

SEND VOICES WOKINGHAM

England & Wales · Charity number 1201621

Details

Status Registered

Legal form CIO

Registered 2023-01-18

Register [View on the Charity Commission register](#)

Contact

Address 11 The Manor
Shinfield
Reading
RG2 9DP

Phone 07890233721

Email info@sendvoiceswokingham.org.uk

Website www.sendvoiceswokingham.org.uk

Activities

Objects: TO RELIEVE THE NEEDS OF CHILDREN AND YOUNG PEOPLE, INCLUDING THEIR PARENTS, CARERS AND FAMILIES, WHO HAVE DISABILITIES AND/OR SPECIAL EDUCATIONAL NEEDS IN WOKINGHAM AND THE SURROUNDING AREA, IN ORDER TO IMPROVE THEIR QUALITY OF LIFE, PROMOTE THEIR INCLUSION IN THEIR LOCAL COMMUNITIES AND TO HELP AND SUPPORT THEM TO REACH THEIR FULL POTENTIAL

Activities: SEND Voices Wokingham is the independent Parent Carer Forum, Wokingham Borough, who give a voice to families who have a child or young person aged 0-25 years with any Special Educational Need or SEND). Working in partnership with education, health, social care, and other service providers to make sure the services commissioned meet the needs of children and young people with SEND in Wokingham

Classification

- **How:** Provides Advocacy/advice/information
- **What:** General Charitable Purposes
- **Who:** Children/young People, People With Disabilities

Geography

- Wokingham

Finances

Period end	Income	Expenditure	Assets	Employees
2025-03-31	£49,588	£41,844	-	-
2024-03-31	£40,187	£31,405	-	-

Trustees

Name	Role	Appointed
Matthew George Booth	Chair	2023-04-04
Jenny Louise Faulkner-Hooper		2023-04-11
Lynn Angela Boba		2023-02-08
Sarah Allen		2025-07-29
Timothy Bejan Bharucha		2023-03-06

Accounts



SEND Voices Wokingham (SVW) CIO

Charity Number: 1201621

Annual Report and Accounts

April 2024 to March 2025



Introduction

SEND Voices Wokingham is the independent Parent Carer Forum for the Borough who give a voice to families who have a child or young person aged 0-25 years with any Special Educational Need or Disability (SEND). Working in partnership with education, health, social care and other service providers to make sure the services commissioned meet the needs of children and young people with SEND in Wokingham. They represent parent carers experiences, views and priorities as well as running events and training courses for parent carers.

As the recognised Parent Carer Forum for Wokingham, the forum continues to evolve and grow. The forum started in 2009 as a community group, then known as REACH Wokingham, which then evolved in May 2019, as SEND Voices Wokingham. After consultation with its members, in January 2023 SEND Voices Wokingham became a Charitable Incorporated Organisation.



Overview of our Strategic Meetings

Strategic Influence and Representation - In 2024/25, SEND Voices Wokingham (SVW) played an active role across a wide range of strategic boards and meetings, ensuring that the parent carer voice was represented at every level of SEND decision-making in the borough. We attended over 245 meetings, totally 400 hours of meetings.

Some of the meetings SVW attended are listed below:

- Wokingham Area SEND Partnership Board
- Wokingham Area SEND Assurance Board
- Senior Leadership Meetings with Wokingham Borough Council
- All associated SEND Improvement workstreams (Local Offer, Preparing for Adulthood, Ordinarily Available Provision, EOTAS & AP, EHCP Banding, Outreach Services, School Sufficiency, Wraparound care, Multi-Agency EHCP Audits)
- Operational Meetings with Wokingham Borough Council
- Buckinghamshire Oxfordshire & Berkshire (BOB) Integrated Care Board (ICB) Leads & Parent Carer Forum (PCF) Leads
- Reimagining CAMHS Health services
- Wokingham Borough Council Children Services Overview & Scrutiny Committee
- Wokingham Borough Council Residents Equality Forum
- Wokingham Borough Council All Age Autism Strategy
- Wokingham Early Years SEND Partnership
- SENDIASS Steering Group
- Wokingham Borough Council Short Breaks Steering Group
- Healthwatch
- NNPCF SE Regional PCF
- SE19 SEND Forum

This year, SVW also met regularly with key local leaders, including the Lead Member for Children's Services and the Director of Children's Services, to ensure strategic alignment and share insight from families.

