

# **NORTON COMMUNITY HALL**

## **CHAIR'S ANNUAL STATEMENT 2023-2024**

A few years ago, a group of volunteers from the local community set up a committee to organize activities and events that could take place in Norton Community Hall which would be of benefit to the whole community. These were to be inclusive of all ages, for example from the Parent/Grandparent and Toddler groups to support for those in the community who live alone or can be socially isolated often through age or disability.

We subsequently agreed that given the objectives, nature and scope of our organisation's activities, we should become a Charitable Incorporated Organisation – a good descriptor of our purpose and objectives. We were granted this status in December 2022.

Norton Community Hall now has a very active group of Trustees – volunteers who collectively organise and manage a set of not-for-profit activities and events whose whole purpose is to serve the local community and be of benefit both to them and other charitable organisations nearby such as the Children's Air Ambulance for whom participants raise funds. The committee includes representatives of Norton Parish Council, the Church and village community, some of whom lead on the activities we facilitate in our programme.

At present, the Trustees support a varied programme reflecting the wishes and preferences of the local community and includes:

- A young people's Dance academy
- A Parent/Grandparent and Toddler Group
- 'Fitness and Fun' – a keep-fit group for the over 50s
- 'Chat 'n' Do' – a weekly group particularly aimed at people who live alone or who can become socially isolated
- Knit and Natter – a practical and social group that creates knitted items
- 'Messy Church' – a monthly weekend group for young people led by clergy from the local church
- Pilates Group for all ages
- Book Club – reading and reviews

The Trustees have set out an ambitious major programme of refurbishment for the hall, which whilst basically sound, has areas much in need of attention. We have sought financial support for this work and have been quite successful in securing grants to help fund the work needed. We have divided our overall improvement programme for the hall into a number of separate prioritised Projects which we feel can attract modest sums of grant funding which are reasonable and more manageable.

Achievements to date include the installation of an insulated suspended ceiling with new lighting enabling a reduction in heating and lighting costs and a hugely improved

acoustic space. This along with the installation of a new energy-efficient heating boiler is already making for a much more warm and welcoming venue.

As we move forward into the Restoration and Renovation programme, further projects include a renewed damp-proof course in sections of the hall and the toilet areas, complete refurbishment and decoration of the main hall, a restored entrance lobby, and hopefully renewed flooring in the main hall and entrance.

Attendances at all our events and activities are generally good, although weather and fitness can sometimes adversely affect numbers. Our aim is to increase the number of attendees where possible and we trust that the refurbishment programme will support that aim.

In addition to grants, we also hold fund-raising events to supplement running costs – quiz and bingo nights, fashion shows and coffee-mornings of all kinds. These are enabling us to sustain the range of groups already enjoying the facilities of the Hall and with further members being attracted, their subs will enable further expansion.

Mike Morgan  
Chair, Norton Community Hall

Norton Community Hall CIO Reg No. 1201445  
Income Expenditure Account Year Ending 31 March 2023

Income			
Grants	Fund Raising	Lettings	Bank Interest
£3,000.00	£77.00	£50.00	
£5,000.00	£30.00	£120.00	
	£30.00	£70.00	
	£12.00	£40.00	
	£500.00	£50.00	
	£175.00	£242.00	
	£239.00	£65.00	
		£180.00	
		£30.00	
		£100.00	
		£195.00	
		£15.00	
		£328.00	
		£90.00	
		£30.00	
		£398.00	
		£15.00	
		£30.00	
		£160.00	
		£50.00	
		£78.00	
		£160.00	
		£90.00	
		£60.00	
		£100.00	
		£30.00	
		£60.00	
		£15.00	
		£214.00	
		£40.00	
		£60.00	
		£80.00	
		£10.00	
		£252.00	
		£30.00	
		£325.00	
		£15.00	
		£33.85	
		£30.00	
		£260.00	
		£280.00	

		£30.00		
		£50.00		
		£95.00		
£8,000.00	£1,063.00	£4,655.85		

[illegible]

£121.42			£750.00	£300.00		£813.05	£494.65

[illegible]

