

Trustees' Annual Report

For the period

From (start date)

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 to end date

3	1	0	3	2	4
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Section A

Reference and administration details

Charity name

8th Bridgnorth Scout Group

Registered charity number (if any)

1	2	0	1	2	0	4
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HQ registration number

1	0	0	1	2	7	6	7
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Charity's principal address

The Scout Hut

Love Lane

Bridgnorth, Shropshire

Postcode

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D

Names of the charity trustees who manage the charity

(These will be published in the annual report of the charity and the Charity Register if reporting for a Registered Charity with a charity regulator)

	Trustee Name	Office (if any)	Dates acted if not for whole year
1	Simon Turner	Chair	
2	Mark Ashby	Treasurer	
3	Hannah Charman	Secretary	
4	Meg Turner	GSL	
5	Gill Callaghan	Beaver SL	
6	Alice Pritchard	Cub SL	
7	Ashley Brown	Cub SL	
8	Stuart Messenger	Scout SL	
9	Jon Ashling	Explorer SL	
10	Claire Messenger	Fundraising Secretary	
11	Steve Williams	Hut Warden	
12	Michael Buckley	Facilities Manager	
13	Rebecca Ashman		
14	Jim McGettrick		
15	Lisa Sievwright		
16	Sam Lea		
17	Phil Veal		
18	Paul Wright		
19			
20			

Names and addresses of advisers (optional information but encouraged as best practice)

(These will be published in the annual report of the charity)

Type of advisor	Name	Address
Independent Examiner	Kevin Joyce	1 Deighton's Close, Bridgnorth

Section B

Structure, governance and management

Description of the charity's trusts

Type of governing document

(e.g. trust deed, constitution)

The Group's governing documents are those of the The Scout Association. They consist of a Royal Charter, which in turn gives authority to the Bye Laws of the Association and The Policy, Organisation and Rules of The Scout Association.

How the charity is constituted

(e.g. trust, association, company)

The Group is a trust established under its rules which are common to all Scouts.

Trustee selection methods

(e.g. appointed by, elected by)

The Trustees are appointed in accordance with the Policy, Organisation and Rules of The Scout Association.

Additional governance issues (optional information but encouraged as best practice)

You may choose to include additional information, where relevant, about:

The Group is managed by the Group Trustee Board, the members of which are the 'Charity Trustees' of the Scout Group which is an educational charity. As charity trustees they are responsible for complying with legislation applicable to charities. This includes the registration, keeping proper accounts and making returns to the Charity Commission as appropriate.

Policies and procedures adopted for:

- a) the induction and training of trustees;
- b) trustee' consideration of major risks and the systems and procedures to manage them

The Committee consists of 3 independent representatives, Chair, Treasurer and Secretary together with the Group Scout Leaders, individual section leaders (if opted to take on the responsibility) and parent's representation and meets every 4 months.

Members of the Trustee Board complete '*Essential Information for Trustees*' training within the first 5 months of joining the committee.

This Group Trustee Board exists to support the Group Scout Leader in meeting the responsibilities of the appointments and is responsible for:

- The maintenance of Group property;
- The raising of funds and the administration of Group finance;
- The insurance of persons, property and equipment;
- Group public occasions;
- Assisting in the recruitment of leaders and other adult support;
- Appointing any sub committees that may be required;
- Appointing Group Administrators and Advisors other than those who are elected.

Section B	Structure, governance and management (continued)
	Risk and Internal Control The Group Trustee Board has identified the major risks to which they believe the Group is exposed, these have been reviewed and systems have been established to mitigate against them. The main areas of concern that have been identified are: <u>Damage to the building, property and equipment.</u> The Group would request the use of buildings, property and equipment from neighbouring organisations such as the church, community centre and other Scout Groups. The Group has sufficient buildings and contents insurance in place to mitigate against permanent loss. <u>Injury to leaders, helpers, supporters and members.</u> The Group through the capitation fees contributes to the Scout Associations national accident insurance policy. Risk Assessments are undertaken before all activities. Reduced income from fund raising. The Group is primarily reliant upon income from subscriptions and fundraising. The group does hold a reserve to ensure the continuity of activities should there be a major reduction in income. The Committee could raise the value of subscriptions to increase the income to the group on an ongoing basis, either temporarily or permanently. <u>Reduction or loss of leaders.</u> The group is totally reliant upon volunteers to run and administer the activities of the group. If there was a reduction in the number of leaders to an unacceptable level in a particular section or the group as a whole then there would have to be a contraction, consolidation or closure of a section. In the worst case scenario the complete closure of the Group. <u>Reduction or loss of members.</u> The Group provides activities for all young people aged 4 to 18. If there was a reduction in membership in a particular section or the group as whole then there would have to be a contraction, consolidation or closure of a section. In the worst case scenario the complete closure of the Group.



