

PARHAM AIRFIELD MUSEUM

England & Wales · Charity number 1201587

Details

Other names	PAM
Status	Registered
Legal form	CIO
Registered	2023-01-16
Register	View on the Charity Commission register

Contact

Address	Parham Airfield Museum Parfield Airfield Parham Framlingham Woodbridge Suffolk
Phone	01728621373
Email	parhamairfield@yahoo.co.uk
Website	www.parhamairfieldmuseum.co.uk

Activities

Objects: TO ADVANCE THE EDUCATION OF THE PUBLIC BY THE DISPLAY AND PRESERVATION OF AIRCRAFT, AERONAUTICAL EQUIPMENT AND OTHER ITEMS, PARTICULARLY RELATING TO THE PERIOD 1939 TO 1945 AND CONNECTED WITH THE 390TH BOMBARDMENT GROUP AND OTHER UNITS OF THE UNITED STATES ARMY AIR FORCES, AND THE AUXILIARY UNITS AND OTHER BRANCHES OF THE BRITISH RESISTANCE ORGANISATION FOR THE LONG TERM PUBLIC BENEFIT

Activities: Museum in Suffolk. Our purpose is to advance the education of the public by the display and preservation of aeronautical equipment and other items relating to the 390th Bombardment Group (H) and other units of the United States Army Air Forces, and the Auxiliary Units and other branches of the secret British Resistance Organisation. Thus our collections relate largely to World War Two.

Classification

- **How:** Provides Buildings/facilities/open Space, Provides Services
- **What:** Arts/culture/heritage/science
- **Who:** The General Public/mankind

Geography

- Suffolk

Finances

Period end	Income	Expenditure	Assets	Employees
2025-10-31	£81,643	£63,586	-	-
2024-10-31	£364,543	£59,600	-	-
2023-10-31	£0	£0	-	-

Trustees

Name	Role	Appointed
Peter James Senior BEd MA	Chair	2023-01-16
Carol Brisland BSc		2023-04-01
Christopher Norman Pratt		2023-01-16
Dr Anthony Terence Nials BSc PhD		2023-01-16
Jennifer Anne Smith		2023-04-01
Judith Shirley Moore BA MA PGCE		2023-01-16
Martin Scripps		2023-04-01
Paul Calver		2026-03-22
Paul Ralph Fenner		2024-03-24
Peter Robert Willis		2024-03-24
Peter William Kindred N.D.A.		2023-01-16
Stephen Charles Brand		2025-03-23

Accounts

Parham Airfield Museum

Charity No. 1201587

Parham Airfield, Woodbridge, Suffolk, UK. IP13 9AF.

Annual Report for the year November 2024 to October 2025,

AGM 22nd March 2026

1. Preface

Trustees:

Brand, Stephen
Brisland, Carol
Fenner, Paul
Kindred, Peter
Kindred, Lydia
Moore, Judith (Treasurer)
Nials, Anthony (Vice Chair)
Pratt, Christopher
Scripps, Martin
Senior, Peter (Chair)
Smith, Jennifer
Willis, Peter

Structure, Governance and Management:

The museum has been a charity for many years. We became incorporated on 16th January 2023. The previous charity, no. 284146, was closed on application to the Charity Commission in 2024. The new, incorporated charity has the same purpose and is governed in accordance with the constitution dated 4th December 2022, amended on 14th September 2025 and published on the Charity Commission website. Up to twelve trustees may be appointed. Of these up to three may be appointed by blood relatives of the late Percy Kindred. The remainder are elected by the voting members. Members agree who will hold the various responsibilities, except that the Chair, Vice Chair and Treasurer are appointed at the first trustees meeting following the AGM.

There are no paid employees. The Chair acts as Chief Executive Officer for day-to-day management. Role descriptions exist for key post holders, most of whom are trustees.

Financial Review:

The Museum maintains a financial reserve of £10,000 plus interest accrued. This separate reserve fund is to ensure that unexpected, uninsured costs or routine essential expenditure

can be met when they exceed the budget plan for each year, or when a reduction in anticipated income occurs. This fund has not been used.

The annual accounts demonstrate that none of our budget headings are in deficit: indeed, the overall financial position is very healthy, and we continue to rely mainly on donations from our supporters, for which we are extremely grateful.

The trustees' wish is that access to the museum is available to all and thus they intend to continue the policy that admission is free. However, there is an ongoing need to encourage visitors to be as generous as possible with their donations and use of Gift Aid.

We continue to be extremely grateful for the regular funding provided by the Moller Foundation. This means we can rely on meeting our fixed costs and have funding for repairs and improvements on the 390th side of the museum. The money is a great help with building projects too.

The trustees have taken professional advice on their investment policy and determined that the greatest risk for our investments is inflation. Thus, capital has been placed with our bank in business deposit accounts where the interest is competitive. This avoids fund management fees and the risk of capital values decreasing.

Our financial control policy and procedures are reviewed and if necessary updated annually to reflect changes such as the use of online banking modern accounting software.

The trustees do not hold funds on behalf of others.

Public Benefit Statement:

The trustees have complied with their duty to have regard to the guidance on public benefit published by the Charity Commission in exercising their powers.

We open regularly between April and October and respond to queries throughout the year. There are up to date policies on conflict of interest and benefits.

Objectives of Parham Airfield Museum:

To advance the education of the public by the display and preservation of aircraft, aeronautical equipment and other items, particularly relating to the period 1939 to 1945 and connected with the 390th Bombardment Group and other units of the United States Army Air Forces, and the Auxiliary Units and other branches of the British Resistance Organisation for the long-term public benefit.

2. Activities, Achievements and Performance

Introduction

This has been another very successful and rewarding year for the museum, with strong support from the public, good visitor numbers and much appreciative feedback.

The AGM was held as usual in March. The trustees have met five times. A Special General Meeting was convened to approve a change to the constitution which removed the requirement that one third of elected trustees stand down every year. Terms of office remain unchanged.

On Memorial Day we sent a delegation to Madingley American Cemetery to represent the 390th Bombardment Group (H) and lay a wreath at the formal ceremony. On Remembrance Day we again welcomed volunteer students from Framlingham College Air Cadets and the College Chaplain. A high proportion of our volunteers participated.

Visitors and Events

This year we recorded 4939 visitors, which compares well to recent years once allowance is made for our previous decision not to host large-scale outdoor events and the boost created by cruise ship groups in 2024. The total included a pleasing 750 children, although this was lower than the 812 visiting in 2024. The museum provides activity booklets, quizzes, colouring books, pencils and crayons for our younger visitors. Children have enjoyed the various “hands on” experiences we provide.

We are especially proud to have received 8 separate school parties. Those schools that visit regularly have integrated the offsite day into their curriculum offer. They are mainly from the upper years of primary schools or the lower years of secondary. Interestingly, 384 children came with school parties, an increase on 357 in 2024. Thus, the slight decline in child numbers was in the number visiting with families, 366 compared to 455 in 2024. Perhaps this is an indication of the financial circumstances facing young families. Another reason for continuing our policy of free admission for all!

There were 18 parties of adult visitors who came in groups by prior arrangement, up from 13 in 2024. Car and motorcycle clubs usually come on a Sunday, but others may involve opening on a day when we are closed to the public. If a group arrive for an agreed time, we offer a short introduction to the museum. This year a group of Cambridge Alumni were provided with formal presentations on both aspects of the museum before their tour of the exhibits. Thanks to our volunteers we always find sufficient staff to assist.

We have continued our established links with The Museum of the Mighty Eighth and the National Museum of World War Two in the USA. They have both been several times. Highlights included a visit by the 130 members of the 95th Bomb Group Association, comprising volunteer staff, relatives and supports from the USA and Horham. A very special

day was when the 390th Memorial Museum came from Tucson as part of their first educational tour of the UK. We all hope that this will be repeated. This was a great opportunity to renew old friendships and make new ones. It has led to a cementing of relationships between the two 390th Museums and provided more opportunities for active partnership.

We continue to maintain strong, active links with the relatives of veterans and enjoy showing them around. Such family visits have increased this year. Usually, we know in advance of their visit and our Archivist is invariably able to find interesting information about the airman. These family visits are often quite emotional, especially when it involves the children of those who served.

People have left us very positive comments in the visitors' book. We continue to be highly rated on international visitor websites such as Tripadvisor and Google.

Trustees remain keen to encourage growth amongst visitors who are often underrepresented in our totals, especially those who do not travel by car. We have a steady number of cyclists and walkers. However, despite participating in European wide and Suffolk County initiatives, there has been little impact on numbers arriving on foot, by cycle or booked bus.

Outreach

The museum has again provided speakers to various local groups. We still need to involve more members in giving presentations.

The trustees recognise the importance of museums for the regional economy. Thus, we cooperate actively with organisations such as the Association of Suffolk Museums and Visit East. We are working with the 100th and 95th Bomb group Museums on several joint initiatives. Temporary display space was provided for another local museum when it was forced to delay opening for the season.

We were also represented at special events. Our volunteers have created new static displays for these purposes.

A bumper special edition newsletter for the year 2024 was produced thanks to a kind offer of editing by a supporter. We are now producing newsletters on a more regular basis.

Building Projects

During last winter the replica Watch Office was significantly refurbished. This involved demolishing much of the previous structure, which had reached the end of its life, and replacing it with one built to modern standards. Specialist contractors were employed where necessary but much of the work was done by utilising the skills and commitment of our volunteer team. It was fitted out and completed in time for opening in April. We have received positive feedback on the result.

Professional architects have been engaged to design two significant projects, submit them for planning permission and liaise with a consultant engineer to ensure they meet current building regulations.

One involves the demolition of two 1980s “temporary” store structures and their replacement with a Nissen Hut garage and store. The Nissen will look externally very like an original. The interior will appear fairly authentic too, although public access will not be permitted. Much of the demolition and construction will be done by our volunteer team. The context of this project is a need for more storage space and working facilities inside the main buildings. Planning permission has been secured.

The other is the addition of an extension on the side of the Moller Building. This will be part of the museum, accessed via the café, funded largely by the Charlie Cairnes Legacy. The building has been designed to the extent required for a planning application. Work continues on the detail of the structure and internal fit out. This new display area will contain the Bofors 40 mm AA gun which was generously gifted to the museum, together with various other artefacts and artwork. These will include a memorial exhibition to Charlie. The structure will be erected by specialist contractors and other works will be undertaken by contractors or volunteers as required.

Maintenance and Minor Improvement Projects

Weekly working parties are held throughout the year.

Most practical tasks such as cleaning, painting, gardening or improving displays are done by our team of volunteers. We are extremely grateful for their time and commitment.

Considerable time and effort have been spent on converting the old store in the chapel into a wartime parlour, probably in a simple cottage somewhere near the airbase. The structural work and decorating are complete. It looks very authentic.