£424.60		£289.00	£14.50	£154.80

Income
Expend
Total





£13,718.85
£3,362.02
£10,356.83

Charity registration number 1201445

**NORTON COMMUNITY HALL CIO**  
**ANNUAL REPORT AND UNAUDITED FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED 31 JANUARY 2024**

# NORTON COMMUNITY HALL CIO

## LEGAL AND ADMINISTRATIVE INFORMATION

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<b>Trustees</b>	M Morgan	(Appointed 31 December 2022)
	Mrs S Gitsham	(Appointed 31 December 2022)
	I Gilmour	(Appointed 31 December 2023)
	E Shaw	(Appointed 12 July 2023)
	V Greaves	(Appointed 12 April 2023)
	J Maxfield	(Appointed 12 January 2023)
	L Pearson	(Appointed 12 January 2023)
	C Pritchard	(Appointed 31 December 2022)
	G Morgan	(Appointed 31 December 2022)
	J Fordham	(Appointed 31 December 2022)
<b>Charity number</b>	1201445	
<b>Principal address</b>	Norton Community Hall Norton Doncaster DN6 9HD	
<b>Independent examiner</b>	Haigh Accountants Limited Grange Cottage Fulham Lane Womersley Doncaster DN6 9BW	

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# **NORTON COMMUNITY HALL CIO**

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# NORTON COMMUNITY HALL CIO

## TRUSTEES' REPORT

### FOR THE YEAR ENDED 31 JANUARY 2024

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The Trustees present their annual report and financial statements for the year ended 31 January 2024.

The financial statements have been prepared in accordance with the accounting policies set out in note 1 to the financial statements and comply with the Charity's governing document, the Charities Act 2011 and "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)" (effective 1 January 2019).

#### Objectives and activities

The Trustees have paid due regard to guidance issued by the Charity Commission in deciding what activities the Charity should undertake.

#### Achievements and performance

##### Financial review

It is the policy of the Charity that unrestricted funds which have not been designated for a specific use should be maintained at a level equivalent to between three and six month's expenditure. The Trustees consider that reserves at this level will ensure that, in the event of a significant drop in funding, they will be able to continue the Charity's current activities while consideration is given to ways in which additional funds may be raised. This level of reserves has been maintained throughout the year.

#### Structure, governance and management

The Trustees who served during the year and up to the date of signature of the financial statements were:

M Morgan	(Appointed 31 December 2022)
Mrs S Gitsham	(Appointed 31 December 2022)
I Gilmour	(Appointed 31 December 2023)
E Shaw	(Appointed 12 July 2023)
V Greaves	(Appointed 12 April 2023)
J Maxfield	(Appointed 12 January 2023)
L Pearson	(Appointed 12 January 2023)
C Pritchard	(Appointed 31 December 2022)
G Morgan	(Appointed 31 December 2022)
J Fordham	(Appointed 31 December 2022)

None of the Trustees has any beneficial interest in the company.

The Trustees' report was approved by the Board of Trustees.

.....  
J Fordham  
**Chairman**

Date: .....

# **NORTON COMMUNITY HALL CIO**

## **INDEPENDENT EXAMINER'S REPORT**

### **TO THE TRUSTEES OF NORTON COMMUNITY HALL CIO**

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I report to the Trustees on my examination of the financial statements of Norton Community Hall CIO (the Charity) for the year ended 31 January 2024.

#### **Responsibilities and basis of report**

As the Trustees of the Charity you are responsible for the preparation of the financial statements in accordance with the requirements of the Charities Act 2011 (the 2011 Act).

I report in respect of my examination of the Charity's financial statements carried out under section 145 of the 2011 Act. In carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

#### **Independent examiner's statement**

Your attention is drawn to the fact that the charity has prepared financial statements in accordance with Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) in preference to the Accounting and Reporting by Charities: Statement of Recommended Practice issued on 1 April 2005 which is referred to in the extant regulations but has now been withdrawn.

I understand that this has been done in order for financial statements to provide a true and fair view in accordance with Generally Accepted Accounting Practice effective for reporting periods beginning on or after 1 January 2015.

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- 1 accounting records were not kept in respect of the Charity as required by section 130 of the 2011 Act; or
- 2 the financial statements do not accord with those records; or
- 3 the financial statements do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the financial statements to be reached.

