



CHARITY COMMISSION  
FOR ENGLAND AND WALES

## Trustees' Annual Report for the period

From: 1<sup>st</sup> September 2023 - To: 31<sup>st</sup> August 2024

Charity name: ROSEBIRD COMMUNITY ASSOCIATION

Charity registration number: 1201249

## Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	<p>(1) To further or benefit the residents of Trinity Mead and Bridgetown and the surrounding area, without distinction of sex, sexual orientation, race or of political, religious or other opinions by associating together the said residents and the local authorities, voluntary and other organisations in a common effort to advance education and to provide facilities in the interests of social welfare for recreation and leisure time occupation with the objective of improving the conditions of life for the residents. In furtherance of these objects but not otherwise, the trustees shall have power:</p> <p>To establish or secure the establishment of a community centre and to maintain or manage such a centre for activities promoted by the charity in furtherance of the above objects.</p> <p>(2) To further such purposes which are exclusively charitable within the laws of England and Wales within Trinity Mead and Bridgetown and the surrounding area through the making of grants and donations.</p>
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	<p>The activities of the CIO are to rent and run the Rosebird Community Hall and to hire it out for childrens parties and for use by local groups, thus benefiting the residents of Trinity Mead and Bridgetown and the surrounding areas through the provision of facilities for recreation or other leisure time occupation of individuals who have need of such facilities by reason of their youth, age, infirmity or disablement, financial hardship or social and economic circumstances or for the public at large in the interests of social welfare and with the object of improving the conditions of life of the said inhabitants.</p>
	Para 1.18	<p>The Trustees of The Rosebird Community Association present their annual report and</p>

Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit		audited accounts for the year ended 31 <sup>st</sup> August 2024 and confirm they comply with the requirements of the Charities Act 2011, the trust deed and the Charities SORP (FRS 102).
--	--	--

#### Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	We have made grants in the past and may do so again in the future, so we should have a policy such as ... We will not make grants that put the financial security of the RCA Charity at risk. Any grants will be made that align with our charity's mission of benefiting the residents of Bridgetown and Trinity Mead.
Policy on social investment including program related investment	Para 1.38	Not applicable
Contribution made by volunteers	Para 1.38	Not applicable
Other		Not applicable

#### Achievements and Performance

	SORP reference	
--	----------------	--

Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	Number of sessions held per month = 98 Number of groups = 16 Number of free/reduced rate sessions held = 2 Number and amount of grants awarded - nil
---	-----------	---

#### Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	
Performance of fundraising activities against objectives set	Para 1.41	
Investment performance against objectives	Para 1.41	
Other		

### Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	The financial statements for the twelve months to 31 <sup>st</sup> August 2024 show income of £25,735.21 (£30,035.21 including deposits held) and expenditure of £24,070.36 (£28,170.36 including deposits returned), resulting in a net profit of £1,664.85.
---	-----------	---



Statement explaining the policy for holding reserves stating why they are held	Para 1.22	The CIO aims to hold a balance that would cover at least a typical year's expenditure, to mitigate against the risk of not generating sufficient income.
Amount of reserves held	Para 1.22	The CIO held a balance of £32,707.34 as at 31 <sup>st</sup> August 2024.
Reasons for holding zero reserves	Para 1.22	Not applicable
Details of fund materially in deficit	Para 1.24	Not applicable
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	Not applicable, no concerns

#### **Additional information (optional)**

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	Income from hall rentals
A description of the principal risks facing the charity	Para 1.46	Financial risk: an ongoing period when outgoings exceed income.  Venue risk: if the Bird Group choose to stop leasing the Rosebird Community Hall
Other		

### **Structure, Governance and Management**

Description of charity's trusts:		Not applicable
Type of governing document	Para 1.25	CIO Constitution
How is the charity constituted?	Para 1.25	CIO
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	<p>The trustee board requires breadth and depth of experience to carry out its duties effectively and efficiently.</p> <p>Trustee selection is drawn from the local community that is served by The Rosebird Community Association.</p> <p>Where possible, the Trustees consider that the skills and experience of the Board should comprise the following:</p> <ul style="list-style-type: none"> <li>- A Trustee with a legal background</li> </ul>

