

# UCAN PRODUCTIONS

England & Wales · Charity number 1201369

## Details

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**Status** Registered

**Legal form** Charitable company

**Company number** [05537893](#)

**Registered** 2022-12-16

**Register** [View on the Charity Commission register](#)

## Contact

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**Address** Ucan Productions  
Po Box 290  
Caerdydd  
CF11 1NF

**Phone** 02920870554

**Email** [info@ucanproductions.org](mailto:info@ucanproductions.org)

**Website** [www.ucanproductions.org](http://www.ucanproductions.org)

## Activities

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**Objects:** 1) THE PROMOTION OF SOCIAL INCLUSION PARTICULARLY BUT NOT EXCLUSIVELY IN WALES, AMONG YOUNG PEOPLE WITH VISUAL IMPAIRMENT AND ADDITIONAL NEEDS WHO ARE EXCLUDED FROM SOCIETY, OR PARTS OF SOCIETY, DUE TO THEIR DISABILITY BY THE PROVISION OF OPPORTUNITIES TO PARTICIPATE IN ACTIVITIES, EVENTS AND EXPERIENCES WHICH ENCOURAGE THE BUILDING OF CONFIDENCE, SELF ESTEEM, NEW FRIENDSHIPS AND SUPPORT NETWORKS TOGETHER WITH THE DEVELOPMENT OF NEW SKILLS WHICH WILL WHICH HELP TO PREVENT SOCIAL ISOLATION, PRESERVE AND PROTECT GOOD MENTAL HEALTH AND WELLBEING AND ASSIST THEIR INTEGRATION INTO SOCIETY.2) TO ADVANCE IN LIFE AND HELP YOUNG PEOPLE PARTICULARLY BUT NOT EXCLUSIVELY IN WALES, THROUGH:(A) THE PROVISION OF RECREATIONAL AND LEISURE TIME ACTIVITIES PROVIDED IN THE INTEREST OF SOCIAL WELFARE, DESIGNED TO IMPROVE THEIR CONDITIONS OF LIFE;(B) PROVIDING SUPPORT AND ACTIVITIES WHICH DEVELOP THEIR SKILLS, CAPACITIES AND CAPABILITIES TO ENABLE THEM TO PARTICIPATE IN SOCIETY AS MATURE AND RESPONSIBLE INDIVIDUALS.

**Activities:** The charity runs a wide variety of creative workshops, which are aimed at improving both physical and vocal confidence and the overall well-being of its participants. Workshop themes include drama, sound technology and music. UCAN runs Maggie's Club for vision impaired children and young people with additional needs, delivers Arts Awards and supports the vision impaired sector in Wales and beyond.

## Classification

- **How:** Provides Services, Provides Advocacy/advice/information, Sponsors Or Undertakes Research
- **What:** General Charitable Purposes, Disability, Arts/culture/heritage/science, Human Rights/religious Or Racial Harmony/equality Or Diversity
- **Who:** Children/young People, Elderly/old People, People With Disabilities

## Geography

- Throughout England And Wales

## Finances

Period end	Income	Expenditure	Assets	Employees
2025-03-31	£160,297	£144,099	-	-
2024-03-31	£166,872	£137,074	-	-
2023-03-31	£230,538	£155,605	-	-

## Trustees

Name	Role	Appointed
<b>Professor Alyson Mary Rees</b>	Chair	2010-12-12
Dorian James Brunt		2005-08-16
Dr Bablin Molik		2025-04-01
Dr Joy Margaret Woodhouse		2014-11-10
Jayne Worsey		2008-03-01
Jennifer Blackmore		2019-10-28
John Sanders		2009-05-11
Lloyd Coleman		2024-03-15
OWEN JAMES WILLIAMS		2016-08-26
Sara McKay		2024-09-30

**UCAN PRODUCTIONS**

England & Wales - Charity number 1201369

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# Accounts

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**Report and Financial Statements**  
**for the year ended 31 March 2025**

**for**

**UCAN Productions**

*Company registration number 05537893*  
*Charity number 1201369*



## UCAN Productions

### Contents of the Financial Statements for the year ended 31 March 2025

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**UCAN Productions**  
**Charity Information**  
**for the year ended 31 March 2025**

<b>Directors and Trustees</b>	A Rees	<i>(Chair wef 1 April 2025)</i>
	D Brunt	<i>(Chair to 31 March 2025)</i>
	J Blackmore	
	J Sanders	
	O Williams	
	M Woodhouse	
	J Worsey	
	L Coleman	
	S McKay	<i>appointed 14 January 2025</i>
B Molik	<i>appointed 1 April 2025</i>	
<b>Charity Number</b>	1201369	
<b>Company Number</b>	5537893	
<b>Registered Office</b>	65 Severn Grove Pontcanna Cardiff CF11 9EP	
<b>Accountants and Independent Examiners</b>	Arian Accountants Limited 19 Sundew Close Cardiff CF5 2SE	

## UCAN Productions

### Report of the Trustees for the year ended 31 March 2025

The trustees are pleased to present their annual directors' report together with the financial statements of the charity for the year ending 31 March 2025 which are also prepared to meet the requirements for a directors' report and accounts for Companies Act purposes. The financial statements comply with the Charities Act 2011, the Companies Act 2006, the Memorandum and Articles of Association, and Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015).

#### **Objectives and activities**

##### *Objectives*

The promotion of social inclusion particularly, but not exclusively, in Wales among young people with visual impairment and additional needs who are excluded from society, or parts of society, due to their disability.

To provide opportunities to participate in activities, events and experiences which encourage the building of confidence, self-esteem, new friendships and support networks together with the development of new skills which will help to prevent social isolation, preserve and protect good mental health and wellbeing and assist their integration into society.

To advance in life and help young people particularly, but not exclusively, in Wales, through the provision of recreational and leisure time activities provided in the interest of social welfare, designed to improve their conditions of life; and providing support and activities which develop their skills, capacities and capabilities to enable them to participate in society as mature and responsible individuals.

##### *Activities*

The charity is based at Cardiff University's School of Optometry and Vision Sciences, where regular activities are held. In addition, UCAN Productions provides services to blind and partially sighted children and young people across a variety of other locations in Wales including Torfaen, Carmarthen, Neath Port Talbot, Bridgend and Carmarthen, as well as occasionally in England and abroad.

The charity runs a wide variety of creative workshops which are aimed at improving both physical and vocal confidence and the overall wellbeing of its participants. Workshop themes include drama, sound technology and music as well as Maggie's Club which is for vision impaired children and young people with additional needs. UCAN Productions also delivers Arts Awards and has held the title of Arts Awards Campaign Centre for the past four years. The charity also supports the Vision Impaired Sector by providing theme-based performances for the Welsh Government Eye Care Conference and, on occasion, providing vision awareness training and demonstration lectures for medical and optometry students. UCAN Productions also supports other arts organisations by running regular consultations sessions on the impact of blindness.

The charity relies on grants, earned income and donations to cover its operating costs.

The trustees endeavour to encourage all members of the vision impaired community and support sector to engage in our activities and programmes, therefore improving the lives of those we serve.

#### **Achievements & Highlights**

This year has been a remarkable and inspiring period for UCAN Productions, marked by impactful projects, exciting new partnerships, and continued growth in our mission to empower young people with sight loss and additional disabilities through creativity and performance.

##### *Workshops and New Participants*

UCAN delivered 196 creative workshops during the year, engaging 88 new participants. These sessions provided safe and inclusive spaces for artistic expression, peer connection, and the development of confidence and performance skills.

Workshops were delivered across South East and West Wales, including in Kidwelly, Pontypool, Barry, Caerphilly, Neath Port Talbot, and Cardiff.

## UCAN Productions

### Report of the Trustees (continued)

In addition to delivering workshops, UCAN staff and members proudly represented the charity at numerous events, including:

- The Hynt Symposium
- Soundbar at the Royal Welsh College of Music and Drama
- Additional Learning Needs Coordinator Day, where we promoted the work and impact of UCAN Productions.

#### *National Lottery Project*

The three year UCAN Network Project, funded by the National Lottery Community Fund, concluded on 31st March 2025. This project enabled our members to increase in confidence and develop and improve their self-advocacy skills. Participants were involved in a range of consultations and reviews within the creative arts and sight loss sectors, helping extend networks and create partnerships with a range of organisations. We are thrilled to hear that our recent application for further Lottery funding for 'UCAN 2 Network' has been successful and this project will begin in September 2025.

#### *Arts Award Champion Centre*

Continuing our role as an Arts Award Champion Centre, UCAN successfully delivered over 60 Arts Awards this year, celebrating the creativity, determination, and achievements of visually impaired children and young people. These awards recognise personal growth, artistic development, and the commitment our participants bring to every project.

