

Parham Airfield Museum

Charity No. 284146

Parham Airfield, Woodbridge, Suffolk, UK. IP13 9AF.

Annual Report for AGM 24th March 2024

1. Preface

Trustees:

Brisland, Carol
Kindred, Kathleen (Treasurer)
Kindred, Peter
Kirk, Lydia
Moore, Judith
Nials, Anthony (Vice Chair)
Pratt, Christopher
Scripps, Martin
Senior, Peter (Chair)
Smith, Jennifer

Brown, George also served as a trustee.

Structure, Governance and Management:

The museum has been a charity for many years. We became incorporated on 16th January 2023. At the AGM on 26th March 2023 the members voted unanimously to empower the trustees to manage and control the assets of both charities and wind-up charity no. 284146 once the transfer process was complete and the final accounts approved.

The new, incorporated charity is governed in accordance with the constitution dated 4th December 2022 which is published on the Charity Commission website. Up to twelve trustees may be appointed. Of these, eleven are elected by the voting members, and one is appointed by blood relatives of the late Percy Kindred. Members agree who will hold the various responsibilities, except that the Chair, Vice Chair and Treasurer are appointed at the first trustees meeting following the AGM.

There are no paid employees. The Chair acts as Chief Executive Officer for day-to-day management. Role descriptions exist for key post holders.

Financial Review:

The Museum maintains a financial reserve of £10,000.

This separate reserve fund is to ensure that unexpected, uninsured costs or routine essential expenditure can be met when they exceed the budget plan for each year, or when a reduction in anticipated income occurs, this to be for the period in which any necessary adjustments to the budget are made. This fund has not been used.

The annual accounts demonstrate that none of our budget headings are in deficit: indeed, the overall financial position is very healthy, and we continue to rely mainly on donations from our supporters, for which we are extremely grateful. The trustees' wish is that access to the museum is available to all and thus they intend to continue the policy that admission is free.

Our financial regulations do not permit funds to be invested where the capital may be at risk.

The trustees do not hold funds on behalf of others.

Public Benefit Statement:

The trustees have complied with their duty to have regard to the guidance on public benefit published by the Charity Commission in exercising their powers.

Objectives of Paham Airfield Museum:

To advance the education of the public by the display and preservation of aircraft, aeronautical equipment and other items, particularly relating to the period 1939 to 1945 and connected with the 390th Bombardment Group and other units of the United States Army Air Forces, and the Auxiliary Units and other branches of the British Resistance Organisation for the long-term public benefit.

2. Activities, Achievements and Performance

Introduction

This has been another very successful and rewarding year for the museum, with good support from the public, a strong increase in visitor numbers and lots of appreciative feedback.

Your Committee and Trustees of Charity 284146 met three times. The Trustees of 284146 and Charity 1201587 have met six times. Some consultations about possible decisions have also been carried out via email.

On Memorial Day we held a short ceremony at the museum. We also sent a delegation to Madingley American Cemetery to represent the 390th Bombardment Group (H) at the formal ceremony. On Remembrance Day we again welcomed a contingent from Framlingham College Air Training Corps, supported by the College Chaplain who led us in our formal ceremony.

Visitors and Events

It was a record season for visitors, a total of 6,128 compared to 5101 last year. We are especially pleased that this included 971 children, some with their families but many in groups from local schools and youth organisations. Five primary schools came on 7 occasions, utilising us as a resource for their planned curriculum about World War Two. Our local high school also sent us their entire Year 8, 180 pupils over three days. We welcomed the Air Training Corps from Framlingham College, a group of Scouts from Otley and the Beavers, very young children, from the pack in Framlingham. Most of the school parties take at least a morning and stay for lunch, during which they are often entertained by a traditional Punch and Judy Show. It happens that Mr Punch is one of our volunteers! Our volunteers were invited to a presentation of projects by 11-year-old pupils of Kyson Primary in Woodbridge. They returned very impressed.

A variety of organised adult groups have also been to see us. Car and motorcycle clubs often come on a Sunday, but others such as Rotary Clubs, Probus Groups and local organisations for vulnerable adults usually involve opening on a day when we are closed to the public, as when schools visit. It is a tribute to our volunteers that we always find sufficient staff to assist.

We have continued our established links with The Museum of the Mighty Eighth and the National Museum of World War Two in the USA and they have been to Parham with organised parties on 6 occasions this year. The party from the National Museum included John Luckadoo, the only surviving pilot from the 100th Bombardment Group. We also had a group of relatives and friends from the 384 Bomb Group Association, including Henry Kolinek, a veteran gunner from the 384th Bombardment Group..

As ever we maintain strong, active links with the relatives of veterans and enjoy showing them around. Usually, we know in advance of their visit and our Archivist is invariably able to find interesting information about the airman. These family visits can be quite emotional, especially when it involves the children of those who served.

The season began with a convoy of vehicles from the Second World War, many of whom returned in July for our special day focussing on military vehicles and classic cars. This was a huge event and a demanding day for our volunteers. We provided a book stall, ice cream and hot meal vendors, and entertainment from the Station 366 Singers and Martlesham Ukulele Group. Amazingly, about 1,000 visitors were counted into the museum and many more came back on other days because they had not been able to spend time looking at our exhibitions.

