

Bracken Bank and District Community Association

Charity number 1201392

Annual Report and Financial Statements for the year ended 31 March 2025



Bracken Bank and District Community Association

Annual Report and Financial Statements for the year ended 31 March 2025

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Prepared by West Yorkshire Community Accountancy Service CIO

Bracken Bank and District Community Association

Trustees' report for the year ended 31 March 2025

Reference and administrative details of the charity, its trustees and advisors

The trustees during the financial year and up to and including the date the report was approved were:

Name	Position	Dates
David Weston	Chair	
Nadine Peck		
Christian Allsworth	Treasurer	Appointed 12 December 2024
Lydia Brownjohn		Appointed 12 December 2024
Michael Spratt		Appointed 10 January 2025
Jayne McDonnell		Resigned 6 November 2024
Louise Dyson		Resigned 6 November 2024
Eileen McDonnell		Resigned 11 June 2024
Chloe Flaherty		Resigned 22 August 2024

Charity number 1201392 Registered in England and Wales

Registered and principal address	Bankers
Sue Belcher Centre	Yorkshire Bank
Bracken Bank Avenue	73 North Street
Keighley BD22 7AF	Keighley BD21 3SD

Accountants

West Yorkshire Community Accountancy Service CIO

Stringer House
34 Lupton Street
Leeds
LS10 2QW

Structure, governance and management

The charity is a Charitable Incorporated Organisation (CIO) association formed on 19 December 2022 and is governed by a constitution.

Method of recruitment and appointment of trustees

The trustees of the charity are appointed by the trustees at a duly convened meeting.

Bracken Bank and District Community Association

Trustees' report (continued) for the year ended 31 March 2025

Objectives and activities

The charity's objects

- A) Promote the benefit of the residents of Bracken Bank and District and the neighbourhood together defined by Harewood Road, Staveley Road down to and to incorporate Queens Road as far as St Joseph's School/Parish, Goose Cote Lane, Keighley Road, Ingrow Lane as far as St John's Church without distinction of sex, sexual orientation, race or of political, religious or other opinions, by associating together all the said residents and the local authorities, voluntary and other organisations in a common effort to advance education and to provide facilities in the interests of social welfare and recreation and leisure with the object of improving the quality of life for the said residents;
- B) To secure the establishment of, or to maintain the established Community Centre and manage the same (whether alone or in co-operation with any local authority or other person or body) in furtherance of these objects; and.
- C) Promote such other charitable purposes as may from time to time be determined.

The charity's main activities

The Association seeks to address inequalities through the promotion of self help, community pride and mutual support by facilitating the provision and development of services, activities and resources for the benefit of the Bracken Bank & District community. We also seek to directly involve local people with key decision makers and service providers in shaping the future of their own community.

Public benefit statement

In setting our objectives and planning our activities our trustees have given serious consideration to the Charity Commission's general guidance on public benefit and play provision for young people and providing a central hub for people of all ages to get together.

Achievements and performance

The main function of the charity continues to be the provision of the Sue Belcher Centre as a local community hub. It is well used almost every day by the local community, especially the children and young people who live locally.

It is booked and used by people for one off events/parties which are privately run events. We also have regular hirers of the centre. One of these is Little Learners who are a small business working with very young children. This has been very successful and they currently use the centre twice a week.

We work very closely with a charity based in Bradford called One in a Million. They hold regular sessions for children and young people from 5-18 years old. They currently hire the centre for 3 sessions during the week after school. They encourage children who show promise and encourage them through their engage, enrich and enhance model. They have a specific focus on young people from deprived areas and provide pathway opportunities through sports, arts and enterprise. Together in partnership with One in a Million we were able to secure a grant for £2,500 this last year to buy sports equipment and provide opportunities for young people to have threshold trips/experiences travelling to places that they would not normally visit due to lack of opportunity due to deprivation and other factors.