The servicing of specialist electrical equipment such as that for heating, security, or safety is monitored to a schedule. Where necessary, specialist contractors are used.

Collections Management

We have formally commenced our three-year period towards being an Arts Council accredited museum. This began with the granting of “working towards” status. During this phase, we are gaining much benefit from the support and advice provided by our approved mentor, Fraser Hale. It is likely that our submission for accredited status will be made during 2026.

We have completed our Collections Conservation and Care Framework, a necessary step for our accreditation submission. This consists of three policies covering Collections, Acquisitions and Disposals, Care and Conservation and Documentation. These policies set out our objectives and standards for the care and recording of our collection and bring us in line with the international SPECTRUM guidelines. To support the policies, we have operational plans

and procedures for care and conservation and documentation of our collection. These describe how our curatorial team will operate to meet the objectives and standards set out in the policies. All volunteers are welcome to assist our curators with the care and management of our collection.

The museum has acquired a scanner that will assist us to digitise our archive of photographs and historical documents. This will ensure that our unique archive is preserved and will enable volunteers and external researchers to access some material remotely. We are currently learning to use the scanner and employ best museum practice with the digitisation project. We will start the project by identifying the more vulnerable archive material from the airside and BRO sections for digitisation.

The project that began in 2023 to expand the database of accessioned items to include location, condition and maintenance needs continues. Records of donations received by our airside and BRO sections have been entered onto the database. The location of approximately 50% of our overall entries is recorded. We anticipate that this project will take a further 2-3 years to complete. Our current acquisition and documentation procedures are in line with the SPECTRUM guidelines for good museum practice. We will continue to operate using these guidelines during and beyond our application for accredited status.

We have completed an inventory and condition check of objects located in the control tower rear store. Artefacts have been identified and will be checked for entry on our accession database. There are some uniforms currently in the store and we will move these to a more stable temperature and humidity environment during our closed season.

Our curatorial team and volunteers will complete a thorough condition check of our most vulnerable exhibits including uniforms and leather artefacts. Remedial care will be undertaken where necessary to ensure good condition is maintained. Our firearms and bladed weapons will also undergo the annual inspection and any necessary conservation work undertaken.

Looking ahead, our aim is to ensure that all items that have been in storage for many years are on or will be entered onto the collections database. In addition, work will continue to complete the database to record the location and condition for all items in PAM.

We will complete the parlour project for April 2026 by 'furnishing' the room with exhibits from the wartime period. We have several suitable items in storage.

We will continue to improve and update our displays, developing themes with clear and concise labelling. We will also investigate rotation of some displays to enable visitors to see more of our collection.

The 390th and Air War Collections

Further objects were offered and accepted by the museum during the year. Following a recent excavation, Cotswold Archaeology donated relics from a B17 that crashed in the vicinity of Sudbourne. We will prepare these for display with existing artefacts that we have from this

crash. It has been an honour to receive these items, since the excavation team is in part made up of military veterans. Also, the project is part of a US federal agency's efforts to continue the search for the remains of those missing in action.

Throughout the year, we have continued to work to improve and update our displays. A new display for this year was a draft poster describing the roles played by American women in WW2. We aim to produce a permanent display board alongside some Women's WW2 uniforms in the annexe to the Moller building once complete.

Further research has provided more information about the contribution of African Americans to victory, in particular their role as part of the "friendly invasion" of East Anglia. This has been depicted in an additional display board in the Moller corridor.

In the Spring, we loaned some of our artefacts in store to Barratts of Woodbridge to help with their window display commemorating the VE day 80th anniversary. Feedback was very positive and it raised the profile of the museum in the town.

Whilst sorting one of our outside stores we located some major components from B17 Wright Cyclone engines. These will be cleaned and made safe for display with our other engineering exhibits. Meanwhile the Bofors gun is being restored so that whilst still being deactivated, parts removed have been replaced and it appears as guns of that type would have been during the war.

The 390th aspects of the museum were again well represented at IWM Duxford events, with displays and a few key items for sale.

The British Resistance Organisation

2025 was a very successful year for visitors, helped by the number of school visits and increased exposure on social media. The number of enquiries and research requests continues to be encouraging with six descendants of Operational Patrol members making themselves known to us. Whilst these descendants were all from East Anglia and were aware of family connections several other visitors expressed an interest in following up their local area via staybehinds.com.

The Curator gave four talks during the year to History and Probus groups as well as to two churches, one raising funds for church repairs and one to commemorate the 80th Anniversary of the end of World War 2. The Chair gave a presentation to a group of master mariners. The Assistant Curator and the Coleshill Auxiliary Research Team's (CART) Suffolk researcher, joined the Curator for the Anniversary talk where several descendants identified themselves. These talks have helped to spread the story of the Auxiliary Units and encouraged groups to arrange visits to Parham. We now have a display board telling the story of the AU's which can be adapted to local requirements and will be used to enhance talks and for external visits.

In preparation for accreditation by the Arts Council the BRO curatorial team have been cataloguing the artefacts held and organising the files dedicated to each county.

There is now a display folder which records the Curator's summer 2024 tour to the Poitiers area to commemorate the 80th Anniversary of the attack on the Operation Bulbasket camp and the subsequent murder of the SAS men and the USAAF Mustang pilot captured in the attack.

In September the Assistant Curator was at Coleshill for their 1940s day. The museum and CART were the principal exhibitors in telling the story of the Auxiliary Units. The day proved very successful with the National Trust Manager being delighted with the numbers attending.

Will Ward from CART has continued to be supportive of the museum and been a great help in answering some of the questions raised by visitors and via emails.

Archives and Library

The Airmen project is still an ongoing part of the Archivist's research role. This is our effort to obtain a photograph and other information about everyone who lost their life flying with the 390th from Framlingham. Some of the photos feature in our memorial chapel. It also provides the "airman of the month" pages in the newsletter.

More details, pictures and memories are coming to light via the internet and with the interest in the recent series 'Masters of the Air'.

Requests for details of an airman's missions, aircraft and military paperwork continue to be forthcoming via email, Facebook and personal visit. We can usually satisfy these requests and regularly receive further details in reply to add to our archive.

The daily postings of life on the base on Facebook and X, which always seem to raise a 'sad face' or a 'smile' are ongoing. We may even venture into other media platforms in the future.

The library has had a cull of books that were not part of our collections policy which has freed up more room to house our growing collection of relevant books and archive material.

Volunteers and Voting Membership

The more formal process for the recruitment, induction and probation of new volunteers has been successfully introduced.

Having defined "active membership" last year, we regularly review our list of voting members in accordance with our policy, to ensure is up to date. The museum year began with 50 voting members, 43 active and 7 life. From the meeting of trustees held 12th July 2025, there were 48 members in total, of which 40 were active and 8 life members. In addition, there are 7 volunteers who are just commencing their volunteering or not currently very active.

We are proud to have increased our number of children volunteering to 5, 3 of whom are on the Duke of Edinburgh Award Scheme. We continue to provide a regular work experience

opportunity for a vulnerable adult too. Volunteers in these categories are always accompanied by their parent/carer.

The museum has an ongoing need for volunteers to assist in all areas. Current priorities for recruitment are for work in the café/shop. We are also hoping to develop more staff to the point where they feel able to assume responsibility as Duty Officer.

Health and Safety

There have been no serious accidents or injuries involving volunteers or the public. We maintain a comprehensive risk assessment which is updated regularly and reviewed annually by the Chair, Maintenance and Safety Leads before being reported to Trustees. Related, focused risk assessments are prepared for special events and building projects. These and relevant guidance are shared with organised groups as appropriate to assist with their own planning.

Our Safety Policy has been significantly updated along with the Emergency Plan.

A First Aid course is scheduled for March 2026 to ensure that we continue to have sufficient volunteers trained and up to date with their qualification.

Data Protection

There have been no requests, enquiries, or significant incidents regarding data protection.

Insurance

Our insurance has been maintained to cover the buildings and displays together with third party liability. We have additional cover for trustee liability, building operations and off-site exhibitions.

Shop and Café

These continue to be a major asset. Our priority with the café is to keep prices low, conscious of the pressure on household budgets and the need to be accessible to as many people as possible. There is a brisk trade in inexpensive memorabilia and visitors often like to acquire some of our new range of clothing. Income from the sale of second-hand books is useful too.

Overall cash flow projections for the next few years indicate that we should aim to increase revenue from the shop to assist in continuing our programme of improvements alongside major build projects.

Broadband

We continue to benefit from a free, reliable broadband service provided by Fram Broadband. Their generous support is much appreciated.

B17 Solar Farm

Work on this project has again been postponed. This should not interfere with the work of the museum regarding access or amenity; the fields immediately adjacent to our buildings will not be affected.

The Coming Year

We will continue with our core task, ensuring that new generations are aware of the sacrifices made to defend freedom and defeat the Nazis.

Our objectives are set out and progress monitored in our business development plan. The main improvement priorities will be those arising from this report, in particular:

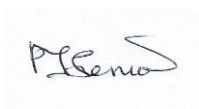
- Maintaining visitor numbers and seeking some growth, particularly amongst those groups who are less represented.
- Opening the parlour project for viewing by visitors from April 2026.
- Building the Nissen Hut Store.
- Securing planning permission for the Moller extension then getting it built at least to the stage of internal fit out.
- Submitting our application to the Arts Council for accredited museum status.
- Continuing to improve the recording, maintenance and presentation of artefacts.
- Raising more per head in donations from our daily visitors and increasing take up of Gift Aid.
- Increasing income from the shop.
- Recruiting additional active volunteers and finding ways to increase the number of staff willing and able to serve in the shop and café or assume the Duty Officer role.

Finally.....

The Trustees wish to express their sincere thanks to all those who have helped the museum during the year, either with donations of money, gifting artefacts or giving of their time. Thank you all for your strong support.

Agreed by trustees on Saturday 21st February 2026

Signed



P J Senior

Chair of Trustees

Registered Charity Number

1201587

PARHAM AIRFIELD MUSEUM

ACCOUNTS

(A Charitable Incorporated Organisation)

Annual Report and Financial Statements

FOR THE YEAR ENDED 31 OCTOBER 2025

Contents

Legal and Administrative information

Report of the Trustees

Accountants Report

Balance Sheet

Profit and Loss Account

Notes forming part of the financial statements

Legal and administrative information

Charity Number	1201587
Registered address	Parham Airfield Museum Parham Airfield Woodbridge Suffolk IP13 9AF
Trustees	Carol Brisland Judith Moore (Treasurer) Peter Kindred Lydia Kindred Anthony Nials (Vice Chair) Christopher Pratt Martin Scripps Peter Senior (Chair) Jennifer Smith Paul Fenner Peter Willis Stephen Brand
Bank	HSBC

Notes forming part of the financial statements for the year ending 31st October 2025

1. Accounting policies

(a) Basis of preparation

The accounts have been prepared in accordance with the receipts and payments basis in accordance with the Charity Commission guidance.