We even hosted a birthday gathering from a long-time resident of Parham. Another unusual event was a performance by a touring group of Morris Men. We have certainly been making sure that Parham Airfield is on the map!

People have left us some beautiful, appreciative comments in our visitors' book. We continue to be highly rated on international visitor websites such as Tripadvisor and Google.

The museum achieved Tripadvisor's Travellers' Choice Award for the second consecutive year.

Creation of a Charitable Incorporated Organisation

Following the registration of the CIO in January, the trustees have been working through the various implications. Rules and procedures to supplement the constitution have been agreed. Our lease is being re-negotiated with the land trust so that it starts again with another 35-year term and is signed on behalf of the CIO. We no longer accept long term loans of artefacts but with those we have inherited work is in progress to transfer them to the new charity. Much time has been spent on establishing the required new accounts with our existing bank. This began in late April 2023, made little progress until August, and took until October before we had a suite of accounts with online access! The Charity Commission has recognised that charities frequently find this to be an onerous task and has written to the major banks accordingly.

The Charlie Cairnes Legacy

The museum will inherit the entire residue of the estate of Charlie Cairnes, a long-term supporter of the museum.

Those items judged to be outside our collections policy, such as the naval exhibits, have been sold by the executor at a specialist auction to raise more funds for the estate. Once the residue of the estate after expenses has been calculated, this generous donation legacy will pass to the museum. The financial boost to our funding for capital projects will be significant. The outcome will include a memorial to the late Charlie Cairnes, with reference to his naval service and previous support for the air side of the museum.

Building Projects

The Kindred Building Project has been completed with the provision of a work bench and storage shelves in the new garage/store. The latter is built to match modern building regulations and is proving invaluable as a secure place to store artefacts in controlled conditions whilst they await classification, recording and placement.

We have investigated ways in which an additional building and/or exhibition room might be provided for our ever-increasing quantity of artefacts on the air war side, particularly the Charlie Cairnes collection. Further work to identify our needs will be undertaken before decisions can be made.

Maintenance

During the winter, work has continued to maintain and improve the buildings with painting and other practical tasks.

An unexpected problem was that the intense rain of Storm Babet caused water to flow into the ground floor of the Tower to a depth of two inches. This has never happened before. Prompt action by the farming family, assisted by pumps from our nearby Fire Brigade friends, removed it rapidly. Volunteers cleaned up and the museum was open again the next

Sunday. No permanent damage to exhibits or the building has occurred. We have introduced some protection to minimise the future risk of water ingress and further measures are planned. Some new dehumidifiers have been acquired.

Our main project has been to modernise the supports to the Tower balcony. Their function is to hold the balcony up should it detach from the building. A survey by our structural engineer could find no evidence of weakness but given that it is 81 years old we decided to replace the 1970s poles with a more comprehensive steel design. The result is pleasing and inconspicuous.

Other projects include LED lighting in the Kindred Building floor cabinets and the installation of push button taps in the cloakrooms to conserve water. Some signs and information boards have also been modernised.

We are grateful for the work of our volunteer team. Their wide range of skills enables us to undertake many of these tasks without external contractors.

Collections Management

Since the last AGM the trustees have agreed to appoint an additional curator. This role focuses largely on updating our systems and processes for acquisition, accessioning, care, and display of our exhibits. This will bring us in line with the SPECTRUM guidelines for good museum practice. It is a necessary step should, in the future, we apply for museum accreditation.

A major project for 2023 was to expand the database of accessioned items to include their location, condition and maintenance needs. The database will include all BRO items too, thus providing a secure and searchable record for the whole museum site. It is anticipated that this project will take a further 2 years to complete.

The existing floor plans and location of cabinets have been updated to address the many modifications of rooms over the past few years. All rooms have been appropriately named for identification and all cabinets have been numbered. This will facilitate locating our exhibits. When finished, the floorplans detailing cabinet location and numbers will be in the library.

Using our database, we will continue to confirm the location and condition of our exhibits, including those which are recorded as being 'on loan'. Maintenance records will be created for relevant artefacts. We continue to improve and update the labelling of our exhibits and displays.

Our accessions policy and processes are being updated. We have updated our policy with respect to the donation of firearms in the light of recent Home Office guidance.

The British Resistance

It has been a very successful year for this aspect of the museum, helped by the number of school visits and increased exposure on social media. We also had more enquiries and research requests than ever before with visits from descendants of Operational Patrol

members most weeks. We have given 7 illustrated talks to History groups, Residents Associations and Probus Groups. This helped to spread the story of the Auxiliary Units and encouraged groups to arrange visits to Parham. Sickness has reduced the number of more experienced staff available but thanks to our volunteers, several of them new to the museum, a normal service has been provided.

Last year we were donated a WW2 Military Telephone Exchange by the Staffordshire Regiment Museum and thanks to a visitor with BT experience, we have a working system so that youngsters will be able to communicate with the main hall from the replica Operational Base.