#### *SASI Group Performances*

Members of our SASI (Self Advocacy for the Sight Impaired) group proudly performed at the annual Welsh Assembly Eye Care Conference, using their voices and talents to raise awareness, share personal stories, and advocate for the needs of the visually impaired community.

#### *Lord Mayor's Chosen Charity*

We were honoured to serve as the Lord Mayor of Cardiff's chosen charity until May 2024. This partnership provided UCAN with valuable opportunities to connect with new audiences, raise our profile, and take part in special events.

While the official term has ended, the Arts Award Pilot Project, one of the most successful initiatives from this period, has been extended for a further 12 months with the support of Cardiff City Council. Thanks to this continuation, the UCAN team will work with children at Ty Calon, a special school within Whitchurch High School, Cardiff, ensuring that even more young people with disabilities benefit from this creative programme.

#### *Birmingham University Partnership*

UCAN Productions entered into a partnership with the Vision Impairment Centre for Teaching and Research at Birmingham University, to create a series of short films made by UCAN members. These films aim to promote the Curriculum Framework for Children and Young People with Vision Impairment (CFVI), ensuring that the voices of young people are at the heart of educational advocacy.

#### *UCAN Perform Festival*

We proudly hosted the UCAN Perform Festival at the Cardiff University School of Optometry, offering a platform for our members to showcase their artistic talents, share their journeys, and celebrate the power of creativity.

#### *Maggie's Club Christmas Party*

As part of our festive celebrations, UCAN organised the Maggie's Club Christmas Party, a much-loved annual event bringing together participants, their families, and staff for a joyful and inclusive day of music, games, and connection.

#### *Thomas Pocklington Trust Internship*

Demonstrating our commitment to employing and supporting people with sight loss, UCAN Productions created its first internship post, part-funded by the Thomas Pocklington Trust through its Get Set internship programme. The role provided structured career development, networking opportunities, and ongoing professional support.

## UCAN Productions

### Report of the Trustees (continued)

#### *Millennium Stadium Charitable Trust UCAN ASSIST*

The purpose of this project, which commenced part-way through the year, was to train and upskill blind and vision-impaired individuals aged 25 and above, enabling them to assist in the delivery of future workshops and activities. The project aimed to improve the quality of life of blind and partially sighted young people by giving them the skills and knowledge to support their peers.

#### *UCAN Bach Pilot Project*

Launched in December 2024, the UCAN Bach pilot project provides a range of creative activities specifically designed for children aged 3 to 7 years who have sight loss, as well as their families. Taking place in Penarth and Barry, UCAN Bach provides an accessible and nurturing environment for young children to explore performing arts through songs, musical instruments, and drama games. Our vision is to roll-out this project to other areas across Wales, enabling more children to benefit from these early creative experiences.

#### *BBC Children in Need Television Appearance*

We were extremely proud of Ethan, one of our young members, who was chosen to appear on the BBC Children in Need Appeals Programme. Performing live on National television, Ethan proved to audiences across the UK that vision impairment is no barrier to talent, determination, and success.

#### *Children's Laureate of Wales – Alex Wharton*

With the support of Literature Wales, the Children's Laureate of Wales, Alex Wharton, delivered a series of creative poetry workshops for UCAN members. These sessions were hugely popular and well attended, sparking a new collective project: the creation of the first-ever audiobook of poetry by blind and partially sighted children and young people, set to launch in August 2025.

Our achievements would not have been possible without the generous funding and steadfast support provided by our funders. Special thanks go to BBC Children in Need, National Lottery Community Fund, Awards for All - National Lottery Fund, Community Foundation Wales, Arts Council for Wales, Thomas Pocklington Trust, Millennium Stadium Charitable Trust and Cardiff City Council.

The trustees wish to express their sincere thanks to all volunteers, individuals, organisations, and everyone who has generously contributed their time and resources. We remain grateful to Cardiff University School of Optometry and Vision Sciences for the exceptional support provided to UCAN Productions.

#### **Financial review**

Members of the Board meet quarterly to review the financial position of the charity. As a result of this information, they are confident in realistically reviewing and adjusting budgets. During the year funding continued to be received for the charity's main activities as noted above.

It is the policy of the charity that unrestricted liquid reserves held by the charity should be at least £80,000. At this level the trustees consider that they would be able to accommodate any fundamental funding changes. At the balance sheet date, the charity's unrestricted general income fund reserves exceeded that amount, at £100,403. As always, future funding of UCAN Productions is an ongoing dialogue with all our funders.

#### **Structure, governance and management**

The charity is constituted as a company limited by guarantee and became a registered charity on 16 December 2022. The directors serve also as the trustees of the charity. Reference and administrative details are shown in the company information page. The directors have the power to appoint additional trustees.

#### **Trustees' responsibilities in relation to the financial statements**

The charity trustees (who are also the directors of UCAN Productions for the purposes of company law) are responsible for preparing a trustees' annual report and financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company law requires the charity trustees to prepare financial statements for each year which give a true and fair view of the state of affairs of the charitable company and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for that period.

## UCAN Productions

### Report of the Trustees (continued)

In preparing the financial statements, the trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable UK accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements; and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in business.

The trustees are responsible for keeping proper accounting records that disclose with reasonable accuracy at any time the financial position of the charity and to enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charity and the group and hence taking reasonable steps for the prevention and detection of fraud and other irregularities.

The trustees are responsible for the maintenance and integrity of the corporate and financial information included on the charitable company's website. Legislation in the United Kingdom governing the preparation and dissemination of financial statements may differ from legislation in other jurisdictions.

In so far as the trustees are aware:

- there is no relevant information of which the charity's Independent Examiner is unaware; and
- the trustees have taken all steps that they ought to have taken to make themselves aware of any relevant information and to establish that the Independent Examiner is aware of that information.

Approval by order of the board of trustees

*A Rees*

*Director*

**Independent Examiner's Report to the Trustees of  
UCAN Productions ("the Company")**

I report to the charity trustees on my examination of the accounts of UCAN Productions for the year ended 31 March 2025.

**Responsibilities and basis of report**

As the charity's trustees of the Company (and also its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ("the 2006 Act").

Having satisfied myself that the accounts of the Company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under section 145 of the Charities Act 2011 ("the 2011 Act"). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

**Independent examiner's statement**

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

- (1) accounting records were not kept in respect of the Company as required by section 386 of the 2006 Act; or
- (2) the accounts do not accord with those records; or
- (3) the accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a "true and fair view" which is not a matter considered as part of an independent examination; or
- (4) the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for Accounting and Reporting by Charities (applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

*Andrea L Davies FCA*

**Chartered Accountant**

**Arian Accountants Limited**

**19 Sundew Close**

**Cardiff**

**CF5 2SE**

**Date: 6 October 2025**

## UCAN Productions

### Statement of Financial Activities (incorporating the income and expenditure account) for the year ended 31 March 2025

	<u>Note</u>	Restricted Funds	Unrestricted Funds	2025 Total	2024 Total
		£	£	£	£
<b>Income</b>					
Donations and legacies	3	-	21,959	21,959	14,052
<i>Income from charitable activities:</i>					
UCAN Productions operations	4	128,877	7,670	136,547	151,548
Investment income		-	1,791	1,791	1,272
<b>Total income</b>		<u>128,877</u>	<u>31,420</u>	<u>160,297</u>	<u>166,872</u>
<b>Expenditure</b>					
<i>Expenditure on charitable activities:</i>					
UCAN Productions operations	5	126,062	18,037	144,099	137,074
<b>Total expenditure</b>		<u>126,062</u>	<u>18,037</u>	<u>144,099</u>	<u>137,074</u>
<b>Net income and net movement in funds for the year</b>		2,815	13,383	16,198	29,798
<b>Reconciliation of funds</b>					
Total funds brought forward		40,003	147,020	187,023	157,225
Transfer between funds		-	-	-	-
<b>Total funds carried forward</b>		<u>42,818</u>	<u>160,403</u>	<u>203,221</u>	<u>187,023</u>

The Statement of Financial Activities includes all gains and losses in the year and therefore a statement of total recognised gains and losses has not been prepared.

All income and expenditure derive from continuing activities.