Influencing Change Through Lived Experience - A Termly Feedback from Families report is produced and presented to the **SEND Assurance Board**, giving senior leaders in education, health, and social care insight into the **real experiences of local families**. This feedback directly informed key areas of change in 2024/25, particularly

- Improvements in SEND Team communications, which contributed to a SEND Team restructure,
- Ongoing work on part-time timetables, alternative provision, and Annual Review processes.

Driving Improvement Through Workstreams - SVW contributed to several key SEND Improvement workstreams, ensuring parent carer input shaped work across areas including:

- Short Breaks
- The SEND Local Offer
- Preparing for Adulthood
- Ordinarily Available Provision

There was also increased focus this year on:

- Helping Early
- Early Years
- Wraparound Care



Overview of our Parent Carer Engagement

Strengthening Family Engagement - This year, SVW expanded our Participation activities to increase engagement opportunities with families. A blend of in person and virtual events was offered to ensure accessibility and enable as many families as possible to take part.

The SEND Improvement Update sessions, held in partnership with the Local Authority and Health, continued to be well attended. These sessions have sparked meaningful discussion, with parents raising important questions and sharing their lived experiences. They offer a valuable platform for direct feedback and constructive dialogue with SEND Senior Leaders from the Wokingham Borough Council, BOB ICB and other health providers.

SVW maintain regular contact with over 1,500 families through email, social media, local schools, and voluntary sector partners.

Our membership has grown by over 18% this year and includes families from across all age groups (0–25 years) and with a wide range of special educational needs and/or disabilities. SVW are proud to continue offering the Max Card, a national discount scheme, to all its members.

To keep families informed and involved, SVW share half-termly updates on our activities. These are distributed to members via email, posted on our website and social media, and shared through partner organisations to maximize reach and accessibility.

This year SVW have run 53 events for Parent Carers:

Over the past year, SVW delivered 53 Parent Carer events across the borough – a huge 220% increase compared to the previous year. This included **the Local Offer Live**, this event is a blend of information stalls for parent carers and fun activities for children and was attended by over 90 families.

Feedback from families, again, was overwhelmingly positive for the Local Offer Live. Many described the event as a valuable opportunity to access a wide range of information and support in one place, often finding solutions to challenges they had previously been told had no answers. The event also enabled service providers and the local authority to hear directly from families about what is working well and where improvements are needed.

SENDIASS Training and Parent Education - SVW supported the delivery 11 SENDIASS training sessions on key topics, including: The EHCP Process, SEN Support at School & Effective Communication, Annual Reviews and Preparing for Adulthood. These sessions remain highly rated by parents, who report gaining confidence and knowledge that enables them to participate more effectively in their child's EHCP process, Annual Reviews, and engagement with schools or services.

Surveys and Strategic Insight - SVW conducted a range of surveys to inform service planning and delivery, including our third **Annual Wokingham Area SEND Survey** as well as surveys on **SEND Home to School Transport, Helping Early, Part-Time Timetables & Alternative Provision, and SENDIASS Training Courses**. The Annual SEND Survey continues to play a critical role in shaping all aspects of Wokingham's SEND improvement work. A huge thank you to all those who responded to our surveys.

Drop-In Sessions and Focus Groups - SVW hosted a variety of drop-in and engagement sessions throughout the year, including three online drop-in sessions with the SEND Team, Senior Leadership from Wokingham Borough Council, and the BOB Integrated Care Board. These sessions focused on the SEND Strategy and improvement plans and provided an open platform for robust feedback and discussion. Online sessions specifically focused on **Early Years and Post-16 Transport** and focus groups on priority topics including **Emotionally Based School Avoidance (EBSA)** and **Resource Bases/SEND Units**.

In response to ongoing SEND Team communication feedback, SVW continued the **termly drop-ins with WBC SEND Team Senior Leaders**, offering families the chance to raise concerns directly. An in-person '**Meet the SEND Team**' event was also held.