		<ul style="list-style-type: none"> <li>- A Trustee with a financial/accounting background</li> <li>- A Trustee with senior managerial or business experience</li> <li>- A Trustee with a social media/marketing background</li> <li>- A Trustee with experience of equal opportunities or disability needs</li> <li>- At least one female Trustee and at least one male Trustee</li> </ul> <p>One Trustee may have one or more of these skills</p>
--	--	--

#### Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	
The charity's organisational structure and any wider network with which the charity works	Para 1.51	Trustee board meeting annually and a committee meeting quarterly
Relationship with any related parties	Para 1.51	<p>Catherine Rolfe (Trustee) is also a local councillor and was Mayor for Stratford-upon-Avon during 2023</p> <p>Angela Wheeler (Trustee) is employed by the landlord for the Rosebird Community Hall – The Bird Group</p>
Other		

#### Reference and Administrative details

Charity name	The Rosebird Community Association
Other name the charity uses	N/A
Registered charity number	1201249
Charity's principal address	<p>The Rosebird Centre  Shipston Road  Stratford-upon-Avon  Warwickshire CV37 8LU</p>

## Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Neil Gardiner			
2	Victoria Walsh			
3	Angela Wheeler			
4	Luke Jackson			
5	Catherine Rolfe			

## Corporate trustees – names of the directors at the date the report was approved

Director name		
Not applicable		

## Name of trustees holding title to property belonging to the charity

Trustee name	Dates acted if not for whole year	
Not applicable		

## Additional information (optional)

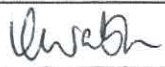
### Names and addresses of advisers (Optional information)

Type of adviser	Name	Address
Solicitor	Jessica Wood Davison Law	54 Calthorpe Road, Edgbaston, Birmingham B15 1TH
Development/Funding and Group Development Officer	Chris Freeman Warwickshire Community and Voluntary Action	

## Declarations

The trustees declare that they have approved the trustees' report above.

### Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	Victoria Claire Walsh	
Position (eg Secretary, Chair, etc)	Trustee/Secretary	
Date	18 <sup>th</sup> April 2025	



# **ROSEBIRD COMMUNITY ASSOCIATION**

**Registered Number 1201249**

## **Financial Accounts**

**1<sup>st</sup> September 2023 to 31<sup>st</sup> August 2024**



# **ROSEBIRD COMMUNITY ASSOCIATION**

## **Report of the Trustees**

### **For the year ended 31<sup>st</sup> August 2024**

The Trustees present their report with the financial statements of the charity for the year ended 31<sup>st</sup> August 2024. The trustees have adopted the provisions of Accounting and Reporting by Charities: Statement of Recommended Practice applicable to Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS102) effective 1<sup>st</sup> January 2019.

#### **OBJECTIVIES AND AIMS**

Rosebird Community Hall was opened in 2012 as part of a neighbourhood centre development located to the south of Stratford-upon-Avon. The objects of the CIO are to rent and run the Rosebird Community Hall and to hire it out for childrens parties and for use by local groups, thus benefitting the residents of Trinity Mead and Bridgetown and the surrounding areas through the provision of facilities for recreation or other leisure time occupation of individuals who have need of such facilities by reason of their youth, age, infirmity or disablement, financial hardship or social and economic circumstances or for the public at large in the interests of social welfare and with the object of improving the conditions of life of the said inhabitants.

During 2022/23 the 10 year Section 106 Agreement which enabled the facility to be built and offered rent free came to an end. This meant not only the Rosebird Community Association having to pay rent but also a requirement for a lease to be taken over by the Members to safeguard the future of the hall.

In March 2022 the Chairman met with CAVA to discuss the challenges faced by the group. A key issue was that the group was not incorporated and therefore the Committee members were personally liable for contracts and debts. As a result CAVA worked with the Committee to guide them through the process of setting up a Charitable Incorporated Organisation and this was registered by the Charity Commission in December 2022. This enabled the Group to become incorporated and no longer personally liable and the Rosebird Community Hall is now much more secure.

#### **Management**

Rosebird Community Association is managed by the Board of Trustees and Members of the Charity who are responsible for ensuring compliance with both Company Law and Charity Commission requirements.