Section C	Objectives and activities
Summary of the objects of the charity set out in its governing document	The Purpose of Scouting Scouting exists to actively engage and support young people in their personal development, empowering them to make a positive contribution to society. The Values of Scouting As Scouts we are guided by these values: Integrity - We act with integrity; we are honest, trustworthy and loyal. Respect - We have self-respect and respect for others. Care - We support others and take care of the world in which we live. Belief - We explore our faiths, beliefs and attitudes. Co-operation - We make a positive difference; we co-operate with others and make friends. The Scout Method Scouting takes place when young people, in partnership with adults, work together based on the values of Scouting and: - enjoy what they are doing and have fun - take part in activities indoors and outdoors - learn by doing - share in spiritual reflection - take responsibility and make choices - undertake new and challenging activities - make and live by their Promise.
Summary of the main activities in relation to these objects	Squirrels, Beavers, Cubs and Scouts meet weekly and undertake a range of activities as planned each term. These activities mainly contribute towards young people developing life skills, as recognised in the achievement of Scout Association badges and awards. Young People also are recognised for long service. In addition to weekly planned activities, special events or activities are also organised such as sleepovers & camps, hiking, climbing, canoeing, kayaking, archery and air rifle shooting. Young People also take part in District Events and competitions.

Additional details of the objectives and activities (optional information but encouraged as best practice)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- contribution made by volunteers;
- policy on investments.

Public benefit statement

The Group meets the Charity Commission's public benefit criteria under both the advancement of education and the advancement of citizenship or community development headings.

Section D

Achievements and performance

Summary of the main achievements of the charity during the year

Over the course of the year the following Chief Scout Awards have been earned: Beaver Scout Bronze x 12, Cub Scout Silver x 5 and Scout Gold x2. Young People have had the opportunity to take part in a Pony Camp, Group Camp, Adventurous Activity weekend, Remembrance Parade, Local Carnival and Group Ice Skating trip. Scouts took part in a County Shooting Competition, winning several individual medals. Over the year approximately 288 weekly meetings have taken place, over 46km of water has been paddled and 12 mountains climbed of 500m and above. The current membership is: 16 Squirrels, 42 Beavers, 60 Cubs and 46 Scouts.

Section E

Financial Review

Brief statement of the charity's policy on reserves

Reserves Policy

The Group's policy on reserves is to hold sufficient resources to continue the charitable activities of the group should income and fundraising activities fall short. The Group Executive Committee considers that the group should hold a sum equivalent to 6 months running costs, circa £15k.

The Group held reserves of approximately £35k against this at year end. This is above the level required for operating expenses. However this can be explained by approximately £27k being held in a separate account for building a hut extension and refurbishment.

Quantify and explain any designations

Details of any funds materially in deficit (circumstances plus steps to eliminate)

None

Further financial review details (optional information)

You **may choose** to include additional information, where relevant, about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives;

Investment Policy

The Group does not have sufficient funds to invest in longer term investments. The Group has therefore adopted a risk averse strategy to the investment of its funds. All funds are held in cash using only mainstream banks or building societies.

The Group Trustee Board regularly monitors the levels of bank balances and the interest rates received to ensure the group obtains maximum value and income from its banking arrangements. Occasionally this may involve using an account that requires a period of notice before funds may be withdrawn, before doing so the Group Trustee Board considers the cash flow requirements.

Section F

Other Optional Information

Plans for future periods (details of any significant activities planned to achieve them)

Over the next 2-3 years the Group plans to extend and refurbish the hut. Planning Permission has been granted (June 2020) and plans are currently being drawn up to be submitted to Building Regulations for approval.

Section G

Declaration

The trustees declare that they have approved the trustees' report above

Signed on behalf of the charity's trustees

Signature(s)

 

Full name(s)

Simon Turner Mark Ashby

Position (eg Secretary, Chair)

Chair Treasurer

Date

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8th Bridgnorth Scout Group (Charity no. 1201204)

Receipts and payments account

Year start date

Year end date

For the year from	01/04/2023	To	31/03/2024
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Receipts and payments

