



## Trustees' Annual Report for the period

| From | Period start date |       |      | To | Period end date |       |      |
|------|-------------------|-------|------|----|-----------------|-------|------|
|      | Day               | Month | Year |    | Day             | Month | Year |
|      | 01                | 04    | 2024 |    | 31              | 03    | 2025 |

### Section A

### Reference and administration details

Charity name

The Fun Club at Ysgol Maes y Felin

Other names charity is known by

Registered charity number (if any) 1201378

Charity's principal address

Pen y Maes Road

Holywell

Postcode

CH8 7EN

### Names of the charity trustees who manage the charity

|    | Trustee name   | Office (if any) | Dates acted if not for whole year | Name of person (or body) entitled to appoint trustee (if any) |
|----|----------------|-----------------|-----------------------------------|---|
| 1  | Kirsty Jones   | Chair           |                                   |   |
| 2  | Sioned Butters | Treasurer       |                                   |   |
| 3  | Claire Poole   | Secretary       |                                   |   |
| 4  | Jayne Owen     |                 |                                   |   |
| 5  | Jade Keenan    |                 |                                   |   |
| 6  | Rebecca Jones  |                 |                                   |   |
| 7  | Rachel Dymant  |                 |                                   |   |
| 8  |                |                 |                                   |   |
| 9  |                |                 |                                   |   |
| 10 |                |                 |                                   |   |
| 11 |                |                 |                                   |   |
| 12 |                |                 |                                   |   |
| 13 |                |                 |                                   |   |
| 14 |                |                 |                                   |   |
| 15 |                |                 |                                   |   |
| 16 |                |                 |                                   |   |
| 17 |                |                 |                                   |   |
| 18 |                |                 |                                   |   |
| 19 |                |                 |                                   |   |
| 20 |                |                 |                                   |   |

### Names of the trustees for the charity, if any, (for example, any custodian trustees)

| Name | Dates acted if not for whole year |
|------|-----------------------------------|
|      |                                   |
|      |                                   |
|      |                                   |

## Names and addresses of advisers (Optional information)

| Type of adviser | Name | Address |
|-----------------|------|---------|
|                 |      |         |
|                 |      |         |
|                 |      |         |
|                 |      |         |

## Name of chief executive or names of senior staff members (Optional information)

|  |
|--|
|  |
|--|

## Section B Structure, governance and management

### Description of the charity's trusts

|   |                                      |
|---|--------------------------------------|
| Type of governing document<br>(eg. trust deed, constitution)        | Constitution                         |
| How the charity is constituted<br>(eg. trust, association, company) | Charitable incorporated Organisation |
| Trustee selection methods<br>(eg. appointed by, elected by)         | Elected by trustees                  |

### Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

|                                     |                                |                      |
|-------------------------------------|--------------------------------|----------------------|
| The charity structure is as follows |                                |                      |
| <b>Chair, Secretary, Treasurer</b>  |                                |                      |
| <b>Committee members</b>            |                                |                      |
| <b>Manager</b>                      |                                |                      |
| <b>Supervisor</b>                   | <b>Supervisor</b>              | <b>Supervisor</b>    |
| <b>After school</b>                 | <b>Wraparound/Flying start</b> | <b>Holiday club</b>  |
| <b>Staff members</b>                | <b>Staff members</b>           | <b>Staff members</b> |
| <b>(x2)</b>                         | <b>(x3)</b>                    | <b>(x3)</b>          |

## Section C Objectives and activities

### Summary of the objects of the charity set out in its governing document

To provide the necessary facilities for the daily care, recreation and education of children out of school hours and advance the education and training of the persons in the provision of such care, education and recreational facilities

Our setting aims to:

Provide high quality care for all children. We offer the children a place to learn in a warm, safe and caring environment where indoor and outdoor activities are culturally sensitive and meet each child's individual need and areas of learning. We make sure children are inspired to learn and play by committed staff who provide equal opportunities to find new

**Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)**

|  |
|--|
| interests and extent a child's interest.   |
| <p>Monday to Friday<br/> <b>Flying start</b> – 12.5 hours per week (maximum) this activity is for 2 year olds</p> <p>Monday to Friday<br/> <b>Wraparound care</b> – 17.5 hours per week (maximum term time) this activity is for children who have attended morning nursery session and enables parents to work while their children are in school/childcare these sessions are for 3 and 4 year olds</p> <p>Monday to Thursday<br/> <b>After school club</b> – 10 hours per week available to all children who are registered with us and attend Ysgol Maes y Felin children may also attend for their first year at Holywell High school</p> <p>Monday to Friday<br/> <b>Holiday club</b> – 50 hours per week to enable parent to work during the holidays we for 10 of the 13 weeks provided there is the demand</p> <p>We are registered with the CIW and therefore parents can access the following funding providing they are eligible</p> <ul style="list-style-type: none"> <li>• Child care offer – for Wraparound Care</li> <li>• Child care offer – for Holiday club</li> <li>• Flying start funding</li> </ul> |