We have also been recognised and given the opportunity to provide warm spaces through our Health Hub. Anyone can drop into the centre during the warm space times and have food, a hot drink and talk to someone friendly. They also have the opportunity to access helpful information through all our partnerships/network relationships. Periodically we also provide health checks and sometimes even vaccinations.

We have been working with Active Bradford (JUMP) and other organisations and taking care of the green space around the grounds of the Sue Belcher Centre. This has resulted in flower beds, over 700 trees and shrubs being planted with the help of volunteers and the initiative called 'Trees for Cities'.

Maintenance at the centre has included upgrading some of our toilet facilities, painting the building internally and externally. There are regular little picking which is done by volunteers at the Sue Belcher Centre.

Bracken Bank and District Community Association

Trustees' report (continued) for the year ended 31 March 2025

Financial review

The net payments for the year were £4,856, including net payments of £2,757 on unrestricted funds and net payments of £2,099 on restricted funds, after transfers.

Reserves policy

The charity's free reserves, at the year end were £28,453.

BBDCA is currently dependent on donations, grants and rent from groups hiring the centre to sustain its activities. If these existing sources of income are depleted or lost, it is crucial to ensure that there are sufficient reserves to keep BBDCA running for between 3 and 6 months or to allow the charity to wind up or look for alternative funding, while meeting its obligation to service users. Based on 2024/2025 expenditure this results in a target reserves range between £6,100 and £12,2000.

If the charity has excess reserves then the Board will consider how these funds could be best used and make this clear by designating funds for future expenditure. If this is the case then these designations and timings are included as an appendix to this policy.

If significant resources are held in reserve then the Board may consider investing some of these funds to obtain a financial return for the charity. In making these decisions, the Board will consider the likelihood that some or all of the reserves held may need to be accessed at short notice.

The level of reserves should be calculated and monitored every 12 months by the Treasurer.

This policy shall be reviewed every 3 years and whenever there are significant changes in staff numbers or new projects.

At the end of the financial year, our free reserves stood at £28,453. The projected cashflow for 2025–2026 includes an anticipated expenditure of just under £6,000 for the installation of security cameras, as well as a proposed allocation of £15,000 for the refurbishment of the MUGA at the centre. Following these outgoings, our remaining free reserves are expected to be around £8,000, which falls within the parameters set by our reserves policy.

Approved by the board of trustees on 28/7/2025

Christian Allsworth (Trustee)

Bracken Bank and District Community Association
Receipts and payments account
for the year ended 31 March 2025

	Notes	2025 Unrestricted funds £	2025 Restricted funds £	2025 Total funds £	2024 Total funds £
Receipts					
Grants and donations	(2)	948	5,321	6,269	13,273
Room hire and fundraising		11,743	-	11,743	11,728
Events and other income		1,600	-	1,600	296
Donation from unincorporated charity		-	-	-	33,010
Total receipts		<u>14,291</u>	<u>5,321</u>	<u>19,612</u>	<u>58,307</u>
Payments					
Utilities and waste management		3,930	417	4,347	5,368
Phone and internet		488	-	488	604
Insurance		866	-	866	813
Rent and rates		160	-	160	164
Events and activities		3,169	2,249	5,418	3,207
Materials and equipment		326	59	385	6,835
Repairs, maintenance and cleaning		10,405	395	10,800	3,172
Independent examination		1,200	-	1,200	792
Printing, postage and stationery		184	-	184	489
Other costs		620	-	620	541
Total payments		<u>21,348</u>	<u>3,120</u>	<u>24,468</u>	<u>21,985</u>
Net receipts / (payments)		<u>(7,057)</u>	<u>2,201</u>	<u>(4,856)</u>	<u>36,322</u>
Transfers between funds		<u>4,300</u>	<u>(4,300)</u>	<u>-</u>	<u>-</u>
Net movement in funds		<u>(2,757)</u>	<u>(2,099)</u>	<u>(4,856)</u>	<u>36,322</u>
Fund balances brought forward		<u>31,210</u>	<u>5,112</u>	<u>36,322</u>	<u>-</u>
Fund balances carried forward	(3)	<u>28,453</u>	<u>3,013</u>	<u>31,466</u>	<u>36,322</u>