Recent artefacts donated include papers relating to a member of the auxiliary HQ unit based in Ipswich. One of these is an article from the Daily Express published in late 1945, about the existence of secret resistance units in the UK. Perhaps all this was not as secret as the government always insisted! The daughter of Lt. Allan MacDonald, an officer in army intelligence and fluent German speaker, gave us her father's uniform jacket, used when he received his GM at the Palace. He led the men that pulled the Pathfinder crew out of the B17 which was shot down whilst on final approach on the night of 12 April 1944. We think he may have had a role with the secret radio teams who were part of the Special Duties Section. The uniform will be displayed in the Kindred Building with photos relating it to the plane crash.

Coleshill Auxiliary Research Team have continued to be supportive and been a great help in answering some of the questions raised by visitors and via emails. A joint CART/BROM trip to Verrières in July next year is being planned. It will commemorate the 80th Anniversary of the attack on the SAS Operation Bulbasket.

The 390th and Air War Collections

A further 40 items were donated to the museum during the year. These include two engine cowling panels from the crash of B17 Gloria Ann on Parham Village and a piece of very thin aluminium which we intend to display to demonstrate how vulnerable the crews were to flak and fighters. Recently we have been gifted the "Stars and Stripes" forces newspaper for June 7, 1944. This will be a centrepiece of our exhibit planned to commemorate 80 years since D Day. It was in the Officers' Mess at Framlingham and kept by an officer whose son gave it to us.

We have completed a new wall display which features the contribution of black Americans to victory. This is a subject which has often been overlooked in the past. It is dedicated to the late Roger Wilson, an enthusiastic volunteer who recently passed away. Roger was a keen supporter of the project and his family contributed some of the local evidence for it.

The annual waxing of leather jackets on display was completed.

In 2023, we temporarily loaned one of our exhibits, a section of a P38 Lightning recovered from a crash site, to Nuthampstead Museum where the aeroplane was based. This has enhanced Nuthampstead's telling the story of the pilot and the crash. The exhibit will be

returned to us in November 2024 and we have enhanced our own tribute to the pilot, who lost his life.

The collection of USAAF uniforms and artefacts bequeathed by Charlie Cairnes has been temporarily stored in the Exhibition Hall garage/store. A major objective for 2024 will be to accession and identify each item ready for future display. We will undertake and attempt to finish this before we re-open in April. It is unlikely that we will display much of the collection until suitable space is created. Several volunteers have offered to help with this process. We will provide updates with progress throughout the year.

Volunteers are currently working on a complete re-working of our Flying Control displays in the Watch Office, which we hope to complete by April 2024. It will include some items recently acquired that have not been seen before.

Two presentations about the airfield and its role in the air campaign have been given to external groups.

Archives and Library

Our Archivist reports that the Airmen project is still an ongoing and she is part way through her second sweep of all our KIA names, bringing up more material as the archives of other institutions are shared online.

The Assistant Archivist, within her role as Co-Curator, is continuing to develop the index of our physical photograph collection, and is continually expanding the database within her role as assistant curator.

Requests for details of an airman's missions, aircraft, military paperwork have still been forthcoming via email and Facebook, mainly from relatives in the US. Having set up individual computer folders for each of our KIA airmen means providing the information is a relatively quick exercise.

Dave Nelson (he who made and donated our diorama) has been on a road trip to several of the places in the US where military records are kept. As part of his research, he has kindly shared with us all the available months of Station Histories, which are scans of the original material rather than the images we currently hold. It may therefore be possible to use OCR to interrogate the reports rather than continuing with the retyping project.

The daily postings of life on the base on Facebook and X, which always seem to go down well, are continuing and draw many interesting comments from their readers even though they have already seen them before!

We continue to catalogue gifted books for the Library if they match our Collection Policy.

Volunteers

We currently have just sufficient active volunteers to operate the museum properly. However, our age profile is top heavy! More people are needed to assist with a range of tasks, assume responsibilities and spread the burden of duties. There is a particular need for more people to assume responsibility as Duty Officer of the Day. Recent recruiting initiatives

in the local area have brought some new volunteers, who have been inducted by experienced members. However, the best approach is often for people known to members to be encouraged to get involved. On a positive note, we have not compromised on the qualities we seek in new helpers.

Health and Safety

There have been no serious accidents or injuries involving volunteers or the public. We maintain a comprehensive risk assessment which is updated regularly and reviewed annually by the Chair, Maintenance and Safety Leads before being reported to Trustees. Related, focused risk assessments are prepared for special events. These and relevant guidance are shared with organised groups as appropriate to assist with their own planning.

Data Protection

There have been no requests, enquiries, or incidents regarding data protection.

Insurance

Our insurance has been maintained to cover the buildings and displays together with third party liability. This year we have taken out additional cover to assist a trustee in the event they are accused of negligence or misconduct in office.

Shop and Café

These continue to be a major asset. Our priority with the café is to keep prices low, conscious of the pressure on household budgets and the need to be accessible to as many people as possible. There is a brisk trade in inexpensive memorabilia and visitors often like to acquire some of our new range of clothing. Income from the sale of second-hand books is useful, since they have been gifted to us for that purpose.