**The notes on pages 9 to 13 form part of these financial statements**

**UCAN Productions**

**Balance Sheet  
As at 31 March 2025**

	Note	2025		2024	
		£	£	£	£
<b>Fixed assets</b>					
Tangible assets	8		2		2
<b>Current assets</b>					
Debtors	9	5,000		5,488	
Cash at Bank and in hand		<u>205,160</u>		<u>186,939</u>	
		<b>210,160</b>		<b>192,427</b>	
<b>Current Liabilities</b>					
Creditors: Amounts falling due within one year	10	<u>(6,941)</u>		<u>(5,406)</u>	
<b>Net current assets</b>			<b>203,219</b>		<b>187,021</b>
<b>Net assets</b>			<u><b>203,221</b></u>		<u><b>187,023</b></u>
		£	£	£	£
<b>The funds of the charity:</b>					
Unrestricted income funds:					
General income fund	11	100,403		97,523	
Designated funds	12	<u>60,000</u>		<u>49,497</u>	
			<b>160,403</b>		<b>147,020</b>
Restricted income funds	14		<b>42,818</b>		<b>40,003</b>
<b>Total charity funds</b>			<u><b>203,221</b></u>		<u><b>187,023</b></u>

The directors consider that the company is entitled to exemption from the requirement to have an audit under the provisions of s.477 of the Companies Act 2006. Members have not required the company, under s.476 of the Companies Act 2006, to obtain an audit for the year ended 31 March 2025.

The directors acknowledge their responsibilities for:

- (a) ensuring that the company keeps accounting records which comply with Sections 386 & 387 of the Companies Act 2006 and
- (b) preparing financial statements which give a true and fair view of the state of the affairs of the company as at 31 March 2025 and of its surplus or deficit for the year then ended in accordance with the requirements of ss.394 & 395, and which otherwise comply with the requirements of the Act, relating to the financial statements, so far as applicable to the company.

These financial statements, which have been prepared in accordance with the special provisions of Part 15 of the Companies Act 2006 applicable to small companies were approved by the Trustees on 6 October 2025 and signed on its behalf.

*A Rees*

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A Rees

Director

**The notes on pages 9 to 13 form part of these financial statements**

## UCAN Productions

### Notes to the financial statements for the year ended 31 March 2025

#### 1 Accounting policies

##### Basis of preparation

The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019) - (Charities SORP (FRS 102)), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and the Companies Act 2006.

UCAN Productions meets the definition of a public benefit entity under FRS 102. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy note(s).

##### Income

###### *(i) donations and similar income*

Donations and similar income is recognised when received.

###### *(ii) revenue grants*

Revenue grants are generally recognised in the period in which they are received.

###### *(iii) capital grants*

Capital grants are recognised as the corresponding expense is incurred.

###### *(iv) other income*

All other income is recognised in the period to which it relates.

##### Expenditure and irrecoverable VAT

Expenditure is recognised on an accrual basis as a liability is incurred. Expenditure includes any VAT which cannot be fully recovered, and is reported as part of the expenditure to which it relates:

- Charitable expenditure comprises those costs incurred by the charity in the delivery of its activities and services for its beneficiaries. It includes both costs that can be allocated directly to such activities and those costs of an indirect nature necessary to support them.
- Governance costs include those costs associated with meeting the constitutional and statutory requirements of the charity and include the accountancy fees and costs linked to the strategic management of the charity.

##### Tangible fixed assets

Fixed assets are stated in the balance sheet at cost less depreciation.

Depreciation is provided in order to write off the cost of fixed assets over their estimated useful lives in equal annual instalments, as follows :

Computer equipment	25% on cost
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##### Pension costs

The company operates a defined contribution scheme for the benefit of its employees. Contributions payable are recognised in the statement of financial activities when due.

## UCAN Productions

### Notes to the financial statements (continued) for the year ended 31 March 2025

#### 1 Accounting policies cont'd

##### Fund accounting

Unrestricted funds are available for use at the discretion of the Trustees in furtherance of the general objectives of the charity. Designated funds are unrestricted funds earmarked by the Trustees for particular purposes.

Restricted funds are subjected to restrictions on their expenditure imposed by the donor.

#### 2 Legal status

UCAN Productions is a company limited by guarantee and has no share capital. It obtained charitable status on 16 December 2022.

#### 3 Donations and legacies

	Restricted £	Unrestricted £	2025 £	2024 £
Cash Donations	-	21,959	21,959	14,052
	<u>-</u>	<u>21,959</u>	<u>21,959</u>	<u>14,052</u>

#### 4 Income from charitable activities

	Restricted £	Unrestricted £	2025 £	2024 £
<i>Fees and other income</i>				
Commissioned fees & other sundry income	-	7,670	7,670	7,518
	<u>-</u>	<u>7,670</u>	<u>7,670</u>	<u>7,518</u>
<i>Support from sponsors and local authorities:</i>				
Children in Need	28,988	-	28,988	47,556
Community Foundation Wales	19,780	-	19,780	9,970
Arts Council for Wales	8,744	-	8,744	-
Millennium Stadium Charitable Trust	5,450	-	5,450	-
Atsain Fund	-	-	-	2,100
National Lottery	56,571	-	56,571	84,404
Cardiff Council	4,000	-	4,000	-
Thomas Pocklington Trust	5,344	-	5,344	-
	<u>128,877</u>	<u>7,670</u>	<u>136,547</u>	<u>151,548</u>

#### 5 Analysis of expenditure on charitable activities

	Restricted £	Unrestricted £	2025 £	2024 £
<i>On charitable activities:</i>				
Purchases and other direct costs	22,632	7,950	30,582	57,155
Employee costs	92,041	-	92,041	54,486
Premises costs	4,478	721	5,199	7,440
General office expenses	2,241	4,956	7,197	9,293
	<u>121,392</u>	<u>13,627</u>	<u>135,019</u>	<u>128,374</u>
<i>On governance costs:</i>				
Accountancy fees	-	1,600	1,600	1,500
Other professional costs	4,670	2,810	7,480	7,200
	<u>126,062</u>	<u>18,037</u>	<u>144,099</u>	<u>137,074</u>

**UCAN Productions**

**Notes to the financial statements (continued)  
for the year ended 31 March 2025**

**6 Net income for the year**

The net income for the year is stated after charging:

	2025	2024
	£	£
Depreciation of tangible fixed assets: owned by the charity	-	-
Accountancy fees	1,600	1,500
	1,600	1,500

**7 Staffing and trustee remuneration**

	2025	2024
	£	£
<i>Staff costs</i>		
Wages and salaries	87,977	55,526
Social Security costs	2,434	1,528
Pension costs	1,430	2,120
	91,841	59,174

During the year the average number of employees was 5 (2024: 2). No employee received employee benefits in excess of £60,000 (2024: Nil).

No remuneration was paid to any trustee during the year, nor any expenses reimbursed, apart from an amount of £6,400 in respect of administration and project support and £34 in expenses, between Mrs J Worsey (trustee) and the charity (2024: £7,200 and £Nil respectively).

**8 Tangible fixed assets**

	Computer equipment	Total
	£	£
<b>COST</b>		
As at 1 April 2024	1,286	1,286
Additions	-	-
Disposals	-	-
At 31 March 2025	1,286	1,286
<b>DEPRECIATION</b>		
As at 1 April 2024	1,284	1,284
Charge for period	-	-
On Disposals	-	-
At 31 March 2025	1,284	1,284
<b>NET BOOK VALUE</b>		
At 31 March 2025	2	2
At 31 March 2024	2	2

**UCAN Productions**

**Notes to the financial statements (continued)  
for the year ended 31 March 2025**

**9 Debtors**

	2025	2024
	£	£
Grants receivable	-	2,100
Other debtors and prepayments	5,000	3,388
	<u>5,000</u>	<u>5,488</u>

**10 Creditors: amounts falling due within one year**

	2025	2024
	£	£
Taxes and social security	4,884	2,019
Other creditors	-	-
Accruals & deferred income	2,057	3,387
	<u>6,941</u>	<u>5,406</u>

**11 Unrestricted funds**

	Balance at beginning of year	Income	Expenses	Transfer to/ from other funds	Balance at end of year
	£	£	£	£	£
Unrestricted income funds	<u>97,523</u>	<u>31,420</u>	<u>(18,037)</u>	<u>(10,503)</u>	<u>100,403</u>

**12 Designated funds**

	Balance at beginning of year	New designations	Utilised/ released	Transfer to/ from other funds	Balance at end of year
	£	£	£	£	£
Development Fund	10,150	-	(10,150)	-	-
Sir Ian McKellan Fund	39,347	-	(39,347)	-	-
Maggie's Club and Special Events Fund	-	10,150	-	9,850	20,000
Theatre Performance Fund	-	39,347	-	653	40,000
	<u>49,497</u>	<u>49,497</u>	<u>-</u>	<u>10,503</u>	<u>60,000</u>

**13 Analysis of net assets between funds**

	Tangible fixed assets	Net current assets	Long term liabilities	Total
	£	£	£	£
Unrestricted funds				
General income fund	2	100,401	-	100,403
Designated Funds	-	60,000	-	60,000
Restricted income funds	-	42,818	-	42,818
<b>Total funds</b>	<u>2</u>	<u>203,219</u>	<u>-</u>	<u>203,221</u>