**Additional details of objectives and activities (Optional information)**

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

We have moved the Flying start session to morning for the following reasons

- this session can be dedicated to 2 year olds only
- we are able to offer more places

We have enrolled the club on the Welsh Promise and we are working towards the Bronze level

We have enrolled on the Tapestry forum as a way to communicate with parents and update them regarding

- Activities their children are enjoying
- Achievements
- Changes in timetable

The outside area has been developed further and we have a mulch layer under the trim trail to help prevent children getting to muddy, this also makes the trim trail safer. We have also arranged to have a canopy erected to enable the children to enjoy the outside space at the rear of the property, this will provide protection from the sun and the rain shelter.

Staff have attended various courses over the last year to improve their knowledge as follows

All staff have attended safeguarding face to face courses

All staff have attended 2 day paediatric first aid course

Two members of staff have attended the Terrific twos training

Two staff have attended the Autism Experience course

Two staff have attended Flying start Elkan training

2 staff have attended ALNet 1 and ALNet 2 training

1 member of staff have completed the Playwork Transition Course

1 member of staff is working towards Preparing for leadership and manager course L4

1 member of staff has finish CCPLD L2

2 members of staff have attended RSE course

1 member of staff is working towards TINY Tums award – Cooking and online session completed

2 members of staff have attended Mudiad Meithrin Clebran (Welsh songs for young children)

All course required by minimum standards have been completed

In addition to these courses staff choose to complete a course on Noodle if they find an area they are interested in or that improves their knowledge – various courses have been completed

## Section D

## Achievements and performance

**Summary of the main achievements of the charity during the year**

## Section E

## Financial review

### Brief statement of the charity's policy on reserves

We understand we need to keep £26,000 - £27,000 in reserve should the club close. We also keep £5,000 in reserve all year as the monthly income can be lower at certain times of the year

### Details of any funds materially in deficit

### Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

The charity's principal source of funds are as follows

- fees paid by parents
- funding from the childcare offer
- funding for flying start children

Expenditure has been carried out as follows

- Wages, pension, income tax,
- Training
- General running costs including snack, cleaning materials, rent
- Workshops and creative materials
- Trips

## Section F

## Other optional information

## Section G

## Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)

Full name(s)

Position (eg Secretary, Chair, etc)

Date



CHARITY COMMISSION  
FOR ENGLAND AND WALES

The Fun Club at Ysgol Maes Y Felin

1201378

## Receipts and payments accounts

CC16a

For the period  
from

01/04/2024

To

31/03/2025

### Section A Receipts and payments

|   | Unrestricted funds | Restricted funds | Endowment funds  | Total funds      | Last year        |
|---|--------------------|------------------|------------------|------------------|------------------|
|   | to the nearest £   | to the nearest £ | to the nearest £ | to the nearest £ | to the nearest £ |
| <b>A1 Receipts</b>                                    |                    |                  |                  |                  |                  |
| Fees In   | 104,161            | -                | -                | 104,161          | 83,364           |
| Grants Received                                       | 16,681             | -                | -                | 16,681           | 11,844           |
|   | -                  | -                | -                | -                | -                |
|   | -                  | -                | -                | -                | -                |
|   | -                  | -                | -                | -                | -                |
|   | -                  | -                | -                | -                | -                |
|   | -                  | -                | -                | -                | -                |
| <b>Sub total (Gross income for AR)</b>                | <b>120,842</b>     | <b>-</b>         | <b>-</b>         | <b>120,842</b>   | <b>95,208</b>    |
| <b>A2 Asset and investment sales, (see table).</b>    |                    |                  |                  |                  |                  |
|   | -                  | -                | -                | -                | -                |
|   | -                  | -                | -                | -                | -                |
| <b>Sub total</b>                                      | <b>-</b>           | <b>-</b>         | <b>-</b>         | <b>-</b>         | <b>-</b>         |
| <b>Total receipts</b>                                 | <b>120,842</b>     | <b>-</b>         | <b>-</b>         | <b>120,842</b>   | <b>95,208</b>    |
| <b>A3 Payments</b>                                    |                    |                  |                  |                  |                  |
| Wages and Oncosts                                     | 98,168             | -                | -                | 98,168           | 80,579           |
| Rent and Insurance                                    | 4,936              | -                | -                | 4,936            | 5,287            |
| Large equipment grant funded                          | -                  | -                | -                | -                | 12,166           |
| Activities, equipment, snacks etc                     | 11,261             | -                | -                | 11,261           | 7,688            |
|   | -                  | -                | -                | -                | -                |
|   | -                  | -                | -                | -                | -                |
|   | -                  | -                | -                | -                | -                |
|   | -                  | -                | -                | -                | -                |
|   | -                  | -                | -                | -                | -                |
| <b>Sub total</b>                                      | <b>114,365</b>     | <b>-</b>         | <b>-</b>         | <b>114,365</b>   | <b>105,720</b>   |
| <b>A4 Asset and investment purchases. (see table)</b> |                    |                  |                  |                  |                  |
|   | -                  | -                | -                | -                | -                |
|   | -                  | -                | -                | -                | -                |
| <b>Sub total</b>                                      | <b>-</b>           | <b>-</b>         | <b>-</b>         | <b>-</b>         | <b>-</b>         |
| <b>Total payments</b>                                 | <b>114,365</b>     | <b>-</b>         | <b>-</b>         | <b>114,365</b>   | <b>105,720</b>   |
| <b>Net of receipts/(payments)</b>                     | <b>6,477</b>       | <b>-</b>         | <b>-</b>         | <b>6,477</b>     | <b>- 10,512</b>  |
| <b>A5 Transfers between funds</b>                     | <b>-</b>           | <b>-</b>         | <b>-</b>         | <b>-</b>         | <b>-</b>         |
| <b>A6 Cash funds last year end</b>                    | <b>61,513</b>      | <b>-</b>         | <b>-</b>         | <b>61,513</b>    | <b>72,025</b>    |
| <b>Cash funds this year end</b>                       | <b>67,990</b>      | <b>-</b>         | <b>-</b>         | <b>67,990</b>    | <b>61,513</b>    |