Newsletter

The quality remains high and is well received. It is particularly important for those who are not able to visit frequently. Thanks are due to the increasing number of people who prepare contributions and to our editor for her sustained hard work.

Broadband

We continue to benefit from a free, reliable broadband service provided by Fram Broadband. Their generous support is much appreciated.

Grants and Donations

The accounts show that we have benefited from generous donations and some grants too. We are well able to manage ongoing costs. And invest capital for future projects.

We continue to be extremely grateful for the regular funding provided by the Moller Foundation. This means we can meet our oncosts and have funding for repairs and improvements on the 390th side of the museum. This year we also received a grant from the Community Foundation of the Endless Mountains, which it has been agreed will be used to cover the project to refurbish the flying control display in the Watch Office. There have been

several other significant, unsolicited donations from benefactors who do not wish to be identified.

B17 Solar Farm

Work on this project has been postponed. We do not feel it will interfere with the work of the museum regarding access or amenity; the fields immediately adjacent to our buildings will not be affected. Indeed, we have benefited from being given some original artefacts deposited by the hard standings, which were unearthed during the preliminary archaeological surveys.

The Coming Year

We look forward to continuing our work, anticipating even more public interest following the release of the TV miniseries *Masters of the Air*. There are already several museum group bookings, including one from a visiting cruise ship that will take an entire weekend. We work in partnership with other museums in the area, especially our sister air museums, and are preparing for the season in cooperation with them, local councils, and Visit East of England.

We expect several schools to visit again too and several relatives plan to come to Parham.

We have decided not to run a huge event like that in July 2023, but instead will focus on a series of organised visitor groups at which other items of interest will be offered.

Hopefully the Trustees will also be able to firm up plans for a further expansion of our displays areas. The work to get the classification and digital recording of our collections should also see major progress in 2024. We are confident that our higher profile will encourage more new volunteers to want to join us.

Thus, as ever, we carry out our mission with optimism.

And Finally.....

The Trustees extend their sincere thanks to all those who have helped the museum during the year, either with donations of money, gifting artefacts or by giving of their time. Thank you all for your strong support.

Agreed by trustees on 24th February 2024

Registered Charity Number

1201587

PARHAM AIRFIELD MUSEUM

ACCOUNTS

(A Charitable Incorporated Organisation)

Annual Report and Financial Statements

FOR THE PERIOD ENDED 31 OCTOBER 2024

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PARHAM AIRFIELD MUSEUM
ACCOUNTS
(A Charitable Incorporated Organisation)
Annual Report and Financial Statements
FOR THE PERIOD ENDED 31 OCTOBER 2024

Legal and administrative information

Charity Number 1201587

Registered address Parham Airfield Museum
Parham Airfield
Woodbridge
Suffolk
IP13 9RF

Trustees Carol Bristland
Judith Moore (Treasurer)
Peter Kindred
Lydia Kindred
Anthony Nials (Vice Chair)
Christopher Pratt
Martin Scripps
Peter Senior (Chair)
Jennifer Smith
Paul Fenner
Peter Willis

Bank HSBC

Notes forming part of the financial statements for the period ending 31st October 2024

1. Accounting policies

(a) Basis of preparation

The accounts have been prepared in accordance with the receipts and payments basis in accordance with the Charity Commission guidance.

(b) Charity status

Parham Airfield Museum was established under a CIO Foundation constitution and is a registered Charity with the Charity Commission under the reference of 1201587. The Trustees are appointed and function in accordance with the Constitution.

(c) Fund accounting

General funds are unrestricted funds which are available for use at the discretion of the trustees in furtherance of the general objectives of the charity and which have not been designated for other purposes.

Restricted funds are funds which are to be used in accordance with specific restrictions imposed by donors or which have been raised by the charity for particular purposes. The cost of raising and administering such funds are charges against the specific fund. The aim and use of each restricted fund is set out in the notes to the financial statements.

(d) Receipts

All incoming resources are included in the Receipt & payment Accounts when the charity actually obtains legally entitled income.

(e) Payments

All expenditure is accounted for on payments basis and has been classified under headings that aggregate all costs related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with use of the resources.

2. Member liabilities

The members of the CIO have no liability to contribute to its assets and no personal responsibility for settling its debts and liabilities.

3. Debt outstanding

There is no particulars of any debt outstanding at the date the statement of assets and Liabilities which is owed by the Parham Airfield Museum and which is secured by an express charge on any of the assets of the Parham Airfield Museum.

4. Related Parties

Controlling entity

The charity is controlled by the trustees. During the year the Trustees received no emoluments or incurred any expenses using Trust funds.

Parham Airfield Museum

Trustee's Report

The Trustees present their annual report and accounts for the period ended 31 October 2024.

During this period, the charity had dormant accounts.

Structure, governance and management

The Charity is constituted as a Charitable Incorporated Organisation (CIO) Foundation, as a body corporate under Part 11 of the Charities Act 2011 on the 16 January 2023. The CIO registered with the Charity Commission on the same day.