## UCAN Productions

### Notes to the financial statements (continued) for the year ended 31 March 2025

#### 14 Restricted income funds

	Balance at beginning of year £	Income in year £	Expenditure in year £	Transfer to/ from other funds £	Balance at end of year £
Awards for All: National Lottery Fund	22,223	-	10,208	-	12,015
Children in Need	11,401	28,988	36,589	-	3,800
Community Foundation Wales	1,885	19,780	11,422	-	10,243
Arts Council for Wales	-	8,744	220	-	8,524
Lottery Heritage Fund	3,190	-	3,190	-	-
National Lottery Community Fund	1,304	56,571	55,975	-	1,900
Thomas Pocklington Trust	-	5,344	5,344	-	-
Millennium Stadium Charitable Trust	-	5,450	1,125	-	4,325
Cardiff Council grant	-	4,000	1,989	-	2,011
<b>Total funds</b>	<b>40,003</b>	<b>128,877</b>	<b>126,062</b>	<b>-</b>	<b>42,818</b>

Name of Fund	Description of Fund
Awards for All: National Lottery Fund	To expand our creative activities and provide more opportunities for Arts Awards.
Children in Need	To provide peer to peer support through the creative arts for children under the age of 18.
Community Foundation Wales	To deliver workshops to blind and partially sighted children under the age of 18 in the Carmarthenshire area.
Arts Council for Wales	To provide support for 3 to 7 year old children.
National Lottery Community Fund	To develop a creative peer network of young people over the age of 18.
National Lottery Heritage Fund	Exploring the history and heritage of blind people in Wales.
Thomas Pocklington Trust	To fund an intern creative workshop leader post.
Millennium Stadium Charitable Trust	To provide creative training to visually impaired young adults.
Cardiff Council (Arts Awards)	To deliver Arts Awards workshops for young people with vision impairment and additional needs.

**UCAN PRODUCTIONS**

England & Wales - Charity number 1201369

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# Accounts

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**Report and Financial Statements**  
**for the year ended 31 March 2024**

**for**

**Ucan Productions**

*Company registration number 05537893*  
*Charity number 1201369*



## Ucan Productions

### Contents of the Financial Statements for the year ended 31 March 2024

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**Ucan Productions**  
**Charity Information**  
**for the year ended 31 March 2024**

<b>Directors and Trustees</b>	D Brunt (Chair) J Blackmore A Rees J Sanders O Williams M Woodhouse J Worsey L Coleman	<i>appointed 15 March 2024</i>
<b>Charity Number</b>	1201369	
<b>Company Number</b>	5537893	
<b>Registered Office</b>	65 Severn Grove Pontcanna Cardiff CF11 9EP	
<b>Accountants and Independent Examiners</b>	Arian Accountants Limited 19 Sundew Close Cardiff CF5 2SE	

## Ucan Productions

### Report of the Trustees for the year ended 31 March 2024

The trustees are pleased to present their annual directors' report together with the financial statements of the charity for the year ending 31 March 2024 which are also prepared to meet the requirements for a directors' report and accounts for Companies Act purposes. The financial statements comply with the Charities Act 2011, the Companies Act 2006, the Memorandum and Articles of Association, and Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015).

#### Objectives and activities

##### *Objectives*

The promotion of social inclusion particularly, but not exclusively, in Wales among young people with visual impairment and additional needs who are excluded from society, or parts of society, due to their disability.

To provide opportunities to participate in activities, events and experiences which encourage the building of confidence, self-esteem, new friendships and support networks together with the development of new skills which will help to prevent social isolation, preserve and protect good mental health and wellbeing and assist their integration into society.

To advance in life and help young people particularly, but not exclusively, in Wales, through the provision of recreational and leisure time activities provided in the interest of social welfare, designed to improve their conditions of life; and providing support and activities which develop their skills, capacities and capabilities to enable them to participate in society as mature and responsible individuals.

##### *Activities*

The charity is based at Cardiff University's School of Optometry and Vision Sciences, where regular activities are held. In addition, UCAN Productions provides services to blind and partially sighted children and young people across a variety of other locations in Wales including Torfaen, Carmarthen, Neath Port Talbot, Bridgend and Carmarthen, as well as occasionally in England and abroad.

The charity runs a wide variety of creative workshops which are aimed at improving both physical and vocal confidence and the overall wellbeing of its participants. Workshop themes include drama, sound technology and music as well as Maggie's Club which is for vision impaired children and young people with additional needs. UCAN Productions also delivers Arts Awards and has held the title of Arts Awards Champaign Centre for the past three years. The charity also supports the Vision Impaired Sector by providing theme-based performances for the Welsh Government Eye Care Conference and, on occasion, providing vision awareness training and demonstration lectures for medical and optometry students. UCAN Productions also supports other arts organisations by running regular consultations sessions on the impact of blindness.

The charity relies on grants, earned income and donations to cover its operating costs.

The trustees endeavour to encourage all members of the vision impaired community and support sector to engage in our activities and programmes, therefore improving the lives of those we serve.

#### Achievements

Achievements and highlights of the year for UCAN Productions include:

- UCAN was chosen to be the Lord Mayor of Cardiff's nominated charity for 2023/24. This has enabled UCAN to raise its profile in the local community and provided numerous additional networking opportunities. We were able to participate in a number of fundraising events and are very grateful for the donations received.
- UCAN held 239 workshops throughout the year and engaged with 145 new participants.

## **Ucan Productions**

### **Report of the Trustees (continued)**

- As an Arts Award Champion Centre we delivered over 40 Arts Awards to young people with sight loss.
- UCAN ran a successful pilot project, supported by Cardiff City Council, at a local primary school, for a group of visually impaired children from across Cardiff. The children participated in a number of workshops which culminated in the awarding of Explore Arts Awards to all attendees.
- Members of our SASI (Self Advocacy for the Sight Impaired) group performed at the annual Welsh Assembly Eye Care Conference.
- Our workshop leaders attended the VICTA residential Summer School in Doncaster and delivered 21 Arts Awards.
- UCAN's members performed at the Lord Mayor's Concert, held at the Royal Welsh College of Music and Drama. This wonderful event showcased the talent of our members and captivated the audience.
- UCAN held a UCAN Perform festival at Cardiff University School of Optometry to celebrate the talents and achievements of it's members.
- As part of the festive season celebrations, UCAN held a Maggie's Club Christmas Party for all its participants.
- Funded by the National Lottery Heritage Fund, UCAN's SASI group participated in the 'Then and Now' Project, which explored the history and heritage of blind people in Wales.

#### **Financial review**

Members of the Board meet quarterly to review the financial position of the charity. As a result of this information, they are confident in realistically reviewing and adjusting budgets. During the year funding continued to be received for the charity's main activities. Children in Need continued to support the charity with a grant of £47,556 as well as The National Lottery with grants totalling £84,404. The charity also received a number of other grants and donations.

It is the policy of the charity that unrestricted liquid reserves held by the charity should be at least £80,000. At this level the trustees consider that they would be able to accommodate any fundamental funding changes. At the balance sheet date the charity's unrestricted general income fund reserves exceeded that amount, at £97,523. As always, future funding of Ucan Productions is an ongoing dialogue with all our funders.

#### **Structure, governance and management**

The charity is constituted as a company limited by guarantee and became a registered charity on 16 December 2022. The directors serve also as the trustees of the charity. Reference and administrative details are shown in the company information page. The directors have the power to appoint additional trustees.

#### **Trustees' responsibilities in relation to the financial statements**

The charity trustees (who are also the directors of Ucan Productions for the purposes of company law) are responsible for preparing a trustees' annual report and financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company law requires the charity trustees to prepare financial statements for each year which give a true and fair view of the state of affairs of the charitable company and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for that period.

## Ucan Productions

### Report of the Trustees (continued)

In preparing the financial statements, the trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable UK accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements; and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in business.

The trustees are responsible for keeping proper accounting records that disclose with reasonable accuracy at any time the financial position of the charity and to enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charity and the group and hence taking reasonable steps for the prevention and detection of fraud and other irregularities.

The trustees are responsible for the maintenance and integrity of the corporate and financial information included on the charitable company's website. Legislation in the United Kingdom governing the preparation and dissemination of financial statements may differ from legislation in other jurisdictions.

In so far as the trustees are aware:

- there is no relevant information of which the charity's Independent Examiner is unaware; and
- the trustees have taken all steps that they ought to have taken to make themselves aware of any relevant information and to establish that the Independent Examiner is aware of that information.

Approval by order of the board of trustees

D Brunt

*Director*

## **Independent Examiner's Report to the Trustees of Ucan Productions ("the Company")**

I report to the charity trustees on my examination of the accounts of Ucan Productions for the year ended 31 March 2024.