(b) Charity status

Parham Airfield Museum was established under a CIO Foundation constitution and is a registered Charity with the Charity Commission under the reference of 1201587. The Trustees are appointed and function in accordance with the Constitution.

(c) Fund accounting

General funds are unrestricted funds which are available for use at the discretion of the trustees in furtherance of the general objectives of the charity and which have not been designated for other purposes.

Restricted funds are funds which are to be used in accordance with specific restrictions imposed by donors or which have been raised by the charity for particular purposes. The cost of raising and administering such funds are charges against the specific fund. The aim and use of each restricted fund is set out in the notes to the financial statements.

(d) Receipts

All incoming resources are included in the Receipt & payment Accounts when the charity actually obtains legally entitled income.

(e) Payments

All expenditure is accounted for on payments basis and has been classified under headings that aggregate all costs related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with use of the resources.

2. Member liabilities

The members of the CIO have no liability to contribute to its assets and no personal responsibility for settling its debts and liabilities.

3. Debt outstanding

There is no particulars of any debt outstanding at the date the statement of assets and Liabilities which is owed by the Parham Airfield Museum and which is secured by an express charge on any of the assets of the Parham Airfield Museum.

4. Related Parties

Controlling entity

The charity is controlled by the trustees. During the year the Trustees received no emoluments or incurred any expenses using Trust funds.

Parham Airfield Museum

Trustee's Report

The Trustees present their annual report and accounts for the period ended 31 October 2025.

Structure, governance and management

The Charity is constituted as a Charitable Incorporated Organisation (CIO) Foundation, as a body corporate under Part 11 of the Charities Act 2011 on the 16 January 2023. The CIO registered with the Charity Commission on the same day.

Trustees are legally responsible for the governance and management of the charity. Trustees are responsible of setting strategies and policies for ensuring these are implemented.

Risk management.

The charity's trustees have considered the major risks to which the charity is exposed and have reviewed potential risks. Systems and procedures have been put in place to manage the risks and to mitigate any adverse outcomes.

Objectives and activities

To advance the education of the public by the display and preservation of aircraft, aeronautical equipment, and other items, particularly relating to the period 1939 to 1945 and connected with the 390th Bombardment Group and other units of the United States Army Air Forces, and the Auxiliary Units and other branches of the British Resistance Organisation for the long-term public benefit.

The trustees have provided a separate, more detailed report on activities.

Trustees' responsibilities statement

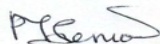
The trustees are responsible for preparing the Trustees' Annual Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom General Accepted Accounting Practice)

The law applicable to charities in England & Wales requires the trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charity and of the incoming resources and application of resources of the charity for that period. In preparing these financial statements, the trustees are required to :

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in operation.

The trustees are responsible for keeping proper accounting records that disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the financial statements comply with the Charities Act 2011, the Charity (Accounts and Reports) Regulations 2008 and the provisions of the trust deed. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

This report was approved by the trustees on 22nd March 2026 and signed on their behalf by:



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Trustee Chair

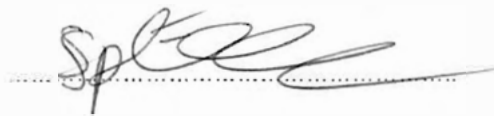
PARHAM AIRFIELD MUSEUM

(INCORPORATING THE 390TH BOMBARDMENT GROUP MEMORIAL AIR MUSEUM
AND BRITISH RESISTANCE ORGANISATION MUSEUM)

FINANCIAL ACCOUNTS
FOR THE YEAR ENDED 31 OCTOBER 2025

I have prepared the attached Income and Expenditure Account, together with the Balance Sheet
for the year ended 31 October 2025.

I have made such verifications as were necessary for the proper preparation of these Accounts.



S EMMERSON MAAT AATQB

DEEKS AND KING
UNIT 2 THE RUTHERFORD CENTRE
DUNLOP ROAD, IPSWICH
SUFFOLK IP2 0UG

DATE

11/02/26

PARHAM AIRFIELD MUSEUM

BALANCE SHEET
AS AT 31 OCTOBER 2025

	<u>31/10/25</u>	<u>31/10/24</u>
<u>FIXED ASSETS</u>	273,791	285,894
<u>CURRENT ASSETS</u>		
Stock	5,500	4,154
Reserve Account	10,052	10,339
Cash at Bank and savings assets	93,486	75,770
Moneymarket Accounts	339,678	328,493
	<u>448,717</u>	<u>418,757</u>
	722,508	704,651
<u>LESS : CURRENT LIABILITIES</u>		
Creditors	100	300
<u>NET ASSETS</u>	<u>£722,408</u>	<u>£704,351</u>
<u>FUNDS / RESERVES</u>	<u>£722,408</u>	<u>£704,351</u>

PARHAM AIRFIELD MUSEUM

**(INCORPORATING THE 390TH BOMBARDMENT GROUP MEMORIAL AIR MUSEUM
AND BRITISH RESISTANCE ORGANISATION MUSEUM)**

PROFIT AND LOSS ACCOUNT
FOR THE YEAR ENDED 31 OCTOBER 2025

	<u>31/10/25</u>	<u>31/10/24</u>
<u>INCOME</u>		
Collecting Box	10,410	8,741
Donations	16,530	18,239
Moller Estate (Note 6, excluding interest received)	20,450	20,015
Fundraising and Sales	18,676	15,048
Interest Received	12,450	9,886
Gift Aid	2,127	2,102
Grants Received	0	2,000
One off capital donation Endless Mountains	1,000	0
One off capital donation	0	288,512
<u>TOTAL INCOME</u>	<u>£81,643</u>	<u>£364,543</u>
<u>EXPENDITURE</u>		
Direct Charitable Costs (Note 2)	48,314	44,075
Fundraising and Publicity (Note 3)	12,997	14,175
Management and Administration (Note 4)	2,274	1,350
Tax on Rents to Trustees	0	0
<u>TOTAL EXPENDITURE</u>	<u>£63,586</u>	<u>£59,600</u>
<u>NET SURPLUS</u>	<u>18,057</u>	<u>304,942</u>
<u>BALANCE BROUGHT FORWARD AT 1.11.2024</u>	<u>704,351</u>	<u>399,408</u>
<u>BALANCE CARRIED FORWARD AT 31.10.2025</u>	<u>£722,408</u>	<u>£704,351</u>

PARHAM AIRFIELD MUSEUM

**(INCORPORATING THE 390TH BOMBARDMENT GROUP MEMORIAL AIR MUSEUM
AND BRITISH RESISTANCE ORGANISATION MUSEUM)**

NOTES TO THE ACCOUNTS
FOR THE YEAR ENDED 31 OCTOBER 2025

1 Accounting Policies :

a) Fixed Asset Depreciation has been calculated using the following basis:-

Improvements to Property - cost to be written-off over 10 year life.

Moller Building - cost to be written-off over 35 year life.

Plant and Equipment - each year one-third of the written-down value and the cost of any new Asset in the year of acquisition.

Furniture and Fixtures - each year one-third of the written-down value and the cost of any new Asset in the year of acquisition.

New Wartime Exhibition Building - cost to be written-off over 35 year life.

	<u>31/10/25</u>	<u>31/10/24</u>
<u>2 Direct Charitable Costs :</u>		
Heat and Light	4,715	6,165
Travel & Entertainment	419	
Insurance	3,314	3,129
Repairs and Renewals	22,932	19,282
Telephone and Computer Charges	974	433
Depreciation	13,694	13,370
Sundries	320	50
Subscriptions & PPL	714	435
Rent	100	300
Rates	75	31
Health & Safety	1,058	880
	<u>£48,314</u>	<u>£44,075</u>

3 Fundraising and Publicity :

Purchases (stocks adjusted)	10,750	13,111
Advertising and promotion	1,130	414
Printing, Postage and Stationery	1,117	650
	<u>£12,997</u>	<u>£14,175</u>

4 Management and Administration :

Bank Charges	211	274
Accountancy & Professional Fees	2,063	1,076
	<u>£2,274</u>	<u>£1,350</u>

PARHAM AIRFIELD MUSEUM

(INCORPORATING THE 390TH BOMBARDMENT GROUP MEMORIAL AIR MUSEUM
AND BRITISH RESISTANCE ORGANISATION MUSEUM)

NOTES TO THE ACCOUNTS
FOR THE YEAR ENDED 31 OCTOBER 2025

5 Tangible Fixed Assets :

<u>Cost or Value</u>	<u>Museum Artefacts</u>	<u>Water Supply</u>	<u>Improvements To Buildings</u>	<u>Moller Building</u>	<u>Plant and Equip't</u>	<u>Security System</u>	<u>Furniture & Fixtures</u>	<u>The New Wartime Exhibition Building</u>	<u>Total</u>
At 1.11.2024	14,245	524	108,742	198,887	36,470	9,139	5,276	139,048	512,330
Additions							1,591		1,591
At 31.10.2025	<u>£14,245</u>	<u>£524</u>	<u>108,742</u>	<u>£198,887</u>	<u>£36,470</u>	<u>£9,139</u>	<u>£6,867</u>	<u>£139,048</u>	<u>£513,921</u>

Accumulated Depreciation

At 1.11.2024	0	0	99,256	60,594	35,233	8,431	4,712	18,210	226,436
Charge for Year	0	0	2,300	5,683	512	711	712	3,776	13,694
At 31.10.2025	<u>£0</u>	<u>£0</u>	<u>101,556</u>	<u>£66,277</u>	<u>£35,745</u>	<u>£9,142</u>	<u>£5,424</u>	<u>£21,986</u>	<u>£240,130</u>

Net Book Values

At 31.10.2025	<u>£14,245</u>	<u>£524</u>	<u>7,186</u>	<u>£132,610</u>	<u>£725</u>	<u>-£3</u>	<u>£1,443</u>	<u>£117,062</u>	<u>£273,791</u>
At 31.10.2024	<u>£14,245</u>	<u>£524</u>	<u>9,486</u>	<u>£138,293</u>	<u>£1,237</u>	<u>£708</u>	<u>£564</u>	<u>£120,838</u>	<u>£285,894</u>

PARHAM AIRFIELD MUSEUM

**(INCORPORATING THE 390TH BOMBARDMENT GROUP MEMORIAL AIR MUSEUM
AND BRITISH RESISTANCE ORGANISATION MUSEUM)**

**NOTES TO THE ACCOUNTS
FOR THE YEAR ENDED 31 OCTOBER 2025**

6 The Dorothy D and Joseph A Moller Foundation

Money from this Foundation was received for the first time in 2008.

