

# **Serendipity Creative Writers' Group**

Charity number 1201197

## **Annual Report and Financial Statements for the year ended 30 November 2023**



# **Serendipity Creative Writers' Group**

## **Annual Report and Financial Statements for the year ended 30 November 2023**

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**Prepared by West Yorkshire Community Accountancy Service CIO**

# **Serendipity Creative Writers' Group**

## **Trustees' report for the year ended 30 November 2023**

### **Reference and administrative details of the charity, its trustees and advisors**

The trustees during the financial year and up to and including the date the report was approved were:

<b>Name</b>	<b>Position</b>	<b>Dates</b>
Kathy Trout	Chair	Appointed January 2023
Amanda Rhodes	Secretary	Appointed December 2022
Martin Hemingway	Treasurer	Appointed December 2022
Mira Fadel		Appointed December 2022
Pauline Schmidt	Former Chair	Appointed December 2022 Resigned February 2023
<b>Charity number</b>	1201197	Registered in England and Wales
<b>Registered and principal address</b>	<b>Bankers</b>	
4 Fenay Lane	Barclays Bank	
Almondbury	York 2	
Huddersfield	Leicestershire	
HD5 8UL	LE87 2BB	

### **Independent examiner**

Alan Dodd FCCA

### **West Yorkshire Community Accountancy Service CIO**

Stringer House  
34 Lupton Street  
Leeds  
LS10 2QW

### **Structure, governance and management**

The charity is a Charitable Incorporated Organisation (CIO) foundation formed on 2 December 2022 and is governed by a constitution. Prior to becoming a CIO, the organisation operated as an unincorporated association.

### **Method of recruitment and appointment of trustees**

The trustees of the charity are appointed by the trustees at a duly convened meeting.

# **Serendipity Creative Writers' Group**

## **Trustees' report (continued) for the year ended 30 November 2023**

### **Objectives and activities**

#### **The charity's objects**

The relief of those in need, by reason of youth, age, poor mental or physical health, disability, financial hardship or other social or economic disadvantage in Yorkshire for the public benefit by providing supported opportunities to explore and practise creative writing.

For the purpose of this clause 'those in need' means being excluded from society, or parts of society, as a result of one or more of the following factors: unemployment; financial hardship; old age; ill health (physical or mental); substance abuse or dependency including alcohol and drugs; discrimination on the grounds of sex, race, disability, ethnic origin, religion, belief, creed, sexual orientation or gender re assignment; poor educational or skills attainment; relationship and family breakdown; poor housing (that is housing that does not meet basic habitable standards; crime (either as a victim of crime or as an offender rehabilitating into society)

#### **The charity's main activities**

We run Serendipity Creative Writing and Mindful Workshops across Kirklees and the broader West Yorkshire area, as cathartic and therapeutic outcomes of working through various mediums of the Arts, in particular, Creative Writing and Mindfulness. These are leader & service user led, are free and include free refreshments. We operate an open-door policy and also receive referrals from the NHS and other Organisations.

#### **Public benefit statement**

In setting our objectives and planning our activities our Trustees have given serious consideration to the Charity Commission's general guidance on public benefit and in particular the advancement of health.

#### **Achievements and performance**

Serendipity has delivered 3 weekly and one monthly evening free community mindful and creative writing workshops. In addition we have had several related events throughout the year including mini workshops/lending library/information hub VAN, which we took out on the road to several festivals throughout Kirklees, to promote Serendipity and the work we do.

We have recently published an anthology of work collected from our service users, the official launch is Sunday 21<sup>st</sup> April 2024, as part of the Huddersfield Literature Festival at the Lawrence Batley Theatre.

Serendipity have been involved in Welfare Funding from some Organisations where we were able to help people struggling through the winter with Electricity/Gas Bills etc. and Food. We also ran a series of Warming Words events throughout Kirklees (providing a free warm safe space/2 course warm meal and drink, and indulged ourselves in spoken word).