### **Responsibilities and basis of report**

As the charity's trustees of the Company (and also its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ("the 2006 Act").

Having satisfied myself that the accounts of the Company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under section 145 of the Charities Act 2011 ("the 2011 Act"). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

### **Independent examiner's statement**

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

- (1) accounting records were not kept in respect of the Company as required by section 386 of the 2006 Act; or
- (2) the accounts do not accord with those records; or
- (3) the accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a "true and fair view" which is not a matter considered as part of an independent examination; or
- (4) the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for Accounting and Reporting by Charities (applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

*Andrea L Davies ACA*

**Chartered Accountant**

**Arian Accountants Limited**

**19 Sundew Close**

**Cardiff**

**CF5 2SE**

**19 September 2024**

## Ucan Productions

### Statement of Financial Activities (incorporating the income and expenditure account) for the year ended 31 March 2024

	<u>Note</u>	Restricted Funds	Unrestricted Funds	2024 Total	2023 Total
		£	£	£	£
<b>Income</b>					
Donations and legacies	3	-	14,052	14,052	400
<i>Income from charitable activities:</i>					
Ucan Productions operations	4	144,030	7,518	151,548	229,909
Investment income		-	1,272	1,272	229
<b>Total income</b>		<b>144,030</b>	<b>22,842</b>	<b>166,872</b>	<b>230,538</b>
<b>Expenditure</b>					
<i>Expenditure on charitable activities:</i>					
Ucan Productions operations	5	131,179	5,895	137,074	155,605
<b>Total expenditure</b>		<b>131,179</b>	<b>5,895</b>	<b>137,074</b>	<b>155,605</b>
<b>Net income and net movement in funds for the year</b>		<b>12,851</b>	<b>16,947</b>	<b>29,798</b>	<b>74,933</b>
<b>Reconciliation of funds</b>					
Total funds brought forward		25,436	131,789	157,225	82,292
Transfer between funds		1,716	(1,716)	-	-
<b>Total funds carried forward</b>		<b>40,003</b>	<b>147,020</b>	<b>187,023</b>	<b>157,225</b>

The Statement of Financial Activities includes all gains and losses in the year and therefore a statement of total recognised gains and losses has not been prepared.

All income and expenditure derive from continuing activities.

**The notes on pages 8 to 12 form part of these financial statements**

## Ucan Productions

### Balance Sheet As at 31 March 2024


	Note	2024		2023	
		£	£	£	£
<b>Fixed assets</b>					
Tangible assets	8		2		2
<b>Current assets</b>					
Debtors	9	5,488		6,650	
Cash at Bank and in hand		<u>186,939</u>		<u>155,507</u>	
		<b>192,427</b>		<b>162,157</b>	
<b>Current Liabilities</b>					
Creditors: Amounts falling due within one year	10	<u>(5,406)</u>		<u>(4,934)</u>	
<b>Net current assets</b>			<b>187,021</b>		<b>157,223</b>
<b>Net assets</b>			<u><b>187,023</b></u>		<u><b>157,225</b></u>
		£	£	£	£
<b>The funds of the charity:</b>					
Unrestricted income funds:					
General income fund	11	97,523		82,292	
Designated funds	12	<u>49,497</u>		<u>49,497</u>	
			<b>147,020</b>		<b>131,789</b>
Restricted income funds	14		<b>40,003</b>		<b>25,436</b>
<b>Total charity funds</b>			<u><b>187,023</b></u>		<u><b>157,225</b></u>

The directors consider that the company is entitled to exemption from the requirement to have an audit under the provisions of s.477 of the Companies Act 2006. Members have not required the company, under s.476 of the Companies Act 2006, to obtain an audit for the year ended 31 March 2024.

The directors acknowledge their responsibilities for:

- (a) ensuring that the company keeps accounting records which comply with Sections 386 & 387 of the Companies Act 2006 and
- (b) preparing financial statements which give a true and fair view of the state of the affairs of the company as at 31 March 2024 and of its surplus or deficit for the year then ended in accordance with the requirements of ss.394 & 395, and which otherwise comply with the requirements of the Act, relating to the financial statements, so far as applicable to the company.

These financial statements, which have been prepared in accordance with the special provisions of Part 15 of the Companies Act 2006 applicable to small companies were approved by the Trustees on 19 September 2024 and signed on its behalf.

  
Dorian Brunt (Sep 19, 2024 15:52 GMT+1)  
 .....  
 D Brunt  
 Director

**The notes on pages 8 to 12 form part of these financial statements**

## Ucan Productions

### Notes to the financial statements for the year ended 31 March 2024

#### 1 Accounting policies

##### Basis of preparation

The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019) - (Charities SORP (FRS 102)), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and the Companies Act 2006.

Ucan Productions meets the definition of a public benefit entity under FRS 102. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy note(s).

##### Income

###### *(i) donations and similar income*

Donations and similar income is recognised when received.

###### *(ii) revenue grants*

Revenue grants are generally recognised in the period in which they are received.

###### *(iii) capital grants*

Capital grants are recognised as the corresponding expense is incurred.

###### *(iv) other income*

All other income is recognised in the period to which it relates.

##### Expenditure and irrecoverable VAT

Expenditure is recognised on an accrual basis as a liability is incurred. Expenditure includes any VAT which cannot be fully recovered, and is reported as part of the expenditure to which it relates:

- Charitable expenditure comprises those costs incurred by the charity in the delivery of its activities and services for its beneficiaries. It includes both costs that can be allocated directly to such activities and those costs of an indirect nature necessary to support them.
- Governance costs include those costs associated with meeting the constitutional and statutory requirements of the charity and include the accountancy fees and costs linked to the strategic management of the charity.

##### Tangible fixed assets

Fixed assets are stated in the balance sheet at cost less depreciation.

Depreciation is provided in order to write off the cost of fixed assets over their estimated useful lives in equal annual instalments, as follows :

Computer equipment	25% on cost
--------------------	-------------

##### Pension costs

The company operates a defined contribution scheme for the benefit of its employees. Contributions payable are recognised in the statement of financial activities when due.

**Ucan Productions**

**Notes to the financial statements (continued)  
for the year ended 31 March 2024**

**1 Accounting policies cont'd**

**Fund accounting**

Unrestricted funds are available for use at the discretion of the Trustees in furtherance of the general objectives of the charity. Designated funds are unrestricted funds earmarked by the Trustees for particular purposes.

Restricted funds are subjected to restrictions on their expenditure imposed by the donor.

**2 Legal status**

Ucan Productions is a company limited by guarantee and has no share capital. It obtained charitable status on 16 December 2022.

**3 Donations and legacies**

	Restricted £	Unrestricted £	2024 £	2023 £
Cash Donations	-	14,052	14,052	400
	<u>-</u>	<u>14,052</u>	<u>14,052</u>	<u>400</u>

**4 Income from charitable activities**

	Restricted £	Unrestricted £	2024 £	2023 £
<i>Fees and other income</i>				
Commissioned fees & other sundry income	-	7,518	7,518	8,106
	<u>-</u>	<u>7,518</u>	<u>7,518</u>	<u>8,106</u>
<i>Support from sponsors and local authorities:</i>				
Children in Need	47,556	-	47,556	32,066
Community Foundation in Wales	9,970	-	9,970	9,970
TIP Erasmus	-	-	-	33,300
Sir Ian McKellan	-	-	-	40,000
Atsain Fund	2,100	-	2,100	6,300
National Lottery	84,404	-	84,404	64,842
Other grants	-	-	-	35,325
	<u>144,030</u>	<u>7,518</u>	<u>151,548</u>	<u>229,909</u>

**5 Analysis of expenditure on charitable activities**

	Restricted £	Unrestricted £	2024 £	2023 £
<i>On charitable activities:</i>				
Purchases and other direct costs	55,161	1,994	57,155	75,418
Employee costs	54,486	-	54,486	55,623
Premises costs	7,265	175	7,440	8,171
General office expenses	7,067	2,226	9,293	6,043
	<u>123,979</u>	<u>4,395</u>	<u>128,374</u>	<u>145,255</u>
<i>On governance costs:</i>				
Accountancy fees	-	1,500	1,500	1,750
Other professional costs	7,200	-	7,200	8,600
	<u>131,179</u>	<u>5,895</u>	<u>137,074</u>	<u>155,605</u>

## Ucan Productions

### Notes to the financial statements (continued) for the year ended 31 March 2024

#### 6 Net income for the year

The net income for the year is stated after charging:

	2024	2023
	£	£
Depreciation of tangible fixed assets: owned by the charity	-	-
Accountancy fees	1,500	1,750
	1,500	1,750

#### 7 Staffing and trustee remuneration

	2024	2023
	£	£
<i>Staff costs</i>		
Wages and salaries	54,649	55,526
Social Security costs	306	1,528
Pension costs	488	2,120
	55,443	59,174

During the year the average number of employees was 2 (2023: 2). No employee received employee benefits in excess of £60,000 (2023: Nil).