Community Engagement and Outreach - SVW supported **19 SENDIASS drop-ins** to offer a cuppa and chat, providing information, collecting feedback, and offering informal support to families whilst they wait to see SENDIASS. In addition, our wider community engagement included attending **The Carers Week Information Day** and **Health Engagement event, Camp Mohawk** family session and **Portage sessions** (for families of pre-school children with (SEND)).

SVW also ran 8 '**Drop-in & Chat**' events (held during both daytime and evening hours) and continued to host our termly Participation Groups to ensure ongoing dialogue with families.

Summary of Time Invested - In total, SVW carried out **over 1,529 hours of work** across all activities demonstrating our ongoing commitment to representing and supporting families of children and young people with SEND.

Information for Parent Carers - Information is a key area for families, and SVW often hear families say it is hard to find information locally. We are able to offer parent carers information through the following:

- **SEND Guide for parents** a quick and easy guide for parent & carers of children with Special Educational Needs and/or Disabilities (SEND) available both online and hard copy.
- **Local Offer Live Family Information & Fun Day** in person event, with information stands showcasing the support, services, and activities available in Wokingham for parent carers of children and young people with SEND.
- **Local Offer Guide** a booklet for parent carers and professionals to find services, organisations, help & support for children and young people with SEND. Available both online and hard copy.
- **Information Leaflets** on When you child needs extra support in school, Short Breaks, Health Support and Early Years support for 0-5's.
- Coproduced a **Preparing for Adulthood guide** with Wokingham Borough Council and Health.
- Our **website** which is regularly updated with all our events and news items. www.sendvoiceswokingham.org.uk
- **Facebook page** with useful information, participation opportunities and our events. www.facebook.com/SendVoicesWokingham
- **Supporting events** for parent carers such as Carers Information days and SENDIASS drop-ins.



Our Plans for 2025 - 26

- Continued involvement with all aspects of the SEND Improvement and Safety Valve Programmes for Wokingham Borough – to ensure family views are included & heard.
- Deliver the Parent Carer Forum of the element of the Partnerships for Inclusion of Neurodiversity in Schools (PINS) project, working with Wokingham Borough Council and Health representative and 30 Wokingham Primary schools to create a more inclusive and supportive environment for all neurodiverse children within mainstream schools.
- Continued involvement with Health and other strategic boards across WBC and the NHS – to ensure family views are included & heard.
- Allow parent carers to feedback their experiences and on specific workstreams via various engagement opportunities both in person and online.
- Host SENDIASS Training courses – to ensure families feel empowered and can participate individually.
- Support the SENDIASS and SEND drop-ins.
- Regular drop-in events with SEND, Short Breaks and other support organisations – increasing the opportunity for parents to engage directly with Education Health and Social care leaders.
- Local Offer Live day – October 25.
- Repeat the Wokingham Are Annual SEND survey and other relevant surveys – to track how things are going and help set our priority work focus going forward.

Full Name	SEND Voices Wokingham
Also known by	SVW
Charity Number	1201621
Charity Activity	SEND Voices Wokingham is the independent Parent Carer Forum, Wokingham Borough, who give a voice to families who have a child or young person aged 0-25 years with any Special Educational Need or Disability (SEND). Working in partnership with education, health, social care, and other service providers to ensure the services commissioned meet the needs of children and young people with SEND in Wokingham.
Charitable Objective	To relieve the needs of children and young people, including their parents, carers and families, who have disabilities and/or special educational needs in Wokingham and the surrounding areas, in order to improve their quality of life, promote their inclusion in their Local communities and to help and support them to reach their full potential.
Public Benefit	We declare that we have had due regard to the Charity Commission guidance on public benefit in exercising our power and duties.
Financial Reserves	The Board of Trustees have resolved that a balance of £23,000 being the equivalent of 6 months expenditure should be held in reserve since the payment of income grants is subject to an annual application process that delays receipt of funds. The remainder of the General Reserve is available to support the work of the Charity.
Trustees	Matthew Booth – Chair of Trustees Tim Bharucha Lynn Boba Jenny Hooper
Employees	Terri Walsh Joint CEO Sarah Clarke Joint CEO Debbie Jacobs Participation Lead
Membership	965 parent carers living in the Wokingham Borough representing 1500+ children and young people aged 0-25 years with SEND, a +18% new members.
Social Media Reach	1447 Facebook followers +9%
Contact Information	Email: info@sendvoiceswokingham.org.uk Website: www.sendvoiceswokingham.org.uk