	2023/24	2022/23
	Unrestricted funds	Unrestricted funds
	£	£
Receipts		
Donations, legacies and similar income		
Membership subscriptions	18,100	16,700
Donations	-	292
Legacies	-	-
Gift Aid	-	-
Other similar income	6,409	9,721
Sub total	24,509	26,713
Grants		
Maintenance grant	-	-
Other grants	1,250	1,960
Sub total	1,250	1,960
Fundraising events (gross)		
Detail 1	-	-
Detail 2	-	-
Detail 3	-	-
Other fundraising activities	-	-
Sub total	-	-
Scout hut income		
Hire of building	170	20
Hire of equipment	-	-
Other Scout hut income	-	-
Sub total	170	20
Investment income		
Bank interest	-	-
Building Society interest	-	-
The Scout Association Short Term Investment Service	-	-
Other investment income	-	-
Sub total	-	-
Total Gross Income	25,929	28,693
Asset and investment sales, etc.	-	-
Total receipts	25,929	28,693

8th Bridgnorth Scout Group (Charity no. 1201204)

Receipts and payments account

Year start date

Year end date

For the year
from

01/04/2023

To

31/03/2024

Receipts and payments

	2023/24	2022/23
	Unrestricted funds	Unrestricted funds
	£	£
Payments		
Charitable Payments		
Membership subscriptions paid on (National/County/Area/District)	9,424	8,410
Youth programme and activities	3,637	8,790
Adult support and training		25
Rent		-
Water and Sewerage	256	442
Electricity and Gas	2,037	1,542
Insurance	1,291	1,229
Repairs and Renewals		-
Materials and equipment	287	438
Printing and photocopying		-
Contribution to camp costs		-
Uniforms and badges	1,747	1,586
AGM and trustee expenses		-
Other costs detail 1 - Expenses and Petty Cash	5,196	2,498
Other costs detail 2 - Expenses from Last Year		-
Other costs detail 3 - Scout Hut Expenses - Other	1,761	-
Sub total	25,634	24,961
Fundraising expenses		
Detail 1	-	-
Detail 2	-	-
Detail 3	-	-
Other fundraising costs	-	-
Sub total	-	-
Total Gross Expenditure	25,634	24,961
Asset and investment purchases, etc.	-	-
Total payments	25,634	24,961
Net of receipts/(payments)	295	3,732
Cash funds last year end	18,603	14,870
Cash funds this year end	18,897	18,603

8th Bridgnorth Scout Group (Charity no. 1201204)

Receipts and payments account

Year start date

Year end date

For the year from	01/04/2023	To	31/03/2024
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Statement of assets and liabilities at the end of the year

	2023/24 Unrestricted funds	2022/23 Unrestricted funds
	£	£
Cash funds		
Bank current account	18,897	18,603
Bank deposit account	-	-
Building society account	-	-
The Scout Association Short Term Investment Service	-	-
Cash/Floats	-	-
Total cash funds	18,897	18,603
(agree balances with receipts and payments account)	ok	ok
Other monetary assets		
Tax claim	-	-
Debts due from the County/Area/District/Group	-	-
Insurance claim	-	-
Sub total	-	-
Investment assets		
Investment property - detail	-	-
Quoted investments	-	-
Other investments - detail	-	-
Sub total	-	-
Non monetary assets for charity's own use		
Badge stock	2,336	2,578
Shop stock	-	-
Other stock	-	-
Land and buildings	295,000	295,000
Motor vehicles	-	-
Scouting equipment, furniture etc	22,716	22,541
Other	-	-
Sub total	320,052	320,119
Liabilities		
Accounts not yet paid	-	-
Expenses incurred but not invoiced	-	-
Subscriptions not yet paid	-	-
Loan - detail	-	-
Other liabilities	-	-
Sub total	-	-
Total net assets	338,949	338,722

The above receipts and payments account and statement of assets and liabilities were approved by the Trustees on the 23 of JAN 2025 (the date of the Trustee Board meeting that approved the accounts) and signed on their behalf by

Signature




Print Name

Simon TURNER	Chair
MARK ASHBY	Treasurer

SCRUTINEER/INDEPENDENT EXAMINER

MR. KVIN JOYCE



14/1/2025

England & Wales

Unqualified report for a non-company charity preparing receipts and payments accounts with a gross income of £250,000 or less in the relevant financial year

Independent examiner's report to the trustees of 8th Bridgnorth Scout Group

I report to the trustees on my examination of the accounts of the 8th Bridgnorth Scout Group for the year ended 31/03/24 (date of year end).

Responsibilities and basis of report

As the charity trustees of the 8th Bridgnorth Scout Group you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the 8th Bridgnorth Scout Group accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the 8th Bridgnorth Scout Group as required by section 130 of the Act; or
2. the accounts do not accord with those records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed: 

Name: Mr Kevin Joyce

Relevant professional qualification or membership of professional bodies (if any):
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Address: 1 Deighton's Close
Bridgnorth
Shropshire
WV16 5JH

Date: 14/1/2025