Accountancy	Bradshaw Johnson	Croft Chambers, 11 Bancroft, Hitchen. SG5 1JQ
Legal	Sherrards	4 Beaconsfield Road, St Albans. AL1 3RD

### Name of chief executive or names of senior staff members (Optional information)

--

## Section B Structure, governance and management

### Description of the charity's trusts

Type of governing document <small>(eg. CIO, trust deed, constitution)</small>	CIO constitution
How the charity is constituted <small>(eg. incorporation, company)</small>	CIO
Trustee selection methods <small>(eg. nomination, ballot, etc)</small>	Appointed by existing Trustees.

### Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

--

## Section C Objectives and activities

### Summary of the objects of the charity set out in its governing document

General charitable purposes, making grants to individuals & organisations.

--

In line with the guidance issued by the Charity Commission on public benefit, we have sought to support carefully selected causes where a specific, tangible need has been identified, fully detailed & costed. We do not make non-specific donations to applicants' 'general running costs' in any circumstance. Our main beneficiaries by significant majority have been the disabled/under-privileged community, of all ages. We prioritise causes local to the Trustees (Beds/Herts/Cambs/Essex & N London) but are not restricted to this area, so long as within England.

**Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)**

**Additional details of objectives and activities (Optional information)**

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

## Section D

## Achievements and performance

### Summary of the main achievements of the charity during the year

Following research, discussion & consideration of each potential beneficiary, grants have been made for the following purposes:

- Mobility equipment for outdoor adventure centres for users with various disabilities. (Essex & Northumberland)
- Refurbishment of a sensory garden in an environmental/forest management park (Beds)
- 12 months' aftercare support for beneficiaries of Autism Dogs (Beds/Herts/Essex)
- Funding for one rugby tour for physically & mentally disabled youth (Saracens Youth, N London)
- Funding the After-school club at the Pony Academy (British Racing School, Newmarket) for under privileged children (Suffolk)
- Replacement engine for one Disabled Sailing craft to enable it to be put back into service.
- Disability equipment for local hospice (Essex)
- IT equipment for a manufacturer of custom-made, disability-adapted equipment (N London based)
- Freezer installation for a N London Foodbank to improve food distribution & reduce waste.
- Six month funding of books & readers for children in hospital (Addenbrooks).



## Section E Financial review

Brief statement of the charity's policy on reserves

Reserves should be minimal, keeping sufficient current account funds for minor running expenses; otherwise issuing funds out to chosen causes, as & when available.

Details of any funds materially in deficit

None

### Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

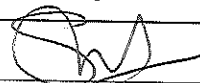
## Section F Other optional information

## Section G Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)



Full name(s)

Sheena Ellwood

Position (eg Secretary, Chair, etc)

Chair

Date

15/8/24