Financial Statement SEND Voices Wokingham April 2024 to March 2025

Receipts and Payments April 2024 to March 2025	Unrestricted Funds	Restricted Funds (Other)	Restricted Funds (Contact)	Restricted Funds (WBC)	Total
Receipts	£	£	£	£	£
Contact (DfE) Grant	0	0	19960.00	0	19960.00
WBC Grant	0	0	0	27315.72	27351.72
Other Restricted	0	2276.30	0	0	2276.30
Other Receipts	0	0	0	0	0
Total Receipts	0	2276.30	19960.00	27351.72	49588.02
Payments					
Infrastructure	0	0	3496.63	1778.55	5275.18
Developing Info & Resources	0	0	3368.70	3009.44	6378.14
Meetings & Events with families	0	764.74	2856.21	3794.38	7415.33
Training (internal)	0	0	603.91	315.02	918.93
Out of pocket expenses & Mileage	0	0	34.20	377.25	411.45
Operational Staffing Costs	0	0	7211.91	6705.82	13917.73
Staffing Costs - meetings with stakeholders	0	0	2276.80	4395.94	6672.74
Misc	0	0	111.64	0	111.64
SVRBWM support and costs	0	274.44	0	0	274.44
PVIW support and costs	0	468.22	0	0	468.22
Total Payments	0	1507.40	19960.00	20376.40	41843.80
Surplus (Deficit)	0	768.90	0	6975.32*	7744.22
*Our figures show an underspend for 24/25. This is due to: - Some invoices had not been received in time to be allocated to 25/26. Therefore, will now be allocated to 25/26 funding. - Reserved £1,500.00 in preparation for a local area Ofsted/CQC SEND Inspection and parental engagement events for Ofsted/CQC. - NI Employers Allowance being received in Jan 2025. - One SVW representative now attending meetings, instead of two which has greatly reduced costs, however, raises concerns for succession planning, sustainability and overreliance on certain individuals.					
Net Movement in Funds					
Bought forward at 1/1/2024	0	1130.69	0	7651.72	8782.41
Transfer between funds	0	0	0	0	0
Carried forward at 31/3/25	0	768.90	0	6975.32	7744.22
Statement of Assets and Liabilities	Unrestricted Funds	Restricted Funds (Other)	Restricted Funds (Contact)	Restricted Funds (WBC)	Total
Cash at bank and in hand	21141.16	0	0	0	21141.16
Reserves (6 months)	23000.00	0	0	0	23000.00
Asset retained for charity's use	0	0	0	0	0
Liabilities	0	0	0	0	0
Total assets less Liabilities	44141.16	0	0	0	44141.16

Approved by the Board of Trustees

15th SEPTEMBER 2025

Sarah Clarke & Terri Walsh
Joint CEOs

INDEPENDENT EXAMINERS REPORT

At the request of the Trustees of SEND Voices Wokingham, I have examined the receipts and payments account for the year ending 31st March 2025, along with the related paperwork.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in.

Gisela Sharp
Date 02/09/2025

CHARITY COMMISSION FOR ENGLAND AND WALES		Independent examiner's report on the accounts	
Section A Independent Examiner's Report			
Report to the trustees	SEND VOICES WOKINGHAM		
On accounts for the year ended	31 March 2025	Charity no (if any)	1201621
Set out on pages	1 - 2		
Responsibilities and basis of report	I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31 March 2025. As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act"). I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.		
Independent examiner's statement	I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination (other than that disclosed below *) which gives me cause to believe that in, any material respect: - the accounting records were not kept in accordance with section 130 of the Charities Act; or - the accounts did not accord with the accounting records; or - the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination. I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached. * Please delete the words in the brackets if they do not apply.		
Signed:	Gisela Sharp		Date: 2/09/2025
Name:	Gisela Sharp FCCA		
Relevant professional qualification(s) or body (if any):	FCCA		
IER	1	Oct 2018	

Section B Disclosure	
Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).	
Give here brief details of any items that the examiner wishes to disclose.	