## Section B Statement of assets and liabilities at the end of the period

| Categories  | Details  | Unrestricted funds to nearest £ | Restricted funds to nearest £ | Endowment funds to nearest £ |
|---|--|---------------------------------|-------------------------------|------------------------------|
| <b>B1 Cash funds</b>  | Bank   | 67,794                          | -                             | -                            |
|   | Petty Cash   | 196                             | -                             | -                            |
|   |  | -                               | -                             | -                            |
|   | <b>Total cash funds</b>                                | <b>67,990</b>                   | <b>-</b>                      | <b>-</b>                     |
|   | (agree balances with receipts and payments account(s)) | OK                              | OK                            | OK                           |
|   |  | Unrestricted funds to nearest £ | Restricted funds to nearest £ | Endowment funds to nearest £ |
| <b>B2 Other monetary assets</b>                             | Details  |                                 |                               |                              |
|   |  | -                               | -                             | -                            |
|   |  | -                               | -                             | -                            |
|   |  | -                               | -                             | -                            |
|   |  | -                               | -                             | -                            |
|   |  | -                               | -                             | -                            |
|   |  | -                               | -                             | -                            |
| <b>B3 Investment assets</b>                                 | Details  | Fund to which asset belongs     | Cost (optional)               | Current value (optional)     |
|   |  |                                 | -                             | -                            |
|   |  |                                 | -                             | -                            |
|   |  |                                 | -                             | -                            |
|   |  |                                 | -                             | -                            |
|   |  |                                 | -                             | -                            |
| <b>B4 Assets retained for the charity's own use</b>         | Details  | Fund to which asset belongs     | Cost (optional)               | Current value (optional)     |
|   |  |                                 | -                             | -                            |
|   |  |                                 | -                             | -                            |
|   |  |                                 | -                             | -                            |
|   |  |                                 | -                             | -                            |
|   |  |                                 | -                             | -                            |
|   |  |                                 | -                             | -                            |
|   |  |                                 | -                             | -                            |
|   |  |                                 | -                             | -                            |
| <b>B5 Liabilities</b>                                       | Details  | Fund to which liability relates | Amount due (optional)         | When due (optional)          |
|   |  |                                 | -                             |                              |
|   |  |                                 | -                             |                              |
|   |  |                                 | -                             |                              |
|   |  |                                 | -                             |                              |
|   |  |                                 | -                             |                              |
| Signed by one or two trustees on behalf of all the trustees | Signature  | Print Name                      | Date of approval              |                              |
|   |  |                                 |                               |                              |
|   |  |                                 |                               |                              |





**Section A**

**Independent Examiner's Report**

**Report to the trustees/  
members of**

Charity Name  
The Fun Club at Ysgol Maes Y Felin

**On accounts for the year  
ended**

31<sup>st</sup> March 2025

**Charity no  
(if any)**

1201378

**Set out on pages**

1-2

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31 / 03 /2025.

**Responsibilities and  
basis of report**

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent  
examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

**Signed:**

**Date:** 18/06/2025

**Name:**

Janita Heaton-Rue FCCA

**Relevant professional  
qualification(s) or body  
(if any):**

Chartered Certified Accountant

**Address:**

The Archetype Accountants Ltd  
68 Ffordd Parc Castell, Bodelwyddan  
LL18 5WD

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

**Give here brief details of any items that the examiner wishes to disclose.**