No remuneration was paid to any trustee during the year, nor any expenses reimbursed, apart from an amount of £7,200 in respect of administration and project support, between Mrs J Worsley (trustee) and the charity (2023: £9,600).

#### 8 Tangible fixed assets

	Computer equipment	Total
	£	£
<b>COST</b>		
As at 1 April 2023	1,286	1,286
Additions	-	-
Disposals	-	-
At 31 March 2024	1,286	1,286
<b>DEPRECIATION</b>		
As at 1 April 2023	1,284	1,284
Charge for period	-	-
On Disposals	-	-
At 31 March 2024	1,284	1,284
<b>NET BOOK VALUE</b>		
At 31 March 2024	2	2
At 31 March 2023	2	2

## Ucan Productions

### Notes to the financial statements (continued) for the year ended 31 March 2024

#### 9 Debtors

	2024	2023
	£	£
Grants receivable	2,100	6,650
Other debtors and prepayments	3,388	-
	5,488	6,650

#### 10 Creditors: amounts falling due within one year

	2024	2023
	£	£
Taxes and social security	2,019	2,294
Other creditors	-	90
Accruals & deferred income	3,387	2,550
	5,406	4,934

#### 11 Unrestricted funds

	Balance at beginning of year	Income	Expenses	Transfer to/ from other funds	Balance at end of year
	£	£	£	£	£
Unrestricted income funds	82,292	22,842	(5,895)	(1,716)	97,523

#### 12 Designated funds

	Balance at beginning of year	New designations	Utilised/ released	Transfer to/ from other funds	Balance at end of year
	£	£	£	£	£
Development Fund	10,150	-	-	-	10,150
Sir Ian McKellan Fund	39,347	-	-	-	39,347
	49,497	-	-	-	49,497

#### 13 Analysis of net assets between funds

	Tangible fixed assets	Net current assets	Long term liabilities	Total
	£	£	£	£
Unrestricted funds				
General income fund	2	97,521	-	97,523
Designated Fund	-	49,497	-	49,497
Restricted income funds	-	40,003	-	40,003
<b>Total funds</b>	<b>2</b>	<b>187,021</b>	<b>-</b>	<b>187,023</b>

## Ucan Productions

### Notes to the financial statements (continued) for the year ended 31 March 2024

#### 14 Restricted income funds

	Balance at beginning of year £	Income in year £	Expenditure in year £	Transfer to/ from other funds £	Balance at end of year £
Atsain Fund	6,300	2,100	8,400	-	-
Awards for All: National Lottery Fund	9,930	19,980	7,687	-	22,223
Children in Need Fund	-	47,556	36,155	-	11,401
Community Foundation in Wales	-	9,970	8,085	-	1,885
Erasmus Plus Fund	30	-	1,746	1,716	-
Lottery Heritage Fund	-	9,933	6,743	-	3,190
National Lottery Community Fund	6,304	54,491	59,491	-	1,304
Summer of Fun Fund	2,872	-	2,872	-	-
<b>Total funds</b>	<u>25,436</u>	<u>144,030</u>	<u>131,179</u>	<u>1,716</u>	<u>40,003</u>

Name of Fund	Description of Fund
Atsain Fund	To improve the confidence of blind and partially sighted children and young people through sound and music.
Awards for All: National Lottery Fund	To expand our creative activities and provide more opportunities for Arts Awards.
Children in Need Fund	To provide peer to peer support through the creative arts for children under the age of 18.
Community Foundation in Wales Fund	To deliver workshops to blind and partially sighted children under the age of 18 in the Carmarthenshire area.
Erasmus Plus Fund	To develop new ways of working by designing theatre with embedded inclusive practice.
National Lottery Community Fund	To develop a creative peer network of young people over the age of 18.
National Lottery Heritage Fund	Exploring the history and heritage of blind people in Wales.
Summer of Fun Fund	Additional post covid creative activities in the school summer holidays.

*The following pages do not form part of the statutory financial statements  
which are subject to the independent examiner's report*

*These are provided for trustee information only and should not be included in  
any submission to Companies House or the Charity Commission*

**Ucan Productions**  
**Detailed Income and Expenditure Account**  
**for the year ended 31 March 2024**

	2024		2023	
	£	£	£	£
<b>Income</b>				
<i>Donations and legacies:</i>				
Donations	14,052		400	
		14,052		400
<i>From charitable activities:</i>				
<i>Fee &amp; other income</i>				
Commissioned fees & sundry income	7,518		4,216	
Reimbursed expenses: TIP Erasmus project	-		3,890	
		7,518		8,106
<i>Grants from sponsors and local authorities:</i>				
Children in Need	47,556		32,066	
Community Foundation in Wales	9,970		-	
TIP Erasmus	-		33,300	
Comic Relief: SASI Cardiff	-		-	
Other grants	-		2,678	
Anthem Music Fund: Atsain	2,100		6,300	
Awards for All: National Lottery	19,980		9,930	
National Lottery	54,491		54,912	
National Lottery Heritage	9,933		-	
Summer of Fun grants	-		7,600	
<i>Income received in prior years and brought forward:</i>				
Academy project: RNC Hereford	-		7,095	
Development fund	-		10,150	
Ian McKellan project	-		40,000	
Sponsorship	-		8,500	
SASI Cardiff project	-		250	
Other grants	-		8,057	
Sportslot Bridgend	-		965	
		144,030		221,803
<i>From investment activities</i>				
Bank interest received		1,272		229
<b>Total income c/f</b>		<b>166,872</b>		<b>230,538</b>

**Ucan Productions**

**Detailed Income and Expenditure Account  
for the year ended 31 March 2024**

	2024		2023	
	£	£	£	£
<b>Total income b/f</b>		<b>166,872</b>		230,538
<b>Expenditure</b>				
<i>On charitable activities:</i>				
Purchases and other direct costs				
Props and other project costs	4,737		5,655	
Project travel and accommodation costs	7,494		8,353	
Trainer fees	44,924	(57,155)	61,410	(75,418)
Employee costs				
Payroll costs	54,288		55,443	
Staff training and welfare	198	(54,486)	180	(55,623)
Premises costs				
Venue and accomodation	4,627		6,085	
Storage costs	2,813		2,086	
Other premises costs	-	(7,440)	-	(8,171)
General office expenses				
Insurance costs	624		470	
Expensed equipment	580		179	
Postage, printing and stationery	1,094		142	
Subscriptions	849		1,861	
Bank charges	116		117	
Exchange differences	75		(187)	
IT and website costs	2,604		2,701	
Other sundry administration costs	3,351	(9,293)	760	(6,043)
<i>On governance costs:</i>				
Accountancy fees	1,500		1,750	
Other professional fees	7,200		8,600	
		(8,700)		(10,350)
<b>Net income for the year</b>		<b><u><u>29,798</u></u></b>		<b><u><u>74,933</u></u></b>

# 2024 Ucan Productions final accounts - full with detailed p&l for trustees

Final Audit Report

2024-09-19

Created:	2024-09-19
By:	Andrea Davies (andrea@arianaccountants.co.uk)
Status:	Signed
Transaction ID:	CBJCHBCAABAA_Z0mfcMpF0ERTqhm6HNzSgfsahVBcyka


## "2024 Ucan Productions final accounts - full with detailed p&l for trustees" History

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**UCAN PRODUCTIONS**

England & Wales - Charity number 1201369

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# Accounts

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**Report and Financial Statements**  
**for the year ended 31 March 2023**

**for**

**Ucan Productions**

*Company registration number 05537893*  
*Charity number 1201369*



## Ucan Productions

### Contents of the Financial Statements for the year ended 31 March 2023

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**Ucan Productions**  
**Charity Information**  
**for the year ended 31 March 2023**

<b>Directors and Trustees</b>	D Brunt (Chair) J Blackmore A Rees J Sanders O Williams M Woodhouse J Worsey
<b>Charity Number</b>	1201369
<b>Company Number</b>	5537893
<b>Registered Office</b>	65 Severn Grove Pontcanna Cardiff CF11 9EP
<b>Accountants and Independent Examiners</b>	Arian Accountants Limited 19 Sundew Close Cardiff CF5 2SE

## Ucan Productions

### Report of the Trustees for the year ended 31 March 2023

The trustees are pleased to present their annual directors' report together with the financial statements of the charity for the year ending 31 March 2023 which are also prepared to meet the requirements for a directors' report and accounts for Companies Act purposes. The financial statements comply with the Charities Act 2011, the Companies Act 2006, the Memorandum and Articles of Association, and Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015).