Address: 16 Lincoln Gardens, Teyford, Reading, Berkshire RG10 9HU

IER 2 Oct 2018



Accounts



CHARITY COMMISSION
FOR ENGLAND AND WALES

Trustees' Annual Report for the period

From **1st January 2023** To **31st March 2024**

Charity name: **SEND Voices Wokingham**

Charity registration number: **1201621**

Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	To relieve the needs of children and young people, including their parents, carers and families, who have disabilities and/or special educational needs in Wokingham and the surrounding areas, in order to improve their quality of life, promote their inclusion in their Local communities and to help and support them to reach their full potential.
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	SEND Voices Wokingham is the independent Parent Carer Forum, Wokingham Borough, who give a voice to families who have a child or young person aged 0-25 years with any Special Educational Need or SEND). Working in partnership with education, health, social care, and other service providers to make sure the services commissioned meet the needs of children and young people with SEND in Wokingham. This is achieved by: • Engaging with families of children and young people to with SEND to gather their views and lived experiences. • Sharing the views and lived experiences with all stakeholders to improve services in the local area. • Running training for families with SENDIASS and information events. • Working with strategic local area partners.
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	The trustees can confirm that they have had regard to the guidance issued by the Charity Commission on public benefit.

Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	
Policy on social investment including program related investment	Para 1.38	
Contribution made by volunteers	Para 1.38	There are a few volunteers who contribute their time and support the charity.
Other		

Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	SVW continue to work with our strategic partners and were involved in 336 meetings across a wide range of SEND Education, Health and Social Care areas. SVW attended over 540 hours of meetings ensuring that there was parent carer representation at the Safety Valve and SEND Improvement 5 workstreams that feed into this SEND Partnership Board ensuring that the parent carer voice is represented across all workstreams in the Borough. A Termly Feedback from Families report is produced and presented for the Wokingham SEND Assurance Board to ensure senior leaders across education, health and social care are aware of SEND families lived experience. In total SVW has conducted in excess of 1492 hours of work across all areas of our work which is an annual increase of 25%. Overview of our Parent Carer Engagement This year we have developed a Parent Carer Participation Group which meets virtually and face-to-face each term to increase parent carer engagement across all demographics and disabilities, including working with the Wokingham Equality Forum. SVW have regular contact with over 1500 families via email, social media and through contacts with local school and other local voluntary sector groups. Our membership continues to grow and has increased this year by over 25% this year.

		We are pleased to be able to continue to offer Max Cards (a national discount card) to all our members. We provide half-term updates on our activities to our members. This year we have run 24 events for Parent Carers: • the annual Local Offer Live information event • hosted 11 SENDIASS training courses throughout the year on the EHCP Process, SEN Support at School, Effective Communication, Annual Reviews and Preparing for Adulthood. • ran surveys our second Annual Wokingham Area SEND survey, as well as other surveys on SEND Home to School Transport, SENDIASS training courses and EOTAS. • 5 on-line drop-in sessions with the SEND Team and with the Senior Leadership Team from Wokingham Borough Council and the BOB Integrated Care Board (health) on SEND Strategy & Improvements and the Safety Valve Programme • hosted more specific focus groups on proposed Home to School Transport and EOTAS Policy changes • organised termly SEND team drop-ins with WBC SEND team Senior Leaders for families to raise their individual concerns directly. • attended 9 SENDIASS drop-ins/coffee mornings to provide information, gather feedback on areas that need improvement and offer a cuppa for those waiting to see the SENDIASS team. Information for Parent Carers: Information is a key area for families, and we often hear families say it is hard to find information locally. We are able to offer parent carers information through the following: • SEND Guide for parents a quick and easy guide for parent & carers of children with Special Educational Needs and/or Disabilities (SEND) available both online and hard copy. • Local Offer Live event a face-to-face event, full of information stands of what is available in Wokingham for parent carers with children and young people with SEND. • Local Offer Guide a booklet for parent carers and professionals to find services, organisations, help & support for children and young people with SEND. Available both online and hard copy. • Information Leaflets on When you child needs extra support in school, Short Breaks, Health Support and Early Years support for 0-5's. • Coproduced a Preparing for Adulthood guide with Wokingham Borough Council and Health.
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		• Our website which is regularly updated with all our events and news items. www.sendvoiceswokingham.org.uk • Facebook page with useful information, participation opportunities and our events. www.facebook.com/SendVoicesWokingham • Supporting events for parent carers such as Carers Information days and SENDIASS drop-ins.
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Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	
Performance of fundraising activities against objectives set	Para 1.41	
Investment performance against objectives	Para 1.41	
Other		

Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	The Trustees feel the charity is in an acceptable position at the year end. Forecasts were as robust as possible with enough back up to manage the financial crisis in the public sector.
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	The Board of Trustees have resolved that a balance of £23,000 being the equivalent of 6 months expenditure should be held in reserve since the payment of income grants is subject to annual application processes that delay receipt of funds. The remainder of the General Reserve is available to support the work of the Charity.
Amount of reserves held	Para 1.22	£23,000
Reasons for holding zero reserves	Para 1.22	
Details of fund materially in deficit	Para 1.24	
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	

Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	• Department of Education Grant which is administered via Contact. • Grant from Wokingham Borough Council.
Investment policy and objectives including any social investment policy adopted	Para 1.46	
A description of the principal risks facing the charity	Para 1.46	Grants are issued on yearly application and subject to those applications being successful. Grants are not increasing in line with inflation and other factors.
Other		

Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed, royal charter)	Para 1.25	Constitution
How is the charity constituted? (e.g unincorporated association, CIO)	Para 1.25	Charitable Incorporated Organisation (CIO)
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	Trustees may nominate themselves or others, with regard to DfE requirements for persons with SEND CYP or skills sets required by the Board of Trustees. Trustees are interviewed and voted by current Trustees.

Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	All Trustees have undergone Trustee training and DBS checks. All Trustees are provided with all SVW policies and procedures.
The charity's organisational structure and any wider network with which the charity works	Para 1.51	SVW Charity – Organisational Chart Trustees: min 3, max 7; meets min quarterly 1. Matthew Booth - Chair 2. Tim Bharucha – parent carer 3. Lynn Boba – parent carer 4. Jenny Hooper Operational Group: Day to Day management Strategic & Operation Mtgs • Terri Walsh & Sarah Clarke, Joint CEO • Finance – Sarah Clarke Financial Support - Jax Mackensie • Participation Lead – Debbie Jacobs Participation Group: Participation Lead – Debbie Jacobs • PAN SEND & Wokingham • Demographic • Meeting termly
Relationship with any related parties	Para 1.51	Part of the National Network of Parent Carer Forums (NNPCF)
Other		

Reference and Administrative details

Charity name	SEND Voices Wokingham
Other name the charity uses	SVW
Registered charity number	1201621
Charity's principal address	11 The Manor, Shinfield, RG2 9DP

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Sarah Clarke	Chair	1/1/2023 to 20/3/2023	
2	Debbie Jacobs		8/2/2023 to 31/8/2023	
3	Lynn Boba		8/2/2023	
4	Tim Bharucha		6/3/2023	
5	Matthew Booth		4/4/2023	
6	Jenny Hooper		11/4/2023	
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Corporate trustees – names of the directors at the date the report was approved

Director name		

Name of trustees holding title to property belonging to the charity

Trustee name	Dates acted if not for whole year	

Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	

Additional information (optional)

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

Sarah Clarke and Terri Walsh Joint CEOs

Exemptions from disclosure

Reason for non-disclosure of key personnel details

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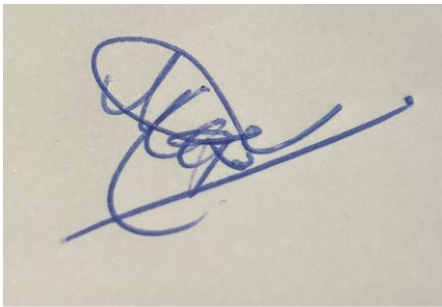
Other optional information

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Declarations

The trustees declare that they have approved the trustees’ report above.