Bracken Bank and District Community Association
Statement of assets and liabilities
as at 31 March 2025

	2025	2025	2025	2024
	Unrestricted	Restricted	Total	Total
	£	£	£	£
Cash funds				
Cash at bank	28,436	3,013	31,449	36,303
Cash in hand	17	-	17	19
Total cash funds	<u>28,453</u>	<u>3,013</u>	<u>31,466</u>	<u>36,322</u>

Debtors and prepayments	2025
	£
Prepayments	<u>624</u>
	<u>624</u>

Liabilities	2025
	£
Accruals	<u>960</u>
	<u>960</u>

The financial statements were approved by the board of trustees on 28/7/2025

Christian Allsworth (Trustee)

Bracken Bank and District Community Association

Notes to the accounts

for the year ended 31 March 2025

1 Accounting policies

Basis of accounting

The trustees have taken advantage of section 133 of the Charities Act 2011 and have prepared the accounts on a receipts and payments basis.

There has been no change to the accounting policies since last year.

No changes have been made to the accounts for previous years.

Taxation

As a charity the organisation benefits from rates relief and is generally exempt from income tax and capital gains tax but not from VAT. Irrecoverable VAT is included in the cost of those items to which it

Fund accounting

Unrestricted funds are available for use at the discretion of the trustees in furtherance of the general objectives of the charity.

Restricted funds are subjected to restrictions on their expenditure imposed by the donor or through the terms of an appeal.

Further explanation of the nature and purpose of each fund is included in the notes to the accounts.

Bracken Bank and District Community Association
Notes to the accounts continued
for the year ended 31 March 2025

2 Grants and donations

	2025 Unrestricted funds £	2025 Restricted funds £	2025 Total funds £	2024 Total funds £
Bradford Metropolitan District Council (BMDC)	-	1,653	1,653	5,000
InCommunities	948	-	948	650
Keighley Creative	-	220	220	-
Keighley Town Council	-	3,448	3,448	-
Housing Associations' Charitable Trust (HACT)	-	-	-	500
Leeds Community Foundation	-	-	-	5,000
The Wharfedale Foundation	-	-	-	2,000
Other donations	-	-	-	123
	<u>948</u>	<u>5,321</u>	<u>6,269</u>	<u>13,273</u>

3 Restricted funds

	Balance b/f £	Incoming £	Outgoing £	Transfers £	Balance c/f £
Wharfedale Foundation	750	-	750	-	-
Health Hub Fund	3,862	-	362	(3,500)	-
HACT Gardening Fund	500	-	500	-	-
KTC - Anti Social Behaviour	-	948	-	-	948
BMDC - Warm Space	-	1,653	853	(800)	-
KTC - Young People	-	2,500	435	-	2,065
Keighley Creative	-	220	220	-	-
	<u>5,112</u>	<u>5,321</u>	<u>3,120</u>	<u>(4,300)</u>	<u>3,013</u>

Fund name

Purpose of restriction

Wharfedale Foundation

Towards artistic creations and a mural.

Health Hub Fund

Towards running a health hub. The transfer is for a contribution to room hire charges and overhead costs.

HACT Gardening Fund

Towards a gardening project.

KTC - Anti Social Behaviour

Towards working with young people to reduce antisocial behaviour

BMDC - Warm Space

Providing warm space and hot food. The transfer is for a contribution towards room hire charges and overhead costs.

KTC - Young People

Towards equipment, trips and threshold experiences for young people.

BB Crew (Youth) signs

Towards art for storage container.

4 Related party transactions

Trustee expenses

No trustee received any expenses during this year or the previous year.

Trustee remuneration and benefits

No trustee received any remuneration or benefit during this or the previous year.