#### **Haigh Accountants Limited**

Certified Accountants  
Grange Cottage  
Fulham Lane  
Womersley  
Doncaster  
DN6 9BW

Dated: .....

# NORTON COMMUNITY HALL CIO

## STATEMENT OF FINANCIAL ACTIVITIES INCLUDING INCOME AND EXPENDITURE ACCOUNT

**FOR THE YEAR ENDED 31 JANUARY 2024**

	Notes	Unrestricted funds 2024 £
<b><u>Income from:</u></b>		
Donations and legacies	3	19,700
Charitable activities	4	10,585
		<hr/>
<b>Total income</b>		30,285
		<hr/>
<b><u>Expenditure on:</u></b>		
Charitable activities	5	17,127
		<hr/>
<b>Net income for the year/ Net movement in funds</b>		13,158
		<hr/>
Fund balances at 23 December 2022		-
		<hr/>
<b>Fund balances at 31 January 2024</b>		13,158
		<hr/>

The statement of financial activities includes all gains and losses recognised in the year.

All income and expenditure derive from continuing activities.



# NORTON COMMUNITY HALL CIO

## BALANCE SHEET

AS AT 31 JANUARY 2024

	Notes	2024 £	£
<b>Current assets</b>			
Cash at bank and in hand		13,518	
<b>Creditors: amounts falling due within one year</b>	9	(360)	
Net current assets			13,158
<b>Income funds</b>			
Unrestricted funds			13,158
			13,158

The company is entitled to the exemption from the audit requirement contained in section 477 of the Companies Act 2006, for the year ended 31 January 2024.

The financial statements were approved by the Trustees on .....

.....  
J Fordham  
Trustee

# NORTON COMMUNITY HALL CIO

## NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 JANUARY 2024

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### 1 Accounting policies

#### Charity information

Norton Community Hall CIO is a charity.

#### 1.1 Accounting convention

The financial statements have been prepared in accordance with the Charity's [governing document], the Charities Act 2011, FRS 102 "The Financial Reporting Standard applicable in the UK and Republic of Ireland" ("FRS 102") and the Charities SORP "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)" (effective 1 January 2019). The Charity is a Public Benefit Entity as defined by FRS 102.

The Charity has taken advantage of the provisions in the SORP for charities not to prepare a Statement of Cash Flows.

The financial statements have departed from the Charities (Accounts and Reports) Regulations 2008 only to the extent required to provide a true and fair view. This departure has involved following the Statement of Recommended Practice for charities applying FRS 102 rather than the version of the Statement of Recommended Practice which is referred to in the Regulations but which has since been withdrawn.

The financial statements are prepared in sterling, which is the functional currency of the Charity. Monetary amounts in these financial statements are rounded to the nearest £.

The financial statements have been prepared under the historical cost convention, [modified to include the revaluation of freehold properties and to include investment properties and certain financial instruments at fair value]. The principal accounting policies adopted are set out below.

#### 1.2 Going concern

At the time of approving the financial statements, the Trustees have a reasonable expectation that the Charity has adequate resources to continue in operational existence for the foreseeable future. Thus the Trustees continue to adopt the going concern basis of accounting in preparing the financial statements.

#### 1.3 Charitable funds

Unrestricted funds are available for use at the discretion of the Trustees in furtherance of their charitable objectives.

Restricted funds are subject to specific conditions by donors as to how they may be used. The purposes and uses of the restricted funds are set out in the notes to the financial statements.

Endowment funds are subject to specific conditions by donors that the capital must be maintained by the Charity.

#### 1.4 Income

Income is recognised when the Charity is legally entitled to it after any performance conditions have been met, the amounts can be measured reliably, and it is probable that income will be received.

Cash donations are recognised on receipt. Other donations are recognised once the Charity has been notified of the donation, unless performance conditions require deferral of the amount. Income tax recoverable in relation to donations received under Gift Aid or deeds of covenant is recognised at the time of the donation.

Legacies are recognised on receipt or otherwise if the Charity has been notified of an impending distribution, the amount is known, and receipt is expected. If the amount is not known, the legacy is treated as a contingent asset.