Trustees are legally responsible for the governance and management of the charity. Trustees are responsible of setting strategies and policies for ensuring these are implemented.

Risk management.

The charity's trustees have considered the major risks to which the charity is exposed and have reviewed potential risks. Systems and procedures have been put in place to manage the risks and to mitigate any adverse outcomes.

Objectives and activities

To advance the education of the public by the display and preservation of aircraft, aeronautical equipment, and other items, particularly relating to the period 1939 to 1945 and connected with the 390th Bombardment Group and other units of the United States Army Air Forces, and the Auxiliary Units and other branches of the British Resistance Organisation for the long-term public benefit.

The trustees have provided a separate, more detailed report on activities.

Trustees' responsibilities statement

The trustees are responsible for preparing the Trustees' Annual Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice)

The law applicable to charities in England & Wales requires the trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charity and of the incoming resources and application of resources of the charity for that period..In preparing these financial statements,the trustees are required to :

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in operation.

The trustees are responsible for keeping proper accounting records that disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the financial statements comply with the Charities Act 2011, the Charity (Accounts and Reports) Regulations 2008 and the provisions of the trust deed. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

This report was approved by the trustees on 2 March and signed on their behalf by:

2025

ASG Chair

Trustee

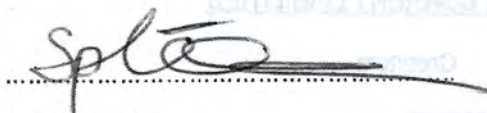
PARHAM AIRFIELD MUSEUM

(INCORPORATING THE 390TH BOMBARDMENT GROUP MEMORIAL AIR MUSEUM
AND BRITISH RESISTANCE ORGANISATION MUSEUM)

FINANCIAL ACCOUNTS
FOR THE YEAR ENDED 31 OCTOBER 2024

I have prepared the attached Income and Expenditure Account, together with the Balance Sheet
for the year ended 31 October 2024.

I have made such verifications as were necessary for the proper preparation of these Accounts.



S EMMERSON

DEEKS AND KING
UNIT 2 THE RUTHERFORD CENTRE
DUNLOP ROAD, IPSWICH
SUFFOLK IP2 0UG

DATE

10/2/25

PARHAM AIRFIELD MUSEUM

**BALANCE SHEET
AS AT 31 OCTOBER 2024**

31/10/24

FIXED ASSETS

285,894

CURRENT ASSETS

Stock	4,154	
Reserve Account	10,339	
Cash at Bank	75,770	
Moneymarket Accounts	328,493	<u>418,757</u>
		<u>704,651</u>

LESS : CURRENT LIABILITIES

Creditors	300
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NET ASSETS

£704,351

FUNDS / RESERVES

£704,351

PARHAM AIRFIELD MUSEUM

**(INCORPORATING THE 390TH BOMBARDMENT GROUP MEMORIAL AIR MUSEUM
AND BRITISH RESISTANCE ORGANISATION MUSEUM)**

**PROFIT AND LOSS ACCOUNT
FOR THE YEAR ENDED 31 OCTOBER 2024**

	<u>31/10/24</u>	<u>31/10/23</u>
<u>INCOME</u>		
Collecting Box	8,741	0
Donations	18,239	0
Moller Estate (Note 6, excluding interest received)	20,015	0
Fundraising and Sales	15,048	0
Interest Received	9,886	0
Gift Aid	2,102	0
Grants Received	2,000	0
One off capital donation	288,512	0
<u>TOTAL INCOME</u>	<u>£364,543</u>	<u>£0</u>
<u>EXPENDITURE</u>		
Direct Charitable Costs (Note 2)	44,075	0
Fundraising and Publicity (Note 3)	14,175	0
Management and Administration (Note 4)	1,350	0
Tax on Rents to Trustees	0	0
<u>TOTAL EXPENDITURE</u>	<u>£59,600</u>	<u>£0</u>
<u>NET SURPLUS</u>	<u>304,942</u>	<u>0</u>
<u>BALANCE BROUGHT FORWARD AT 1.11.2023</u>	<u>399,408</u>	<u>0</u>
<u>BALANCE CARRIED FORWARD AT 31.10.2024</u>	<u>£704,351</u>	<u>£0</u>

PARHAM AIRFIELD MUSEUM

**(INCORPORATING THE 390TH BOMBARDMENT GROUP MEMORIAL AIR MUSEUM
AND BRITISH RESISTANCE ORGANISATION MUSEUM)**

NOTES TO THE ACCOUNTS
FOR THE YEAR ENDED 31 OCTOBER 2024

1 Accounting Policies :

a) Fixed Asset Depreciation has been calculated using the following basis:-

Improvements to Property - cost to be written-off over 10 year life.

Moller Building - cost to be written-off over 35 year life.

Plant and Equipment - each year one-third of the written-down value and the cost of any new Asset in the year of acquisition.

Furniture and Fixtures - each year one-third of the written-down value and the cost of any new Asset in the year of acquisition.