##### **Trustees:**

N Gardiner  
L Jackson  
A Wheeler  
V Walsh  
C Rolfe

##### **Committee Members:**

P Roberts  
C Gardiner  
C Ballinger  
L Kerrigan



**Report of the Trustees for the year ended 31<sup>st</sup> August 2024**

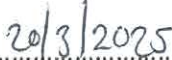
The Trustees present their report with the financial statements of the Charity for the year ended 31<sup>st</sup> August 2024. The Trustees have adopted the provisions of the Accounting & Reporting by Charities, Statements of recommended practice.

**Balance Sheet**

These financial statements have been prepared in accordance with the provisions applicable to charitable companies subject to the small companies regime.

The financial statements were approved by the Board of Trustees and authorized for issue on 20<sup>th</sup> March 2025 and were signed on its behalf by:

  
.....  
Victoria Walsh – Trustee/Secretary

  
.....  
Date

# ROSEBIRD COMMUNITY HALL

Income & Expenditure 1st September 2023 - 31st August 2024

<u>INCOME</u>	<u>2022/23</u>	<u>2023/24</u>	<u>EXPENSES</u>	<u>2022/23</u>	<u>2023/24</u>
<b>Bookings</b>		<b>£</b>			<b>£</b>
Commercial	£19,197.65	£17,684.87	Rent	£7,800.00	£6,200.00
Private	£4,759.75	£5,828.63	Electricity	£3,065.42	£3,041.76
			Water	£946.52	£581.91
Donation	£0.00	£313.21	Service Charge	£912.00	£888.00
			Insurance	£1,526.11	£1,610.58
VAT Rent refund	£0.00	£1,500.00	Admin	£2,522.53	£2,668.28
			Legal Fees	£1,248.00	£0.00
			Cleaning	£4,184.40	£3,384.60
Interest	£156.88	£408.50	Cleaning Materials	£411.08	£325.84
			Equipment	£87.49	£279.27
			Premises and TV Licence	£229.00	£70.00
			Maintenance/Repairs	£1,640.47	£2,407.54
			Waste Collections	£644.38	£606.48
			Hygiene Collections	£421.20	£574.66
			Refunded Hire Fees	£301.00	£51.75
			Donations	£0.00	£0.00
			Misc /website	£474.46	£0.00
			Tea & Chat	£0.00	£1,379.69
	<u>£24,114.28</u>	<u>£25,735.21</u>		<u>£26,414.06</u>	<u>£24,070.36</u>
Deposits received	£5,200.00	£4,300.00	Deposits returned	£4,788.00	£4,100.00
	<u>£29,314.28</u>	<u>£30,035.21</u>		<u>£31,202.06</u>	<u>£28,170.36</u>

**Net Profit = £1,664.85**

Bank Account balances:			
Barclays	Current Account	£0.00	£0.00
Barclays	Savings Account	£7,581.82	£0.00
Lloyds	Current Account	£1,719.56	£817.41
Lloyds	Savings Account	£21,541.11	£31,889.93
		<u>£30,842.49</u>	<u>£32,707.34</u>



CHARITY COMMISSION  
FOR ENGLAND AND WALES

## Independent examiner's report on the accounts

### Section A

### Independent Examiner's Report

#### Report to the trustees

ROSEBIRD COMMUNITY ASSOCIATION

#### On accounts for the year ended

31/8/24

#### Charity no (if any)

1201249

#### Set out on pages

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended

#### Responsibilities and basis of report

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

#### Independent examiner's statement

~~The charity's gross income exceeded £250,000 and I am qualified to undertake the examination by being a qualified member of [insert name of applicable listed body]. Delete [ ] if not applicable.~~

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination (other than that disclosed below \*) which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

\* Please delete the words in the brackets if they do not apply.

Signed:

SARA OWEN

Date:

31/3/25

Name:

SARA OWEN

Relevant professional  
qualification(s) or body

ICAEW



(if any):

Address:

49 BANBURY ROAD  
STRATFORD-UPON-AVON  
WARICKS, CV37 7HW

## Section B

### Disclosure

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.