Signed on behalf of the charity’s trustees

Signature(s)			
Full name(s)	Matthew Booth		
Position (eg Secretary, Chair, etc)	Chair		
Date	11 th November 2024		

Financial Statement SEND Voices Wokingham - January 2023 to March 2024

Receipts and Payments Accounts Jan 2023 to March 2024	Unrestricted Funds	Restricted Funds (Contact)	Restricted Funds (WBC)	Total
Receipts	£	£	£	
Contact (DfE) Grant	0	19887.00	0	19887.00
WBC Grant	0	0	17500.00	17500.00
Other	2800.00	0	0	2800.00
Total Receipts	2800.00	19887.00	17500.00	40187.00
Payments				
Infrastructure	0	3772.02	0	3772.02
Events with families	0	2228.68	1031.63	3260.31
Meetings with families	0	583.9	175.14	759.04
Training (internal)	0	838.15	330	1168.15
Developing Info & Resources	0	0	0	0
Out of pocket expenses & Mileage	0	581.96	134.29	716.25
Staffing Costs - internal	0	7361.04	6043.47	13404.51
Staffing Costs - meetings with stakeholders	0	4511.25	2133.75	6645.00
SVRBWM support	619.31	0	0	619.31
Misc	1050.00	10.00	0	1060.00
Total Payments	1669.31	19887.00	9848.28	31404.59
Surplus (Deficit)	1130.69	0.00	7651.72*	8782.41
* Surplus due to not being able to obtain a suitable office space - costings were broken down as follows: Office space £3600.00, Office phone line £260.00, Office IT support £500.00, Office Laptop £600.00 = Total £4960.00 and £2000.00 being allocated for Ofsted/CQC inspection work (inspection date unknown).				
Net Movement in Funds				
Bought forward at 1/1/2023	0	0	0	0
Transfer between funds	0	0	0	0
Carried forward at 31/3/24	0	0	0	0
Statement of Assets and Liabilities	Unrestricted Funds	Restricted Funds (Contact)	Restricted Funds (WBC)	Total
Cash at bank and in hand	10019.54	0	0	10019.54
Reserves (6 months)	23000.00	0	0	23000.00
Asset retained for charity's use	0	0	0	0
Liabilities	0	0	0	0
Total assets less Liabilities	33019.54	0	0	33019.54

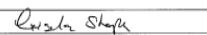
INDEPENDENT EXAMINERS REPORT

At the request of the Trustees of SEND Voices Wokingham, I have examined the receipts and payments account for the year ending 31st March 2023, along with the related paperwork.

I have no concerns and have come across no other no other matters in connection with the examination to which attention should be drawn.

Gisela Sharp

11th September 2024

CHARITY COMMISSION FOR ENGLAND AND WALES		Independent examiner's report on the accounts	
Section A Independent Examiner's Report			
Report to the trustees/ members of	Charity Name SEND VOICES WOKINGHAM		
On accounts for the year ended	31 MARCH 2024	Charity no (if any)	1201621
Set out on pages	1-2 (remember to include the page numbers of additional sheets)		
Responsibilities and basis of report/	I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31/3/2024. As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act"). I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.		
Independent examiner's statement	I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination (other than that disclosed below *) which gives me cause to believe that in, any material respect: - the accounting records were not kept in accordance with section 130 of the Charities Act; or - the accounts did not accord with the accounting records; or - the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination. I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached. * Please delete the words in the brackets if they do not apply.		
Signed:			Date: 11/09/2024
Name:	Gisela Sharpe		
Relevant professional qualification(s) or body (if any):	FCCA		
Address:	16 LINCOLN GARDENS		

IER

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Oct 2018

TWYFORD	
BERKSHIRE RG10 9HU	
Section B Disclosure	
Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).	
Give here brief details of any items that the examiner wishes to disclose.	

IER

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Oct 2018