It is intended for the 390th Memorial part of the museum, "To be used by the Grantee wholly and exclusively in furtherance of it's general charitable and educational purposes". This grant is subject to conditions which include submitting an annual report and accounts to the Grantor and to maintain accurate records and a separate bank account to show that the money is being used in accordance with the aims of the Moller Foundation.

	<u>31/10/25</u>
Balance available at start of year	22,602
<u>Income</u>	
18/12/2024 Dorothy D & Jose	10,629
31/10/2025 Bank interest received in year	343
13/07/2025 Dorothy D & Jose	9,821
	<u>£20,792</u>
<u>Expenditure</u>	
11/11/2024 Trade Supply Windows	8,149
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27/02/2025 NFU Mutual insurance	3,020
27/05/2025 RM Phoenix - signage	318
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29/07/2025 Eon Electricity	793
24/09/2025 Waveney Security	816
22/10/2025 Eon next	783
	<u>£19,857</u>
Balance remaining in bank for future use	<u>£23,537</u>

Ongoing reviews are held to identify suitable projects on which the money can be used whilst upholding the aims of the Moller Foundation.

Registered Charity Number

1201587

PARHAM AIRFIELD MUSEUM

ACCOUNTS

(A Charitable Incorporated Organisation)

Annual Report and Financial Statements

FOR THE YEAR ENDED 31 OCTOBER 2025

Contents

Legal and Administrative information

Report of the Trustees

Accountants Report

Balance Sheet

Profit and Loss Account

Notes forming part of the financial statements

Legal and administrative information

Charity Number	1201587
Registered address	Parham Airfield Museum Parham Airfield Woodbridge Suffolk IP13 9AF
Trustees	Carol Brisland Judith Moore (Treasurer) Peter Kindred Lydia Kindred Anthony Nials (Vice Chair) Christopher Pratt Martin Scripps Peter Senior (Chair) Jennifer Smith Paul Fenner Peter Willis Stephen Brand
Bank	HSBC

Notes forming part of the financial statements for the year ending 31st October 2025

1. Accounting policies

(a) Basis of preparation

The accounts have been prepared in accordance with the receipts and payments basis in accordance with the Charity Commission guidance.

(b) Charity status

Parham Airfield Museum was established under a CIO Foundation constitution and is a registered Charity with the Charity Commission under the reference of 1201587. The Trustees are appointed and function in accordance with the Constitution.

(c) Fund accounting

General funds are unrestricted funds which are available for use at the discretion of the trustees in furtherance of the general objectives of the charity and which have not been designated for other purposes.

Restricted funds are funds which are to be used in accordance with specific restrictions imposed by donors or which have been raised by the charity for particular purposes. The cost of raising and administering such funds are charges against the specific fund. The aim and use of each restricted fund is set out in the notes to the financial statements.

(d) Receipts

All incoming resources are included in the Receipt & payment Accounts when the charity actually obtains legally entitled income.

(e) Payments

All expenditure is accounted for on payments basis and has been classified under headings that aggregate all costs related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with use of the resources.

2. Member liabilities

The members of the CIO have no liability to contribute to its assets and no personal responsibility for settling its debts and liabilities.

3. Debt outstanding

There is no particulars of any debt outstanding at the date the statement of assets and Liabilities which is owed by the Parham Airfield Museum and which is secured by an express charge on any of the assets of the Parham Airfield Museum.

4. Related Parties

Controlling entity

The charity is controlled by the trustees. During the year the Trustees received no emoluments or incurred any expenses using Trust funds.

Parham Airfield Museum

Trustee's Report

The Trustees present their annual report and accounts for the period ended 31 October 2025.

Structure, governance and management

The Charity is constituted as a Charitable Incorporated Organisation (CIO) Foundation, as a body corporate under Part 11 of the Charities Act 2011 on the 16 January 2023. The CIO registered with the Charity Commission on the same day.

Trustees are legally responsible for the governance and management of the charity. Trustees are responsible of setting strategies and policies for ensuring these are implemented.

Risk management.

The charity's trustees have considered the major risks to which the charity is exposed and have reviewed potential risks. Systems and procedures have been put in place to manage the risks and to mitigate any adverse outcomes.

Objectives and activities

To advance the education of the public by the display and preservation of aircraft, aeronautical equipment, and other items, particularly relating to the period 1939 to 1945 and connected with the 390th Bombardment Group and other units of the United States Army Air Forces, and the Auxiliary Units and other branches of the British Resistance Organisation for the long-term public benefit.

The trustees have provided a separate, more detailed report on activities.

Trustees' responsibilities statement

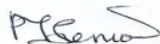
The trustees are responsible for preparing the Trustees' Annual Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom General Accepted Accounting Practice)

The law applicable to charities in England & Wales requires the trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charity and of the incoming resources and application of resources of the charity for that period. In preparing these financial statements, the trustees are required to :

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in operation.

The trustees are responsible for keeping proper accounting records that disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the financial statements comply with the Charities Act 2011, the Charity (Accounts and Reports) Regulations 2008 and the provisions of the trust deed. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

This report was approved by the trustees on 22nd March 2026 and signed on their behalf by:



.....

Trustee Chair

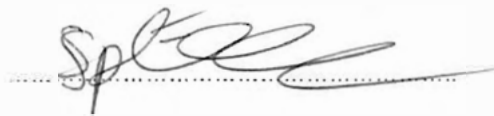
PARHAM AIRFIELD MUSEUM

(INCORPORATING THE 390TH BOMBARDMENT GROUP MEMORIAL AIR MUSEUM
AND BRITISH RESISTANCE ORGANISATION MUSEUM)

FINANCIAL ACCOUNTS
FOR THE YEAR ENDED 31 OCTOBER 2025

I have prepared the attached Income and Expenditure Account, together with the Balance Sheet
for the year ended 31 October 2025.

I have made such verifications as were necessary for the proper preparation of these Accounts.



S EMMERSON MAAT AATQB

DEEKS AND KING
UNIT 2 THE RUTHERFORD CENTRE
DUNLOP ROAD, IPSWICH
SUFFOLK IP2 0UG

DATE

11/02/26

PARHAM AIRFIELD MUSEUM

BALANCE SHEET
AS AT 31 OCTOBER 2025

	<u>31/10/25</u>	<u>31/10/24</u>
<u>FIXED ASSETS</u>	273,791	285,894
<u>CURRENT ASSETS</u>		
Stock	5,500	4,154
Reserve Account	10,052	10,339
Cash at Bank and savings assets	93,486	75,770
Moneymarket Accounts	339,678	328,493
	<u>448,717</u>	<u>418,757</u>
	722,508	704,651
<u>LESS : CURRENT LIABILITIES</u>		
Creditors	100	300
<u>NET ASSETS</u>	<u>£722,408</u>	<u>£704,351</u>
<u>FUNDS / RESERVES</u>	<u>£722,408</u>	<u>£704,351</u>

PARHAM AIRFIELD MUSEUM

**(INCORPORATING THE 390TH BOMBARDMENT GROUP MEMORIAL AIR MUSEUM
AND BRITISH RESISTANCE ORGANISATION MUSEUM)**

PROFIT AND LOSS ACCOUNT
FOR THE YEAR ENDED 31 OCTOBER 2025

	<u>31/10/25</u>	<u>31/10/24</u>
<u>INCOME</u>		
Collecting Box	10,410	8,741
Donations	16,530	18,239
Moller Estate (Note 6, excluding interest received)	20,450	20,015
Fundraising and Sales	18,676	15,048
Interest Received	12,450	9,886
Gift Aid	2,127	2,102
Grants Received	0	2,000
One off capital donation Endless Mountains	1,000	0
One off capital donation	0	288,512
<u>TOTAL INCOME</u>	<u>£81,643</u>	<u>£364,543</u>
<u>EXPENDITURE</u>		
Direct Charitable Costs (Note 2)	48,314	44,075
Fundraising and Publicity (Note 3)	12,997	14,175
Management and Administration (Note 4)	2,274	1,350
Tax on Rents to Trustees	0	0
<u>TOTAL EXPENDITURE</u>	<u>£63,586</u>	<u>£59,600</u>
<u>NET SURPLUS</u>	<u>18,057</u>	<u>304,942</u>
<u>BALANCE BROUGHT FORWARD AT 1.11.2024</u>	<u>704,351</u>	<u>399,408</u>
<u>BALANCE CARRIED FORWARD AT 31.10.2025</u>	<u>£722,408</u>	<u>£704,351</u>

PARHAM AIRFIELD MUSEUM

**(INCORPORATING THE 390TH BOMBARDMENT GROUP MEMORIAL AIR MUSEUM
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PARHAM AIRFIELD MUSEUM

(INCORPORATING THE 390TH BOMBARDMENT GROUP MEMORIAL AIR MUSEUM
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NOTES TO THE ACCOUNTS
FOR THE YEAR ENDED 31 OCTOBER 2025

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PARHAM AIRFIELD MUSEUM

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**NOTES TO THE ACCOUNTS
FOR THE YEAR ENDED 31 OCTOBER 2025**

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Balance remaining in bank for future use	<u>£23,537</u>

Ongoing reviews are held to identify suitable projects on which the money can be used whilst upholding the aims of the Moller Foundation.

Accounts

Parham Airfield Museum

Charity No. 284146

Parham Airfield, Woodbridge, Suffolk, UK. IP13 9AF.

Annual Report for AGM 24th March 2024

1. Preface

Trustees:

Brisland, Carol
Kindred, Kathleen (Treasurer)
Kindred, Peter
Kirk, Lydia
Moore, Judith
Nials, Anthony (Vice Chair)
Pratt, Christopher
Scripps, Martin
Senior, Peter (Chair)
Smith, Jennifer

Brown, George also served as a trustee.

Structure, Governance and Management:

The museum has been a charity for many years. We became incorporated on 16th January 2023. At the AGM on 26th March 2023 the members voted unanimously to empower the trustees to manage and control the assets of both charities and wind-up charity no. 284146 once the transfer process was complete and the final accounts approved.

The new, incorporated charity is governed in accordance with the constitution dated 4th December 2022 which is published on the Charity Commission website. Up to twelve trustees may be appointed. Of these, eleven are elected by the voting members, and one is appointed by blood relatives of the late Percy Kindred. Members agree who will hold the various responsibilities, except that the Chair, Vice Chair and Treasurer are appointed at the first trustees meeting following the AGM.

There are no paid employees. The Chair acts as Chief Executive Officer for day-to-day management. Role descriptions exist for key post holders.

Financial Review:

The Museum maintains a financial reserve of £10,000.

This separate reserve fund is to ensure that unexpected, uninsured costs or routine essential expenditure can be met when they exceed the budget plan for each year, or when a reduction in anticipated income occurs, this to be for the period in which any necessary adjustments to the budget are made. This fund has not been used.