New Wartime Exhibition Building - cost to be written-off over 35 year life.

31/10/24

31/10/23

2 Direct Charitable Costs :

Heat and Light	6,165	
Travel		
Insurance	3,129	
Repairs and Renewals	19,282	
Telephone and Computer Charges	433	
Depreciation	13,370	
Sundries	50	
Subscriptions & PPL	435	
Rent	300	
Rates	31	
Health & Safety	880	
	<u>£44,075</u>	<u>£0</u>

3 Fundraising and Publicity :

Purchases (stocks adjusted)	13,111	
Advertising and promotion	414	
Printing, Postage and Stationery	650	
	<u>£14,175</u>	<u>£0</u>

4 Management and Administration :

Bank Charges	274	
Accountancy & Professional Fees	1,076	
	<u>£1,350</u>	<u>£0</u>

PARHAM AIRFIELD MUSEUM

**(INCORPORATING THE 390TH BOMBARDMENT GROUP MEMORIAL AIR MUSEUM
AND BRITISH RESISTANCE ORGANISATION MUSEUM)**

**NOTES TO THE ACCOUNTS
FOR THE YEAR ENDED 31 OCTOBER 2024**

5 Tangible Fixed Assets :

<u>Cost or Value</u>	<u>Museum Artefacts</u>	<u>Water Supply</u>	<u>Improvements To Buildings</u>	<u>Moller Building</u>	<u>Plant and Equip't</u>	<u>Security System</u>	<u>Furniture & Fixtures</u>	<u>The New Wartime Exhibition Building</u>	<u>Total</u>
At 1.11.2023	14,245	524	108,742	198,887	36,470	9,139	4,896	139,048	511,950
Additions							380		380
At 31.10.2024	<u>£14,245</u>	<u>£524</u>	<u>108,742</u>	<u>£198,887</u>	<u>£36,470</u>	<u>£9,139</u>	<u>£5,276</u>	<u>£139,048</u>	<u>£512,330</u>
<u>Accumulated Depreciation</u>									
At 1.11.2023	0	0	96,956	54,911	34,615	7,720	4,430	14,434	213,066
Charge for Year	0	0	2,300	5,683	618	711	282	3,776	13,370
At 31.10.2024	<u>£0</u>	<u>£0</u>	<u>99,256</u>	<u>£60,594</u>	<u>£35,233</u>	<u>£8,431</u>	<u>£4,712</u>	<u>£18,210</u>	<u>£226,436</u>
<u>Net Book Values</u>									
At 31.10.2024	<u>£14,245</u>	<u>£524</u>	<u>9,486</u>	<u>£138,293</u>	<u>£1,237</u>	<u>£708</u>	<u>£564</u>	<u>£120,838</u>	<u>£285,894</u>
At 31.10.2023	<u>£14,245</u>	<u>£524</u>	<u>11,786</u>	<u>£143,976</u>	<u>£1,855</u>	<u>£1,419</u>	<u>£466</u>	<u>£124,614</u>	<u>£298,884</u>

PARHAM AIRFIELD MUSEUM

**(INCORPORATING THE 390TH BOMBARDMENT GROUP MEMORIAL AIR MUSEUM
AND BRITISH RESISTANCE ORGANISATION MUSEUM)**

NOTES TO THE ACCOUNTS
FOR THE YEAR ENDED 31 OCTOBER 2024

6 The Dorothy D and Joseph A Moller Foundation

Money from this Foundation was received for the first time in 2008.
It is intended for the 390th Memorial part of the museum, "To be used by the Grantee wholly and exclusively in furtherance of it's general charitable and educational purposes".
This grant is subject to conditions which include submitting an annual report and accounts to the Grantor and to maintain accurate records and a separate bank account to show that the money is being used in accordance with the aims of the Moller Foundation.

	<u>31/10/24</u>
Balance available at start of year	19,309
<u>Income</u>	
13/12/2024 Dorothy D & Jose	9,844
31/10/2024 Bank interest received in year	475
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	<u>£20,490</u>
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25/03/2024 Leiston Press	114
02/04/2024 Laptop	380
01/05/2024 Glass for watch office replacement	8,049
18/06/2024 Bank Charges	6
	<u>£17,197</u>
Balance remaining in bank for future use	<u>£22,602</u>

Ongoing reviews are held to identify suitable projects on which the money can be used whilst upholding the aims of the Moller Foundation.

Registered Charity Number

1201587

PARHAM AIRFIELD MUSEUM

ACCOUNTS

(A Charitable Incorporated Organisation)

Annual Report and Financial Statements

FOR THE PERIOD ENDED 31 OCTOBER 2024

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Legal and Administrative information

Report of the Trustees

Accountants Report

Balance Sheet

Profit and Loss Account

Notes forming part of the financial statements

PARHAM AIRFIELD MUSEUM
ACCOUNTS
(A Charitable Incorporated Organisation)
Annual Report and Financial Statements
FOR THE PERIOD ENDING 31 OCTOBER 2024

Legal and administrative information

Charity Number 1201587

Registered address Parham Airfield Museum
Parham Airfield
Woodbridge
Suffolk
IP13 9RF

Trustees Carol Bristland
Judith Moore (Treasurer)
Peter Kindred
Lydia Kindred
Anthony Nials (Vice Chair)
Christopher Pratt
Martin Scripps
Peter Senior (Chair)
Jennifer Smith
Paul Fenner
Peter Willis

Bank HSBC

Notes forming part of the financial statements for the period ending 31st October 2024

1. Accounting policies

(a) Basis of preparation

The accounts have been prepared in accordance with the receipts and payments basis in accordance with the Charity Commission guidance.