#### **Objectives and activities**

##### *Objectives*

The promotion of social inclusion particularly, but not exclusively, in Wales among young people with visual impairment and additional needs who are excluded from society, or parts of society, due to their disability.

To provide opportunities to participate in activities, events and experiences which encourage the building of confidence, self-esteem, new friendships and support networks together with the development of new skills which will help to prevent social isolation, preserve and protect good mental health and wellbeing and assist their integration into society.

To advance in life and help young people particularly, but not exclusively, in Wales, through: the provision of recreational and leisure time activities provided in the interest of social welfare, designed to improve their conditions of life; and providing support and activities which develop their skills, capacities and capabilities to enable them to participate in society as mature and responsible individuals.

##### *Activities*

The charity is based at Cardiff University's School of Optometry and Vision Sciences, where regular activities are held. In addition, UCAN Productions provides services to blind and partially sighted children and young people across a variety of other locations in Wales including Torfaen, Neath Port Talbot, Bridgend and Carmarthen, as well as occasionally in England and abroad.

The charity runs a wide variety of creative workshops which are aimed at improving both physical and vocal confidence and the overall wellbeing of its participants. Workshop themes include drama, sound technology and music as well as Maggie's Club which is for vision impaired children and young people with additional needs. UCAN Productions also delivers Arts Awards and has held the title of Arts Awards Champion Centre for the past two years. The charity also supports the Vision Impaired Sector by providing theme-based performances for the Welsh Government Eye Care Conference and, on occasion, providing vision awareness training and demonstration lectures for medical and optometry students. UCAN Productions also supports other arts organisations by running regular consultations sessions on the impact of blindness.

The charity relies on grants, earned income and donations to cover its operating costs.

The trustees endeavour to encourage all members of the vision impaired community and support sector to engage in our activities and programmes, therefore improving the lives of those we serve.

#### **Achievements**

Achievements and highlights of the year for UCAN Productions include:

- For the first time UCAN delivered a number of very successful creative Forest Days
- As an Arts Award Champion Centre we delivered over 60 Arts Awards to young people with sight loss
- Held an annual UCAN Perform festival at the Wales Millennium Centre

## Ucan Productions

### Report of the Trustees (continued)

- Members of our SASI (Self Advocacy for the Sight Impaired) group performed at the annual Welsh Assembly Eye Care Conference
- The Creative Learning Director and a UCAN member travelled to America and presented at the Leadership Exchange in Arts and Disability at the Kennedy Centre
- Our Peer to Peer Engagement Officer supported the VICTA Family Weekend
- UCAN hosted a residential TIP (Theatre as an Inclusive Practice) blended learning event attended by 35 participants and staff from Wales, Bulgaria and Slovenia at the University of South Wales
- We held a conference at University of South Wales to present the finding of our Erasmus Plus project TIP

#### Financial review

Members of the Board meet half yearly to review the financial position of the charity. As a result of this information, they are confident in realistically reviewing and adjusting budgets. During the year funding continued to be received for the charity's main activities. Children in Need continued to support the charity with a grant of £32,066. The National Lottery gave a grant of £64,842 to facilitate the peer network programme and Erasmus funding of £33,300 was given during the year. The charity also received a number of other grants and donations.

It is the policy of the charity that unrestricted liquid reserves held by the charity should be at least £80,000. At this level the trustees consider that they would be able to accommodate any fundamental funding changes. At the balance sheet date the charity's unrestricted general income fund reserves exceeded that amount, at £82,292. As always, future funding of Ucan Productions is an ongoing dialogue with all our funders.

#### Structure, governance and management

The charity is constituted as a company limited by guarantee and became a registered charity on 16 December 2022. The directors serve also as the trustees of the charity. Reference and administrative details are shown in the company information page. The directors have the power to appoint additional trustees.

#### Trustees' responsibilities in relation to the financial statements

The charity trustees (who are also the directors of Ucan Productions for the purposes of company law) are responsible for preparing a trustees' annual report and financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company law requires the charity trustees to prepare financial statements for each year which give a true and fair view of the state of affairs of the charitable company and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for that period.

In preparing the financial statements, the trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable UK accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements; and

## Ucan Productions

### Report of the Trustees (continued)

- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in business.

The trustees are responsible for keeping proper accounting records that disclose with reasonable accuracy at any time the financial position of the charity and to enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charity and the group and hence taking reasonable steps for the prevention and detection of fraud and other irregularities.

The trustees are responsible for the maintenance and integrity of the corporate and financial information included on the charitable company's website. Legislation in the United Kingdom governing the preparation and dissemination of financial statements may differ from legislation in other jurisdictions.

In so far as the trustees are aware:

- there is no relevant information of which the charity's Independent Examiner is unaware; and
- the trustees have taken all steps that they ought to have taken to make themselves aware of any relevant information and to establish that the Independent Examiner is aware of that information.

Approval by order of the board of trustees

D Brunt

*Director*

## **Independent Examiner's Report to the Trustees of Ucan Productions ("the Company")**

I report to the charity trustees on my examination of the accounts of Ucan Productions for the year ended 31 March 2023.

### **Responsibilities and basis of report**

As the charity's trustees of the Company (and also it's directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ("the 2006 Act").

Having satisfied myself that the accounts of the Company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under section 145 of the Charities Act 2011 ("the 2011 Act"). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

### **Independent examiner's statement**

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

- (1) accounting records were not kept in respect of the Company as required by section 386 of the 2006 Act; or
- (2) the accounts do not accord with those records; or
- (3) the accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a "true and fair view" which is not a matter considered as part of an independent examination; or
- (4) the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for Accounting and Reporting by Charities (applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

*Andrea L Davies ACA*

**Chartered Accountant**

**Arian Accountants Limited**

**19 Sundew Close**

**Cardiff**

**CF5 2SE**

**4 December 2023**

## Ucan Productions

### Statement of Financial Activities (incorporating the income and expenditure account) for the year ended 31 March 2023

	<u>Note</u>	Restricted Funds	Unrestricted Funds	2023 Total	2022 Total
		£	£	£	£
<b>Income</b>					
Donations and legacies	3	-	400	400	225
<i>Income from charitable activities:</i>					
Ucan Productions operations	4	149,213	80,696	229,909	148,771
Investment income		-	229	229	14
<b>Total income</b>		<u>149,213</u>	<u>81,325</u>	<u>230,538</u>	<u>149,010</u>
<b>Expenditure</b>					
<i>Expenditure on charitable activities:</i>					
Ucan Productions operations	5	123,777	31,828	155,605	142,733
<b>Total expenditure</b>		<u>123,777</u>	<u>31,828</u>	<u>155,605</u>	<u>142,733</u>
<b>Net income and net movement in funds for the year</b>		25,436	49,497	74,933	6,277
<b>Reconciliation of funds</b>					
Total funds brought forward		-	82,292	82,292	76,015
Transfer between funds		-	-	-	-
<b>Total funds carried forward</b>		<u>25,436</u>	<u>131,789</u>	<u>157,225</u>	<u>82,292</u>

The Statement of Financial Activities includes all gains and losses in the year and therefore a statement of total recognised gains and losses has not been prepared.

All income and expenditure derive from continuing activities.

**The notes on pages 8 to 12 form part of these financial statements**

**Ucan Productions**

**Balance Sheet  
As at 31 March 2023**

	Note	2023		2022	
		£	£	£	£
<b>Fixed assets</b>					
Tangible assets	8		2		2
<b>Current assets</b>					
Debtors	9	6,650		1,972	
Cash at Bank and in hand		<u>155,507</u>		<u>225,604</u>	
		<b>162,157</b>		<b>227,576</b>	
<b>Current Liabilities</b>					
Creditors: Amounts falling due within one year	10	<u>(4,934)</u>		<u>(145,286)</u>	
<b>Net current assets</b>			<b>157,223</b>		<b>82,290</b>
<b>Net assets</b>			<u><b>157,225</b></u>		<u><b>82,292</b></u>
		£	£	£	£
<b>The funds of the charity:</b>					
Unrestricted income funds:					
General income fund	11	82,292		82,292	
Designated funds	12	<u>49,497</u>		<u>-</u>	
			<b>131,789</b>		<b>82,292</b>
Restricted income funds	14		<b>25,436</b>		-
<b>Total charity funds</b>			<u><b>157,225</b></u>		<u><b>82,292</b></u>

The directors consider that the company is entitled to exemption from the requirement to have an audit under the provisions of s.477 of the Companies Act 2006. Members have not required the company, under s.476 of the Companies Act 2006, to obtain an audit for the year ended 31 March 2023.