The annual accounts demonstrate that none of our budget headings are in deficit: indeed, the overall financial position is very healthy, and we continue to rely mainly on donations from our supporters, for which we are extremely grateful. The trustees' wish is that access to the museum is available to all and thus they intend to continue the policy that admission is free.

Our financial regulations do not permit funds to be invested where the capital may be at risk.

The trustees do not hold funds on behalf of others.

Public Benefit Statement:

The trustees have complied with their duty to have regard to the guidance on public benefit published by the Charity Commission in exercising their powers.

Objectives of Paham Airfield Museum:

To advance the education of the public by the display and preservation of aircraft, aeronautical equipment and other items, particularly relating to the period 1939 to 1945 and connected with the 390th Bombardment Group and other units of the United States Army Air Forces, and the Auxiliary Units and other branches of the British Resistance Organisation for the long-term public benefit.

2. Activities, Achievements and Performance

Introduction

This has been another very successful and rewarding year for the museum, with good support from the public, a strong increase in visitor numbers and lots of appreciative feedback.

Your Committee and Trustees of Charity 284146 met three times. The Trustees of 284146 and Charity 1201587 have met six times. Some consultations about possible decisions have also been carried out via email.

On Memorial Day we held a short ceremony at the museum. We also sent a delegation to Madingley American Cemetery to represent the 390th Bombardment Group (H) at the formal ceremony. On Remembrance Day we again welcomed a contingent from Framlingham College Air Training Corps, supported by the College Chaplain who led us in our formal ceremony.

Visitors and Events

It was a record season for visitors, a total of 6,128 compared to 5101 last year. We are especially pleased that this included 971 children, some with their families but many in groups from local schools and youth organisations. Five primary schools came on 7 occasions, utilising us as a resource for their planned curriculum about World War Two. Our local high school also sent us their entire Year 8, 180 pupils over three days. We welcomed the Air Training Corps from Framlingham College, a group of Scouts from Otley and the Beavers, very young children, from the pack in Framlingham. Most of the school parties take at least a morning and stay for lunch, during which they are often entertained by a traditional Punch and Judy Show. It happens that Mr Punch is one of our volunteers! Our volunteers were invited to a presentation of projects by 11-year-old pupils of Kyson Primary in Woodbridge. They returned very impressed.

A variety of organised adult groups have also been to see us. Car and motorcycle clubs often come on a Sunday, but others such as Rotary Clubs, Probus Groups and local organisations for vulnerable adults usually involve opening on a day when we are closed to the public, as when schools visit. It is a tribute to our volunteers that we always find sufficient staff to assist.

We have continued our established links with The Museum of the Mighty Eighth and the National Museum of World War Two in the USA and they have been to Parham with organised parties on 6 occasions this year. The party from the National Museum included John Luckadoo, the only surviving pilot from the 100th Bombardment Group. We also had a group of relatives and friends from the 384 Bomb Group Association, including Henry Kolinek, a veteran gunner from the 384th Bombardment Group..

As ever we maintain strong, active links with the relatives of veterans and enjoy showing them around. Usually, we know in advance of their visit and our Archivist is invariably able to find interesting information about the airman. These family visits can be quite emotional, especially when it involves the children of those who served.

The season began with a convoy of vehicles from the Second World War, many of whom returned in July for our special day focussing on military vehicles and classic cars. This was a huge event and a demanding day for our volunteers. We provided a book stall, ice cream and hot meal vendors, and entertainment from the Station 366 Singers and Martlesham Ukulele Group. Amazingly, about 1,000 visitors were counted into the museum and many more came back on other days because they had not been able to spend time looking at our exhibitions.

We even hosted a birthday gathering from a long-time resident of Parham. Another unusual event was a performance by a touring group of Morris Men. We have certainly been making sure that Parham Airfield is on the map!

People have left us some beautiful, appreciative comments in our visitors' book. We continue to be highly rated on international visitor websites such as Tripadvisor and Google.

The museum achieved Tripadvisor's Travellers' Choice Award for the second consecutive year.

Creation of a Charitable Incorporated Organisation

Following the registration of the CIO in January, the trustees have been working through the various implications. Rules and procedures to supplement the constitution have been agreed. Our lease is being re-negotiated with the land trust so that it starts again with another 35-year term and is signed on behalf of the CIO. We no longer accept long term loans of artefacts but with those we have inherited work is in progress to transfer them to the new charity. Much time has been spent on establishing the required new accounts with our existing bank. This began in late April 2023, made little progress until August, and took until October before we had a suite of accounts with online access! The Charity Commission has recognised that charities frequently find this to be an onerous task and has written to the major banks accordingly.

The Charlie Cairnes Legacy

The museum will inherit the entire residue of the estate of Charlie Cairnes, a long-term supporter of the museum.

Those items judged to be outside our collections policy, such as the naval exhibits, have been sold by the executor at a specialist auction to raise more funds for the estate. Once the residue of the estate after expenses has been calculated, this generous donation legacy will pass to the museum. The financial boost to our funding for capital projects will be significant. The outcome will include a memorial to the late Charlie Cairnes, with reference to his naval service and previous support for the air side of the museum.

Building Projects

The Kindred Building Project has been completed with the provision of a work bench and storage shelves in the new garage/store. The latter is built to match modern building regulations and is proving invaluable as a secure place to store artefacts in controlled conditions whilst they await classification, recording and placement.

We have investigated ways in which an additional building and/or exhibition room might be provided for our ever-increasing quantity of artefacts on the air war side, particularly the Charlie Cairnes collection. Further work to identify our needs will be undertaken before decisions can be made.

Maintenance

During the winter, work has continued to maintain and improve the buildings with painting and other practical tasks.

An unexpected problem was that the intense rain of Storm Babet caused water to flow into the ground floor of the Tower to a depth of two inches. This has never happened before. Prompt action by the farming family, assisted by pumps from our nearby Fire Brigade friends, removed it rapidly. Volunteers cleaned up and the museum was open again the next

Sunday. No permanent damage to exhibits or the building has occurred. We have introduced some protection to minimise the future risk of water ingress and further measures are planned. Some new dehumidifiers have been acquired.

Our main project has been to modernise the supports to the Tower balcony. Their function is to hold the balcony up should it detach from the building. A survey by our structural engineer could find no evidence of weakness but given that it is 81 years old we decided to replace the 1970s poles with a more comprehensive steel design. The result is pleasing and inconspicuous.

Other projects include LED lighting in the Kindred Building floor cabinets and the installation of push button taps in the cloakrooms to conserve water. Some signs and information boards have also been modernised.

We are grateful for the work of our volunteer team. Their wide range of skills enables us to undertake many of these tasks without external contractors.

Collections Management

Since the last AGM the trustees have agreed to appoint an additional curator. This role focuses largely on updating our systems and processes for acquisition, accessioning, care, and display of our exhibits. This will bring us in line with the SPECTRUM guidelines for good museum practice. It is a necessary step should, in the future, we apply for museum accreditation.

A major project for 2023 was to expand the database of accessioned items to include their location, condition and maintenance needs. The database will include all BRO items too, thus providing a secure and searchable record for the whole museum site. It is anticipated that this project will take a further 2 years to complete.

The existing floor plans and location of cabinets have been updated to address the many modifications of rooms over the past few years. All rooms have been appropriately named for identification and all cabinets have been numbered. This will facilitate locating our exhibits. When finished, the floorplans detailing cabinet location and numbers will be in the library.

Using our database, we will continue to confirm the location and condition of our exhibits, including those which are recorded as being 'on loan'. Maintenance records will be created for relevant artefacts. We continue to improve and update the labelling of our exhibits and displays.

Our accessions policy and processes are being updated. We have updated our policy with respect to the donation of firearms in the light of recent Home Office guidance.

The British Resistance

It has been a very successful year for this aspect of the museum, helped by the number of school visits and increased exposure on social media. We also had more enquiries and research requests than ever before with visits from descendants of Operational Patrol

members most weeks. We have given 7 illustrated talks to History groups, Residents Associations and Probus Groups. This helped to spread the story of the Auxiliary Units and encouraged groups to arrange visits to Parham. Sickness has reduced the number of more experienced staff available but thanks to our volunteers, several of them new to the museum, a normal service has been provided.

Last year we were donated a WW2 Military Telephone Exchange by the Staffordshire Regiment Museum and thanks to a visitor with BT experience, we have a working system so that youngsters will be able to communicate with the main hall from the replica Operational Base.

Recent artefacts donated include papers relating to a member of the auxiliary HQ unit based in Ipswich. One of these is an article from the Daily Express published in late 1945, about the existence of secret resistance units in the UK. Perhaps all this was not as secret as the government always insisted! The daughter of Lt. Allan MacDonald, an officer in army intelligence and fluent German speaker, gave us her father's uniform jacket, used when he received his GM at the Palace. He led the men that pulled the Pathfinder crew out of the B17 which was shot down whilst on final approach on the night of 12 April 1944. We think he may have had a role with the secret radio teams who were part of the Special Duties Section. The uniform will be displayed in the Kindred Building with photos relating it to the plane crash.

Coleshill Auxiliary Research Team have continued to be supportive and been a great help in answering some of the questions raised by visitors and via emails. A joint CART/BROM trip to Verrières in July next year is being planned. It will commemorate the 80th Anniversary of the attack on the SAS Operation Bulbasket.

The 390th and Air War Collections

A further 40 items were donated to the museum during the year. These include two engine cowling panels from the crash of B17 Gloria Ann on Parham Village and a piece of very thin aluminium which we intend to display to demonstrate how vulnerable the crews were to flak and fighters. Recently we have been gifted the "Stars and Stripes" forces newspaper for June 7, 1944. This will be a centrepiece of our exhibit planned to commemorate 80 years since D Day. It was in the Officers' Mess at Framlingham and kept by an officer whose son gave it to us.

We have completed a new wall display which features the contribution of black Americans to victory. This is a subject which has often been overlooked in the past. It is dedicated to the late Roger Wilson, an enthusiastic volunteer who recently passed away. Roger was a keen supporter of the project and his family contributed some of the local evidence for it.

The annual waxing of leather jackets on display was completed.

In 2023, we temporarily loaned one of our exhibits, a section of a P38 Lightning recovered from a crash site, to Nuthampstead Museum where the aeroplane was based. This has enhanced Nuthampstead's telling the story of the pilot and the crash. The exhibit will be

returned to us in November 2024 and we have enhanced our own tribute to the pilot, who lost his life.

The collection of USAAF uniforms and artefacts bequeathed by Charlie Cairnes has been temporarily stored in the Exhibition Hall garage/store. A major objective for 2024 will be to accession and identify each item ready for future display. We will undertake and attempt to finish this before we re-open in April. It is unlikely that we will display much of the collection until suitable space is created. Several volunteers have offered to help with this process. We will provide updates with progress throughout the year.

