



CHARITY COMMISSION
FOR ENGLAND AND WALES

Trustees' Annual Report

for the period 1st September 2023 to 31st August 2024

Charity name:	WOODFIELD AND ST GEORGE'S PARENT, TEACHER AND FRIENDS ASSOCIATION
Charity registration number:	1201568
Charity's principal address	c/o Woodfield Infant School Woodfield Road Shrewsbury SY3 8LU

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Pru Allison	Co-Chair		
2	Charlotte Todd-Smith	Co-chair	22/11/23 – 31/8/24	
3	Jo Hughes	Treasurer		
4	Marie Bourne	Secretary		
5	Sarah Beech		22/11/23 – 31/8/24	
6	Sue James		22/11/23 – 31/8/24	
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20				

Structure, Governance and Management

Description of charity's trusts:	
Type of governing document (trust deed, royal charter)	Constitution adopted 9 th January 2023
How is the charity constituted? (e.g unincorporated association, CIO)	We have a committee of 6 members and are governed by the Parentkind model constitution for PTAs.
Trustee selection methods (e.g appointed by, elected by)	Trustees are appointed or re-appointed annually at our Annual General Meeting.

Objectives and Activities

Summary of the purposes of the charity as set out in its governing document	THE OBJECT OF THE ASSOCIATION (THE OBJECTS) IS TO ADVANCE THE EDUCATION OF PUPILS IN THE SCHOOL IN PARTICULAR BY: 2.1 DEVELOPING EFFECTIVE RELATIONSHIPS BETWEEN THE STAFF, PARENTS AND OTHERS ASSOCIATED WITH THE SCHOOL 2.2 ENGAGING IN ACTIVITIES OR PROVIDING FACILITIES OR EQUIPMENT WHICH SUPPORT THE SCHOOL AND ADVANCE THE EDUCATION OF THE PUPILS.
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	In agreeing what to spending the funds raised on we kept in mind the Charity Commission's guidance on public benefit at our trustee meetings. These are the main areas where funds raised were spent:- Woodfield Infants School – Extensions to the trim trail equipment in the main playground, Equipment for the EYFS playground (funded by a successful grant application) and reading for pleasure books for the whole school. St George's Junior School – Repairs to trim trail equipment, contribution to iPad replacements and reading for pleasure books for the whole school (some funding was c/f to next financial year to cover these) Money is also spent each year on Christmas gifts for all, pantomime tickets for volunteers (to ensure the required amount of adult supervision) and events/gifts for pupils in both schools leaving years 2 and 6.

Financial Review

Review of the charity's financial position at the end of the period	As at 31st August 2024 cash in the bank was £13,497.61 and cash held was £609.83 A reserve amount of £3,000 is to remain in the bank account at all times to ensure sufficient funds are available for any upfront expenditure required on events/activities and to also ensure that funds are available to cover those things that the PTFA would like to provide for the children annually, ie Christmas gifts, new starter packs, leavers events/gifts.
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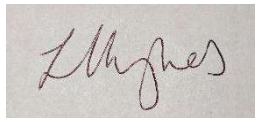
Achievements and Performance

Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	We managed to organise some fantastic events this year to raise much needed funds to provide extras for both schools whose budgets are very tight. The Circus in September raised £1,355 and was a lovely family event, our Autumn and Spring raffles raised a total of £2,500, the festive Christmas fair raised £1,650, St George's Disco* raised £1,100 and the children had great fun too and our summer event full of bouncy castles and inflatables was our 'Inflatanoon', which raised an amazing amount of £4,480 and was worth all the effort organising it and the volunteer recruitment. Pupils at both schools, and their families, benefited from all these fun events and we raised an amazing amount for both schools to fund the items mentioned before.
Contribution made by volunteers	We are very grateful to all those PTFA members who volunteered to enable the events to be held. Without this valuable contribution of time and effort we would not have been able to raise so much for the schools and their pupils. All trustees give their time voluntarily and received no remuneration or other benefits.

Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	Mrs Joanna Hughes	
Position (eg Secretary, Chair, etc)	Treasurer	
Date	24/6/25	



Woodfield & St George's PTFA

Income and Expenditure Report

1st September 2023 - 31st August 2024

Note		£
	INCOME	
3	Fundraising events/activities	25,393
4	Grants received	2,500
5	Other Income	890
	TOTAL INCOME	28,782
	EXPENDITURE	
3	Fundraising events/activities	- 9,701
6	General Expenses	- 1,928
7	Stock movement	253
	TOTAL EXPENDITURE	- 11,375
	TOTAL FUNDS RAISED	17,407
8	Funding expenditure - St George's Junior	- 7,736
9	Funding expenditure - Woodfield Infants & Nursery	- 9,345
	TOTAL FUNDS EXPENDITURE	- 17,081
	FUNDS RETAINED THIS YEAR	326
	FUNDS B/F FROM 2022/23	12,814
10	BALANCE OF FUNDS C/F TO 2024/25	13,140



