

# Trustees' Annual Report for the period

|      |                   |     |      |    |                 |       |      |
|------|-------------------|-----|------|----|-----------------|-------|------|
| From | Period start date |     |      | To | Period end date |       |      |
|      | 01                | May | 2024 |    | 30              | April | 2025 |

## Section A Reference and administration details

**Charity name** Bishop's Waltham Men's Shed

**Other names charity is known by**

**Registered charity number (if any)** 1201580

**Charity's principal address** Curdridge Reading Room

Reading Room Lane

Curdridge

**Postcode**

SO32 2HF

### Names of the charity trustees who manage the charity

|    | Trustee name      | Office (if any) | Dates acted if not for whole year | Name of person (or body) entitled to appoint trustee (if any) |
|----|-------------------|-----------------|-----------------------------------|---|
| 1  | Martin Ashford    | Secretary       | Appointed 21.11.24                | Bishop's Waltham Men's Shed                                   |
| 2  | Dennis Salter     |                 |                                   | Bishop's Waltham Men's Shed                                   |
| 3  | Graham Hill       |                 |                                   | Bishop's Waltham Men's Shed                                   |
| 4  | Robert Hill       |                 | Resigned 24.09.24                 | Bishop's Waltham Men's Shed                                   |
| 5  | David Dibb-Fuller |                 | Resigned 24.09.24                 | Bishop's Waltham Men's Shed                                   |
| 6  | Ken Entiknap      |                 | Resigned 08.10.24                 | Bishop's Waltham Men's Shed                                   |
| 7  |                   |                 |                                   |   |
| 8  |                   |                 |                                   |   |
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| 19 |                   |                 |                                   |   |
| 20 |                   |                 |                                   |   |

### Names of the trustees for the charity, if any, (for example, any custodian trustees)

| Name           | Dates acted if not for whole year |
|----------------|-----------------------------------|
| Martin Ashford | Appointed 21.11.24                |
| Dennis Salter  |                                   |
| Graham Hill    |                                   |

### Names and addresses of advisers (Optional information)

| Type of adviser | Name | Address |
|-----------------|------|---------|
|                 |      |         |
|                 |      |         |
|                 |      |         |
|                 |      |         |

### Name of chief executive or names of senior staff members (Optional information)

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## Section B Structure, governance and management

### Description of the charity's trusts

Type of governing document  
(eg. trust deed, constitution)

Association

How the charity is constituted  
(eg. trust, association, company)

CIO

Trustee selection methods  
(eg. appointed by, elected by)

One Trustee stands down at each AGM, and a new Trustee is elected through open nomination and a member vote

### Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

The charity's constitution changed from being a Foundation CIO to an Association CIO on 8 October 2024, following a member vote at an EGM

Newly appointed trustees review the CIO in conjunction with current trustees to ensure that all trustee responsibilities are being met.

Trustee meeting at held quarterly, but all trustees are active members of the charity and address any risk issues as they arise

The charity rents its facilities from the Curdridge Reading Room (Charity no. 203472)

## Section C Objectives and activities

### Summary of the objects of the charity set out in its governing document

To promote social inclusion for the public benefit by preventing individuals within the Bishops Waltham and the surrounding area, from becoming socially excluded, relieving the needs of those people who are socially excluded and assisting them to integrate into society through the provision of facilities in which they can meet to undertake, jointly or individually, creative, physical or recreational activities, learn or pass on skills and knowledge and support each other socially. For the purpose of this clause "socially excluded" means being excluded from society, or parts of society, as a result of one or more of the following factors, unemployment, financial

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| <p>hardship, bereavement or old age, ill health (physical or mental)</p> <ol style="list-style-type: none"> <li>1. Provide an environment where members can socialise, chat and share time together</li> <li>2. Provide a facility where members can be active, making or repairing wooden and metal items, undertaking community work, and helping others in a variety of different ways.</li> <li>3. Educate members to enable them to learn new skills, and train them in the safe use of woodworking and metalworking machinery</li> </ol> |
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**Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)**