Volunteers are currently working on a complete re-working of our Flying Control displays in the Watch Office, which we hope to complete by April 2024. It will include some items recently acquired that have not been seen before.

Two presentations about the airfield and its role in the air campaign have been given to external groups.

Archives and Library

Our Archivist reports that the Airmen project is still an ongoing and she is part way through her second sweep of all our KIA names, bringing up more material as the archives of other institutions are shared online.

The Assistant Archivist, within her role as Co-Curator, is continuing to develop the index of our physical photograph collection, and is continually expanding the database within her role as assistant curator.

Requests for details of an airman's missions, aircraft, military paperwork have still been forthcoming via email and Facebook, mainly from relatives in the US. Having set up individual computer folders for each of our KIA airmen means providing the information is a relatively quick exercise.

Dave Nelson (he who made and donated our diorama) has been on a road trip to several of the places in the US where military records are kept. As part of his research, he has kindly shared with us all the available months of Station Histories, which are scans of the original material rather than the images we currently hold. It may therefore be possible to use OCR to interrogate the reports rather than continuing with the retyping project.

The daily postings of life on the base on Facebook and X, which always seem to go down well, are continuing and draw many interesting comments from their readers even though they have already seen them before!

We continue to catalogue gifted books for the Library if they match our Collection Policy.

Volunteers

We currently have just sufficient active volunteers to operate the museum properly. However, our age profile is top heavy! More people are needed to assist with a range of tasks, assume responsibilities and spread the burden of duties. There is a particular need for more people to assume responsibility as Duty Officer of the Day. Recent recruiting initiatives

in the local area have brought some new volunteers, who have been inducted by experienced members. However, the best approach is often for people known to members to be encouraged to get involved. On a positive note, we have not compromised on the qualities we seek in new helpers.

Health and Safety

There have been no serious accidents or injuries involving volunteers or the public. We maintain a comprehensive risk assessment which is updated regularly and reviewed annually by the Chair, Maintenance and Safety Leads before being reported to Trustees. Related, focused risk assessments are prepared for special events. These and relevant guidance are shared with organised groups as appropriate to assist with their own planning.

Data Protection

There have been no requests, enquiries, or incidents regarding data protection.

Insurance

Our insurance has been maintained to cover the buildings and displays together with third party liability. This year we have taken out additional cover to assist a trustee in the event they are accused of negligence or misconduct in office.

Shop and Café

These continue to be a major asset. Our priority with the café is to keep prices low, conscious of the pressure on household budgets and the need to be accessible to as many people as possible. There is a brisk trade in inexpensive memorabilia and visitors often like to acquire some of our new range of clothing. Income from the sale of second-hand books is useful, since they have been gifted to us for that purpose.

Newsletter

The quality remains high and is well received. It is particularly important for those who are not able to visit frequently. Thanks are due to the increasing number of people who prepare contributions and to our editor for her sustained hard work.

Broadband

We continue to benefit from a free, reliable broadband service provided by Fram Broadband. Their generous support is much appreciated.

Grants and Donations

The accounts show that we have benefited from generous donations and some grants too. We are well able to manage ongoing costs. And invest capital for future projects.

We continue to be extremely grateful for the regular funding provided by the Moller Foundation. This means we can meet our oncosts and have funding for repairs and improvements on the 390th side of the museum. This year we also received a grant from the Community Foundation of the Endless Mountains, which it has been agreed will be used to cover the project to refurbish the flying control display in the Watch Office. There have been

several other significant, unsolicited donations from benefactors who do not wish to be identified.

B17 Solar Farm

Work on this project has been postponed. We do not feel it will interfere with the work of the museum regarding access or amenity; the fields immediately adjacent to our buildings will not be affected. Indeed, we have benefited from being given some original artefacts deposited by the hard standings, which were unearthed during the preliminary archaeological surveys.

The Coming Year

We look forward to continuing our work, anticipating even more public interest following the release of the TV miniseries *Masters of the Air*. There are already several museum group bookings, including one from a visiting cruise ship that will take an entire weekend. We work in partnership with other museums in the area, especially our sister air museums, and are preparing for the season in cooperation with them, local councils, and Visit East of England.

We expect several schools to visit again too and several relatives plan to come to Parham.

We have decided not to run a huge event like that in July 2023, but instead will focus on a series of organised visitor groups at which other items of interest will be offered.

Hopefully the Trustees will also be able to firm up plans for a further expansion of our displays areas. The work to get the classification and digital recording of our collections should also see major progress in 2024. We are confident that our higher profile will encourage more new volunteers to want to join us.

Thus, as ever, we carry out our mission with optimism.

And Finally.....

The Trustees extend their sincere thanks to all those who have helped the museum during the year, either with donations of money, gifting artefacts or by giving of their time. Thank you all for your strong support.

Agreed by trustees on 24th February 2024

Registered Charity Number

1201587

PARHAM AIRFIELD MUSEUM

ACCOUNTS

(A Charitable Incorporated Organisation)

Annual Report and Financial Statements

FOR THE PERIOD ENDED 31 OCTOBER 2024

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ACCOUNTS
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Annual Report and Financial Statements
FOR THE PERIOD ENDED 31 OCTOBER 2024

Legal and administrative information

Charity Number 1201587

Registered address Parham Airfield Museum
Parham Airfield
Woodbridge
Suffolk
IP13 9RF

Trustees Carol Bristland
Judith Moore (Treasurer)
Peter Kindred
Lydia Kindred
Anthony Nials (Vice Chair)
Christopher Pratt
Martin Scripps
Peter Senior (Chair)
Jennifer Smith
Paul Fenner
Peter Willis

Bank HSBC

Notes forming part of the financial statements for the period ending 31st October 2024

1. Accounting policies

(a) Basis of preparation

The accounts have been prepared in accordance with the receipts and payments basis in accordance with the Charity Commission guidance.

(b) Charity status

Parham Airfield Museum was established under a CIO Foundation constitution and is a registered Charity with the Charity Commission under the reference of 1201587. The Trustees are appointed and function in accordance with the Constitution.

(c) Fund accounting

General funds are unrestricted funds which are available for use at the discretion of the trustees in furtherance of the general objectives of the charity and which have not been designated for other purposes.

Restricted funds are funds which are to be used in accordance with specific restrictions imposed by donors or which have been raised by the charity for particular purposes. The cost of raising and administering such funds are charges against the specific fund. The aim and use of each restricted fund is set out in the notes to the financial statements.

(d) Receipts

All incoming resources are included in the Receipt & payment Accounts when the charity actually obtains legally entitled income.

(e) Payments

All expenditure is accounted for on payments basis and has been classified under headings that aggregate all costs related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with use of the resources.

2. Member liabilities

The members of the CIO have no liability to contribute to its assets and no personal responsibility for settling its debts and liabilities.

3. Debt outstanding

There is no particulars of any debt outstanding at the date the statement of assets and Liabilities which is owed by the Parham Airfields Museum and which is secured by an express charge on any of the assets of the Parham Airfield Museum.

4. Related Parties

Controlling entity

The charity is controlled by the trustees. During the year the Trustees received no emoluments or incurred any expenses using Trust funds.

Parham Airfield Museum

Trustee's Report

The Trustees present their annual report and accounts for the period ended 31 October 2024.

During this period, the charity had dormant accounts.

Structure, governance and management

The Charity is constituted as a Charitable Incorporated Organisation (CIO) Foundation, as a body corporate under Part 11 of the Charities Act 2011 on the 16 January 2023. The CIO registered with the Charity Commission on the same day.

Trustees are legally responsible for the governance and management of the charity. Trustees are responsible of setting strategies and policies for ensuring these are implemented.

Risk management.

The charity's trustees have considered the major risks to which the charity is exposed and have reviewed potential risks. Systems and procedures have been put in place to manage the risks and to mitigate any adverse outcomes.

Objectives and activities

To advance the education of the public by the display and preservation of aircraft, aeronautical equipment, and other items, particularly relating to the period 1939 to 1945 and connected with the 390th Bombardment Group and other units of the United States Army Air Forces, and the Auxiliary Units and other branches of the British Resistance Organisation for the long-term public benefit.

The trustees have provided a separate, more detailed report on activities.

Trustees' responsibilities statement

The trustees are responsible for preparing the Trustees' Annual Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice)

The law applicable to charities in England & Wales requires the trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charity and of the incoming resources and application of resources of the charity for that period..In preparing these financial statements,the trustees are required to :

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in operation.

The trustees are responsible for keeping proper accounting records that disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the financial statements comply with the Charities Act 2011, the Charity (Accounts and Reports) Regulations 2008 and the provisions of the trust deed. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

This report was approved by the trustees on 2 March and signed on their behalf by:

2025

ATG Chair

Trustee

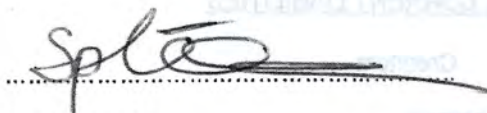
PARHAM AIRFIELD MUSEUM

(INCORPORATING THE 390TH BOMBARDMENT GROUP MEMORIAL AIR MUSEUM
AND BRITISH RESISTANCE ORGANISATION MUSEUM)

FINANCIAL ACCOUNTS
FOR THE YEAR ENDED 31 OCTOBER 2024

I have prepared the attached Income and Expenditure Account, together with the Balance Sheet
for the year ended 31 October 2024.

I have made such verifications as were necessary for the proper preparation of these Accounts.



S EMMERSON

DEEKS AND KING
UNIT 2 THE RUTHERFORD CENTRE
DUNLOP ROAD, IPSWICH
SUFFOLK IP2 0UG

DATE

10/2/25

PARHAM AIRFIELD MUSEUM

BALANCE SHEET
AS AT 31 OCTOBER 2024

31/10/24

FIXED ASSETS

285,894

CURRENT ASSETS

Stock	4,154	
Reserve Account	10,339	
Cash at Bank	75,770	
Moneymarket Accounts	328,493	<u>418,757</u>
		704,651

LESS : CURRENT LIABILITIES

Creditors

300

NET ASSETS

£704,351

FUNDS / RESERVES

£704,351

PARHAM AIRFIELD MUSEUM

**(INCORPORATING THE 390TH BOMBARDMENT GROUP MEMORIAL AIR MUSEUM
AND BRITISH RESISTANCE ORGANISATION MUSEUM)**

**PROFIT AND LOSS ACCOUNT
FOR THE YEAR ENDED 31 OCTOBER 2024**

	<u>31/10/24</u>	<u>31/10/23</u>
<u>INCOME</u>		
Collecting Box	8,741	0
Donations	18,239	0
Moller Estate (Note 6, excluding interest received)	20,015	0
Fundraising and Sales	15,048	0
Interest Received	9,886	0
Gift Aid	2,102	0
Grants Received	2,000	0
One off capital donation	288,512	0
<u>TOTAL INCOME</u>	<u>£364,543</u>	<u>£0</u>
<u>EXPENDITURE</u>		
Direct Charitable Costs (Note 2)	44,075	0
Fundraising and Publicity (Note 3)	14,175	0
Management and Administration (Note 4)	1,350	0
Tax on Rents to Trustees	0	0
<u>TOTAL EXPENDITURE</u>	<u>£59,600</u>	<u>£0</u>
<u>NET SURPLUS</u>	<u>304,942</u>	<u>0</u>
<u>BALANCE BROUGHT FORWARD AT 1.11.2023</u>	<u>399,408</u>	<u>0</u>
<u>BALANCE CARRIED FORWARD AT 31.10.2024</u>	<u>£704,351</u>	<u>£0</u>

PARHAM AIRFIELD MUSEUM

**(INCORPORATING THE 390TH BOMBARDMENT GROUP MEMORIAL AIR MUSEUM
AND BRITISH RESISTANCE ORGANISATION MUSEUM)**

NOTES TO THE ACCOUNTS
FOR THE YEAR ENDED 31 OCTOBER 2024

1 Accounting Policies :

a) Fixed Asset Depreciation has been calculated using the following basis:-

Improvements to Property - cost to be written-off over 10 year life.