Woodfield & St George's PTFA

Balance Sheet as at 31/08/2024

	£	£	£
Assets			
Current Assets			
Cash	£610		
Bank	£13,498		
Debtors	£118		
		£14,226	
Total Assets			£14,226
Liabilities			
Creditors (see note below)		£1,086	
Total Liabilities			£1,086
NET ASSETS			£13,140
Funds			
Opening Balance b/f from 2022/23		£12,814	
Retained Funds from 2023/24		£326	
TOTAL FUNDS at 31/08/2024			£13,140
Notes to the accounts:-			
Reimbursements for purchases made on behalf of the PTFA	£57		
Suppliers - Shed purchase invoice (paid in Sept 2024)	£949		
Other suppliers	£80		
	£1,086		

Notes to the accounts									
1	The accounts have been produced on an accruals basis.								
2	Funds raised are prorated across the total of 22 classes in both schools in the following ratios: 10/22 (45%) – Woodfield Infants & Nursery 12/22 (55%) – St George's Junior								
	Note - if the event/activity is for the pupils of, or for the benefit of, one of the schools specifically, ie St George's Junior Disco, then the funds raised from that event are allocated 100% to that school.								
3	<u>Fundraising events/activities</u>								
		Income £	Expenditure £	TOTAL £	Woodfield Infants & Nursery	St George's Junior			
	Circus	3,653 -	2,298	1,355	616	739			
	Autumn Raffle	857 -	33	824	375	450			
	Halloween Trail - St George's	157 -	53	104		104			
	Halloween Trail - Woodfield	142 -	44	98	98				
	Christmas Cards St George's	295 -	18	277		277			
	Christmas Cards Woodfield	348 -	15	332	332				
	Christmas Fair	2,562 -	914	1,649	749	899			
	Quiz night	1,004 -	402	602	274	328			
	Easter Trail - St George's	155 -	66	89		89			
	Easter Trail - Woodfield	155 -	55	100	100				
	Glow Disco St George's	1,835 -	739	1,096		1,096			
	Spring Rainbow Raffle	1,774 -	96	1,678	763	915			
	Sports Days St George's	256 -	43	213		213			
	Sports Days Woodfield	277 -	37	240	240				
	Tea Towels Woodfield	1,925 -	1,164	761	761				
	Tote Bags St George's	989 -	620	368		368			
	Summer Event - Inflatanoon	7,548 -	3,065	4,483	2,038	2,445			
	St George's adhoc fundraisers	129 -	1	128		128			
	Woodfield adhoc fundraisers	297 -	80	217	217				
	Uniform sales/coffee mornings	1,036 -	47	989	449	539			
	Write off of Creditors b/f - costs no longer expected		89	89	40	48			
		25,393 -	9,701	15,692	7,053	8,639			

	All income and expenditure attributable to the Circus, which was held in September 2023, has been accounted for in this financial year's accounts. Prepayments were made for the following amounts in last financial year's accounts for the income which was received and expenses that were paid towards the end of 2022/23. Income - £3,640 Expenditure - £2,262									
4	Grants received									
	Groundwork UK Bupa Foundation Green Community Grant of £2,500 was received towards works to the EYFS outdoor area									
5	Other Income									
					£					
	Commissions				100					
	easyfundraising donations				267					
	Your School Lottery funds				448					
	General donations				75					
					890					
6	General Expenses									
	Annual Costs			-	188					
	Promotion			-	229					
	Consumables			-	32					
	Equipment Investment (Inc new uniform shed purchase)			-	1,478					
				-	1,928					
7	Stock movement									
	It is our policy to attribute actual stock usage to projects where possible to give a fair view of the event's profitability/funds raised.									
	Stocktakes are held after each event to assess usage and stock levels are recorded. If possible, any surplus stock held is sold on at the original purchase price.									
	Any remaining stock that can be used on future events or activities is held in stock in the accounts and when used is shown under the relevant event expenditure.									
	Stock remaining at the year end is written off in the year end accounts. This stock is carried forward to the next financial year with a zero value but purchase costs are still attributed to future projects.									
	Stock purchases				1,925					
	Stock usage			-	1,375					
	Stock adj for damaged/out of date stock			-	61					
	Stock buy back			-	222					
	Closing stock				267					

10	<u>Balance of funds available</u>								
			Woodfield Infants & Nursery	St George's Junior	TOTAL				
	Opening balance b/f at 1st September 2023		6,225	6,589	12,814				
	Funds raised		9,196	8,211	17,407				
	Funds spent		-	-	17,081				
	Closing balance c/f at 31st August 2024		6,076	7,064	13,140				



Section A

Independent Examiner's Report

Report to the trustees

Woodfield and St George's Parent, Teacher and Friends Association

On accounts for the year
ended

31 August 2024

Charity no
(if any)

1201568

Set out on pages

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31/08/2024.

Responsibilities and
basis of report

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent
examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed:



Date:

Name:

Rebecca Tudor

Relevant professional
qualification(s) or body

(if any):

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Address:

32 Hafren Road

Shrewsbury

SY3 8NG

Section B

Disclosure

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

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