#### **Financial review**

The net receipts for the year were £5,842, including net receipts of £4,092 on unrestricted funds and net receipts of £1,750 on restricted funds.

#### **Reserves policy**

The charity's free reserves, at the year end were £4,092.

The trustees have not currently adopted a formal reserves policy, but intend to discuss this shortly.

Approved by the board of trustees on 13/6/2024

Kathy Trout (Trustee)

## **Serendipity Creative Writers' Group**

### **Independent examiner's report to the trustees of Serendipity Creative Writers' Group**

I report to the charity trustees on my examination of the accounts of the CIO for the year ended 30 November 2023, which are set out on pages 5 to 9.

#### **Responsibilities and basis of report**

As the charity trustees of the CIO you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the CIO's accounts as carried out under section 145 of the 2011 Act. In carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

#### **Independent examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- 1 accounting records were not kept in respect of the charity as required by section 130 of the Charities Act;
- 2 the accounts do not accord with those records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Alan Dodd FCCA

13/6/2024

#### **West Yorkshire Community Accountancy Service CIO**

Stringer House  
34 Lupton Street  
Leeds  
LS10 2QW

**Serendipity Creative Writers' Group**  
**Receipts and payments account**  
**for the year ended 30 November 2023**

	Notes	2023 Unrestricted funds £	2023 Restricted funds £	2023 Total funds £
<b>Receipts</b>				
Grants and donations	(2)	8,791	24,137	32,928
Transfer on incorporation		457	1,426	1,883
<b>Total receipts</b>		<u>9,248</u>	<u>25,563</u>	<u>34,811</u>
<b>Payments</b>				
Welfare		1,125	8,351	9,476
Peer Support		37	470	507
Artist fees		-	1,185	1,185
Administration		669	1,493	2,162
Room hire		-	2,192	2,192
Workshops		1,015	1,245	2,260
Refreshments		215	2,021	2,236
Volunteer expenses		284	689	973
Insurance		-	96	96
Telephone		45	472	517
Van expenses		829	413	1,242
Travel		937	2,639	3,576
Sundry expenses		-	89	89
Publications		-	1,640	1,640
Office equipment		-	818	818
<b>Total payments</b>		<u>5,156</u>	<u>23,813</u>	<u>28,969</u>
<b>Net receipts / (payments)</b>		<u>4,092</u>	<u>1,750</u>	<u>5,842</u>
<b>Fund balances brought forward</b>		-	-	-
<b>Fund balances carried forward</b>	(3)	<u>4,092</u>	<u>1,750</u>	<u>5,842</u>

# Serendipity Creative Writers' Group

## Statement of assets and liabilities

as at 30 November 2023

	2023	2023	2023
	Unrestricted	Restricted	Total
	£	£	£
<b>Cash funds</b>			
Cash at bank	4,092	1,750	5,842
<b>Total cash funds</b>	<u>4,092</u>	<u>1,750</u>	<u>5,842</u>

<b>Debtors and prepayments</b>	2023
	£
Prepayments	402
	<u>402</u>

### Assets retained for the charity's own use

Mercedes-Benz 207D camper van

HP A10 computer

<b>Liabilities</b>	2023
	£
Accruals	792
	<u>792</u>

The financial statements were approved by the board of trustees on 13/6/2024

Kathy Trout (Trustee)

# **Serendipity Creative Writers' Group**

## **Notes to the accounts**

### **for the year ended 30 November 2023**

#### **1 Accounting policies**

##### **Basis of accounting**

The trustees have taken advantage of section 133 of the Charities Act 2011 and have prepared the accounts on a receipts and payments basis.

There has been no change to the accounting policies since last year.

No changes have been made to the accounts for previous years.

##### **Taxation**

As a charity the organisation benefits from rates relief and is generally exempt from income tax and capital gains tax but not from VAT. Irrecoverable VAT is included in the cost of those items to which it relates.