(b) Charity status

Parham Airfield Museum was established under a CIO Foundation constitution and is a registered Charity with the Charity Commission under the reference of 1201587. The Trustees are appointed and function in accordance with the Constitution.

(c) Fund accounting

General funds are unrestricted funds which are available for use at the discretion of the trustees in furtherance of the general objectives of the charity and which have not been designated for other purposes.

Restricted funds are funds which are to be used in accordance with specific restrictions imposed by donors or which have been raised by the charity for particular purposes. The cost of raising and administering such funds are charges against the specific fund. The aim and use of each restricted fund is set out in the notes to the financial statements.

(d) Receipts

All incoming resources are included in the Receipt & payment Accounts when the charity actually obtains legally entitled income.

(e) Payments

All expenditure is accounted for on payments basis and has been classified under headings that aggregate all costs related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with use of the resources.

2. Member liabilities

The members of the CIO have no liability to contribute to its assets and no personal responsibility for settling its debts and liabilities.

3. Debt outstanding

There is no particulars of any debt outstanding at the date the statement of assets and Liabilities which is owed by the Parham Airfield Museum and which is secured by an express charge on any of the assets of the Parham Airfield Museum.

4. Related Parties

Controlling entity

The charity is controlled by the trustees. During the year the Trustees received no emoluments or incurred any expenses using Trust funds.

Parham Airfield Museum

Trustee's Report

The Trustees present their annual report and accounts for the period ended 31 October 2024.

During this period, the charity had dormant accounts.

Structure, governance and management

The Charity is constituted as a Charitable Incorporated Organisation (CIO) Foundation, as a body corporate under Part 11 of the Charities Act 2011 on the 16 January 2023. The CIO registered with the Charity Commission on the same day.

Trustees are legally responsible for the governance and management of the charity. Trustees are responsible of setting strategies and policies for ensuring these are implemented.

Risk management.

The charity's trustees have considered the major risks to which the charity is exposed and have reviewed potential risks. Systems and procedures have been put in place to manage the risks and to mitigate any adverse outcomes.

Objectives and activities

To advance the education of the public by the display and preservation of aircraft, aeronautical equipment, and other items, particularly relating to the period 1939 to 1945 and connected with the 390th Bombardment Group and other units of the United States Army Air Forces, and the Auxiliary Units and other branches of the British Resistance Organisation for the long-term public benefit.

The trustees have provided a separate, more detailed report on activities.

Trustees' responsibilities statement

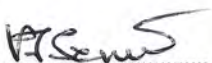
The trustees are responsible for preparing the Trustees' Annual Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice)

The law applicable to charities in England & Wales requires the trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charity and of the incoming resources and application of resources of the charity for that period..In preparing these financial statements,the trustees are required to :

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in operation.

The trustees are responsible for keeping proper accounting records that disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the financial statements comply with the Charities Act 2011, the Charity (Accounts and Reports) Regulations 2008 and the provisions of the trust deed. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

This report was approved by the trustees on 2 March 2025 and signed on their behalf by:

Trustee

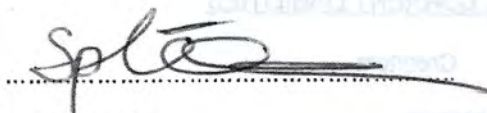
PARHAM AIRFIELD MUSEUM

**(INCORPORATING THE 390TH BOMBARDMENT GROUP MEMORIAL AIR MUSEUM
AND BRITISH RESISTANCE ORGANISATION MUSEUM)**

**FINANCIAL ACCOUNTS
FOR THE YEAR ENDED 31 OCTOBER 2024**

I have prepared the attached Income and Expenditure Account, together with the Balance Sheet
for the year ended 31 October 2024.

I have made such verifications as were necessary for the proper preparation of these Accounts.