Moller Building - cost to be written-off over 35 year life.

Plant and Equipment - each year one-third of the written-down value and the cost of any new Asset in the year of acquisition.

Furniture and Fixtures - each year one-third of the written-down value and the cost of any new Asset in the year of acquisition.

New Wartime Exhibition Building - cost to be written-off over 35 year life.

31/10/24

31/10/23

2 Direct Charitable Costs :

Heat and Light	6,165	
Travel		
Insurance	3,129	
Repairs and Renewals	19,282	
Telephone and Computer Charges	433	
Depreciation	13,370	
Sundries	50	
Subscriptions & PPL	435	
Rent	300	
Rates	31	
Health & Safety	880	
	<u>£44,075</u>	<u>£0</u>

3 Fundraising and Publicity :

Purchases (stocks adjusted)	13,111	
Advertising and promotion	414	
Printing, Postage and Stationery	650	
	<u>£14,175</u>	<u>£0</u>

4 Management and Administration :

Bank Charges	274	
Accountancy & Professional Fees	1,076	
	<u>£1,350</u>	<u>£0</u>

PARHAM AIRFIELD MUSEUM

**(INCORPORATING THE 390TH BOMBARDMENT GROUP MEMORIAL AIR MUSEUM
AND BRITISH RESISTANCE ORGANISATION MUSEUM)**

NOTES TO THE ACCOUNTS

FOR THE YEAR ENDED 31 OCTOBER 2024

5 Tangible Fixed Assets :

<u>Cost or Value</u>	<u>Museum Artefacts</u>	<u>Water Supply</u>	<u>Improvements To Buildings</u>	<u>Moller Building</u>	<u>Plant and Equip't</u>	<u>Security System</u>	<u>Furniture & Fixtures</u>	<u>The New Wartime Exhibition Building</u>	<u>Total</u>
At 1.11.2023	14,245	524	108,742	198,887	36,470	9,139	4,896	139,048	511,950
Additions							380		380
At 31.10.2024	<u>£14,245</u>	<u>£524</u>	<u>108,742</u>	<u>£198,887</u>	<u>£36,470</u>	<u>£9,139</u>	<u>£5,276</u>	<u>£139,048</u>	<u>£512,330</u>
<u>Accumulated Depreciation</u>									
At 1.11.2023	0	0	96,956	54,911	34,615	7,720	4,430	14,434	213,066
Charge for Year	0	0	2,300	5,683	618	711	282	3,776	13,370
At 31.10.2024	<u>£0</u>	<u>£0</u>	<u>99,256</u>	<u>£60,594</u>	<u>£35,233</u>	<u>£8,431</u>	<u>£4,712</u>	<u>£18,210</u>	<u>£226,436</u>
<u>Net Book Values</u>									
At 31.10.2024	<u>£14,245</u>	<u>£524</u>	<u>9,486</u>	<u>£138,293</u>	<u>£1,237</u>	<u>£708</u>	<u>£564</u>	<u>£120,838</u>	<u>£285,894</u>
At 31.10.2023	<u>£14,245</u>	<u>£524</u>	<u>11,786</u>	<u>£143,976</u>	<u>£1,855</u>	<u>£1,419</u>	<u>£466</u>	<u>£124,614</u>	<u>£298,884</u>

PARHAM AIRFIELD MUSEUM

**(INCORPORATING THE 390TH BOMBARDMENT GROUP MEMORIAL AIR MUSEUM
AND BRITISH RESISTANCE ORGANISATION MUSEUM)**

NOTES TO THE ACCOUNTS
FOR THE YEAR ENDED 31 OCTOBER 2024

6 The Dorothy D and Joseph A Moller Foundation

Money from this Foundation was received for the first time in 2008.
It is intended for the 390th Memorial part of the museum, "To be used by the Grantee wholly and exclusively in furtherance of it's general charitable and educational purposes".
This grant is subject to conditions which include submitting an annual report and accounts to the Grantor and to maintain accurate records and a separate bank account to show that the money is being used in accordance with the aims of the Moller Foundation.

	<u>31/10/24</u>
Balance available at start of year	19,309
<u>Income</u>	
13/12/2024 Dorothy D & Jose	9,844
31/10/2024 Bank interest received in year	475
18/06/204 Dorothy D & Jose	10,171
	<u>£20,490</u>
<u>Expenditure</u>	
13/12/2023 Bank Charges	6
25/01/2024 M.Construction Services - Balcony	3,697
25/01/2024 Longstaff Transport - Concrete for balcony	576
25/01/2024 R E Barns - Balcony Work	564
25/01/2024 T Smith - Balcony Labour	930
12/03/2024 NFU Insurance	2,875
25/03/2024 Leiston Press	114
02/04/2024 Laptop	380
01/05/2024 Glass for watch office replacement	8,049
18/06/2024 Bank Charges	6
	<u>£17,197</u>
Balance remaining in bank for future use	<u>£22,602</u>

Ongoing reviews are held to identify suitable projects on which the money can be used whilst upholding the aims of the Moller Foundation.

Registered Charity Number

1201587

PARHAM AIRFIELD MUSEUM

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Charity Number 1201587

Registered address Parham Airfield Museum
Parham Airfield
Woodbridge
Suffolk
IP13 9RF

Trustees Carol Bristland
Judith Moore (Treasurer)
Peter Kindred
Lydia Kindred
Anthony Nials (Vice Chair)
Christopher Pratt
Martin Scripps
Peter Senior (Chair)
Jennifer Smith
Paul Fenner
Peter Willis

Bank HSBC

Notes forming part of the financial statements for the period ending 31st October 2024

1. Accounting policies

(a) Basis of preparation

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4. Related Parties

Controlling entity

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Parham Airfield Museum

Trustee's Report

The Trustees present their annual report and accounts for the period ended 31 October 2024.

During this period, the charity had dormant accounts.

Structure, governance and management

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Trustees' responsibilities statement

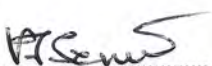
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- make judgements and estimates that are reasonable and prudent;
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This report was approved by the trustees on 2 March 2025 and signed on their behalf by:


.....

Trustee

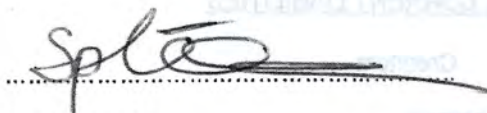
PARHAM AIRFIELD MUSEUM

(INCORPORATING THE 390TH BOMBARDMENT GROUP MEMORIAL AIR MUSEUM
AND BRITISH RESISTANCE ORGANISATION MUSEUM)

FINANCIAL ACCOUNTS
FOR THE YEAR ENDED 31 OCTOBER 2024

I have prepared the attached Income and Expenditure Account, together with the Balance Sheet
for the year ended 31 October 2024.

I have made such verifications as were necessary for the proper preparation of these Accounts.



S EMMERSON

DEEKS AND KING
UNIT 2 THE RUTHERFORD CENTRE
DUNLOP ROAD, IPSWICH
SUFFOLK IP2 0UG

DATE

10/2/25

PARHAM AIRFIELD MUSEUM

BALANCE SHEET
AS AT 31 OCTOBER 2024

31/10/24

FIXED ASSETS

285,894

CURRENT ASSETS

Stock	4,154	
Reserve Account	10,339	
Cash at Bank	75,770	
Moneymarket Accounts	328,493	<u>418,757</u>
		704,651

LESS : CURRENT LIABILITIES

Creditors	300
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NET ASSETS

£704,351

FUNDS / RESERVES

£704,351

PARHAM AIRFIELD MUSEUM

**(INCORPORATING THE 390TH BOMBARDMENT GROUP MEMORIAL AIR MUSEUM
AND BRITISH RESISTANCE ORGANISATION MUSEUM)**

**PROFIT AND LOSS ACCOUNT
FOR THE YEAR ENDED 31 OCTOBER 2024**

	<u>31/10/24</u>	<u>31/10/23</u>
<u>INCOME</u>		
Collecting Box	8,741	0
Donations	18,239	0
Moller Estate (Note 6, excluding interest received)	20,015	0
Fundraising and Sales	15,048	0
Interest Received	9,886	0
Gift Aid	2,102	0
Grants Received	2,000	0
One off capital donation	288,512	0
<u>TOTAL INCOME</u>	<u>£364,543</u>	<u>£0</u>
<u>EXPENDITURE</u>		
Direct Charitable Costs (Note 2)	44,075	0
Fundraising and Publicity (Note 3)	14,175	0
Management and Administration (Note 4)	1,350	0
Tax on Rents to Trustees	0	0
<u>TOTAL EXPENDITURE</u>	<u>£59,600</u>	<u>£0</u>
<u>NET SURPLUS</u>	<u>304,942</u>	<u>0</u>
<u>BALANCE BROUGHT FORWARD AT 1.11.2023</u>	<u>399,408</u>	<u>0</u>
<u>BALANCE CARRIED FORWARD AT 31.10.2024</u>	<u>£704,351</u>	<u>£0</u>

PARHAM AIRFIELD MUSEUM

**(INCORPORATING THE 390TH BOMBARDMENT GROUP MEMORIAL AIR MUSEUM
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**NOTES TO THE ACCOUNTS
FOR THE YEAR ENDED 31 OCTOBER 2024**

1 Accounting Policies :

a) Fixed Asset Depreciation has been calculated using the following basis:-

Improvements to Property - cost to be written-off over 10 year life.

Moller Building - cost to be written-off over 35 year life.

Plant and Equipment - each year one-third of the written-down value and the cost of any new Asset in the year of acquisition.