#### **Additional details of objectives and activities (Optional information)**

|   |
|---|
| <ol style="list-style-type: none"> <li>1. Promote fellowship through arranging group visits to places of interest</li> <li>2. Arrange social activities where members and their partners can meet together</li> </ol> |
|---|

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

**Summary of the main achievements of the charity during the year**

1. Moved base from Bishop's Waltham Cricket Club to Curdridge Reading Room, providing more workshop and social space for members to undertake their activities
2. Construction of a new wooden workshop in the grounds of Curdridge Reading Room
3. Extensive refurbishment of the old caretaker's cottage attached the Reading Room, which now provides more workshop facilities, social space and office and catering space
4. Support to the Curdridge Reading Room, renovating their facilities and grounds
5. Undertaking work for local parish councils, such as refurbishing benches, notice boards, etc.
6. Attendance at local fayres and fetes with our stall, selling items that have been made in our workshops, and providing a wide range of games for children to play
7. Provision of a computer and printer in our office, and creation of a much-improved website
8. Raising of funds through successful grant applications, and donations of materials
9. Increased membership through proactive steps, such as advertising our Men's Shed at fayres and fetes, and through our Facebook page and website

## Section E

## Financial review

### Brief statement of the charity's policy on reserves

The charity closely monitors income and expenditure, and the Treasurer reports to the members on our financial position every month. We have set a minimum bank balance, and there is an agreed purchasing policy, overseen by the Treasurer and Trustees

### Details of any funds materially in deficit

None

### Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

The charity receives funds from the annual member subscriptions, funding grants from parish and district councils, support from local businesses, and earns income from undertaking work for parish councils and members of the public. Income is also earned through refurbishing and selling donated tools, from sales of our made products at fayres and fetes, and through repairing and renovating furniture for members of the public.

We have expended our income on the provision of enhanced workshop and social space for our members, and by providing top quality new equipment for use in our workshops.

We invest in a deposit account to ensure that our funds earn good interest and are safely protected.

## Section F

## Other optional information

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## Section G

## Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

|                                     |                       |               |
|-------------------------------------|-----------------------|---------------|
| Signature(s)                        |                       |               |
| Full name(s)                        | Martin Ashford        | Dennis Salter |
| Position (eg Secretary, Chair, etc) | Secretary and Trustee | Trustee       |
| Date                                |                       |               |

# Bishops Waltham Men's Shed

Accounts 2024/25

Year Ending 31st March 2025

## Balance Sheet

### Expenditure

|                                   |             |
|-----------------------------------|-------------|
| Working Materials                 | (£4,405.08) |
| Rent                              | (£2,100)    |
| Running Costs/Utilities/Insurance | (£1,317.30) |
| Other Expenses                    | (£893.00)   |
| Capital Items                     | (£590.00)   |
| Event Costs                       | (£80.00)    |

**Total** (£9,385.38)

### Income

|                       |           |                   |
|-----------------------|-----------|-------------------|
| b/f bank              | £1,893.86 |                   |
| b/f bank savings      | £8,000.00 |                   |
| b/f cash              | £0.00     |                   |
|                       |           | <b>£9,893.86</b>  |
| Bank Interest         | £113.84   |                   |
| Other Income          | £19.87    |                   |
| Donations             | £893.37   |                   |
| Easy Fund Raising     | £225.89   |                   |
| Sales Income          | £7,722.70 |                   |
| Members Subscriptions | £1,410.24 |                   |
|                       |           | <b>£10,385.91</b> |

**Total** £20,279.77

**Income over expenditure** £10,894.39

|                                  |            |                   |
|----------------------------------|------------|-------------------|
| Bank                             | £1,148.57  |                   |
| Savings Bank                     | £13,113.84 |                   |
| Cash                             | £0.00      |                   |
| <b>Grand Total</b>               |            | <b>£14,262.41</b> |
| Liabilities                      | £0.00      |                   |
| <b>Total Value 31 March 2025</b> |            | <b>£14,262.41</b> |