##### **Fund accounting**

Unrestricted funds are available for use at the discretion of the trustees in furtherance of the general objectives of the charity.

Restricted funds are subjected to restrictions on their expenditure imposed by the donor or through the terms of an appeal.

Further explanation of the nature and purpose of each fund is included in the notes to the accounts.



**Serendipity Creative Writers' Group**  
**Notes to the accounts continued**  
**for the year ended 30 November 2023**

<b>2 Grants and donations</b>	2023	2023	2023
	Unrestricted	Restricted	Total
	funds	funds	funds
	£	£	£
Assura Community Fund	-	2,000	2,000
Kirklees Council Community Plus Fund	-	5,000	5,000
One Community Crisis Fund	-	3,360	3,360
One Community Household Support Grant	-	4,000	4,000
One Community Jimmy Dickinson Fund	-	627	627
Sir George Martin Trust	-	2,000	2,000
Sovereign Healthcare	-	1,000	1,000
SW Yorkshire Partnership NHS Trust	-	1,000	1,000
Third Sector Leaders	-	5,150	5,150
West Yorkshire CA	8,000	-	8,000
Other donations	791	-	791
	<u>8,791</u>	<u>24,137</u>	<u>32,928</u>

<b>3 Restricted funds</b>	Transfer on incorporation	Incoming	Outgoing	Transfers	Balance c/f
	£	£	£	£	£
Kirklees Ward grant	267	-	267	-	-
National Lottery	1,159	-	1,159	-	-
Assura Community Fund	-	2,000	2,000	-	-
Community Plus Fund	-	5,000	5,000	-	-
Jimmy Dickinson Fund	-	627	627	-	-
Third Sector Leader (1)	-	1,600	1,600	-	-
One Community - Crisis Fund	-	3,360	3,360	-	-
Third Sector Leader (2)	-	2,000	2,000	-	-
Sir George Martin Trust	-	2,000	2,000	-	-
Third Sector Leader (3)	-	200	200	-	-
Sovereign Healthcare	-	1,000	1,000	-	-
Third Sector Leader (4)	-	1,000	1,000	-	-
Household Support Grant	-	4,000	3,131	-	869
SW Yorkshire Partnership NHS Trust	-	1,000	247	-	753
Third Sector Leader (5)	-	350	222	-	128
	<u>1,426</u>	<u>24,137</u>	<u>23,813</u>	<u>-</u>	<u>1,750</u>

# **Serendipity Creative Writers' Group**

## **Notes to the accounts continued**

### **for the year ended 30 November 2023**

#### **3 Restricted funds (continued)**

<b>Fund name</b>	<b>Purpose of restriction</b>
Kirklees Ward grant	To run Batley workshops
National Lottery	Reaching Communities Fund
Assura Community Fund	To run Batley workshops for six months
Community Plus Fund	Kirklees Council to run workshops for six months, together with publication of an anthology
Jimmy Dickinson Fund	One Community - to run Huddersfield workshops for four months
Third Sector Leader (1)	Events including free supper and room hire
One Community - Crisis Fund	Goods, amenities and food for service users and their families
Third Sector Leader (2)	Events including free supper and room hire
Sir George Martin Trust	To run Huddersfield workshops for five months
Third Sector Leader (3)	To run Batley workshops for six months
Sovereign Healthcare	To run workshops
Third Sector Leader (4)	Van launch event at Greenhead Park
Household Support Grant	One Community - for goods, amenities, food and supermarket vouchers for service users and their families
SW Yorkshire Partnership NHS Trust	Health promotion workshops in Batley for six months
Third Sector Leader (5)	Initial book launch event, Dewsbury

#### **4 Related party transactions**

##### **Trustee expenses**

No trustee received any expenses during this year or the previous year.

##### **Trustee remuneration and benefits**

No trustee received any remuneration or benefit during this or the previous year.