Furniture and Fixtures - each year one-third of the written-down value and the cost of any new Asset in the year of acquisition.

New Wartime Exhibition Building - cost to be written-off over 35 year life.

31/10/24

31/10/23

2 Direct Charitable Costs :

Heat and Light	6,165	
Travel		
Insurance	3,129	
Repairs and Renewals	19,282	
Telephone and Computer Charges	433	
Depreciation	13,370	
Sundries	50	
Subscriptions & PPL	435	
Rent	300	
Rates	31	
Health & Safety	880	
	<u>£44,075</u>	<u>£0</u>

3 Fundraising and Publicity :

Purchases (stocks adjusted)	13,111	
Advertising and promotion	414	
Printing, Postage and Stationery	650	
	<u>£14,175</u>	<u>£0</u>

4 Management and Administration :

Bank Charges	274	
Accountancy & Professional Fees	1,076	
	<u>£1,350</u>	<u>£0</u>

PARHAM AIRFIELD MUSEUM

**(INCORPORATING THE 390TH BOMBARDMENT GROUP MEMORIAL AIR MUSEUM
AND BRITISH RESISTANCE ORGANISATION MUSEUM)**

**NOTES TO THE ACCOUNTS
FOR THE YEAR ENDED 31 OCTOBER 2024**

5 Tangible Fixed Assets :

<u>Cost or Value</u>	<u>Museum Artefacts</u>	<u>Water Supply</u>	<u>Improvements To Buildings</u>	<u>Moller Building</u>	<u>Plant and Equip't</u>	<u>Security System</u>	<u>Furniture & Fixtures</u>	<u>The New Wartime Exhibition Building</u>	<u>Total</u>
At 1.11.2023	14,245	524	108,742	198,887	36,470	9,139	4,896	139,048	511,950
Additions							380		380
At 31.10.2024	<u>£14,245</u>	<u>£524</u>	<u>108,742</u>	<u>£198,887</u>	<u>£36,470</u>	<u>£9,139</u>	<u>£5,276</u>	<u>£139,048</u>	<u>£512,330</u>
<u>Accumulated Depreciation</u>									
At 1.11.2023	0	0	96,956	54,911	34,615	7,720	4,430	14,434	213,066
Charge for Year	0	0	2,300	5,683	618	711	282	3,776	13,370
At 31.10.2024	<u>£0</u>	<u>£0</u>	<u>99,256</u>	<u>£60,594</u>	<u>£35,233</u>	<u>£8,431</u>	<u>£4,712</u>	<u>£18,210</u>	<u>£226,436</u>
<u>Net Book Values</u>									
At 31.10.2024	<u>£14,245</u>	<u>£524</u>	<u>9,486</u>	<u>£138,293</u>	<u>£1,237</u>	<u>£708</u>	<u>£564</u>	<u>£120,838</u>	<u>£285,894</u>
At 31.10.2023	<u>£14,245</u>	<u>£524</u>	<u>11,786</u>	<u>£143,976</u>	<u>£1,855</u>	<u>£1,419</u>	<u>£466</u>	<u>£124,614</u>	<u>£298,884</u>

PARHAM AIRFIELD MUSEUM

**(INCORPORATING THE 390TH BOMBARDMENT GROUP MEMORIAL AIR MUSEUM
AND BRITISH RESISTANCE ORGANISATION MUSEUM)**

NOTES TO THE ACCOUNTS
FOR THE YEAR ENDED 31 OCTOBER 2024

6 The Dorothy D and Joseph A Moller Foundation

Money from this Foundation was received for the first time in 2008.
It is intended for the 390th Memorial part of the museum, "To be used by the Grantee wholly and exclusively in furtherance of it's general charitable and educational purposes".
This grant is subject to conditions which include submitting an annual report and accounts to the Grantor and to maintain accurate records and a separate bank account to show that the money is being used in accordance with the aims of the Moller Foundation.

	<u>31/10/24</u>
Balance available at start of year	19,309
<u>Income</u>	
13/12/2024 Dorothy D & Jose	9,844
31/10/2024 Bank interest received in year	475
18/06/204 Dorothy D & Jose	10,171
	<u>£20,490</u>
<u>Expenditure</u>	
13/12/2023 Bank Charges	6
25/01/2024 M.Construction Services - Balcony	3,697
25/01/2024 Longstaff Transport - Concrete for balcony	576
25/01/2024 R E Barns - Balcony Work	564
25/01/2024 T Smith - Balcony Labour	930
12/03/2024 NFU Insurance	2,875
25/03/2024 Leiston Press	114
02/04/2024 Laptop	380
01/05/2024 Glass for watch office replacement	8,049
18/06/2024 Bank Charges	6
	<u>£17,197</u>
Balance remaining in bank for future use	<u>£22,602</u>

Ongoing reviews are held to identify suitable projects on which the money can be used whilst upholding the aims of the Moller Foundation.

Accounts

Registered Charity Number

1201587

PARHAM AIRFIELD MUSEUM

DORMANT ACCOUNTS

(A Charitable Incorporated Organisation)

Annual Report and Financial Statements

FOR THE PERIOD ENDED 31 OCTOBER 2023

150987 Registered Charity Number

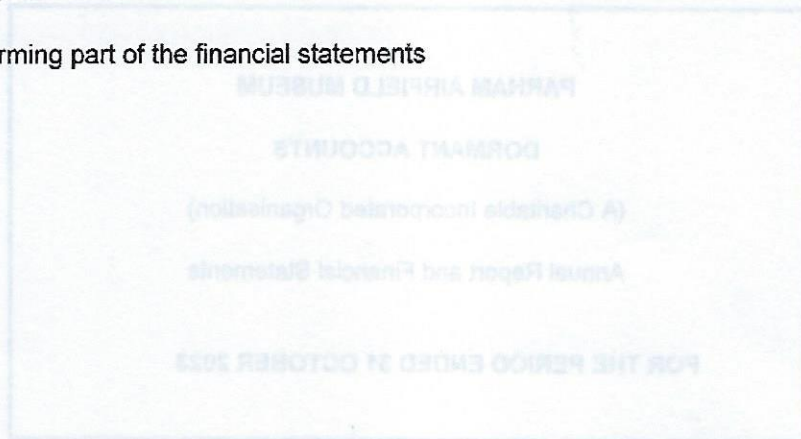
Contents

Legal and Administrative information

Report of the Trustees

Dormant Balance Sheet

Notes forming part of the financial statements



Legal and administrative information

Charity Number 1201587

Registered address Parham Airfield Museum
Parham
Woodbridge
Suffolk
IP13 9AF

Trustees Brisland, Carol
Kindred, Kathleen (Treasurer)
Kindred, Peter
Kirk, Lydia
Moore, Judith
Nials, Anthony (Vice Chair)
Pratt, Christopher
Scripps, Martin
Senior, Peter (Chair)
Smith, Jennifer

Bank HSBC

PARHAM AIRFIELD MUSEUM

BALANCE SHEET
AS AT 31 OCTOBER 2023

(Dormant Accounts)

	<u>Period To</u>	<u>31/10/23</u>
<u>FIXED ASSETS</u>		0
<u>CURRENT ASSETS</u>		
Stock	0	
Prepayments & Debtors	0	
Cash at Bank	0	
Reserve A/c	0	0
		<u>0</u>
<u>LESS : CURRENT LIABILITIES</u>		
Creditors		0
<u>NET ASSETS</u>		<u><u>£0</u></u>
<u>FUNDS / RESERVES</u>		<u><u>£0</u></u>

Parham Airfield Museum

Trustee's Report

The Trustees present their annual report and accounts for the first period ended from 16 January 2023 to 31 October 2023.

During this period, the charity had dormant accounts.

Structure, governance and management

The Charity is constituted as a Charitable Incorporated Organisation (CIO) Foundation, as a body corporate under Part 11 of the Charities Act 2011 on the 16 January 2023. The CIO registered with the Charity Commission on the same day.

Trustees are legally responsible for the governance and management of the charity. Trustees are responsible of setting strategies and policies for ensuring these are implemented.

Risk management.

The charity's trustees have considered the major risks to which the charity is exposed and have reviewed potential risks. Systems and procedures have been put in place to manage the risks and to mitigate any adverse outcomes.

Objectives and activities

The governing scheme defines the charity's objects as being to:

- a) To advance the education of the public by the display and preservation of aircraft, aeronautical equipment and other items, particularly relating to the period 1939-1945 and connected with the 390th Bombardment Group and other units of the United States Army Air Forces, and the Auxiliary Units and other branches of the British Resistance Organisation for the long-term public benefit.

Achievements and Performance

The CIO was dormant during this period.

Financial Review

No transaction took place during this period.

Trustees' responsibilities statement

The trustees are responsible for preparing the Trustees' Annual Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice)

The law applicable to charities in England & Wales requires the trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charity and of the incoming resources and application of resources of the charity for that period. In preparing these financial statements, the trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in operation.

The trustees are responsible for keeping proper accounting records that disclose with reasonable accuracy at any time the financial position of the charity; and enable them to ensure that the financial statements comply with the Charities Act 2011, the Charity (Accounts and Reports) Regulations 2008 and the provisions of the trust deed. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

This report was approved by the trustees on 24 March and signed on their behalf by:

2024

P J Senior

P J SENIOR, Chair of Trustees.

Trustee

Notes forming part of the financial statements for the period ending 31st October 2023

1. Accounting policies

(a) Basis of preparation

The accounts have been prepared in accordance with the receipts and payments basis in accordance with the Charity Commission guidance.

(b) Charity status

Parham Airfield Museum was established under a CIO Foundation constitution and is a registered Charity with the Charity Commission under the reference of 1201587. The Trustees are appointed and function in accordance with the Constitution.

(c) Fund accounting

General funds are unrestricted funds which are available for use at the discretion of the trustees in furtherance of the general objectives of the charity and which have not been designated for other purposes.

Restricted funds are funds which are to be used in accordance with specific restrictions imposed by donors or which have been raised by the charity for particular purposes. The cost of raising and administering such funds are charges against the specific fund. The aim and use of each restricted fund is set out in the notes to the financial statements.

(d) Receipts

All incoming resources are included in the Receipt & payment Accounts when the charity actually obtains legally entitled income.

(e) Payments

All expenditure is accounted for on payments basis and has been classified under headings that aggregate all costs related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with use of the resources.

2. Member liabilities

The members of the CIO have no liability to contribute to its assets and no personal responsibility for settling its debts and liabilities.

3. Debt outstanding

There is no particulars of any debt outstanding at the date the statement of assets and Liabilities which is owed by the Parham Airfields Museum and which is secured by an express charge on any of the assets of the Parham Airfield Museum.

4. Related Parties

Controlling entity

The charity is controlled by the trustees. During the year the Trustees received no emoluments or incurred any expenses using Trust funds.