The directors acknowledge their responsibilities for:

- (a) ensuring that the company keeps accounting records which comply with Sections 386 & 387 of the Companies Act 2006 and
- (b) preparing financial statements which give a true and fair view of the state of the affairs of the company as at 31 March 2023 and of its surplus or deficit for the year then ended in accordance with the requirements of ss.394 & 395, and which otherwise comply with the requirements of the Act, relating to the financial statements, so far as applicable to the company.

These financial statements, which have been prepared in accordance with the special provisions of Part 15 of the Companies Act 2006 applicable to small companies were approved by the Trustees on 4 December 2023 and signed on its behalf.

D Brunt

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D Brunt

Director

**The notes on pages 8 to 12 form part of these financial statements**

## Ucan Productions

### Notes to the financial statements for the year ended 31 March 2023

#### 1 Accounting policies

##### Basis of preparation

The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019) - (Charities SORP (FRS 102)), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and the Companies Act 2006.

Ucan Productions meets the definition of a public benefit entity under FRS 102. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy note(s).

##### Income

###### *(i) donations and similar income*

Donations and similar income is recognised when received.

###### *(ii) revenue grants*

Revenue grants are generally recognised in the period in which they are received.

###### *(iii) capital grants*

Capital grants are recognised as the corresponding expense is incurred.

###### *(iv) other income*

All other income is recognised in the period to which it relates.

##### Expenditure and irrecoverable VAT

Expenditure is recognised on an accrual basis as a liability is incurred. Expenditure includes any VAT which cannot be fully recovered, and is reported as part of the expenditure to which it relates:

- Charitable expenditure comprises those costs incurred by the charity in the delivery of its activities and services for its beneficiaries. It includes both costs that can be allocated directly to such activities and those costs of an indirect nature necessary to support them.
- Governance costs include those costs associated with meeting the constitutional and statutory requirements of the charity and include the accountancy fees and costs linked to the strategic management of the charity.

##### Tangible fixed assets

Fixed assets are stated in the balance sheet at cost less depreciation.

Depreciation is provided in order to write off the cost of fixed assets over their estimated useful lives in equal annual instalments, as follows :

Computer equipment	25% on cost
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##### Pension costs

The company operates a defined contribution scheme for the benefit of its employees. Contributions payable are recognised in the statement of financial activities when due.

**Ucan Productions**

**Notes to the financial statements (continued)  
for the year ended 31 March 2023**

**1 Accounting policies cont'd**

**Fund accounting**

Unrestricted funds are available for use at the discretion of the Trustees in furtherance of the general objectives of the charity. Designated funds are unrestricted funds earmarked by the Trustees for particular purposes.

Restricted funds are subjected to restrictions on their expenditure imposed by the donor.

**2 Legal status**

Ucan Productions is a company limited by guarantee and has no share capital. It obtained charitable status on 16 December 2022.

**3 Donations and legacies**

	Restricted £	Unrestricted £	2023 £	2022 £
Cash Donations	-	400	400	225
	<u>-</u>	<u>400</u>	<u>400</u>	<u>225</u>

**4 Income from charitable activities**

	Restricted £	Unrestricted £	2023 £	2022 £
<i>Fees and other income</i>				
Commissioned fees & reimbursed project outgoings	3,890	4,216	8,106	2,445
	<u>3,890</u>	<u>4,216</u>	<u>8,106</u>	<u>2,445</u>
<i>Support from sponsors and local authorities:</i>				
Children in Need	32,066	-	32,066	61,674
WCVA	-	-	-	19,720
TIP Erasmus	33,300	-	33,300	14,821
Comic Relief	-	-	-	3,324
Sir Ian McKellan	-	40,000	40,000	-
Atsain Fund	6,300	-	6,300	-
National Lottery	64,842	-	64,842	-
Other grants	8,815	36,480	45,295	46,787
	<u>149,213</u>	<u>80,696</u>	<u>229,909</u>	<u>148,771</u>

**5 Analysis of expenditure on charitable activities**

	Restricted £	Unrestricted £	2023 £	2022 £
<i>On charitable activities:</i>				
Purchases and other direct costs	72,675	2,743	75,418	61,820
Employee costs	37,934	17,689	55,623	62,182
Premises costs	7,223	948	8,171	3,554
General office expenses	3,859	2,184	6,043	7,556
	<u>121,691</u>	<u>23,564</u>	<u>145,255</u>	<u>135,112</u>
<i>On governance costs:</i>				
Accountancy fees	-	1,750	1,750	725
Other professional costs	2,086	6,514	8,600	6,896
	<u>123,777</u>	<u>31,828</u>	<u>155,605</u>	<u>142,733</u>

## Ucan Productions

### Notes to the financial statements (continued) for the year ended 31 March 2023

#### 6 Net income for the year

The net income for the year is stated after charging:

	2023	2022
	£	£
Depreciation of tangible fixed assets: owned by the charity	-	-
Accountancy fees	1,750	725
	1,750	725

#### 7 Staffing and trustee remuneration

	2023	2022
	£	£
<i>Staff costs</i>		
Wages and salaries	54,649	55,526
Social Security costs	306	1,528
Pension costs	488	2,120
	55,443	59,174

During the year the average number of employees was 2 (2022: 2). No employee received employee benefits in excess of £60,000 (2022: Nil).

No remuneration was paid to any trustee during the year, nor any expenses reimbursed, apart from an amount of £9,600 in respect of administration and project support, between Mrs J Worsley (trustee) and the charity. The relevant amount for the 2022 year was £6,895.

#### 8 Tangible fixed assets

	Computer equipment	Total
	£	£
<b>COST</b>		
As at 1 April 2022	1,286	1,286
Additions	-	-
Disposals	-	-
At 31 March 2023	1,286	1,286
<b>DEPRECIATION</b>		
As at 1 April 2022	1,284	1,284
Charge for period	-	-
On Disposals	-	-
At 31 March 2023	1,284	1,284
<b>NET BOOK VALUE</b>		
At 31 March 2023	2	2
At 31 March 2022	2	2

## Ucan Productions

### Notes to the financial statements (continued) for the year ended 31 March 2023

#### 9 Debtors

	2023	2022
	£	£
Grants receivable	6,650	1,972
Other debtors and prepayments	-	-
	6,650	1,972

#### 10 Creditors: amounts falling due within one year

	2023	2022
	£	£
Taxes and social security	2,294	3,285
Other creditors	90	38,081
Accruals & deferred income	2,550	103,920
	4,934	145,286

#### 11 Unrestricted funds

	Balance at beginning of year	Income	Expenses	Transfer to/ from other funds	Balance at end of year
	£	£	£	£	£
Unrestricted income funds	82,292	31,175	(31,175)	-	82,292

#### 12 Designated funds

	Balance at beginning of year	New designations	Utilised/ released	Transfer to/ from other funds	Balance at end of year
	£	£	£	£	£
Development Fund	-	10,150	-	-	10,150
Sir Ian McKellan Fund	-	40,000	(653)	-	39,347
	-	50,150	(653)	-	49,497

#### 13 Analysis of net assets between funds

	Tangible fixed assets	Net current assets	Long term liabilities	Total
	£	£	£	£
Unrestricted funds				
General income fund	2	82,290	-	82,292
Designated Fund	-	49,497	-	49,497
Restricted income funds	-	25,436	-	25,436
<b>Total funds</b>	<b>2</b>	<b>157,223</b>	<b>-</b>	<b>157,225</b>

## Ucan Productions

### Notes to the financial statements (continued) for the year ended 31 March 2023

#### 14 Restricted income funds

	Balance at beginning of year £	Income in year £	Expenditure in year £	Transfer to/ from other funds £	Balance at end of year £
Atsain Fund	-	6,300	-	-	6,300
Awards for All: National Lottery Fund	-	9,930	-	-	9,930
Children in Need Fund	-	32,066	32,066	-	-
Erasmus Plus Fund	-	37,190	37,160	-	30
National Lottery Community Fund	-	54,912	48,608	-	6,304
SASI Cardiff	-	250	250	-	-
Sportslot Bridgend	-	965	965	-	-
Summer of Fun Fund	-	7,600	4,728	-	2,872
<b>Total funds</b>	<b>-</b>	<b>149,213</b>	<b>123,777</b>	<b>-</b>	<b>25,436</b>

Name of Fund	Description of Fund
Atsain Fund	To improve the confidence of blind and partially sighted children and young people through sound and music.
Awards for All: National Lottery Fund	To expand our creative activities and provide more opportunities for Arts Awards.
Children in Need Fund	To provide peer to peer support through the creative arts for children under the age of 18.
Erasmus Plus Fund	To develop new ways of working by designing theatre with embedded inclusive practice.
National Lottery Community Fund (including SASI Cardiff)	To develop a creative peer network of young people over the age of 18.
Sportslot Bridgend	Creative activities for blind and partially sighted children in the Bridgend area.
Summer of Fun Fund	Additional post covid creative activities in the school summer holidays.