# NORTON COMMUNITY HALL CIO

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 JANUARY 2024

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### 1 Accounting policies

(Continued)

#### 1.5 Expenditure

Expenditure is recognised once there is a legal or constructive obligation to transfer economic benefit to a third party, it is probable that a transfer of economic benefits will be required in settlement, and the amount of the obligation can be measured reliably.

Expenditure is classified by activity. The costs of each activity are made up of the total of direct costs and shared costs, including support costs involved in undertaking each activity. Direct costs attributable to a single activity are allocated directly to that activity. Shared costs which contribute to more than one activity and support costs which are not attributable to a single activity are apportioned between those activities on a basis consistent with the use of resources. Central staff costs are allocated on the basis of time spent, and depreciation charges are allocated on the portion of the asset's use.

#### 1.6 Cash and cash equivalents

Cash and cash equivalents include cash in hand, deposits held at call with banks, other short-term liquid investments with original maturities of three months or less, and bank overdrafts. Bank overdrafts are shown within borrowings in current liabilities.

##### **Basic financial assets**

Basic financial assets, which include debtors and cash and bank balances, are initially measured at transaction price including transaction costs and are subsequently carried at amortised cost using the effective interest method unless the arrangement constitutes a financing transaction, where the transaction is measured at the present value of the future receipts discounted at a market rate of interest. Financial assets classified as receivable within one year are not amortised.

##### **Basic financial liabilities**

Basic financial liabilities, including creditors and bank loans are initially recognised at transaction price unless the arrangement constitutes a financing transaction, where the debt instrument is measured at the present value of the future payments discounted at a market rate of interest. Financial liabilities classified as payable within one year are not amortised.

Debt instruments are subsequently carried at amortised cost, using the effective interest rate method.

Trade creditors are obligations to pay for goods or services that have been acquired in the ordinary course of operations from suppliers. Amounts payable are classified as current liabilities if payment is due within one year or less. If not, they are presented as non-current liabilities. Trade creditors are recognised initially at transaction price and subsequently measured at amortised cost using the effective interest method.

##### **Derecognition of financial liabilities**

Financial liabilities are derecognised when the Charity's contractual obligations expire or are discharged or cancelled.

### 2 Critical accounting estimates and judgements

In the application of the Charity's accounting policies, the Trustees are required to make judgements, estimates and assumptions about the carrying amount of assets and liabilities that are not readily apparent from other sources. The estimates and associated assumptions are based on historical experience and other factors that are considered to be relevant. Actual results may differ from these estimates.

The estimates and underlying assumptions are reviewed on an ongoing basis. Revisions to accounting estimates are recognised in the period in which the estimate is revised where the revision affects only that period, or in the period of the revision and future periods where the revision affects both current and future periods.

# NORTON COMMUNITY HALL CIO

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 JANUARY 2024

### 3 Donations and legacies

#### Unrestricted funds

2024  
£

Grants received 19,700

### 4 Charitable activities

#### Charitable Income Heading 1 2024 £

Sales within charitable activities 10,585

### 5 Charitable activities

#### Charitable Expenditure Heading 2024 £

Fundraising costs	986
Cleaning	1,634
Lease	900
Insurance	495
Light and heat	989
Rates	426
Bank charges	45
Legal and professional	330
Accountancy	360
Suspended ceiling	6,593
Boiler	2,999
Fire safety	960
Repairs and renewals	410
	<hr/>
	17,127
	<hr/>
	17,127
	<hr/>

# NORTON COMMUNITY HALL CIO

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 JANUARY 2024

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### 6 Trustees

None of the Trustees (or any persons connected with them) received any remuneration or benefits from the Charity during the year.

### 7 Employees

The average monthly number of employees during the year was:

	<b>2024 Number</b>
Total	-

There were no employees whose annual remuneration was more than £60,000.

### 8 Taxation

The charity is exempt from tax on income and gains falling within section 505 of the Taxes Act 1988 or section 252 of the Taxation of Chargeable Gains Act 1992 to the extent that these are applied to its charitable objects.

### 9 Creditors: amounts falling due within one year

	<b>2024 £</b>
Accruals and deferred income	360

### 10 Related party transactions

There were no disclosable related party transactions during the year