S EMMERSON

DEEKS AND KING
UNIT 2 THE RUTHERFORD CENTRE
DUNLOP ROAD, IPSWICH
SUFFOLK IP2 0UG

DATE

10/2/25

PARHAM AIRFIELD MUSEUM

**BALANCE SHEET
AS AT 31 OCTOBER 2024**

31/10/24

FIXED ASSETS

285,894

CURRENT ASSETS

Stock	4,154	
Reserve Account	10,339	
Cash at Bank	75,770	
Moneymarket Accounts	328,493	<u>418,757</u>
		<u>704,651</u>

LESS : CURRENT LIABILITIES

Creditors	300
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NET ASSETS

£704,351

FUNDS / RESERVES

£704,351

PARHAM AIRFIELD MUSEUM

**(INCORPORATING THE 390TH BOMBARDMENT GROUP MEMORIAL AIR MUSEUM
AND BRITISH RESISTANCE ORGANISATION MUSEUM)**

**PROFIT AND LOSS ACCOUNT
FOR THE YEAR ENDED 31 OCTOBER 2024**

	<u>31/10/24</u>	<u>31/10/23</u>
<u>INCOME</u>		
Collecting Box	8,741	0
Donations	18,239	0
Moller Estate (Note 6, excluding interest received)	20,015	0
Fundraising and Sales	15,048	0
Interest Received	9,886	0
Gift Aid	2,102	0
Grants Received	2,000	0
One off capital donation	288,512	0
<u>TOTAL INCOME</u>	<u>£364,543</u>	<u>£0</u>
<u>EXPENDITURE</u>		
Direct Charitable Costs (Note 2)	44,075	0
Fundraising and Publicity (Note 3)	14,175	0
Management and Administration (Note 4)	1,350	0
Tax on Rents to Trustees	0	0
<u>TOTAL EXPENDITURE</u>	<u>£59,600</u>	<u>£0</u>
<u>NET SURPLUS</u>	<u>304,942</u>	<u>0</u>
<u>BALANCE BROUGHT FORWARD AT 1.11.2023</u>	<u>399,408</u>	<u>0</u>
<u>BALANCE CARRIED FORWARD AT 31.10.2024</u>	<u>£704,351</u>	<u>£0</u>

PARHAM AIRFIELD MUSEUM

**(INCORPORATING THE 390TH BOMBARDMENT GROUP MEMORIAL AIR MUSEUM
AND BRITISH RESISTANCE ORGANISATION MUSEUM)**

NOTES TO THE ACCOUNTS
FOR THE YEAR ENDED 31 OCTOBER 2024

1 Accounting Policies :

a) Fixed Asset Depreciation has been calculated using the following basis:-

Improvements to Property - cost to be written-off over 10 year life.

Moller Building - cost to be written-off over 35 year life.

Plant and Equipment - each year one-third of the written-down value and the cost of any new Asset in the year of acquisition.

Furniture and Fixtures - each year one-third of the written-down value and the cost of any new Asset in the year of acquisition.

New Wartime Exhibition Building - cost to be written-off over 35 year life.

31/10/24

31/10/23

2 Direct Charitable Costs :

Heat and Light	6,165	
Travel		
Insurance	3,129	
Repairs and Renewals	19,282	
Telephone and Computer Charges	433	
Depreciation	13,370	
Sundries	50	
Subscriptions & PPL	435	
Rent	300	
Rates	31	
Health & Safety	880	
	<u>£44,075</u>	<u>£0</u>

3 Fundraising and Publicity :

Purchases (stocks adjusted)	13,111	
Advertising and promotion	414	
Printing, Postage and Stationery	650	
	<u>£14,175</u>	<u>£0</u>

4 Management and Administration :

Bank Charges	274	
Accountancy & Professional Fees	1,076	
	<u>£1,350</u>	<u>£0</u>

PARHAM AIRFIELD MUSEUM

**(INCORPORATING THE 390TH BOMBARDMENT GROUP MEMORIAL AIR MUSEUM
AND BRITISH RESISTANCE ORGANISATION MUSEUM)**

**NOTES TO THE ACCOUNTS
FOR THE YEAR ENDED 31 OCTOBER 2024**

5 Tangible Fixed Assets :

<u>Cost or Value</u>	<u>Museum Artefacts</u>	<u>Water Supply</u>	<u>Improvements To Buildings</u>	<u>Moller Building</u>	<u>Plant and Equip't</u>	<u>Security System</u>	<u>Furniture & Fixtures</u>	<u>The New Wartime Exhibition Building</u>	<u>Total</u>
At 1.11.2023	14,245	524	108,742	198,887	36,470	9,139	4,896	139,048	511,950
Additions							380		380
At 31.10.2024	<u>£14,245</u>	<u>£524</u>	<u>108,742</u>	<u>£198,887</u>	<u>£36,470</u>	<u>£9,139</u>	<u>£5,276</u>	<u>£139,048</u>	<u>£512,330</u>
<u>Accumulated Depreciation</u>									
At 1.11.2023	0	0	96,956	54,911	34,615	7,720	4,430	14,434	213,066
Charge for Year	0	0	2,300	5,683	618	711	282	3,776	13,370
At 31.10.2024	<u>£0</u>	<u>£0</u>	<u>99,256</u>	<u>£60,594</u>	<u>£35,233</u>	<u>£8,431</u>	<u>£4,712</u>	<u>£18,210</u>	<u>£226,436</u>
<u>Net Book Values</u>									
At 31.10.2024	<u>£14,245</u>	<u>£524</u>	<u>9,486</u>	<u>£138,293</u>	<u>£1,237</u>	<u>£708</u>	<u>£564</u>	<u>£120,838</u>	<u>£285,894</u>
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