



Report and Accounts
for period from incorporation to 31st March 2024

For **CASSIO PRODUCTIONS**

Registered Charity No. 1201190

Cassio Productions

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Cassio Productions

Trustees' Annual Report

For the period from incorporation to 31st March 2024

The Trustees present their report and accounts for the period from incorporation to 31st March 2024.

Incorporation of the Charity

This Charitable Incorporated Organisation (Charity number: 1201190) was incorporated on 29th November 2022 and was set up to replace the Charity Cassio Productions (charity number 283911). The Charity is constituted under an Associated model of a Charitable Incorporated Organisation with an additional Rulebook. All assets including cash, debtors, liabilities and membership related to charity 283911 were transferred to this Charity 1201190 as of 1st January 2023.

The members of charity 283911 had unanimously voted for this at EGMs on 14th September 2020 and 17th February 2022.

Principal Address

383 Bushey Mill Lane
Bushey
Herts
WD23 2AH

Trustees

The trustees who served during the whole of the year unless indicated were as follows:-

Name	Office	Dates if not for whole period
Alex Kenny	Chairman	
Dee Keyte	Vice Chair	
Jill Gillam	Treasurer	
Dorothy Lawson	Secretary & Newsletter Editor	29 November 2022 to 12 June 2023
Neil Revens	Secretary	12 June 2023 onwards
Ella Rogers	Membership	Resigned 24 June 2024
Emily Sissons	Ordinary member	
Holly Noble	Ordinary member	
Sarah Clampton	Ordinary member	12 June 2023 onwards
Nikki Scott	Ordinary member	12 June 2023 onwards

All Trustees are elected for a 3 year period with at least a third to retire at each AGM after the initial. The initial AGM was held on 12th June 2023 at Leavesden School where additional Trustees were elected to serve. The Trustees are responsible for the day to day activities of the Charity. Where a Trustee has resigned during the year the other Trustees may co-opt a society member to join the main committee of Trustees to fulfill the appropriate role.

Structure, Governance and Management

The Trust is set up under an Association model constitution Charitable Incorporated Organisation (CIO) together with a Rulebook. The constitution of the Society is outlined in its general rules, which were last updated on incorporation on 29th November 2022 with the full approval of the Charity Commissioners. The Society is operated entirely by volunteers and employs no staff.

Objectives and Activities

The objects of the Charity are set out in its governing documents which are:-

"To promote public education of music and drama by presentation of public performances in the musical theatre genre, and by such other ways as the Society through its Trustees shall determine from time to time."

The trustees have had regard to the Charity Commission's guidelines on public benefit. The public benefits from these public performancesw by members of the trust being able to perform and learn skills in these shows, including a significant benefits to physical and mental well-being. The wider public benefit by being able to enjoy musical theatre entertainment by coming to see the shows. Any member of the public can become a member of the Charity and they can join via the method set out in the Charity's rulebook.

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Trustees' Annual Report

For the period from incorporation to 31st March 2024

Achievements and Performance

The main achievements during the period from incorporation to 31st March 2024, were that the charity performed two shows: -

- 1) 'A Cabaret of Musicals' was performed at the Henderson Hub Abbots Langley in June 2023. This generated income of £3,888 and a surplus of £1,466
- 2) 'Kinky Boots' was performed at the Watford Palace Theatre in November 2023. This generated income of £75,565 and a surplus of £14,720

In addition the charity also started rehearsals for 'Urinetown' which was performed during May 2024.

Also the charity performed Christmas Songs during the Abbots Langley lights on event in December 2023.

By performing these shows the members of the society have been able to learn new skills and be more confident and members of the public have been uplifted by being able to see a very good standard of musical theatre.

Financial Review

During the period since incorporation to 31st March 2024 the overall income was £79,739 and there was a surplus on the Statement of Financial Activities of £18,603. As at 31 March 2024 the total assets of the charity were £65,588.

On 1 January 2023 all of the assets and liabilities and funding of Charity number 283911 was transferred to this Charity as per above.

The charity aims to hold enough reserves so that one future show can be fully financed without the need for further income. This was achieved as at 31st March 2024.

No funds are held as a Custodian Trustee nor any trustee holding title to property belonging to the charity.

The accounts have been prepared in accordance with the accounting policies set out in note 1 to the accounts and comply with the charity's governing document, applicable laws and the requirement of the Statement of Recommended Practice, "Accounting and Reporting by Charities".

Independent Examiner

Anna Carpenter was appointed as the Charitable Incorporated Organisation's independent examiner during the year and has expressed her willingness to act in that capacity

Approved on behalf of the Trustees



Alex Kenny
Chair

12/12/24



Jill Gillam
Treasurer

12/12/24

Cassio Productions

Independent Examiner's Report to the Trustees of Cassio Productions

I report on the accounts of the charity for the period since incorporation to 31 March 2024 which are set out on pages 6 to 11.

Respective responsibilities of Management Committee and examiner

The Charity's Committee are responsible for the preparation of the accounts, The charity's committee consider that an audit is not required for the year (under sections 145(5)(b) of the Charities Act 2011 (the Act)) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts (under section 145 of the 2011 Act)
- to follow procedures laid down in the General Directions given by the Charity Commissioner (under section 145(5)(b) of the 2011 Act; and
- to state where particular matters have come to my attention

Basis of independent examiner's report

My examination was carried out in accordance with the General Directions given by the Charity Commissioners. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeks explanation from you as the Committee concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently, I do not express an audit opinion on the view given by the accounts

Independent examiner's statement

In connections with my examination, no matter has come to my attention:

- (a) which gives my reasonable cause to believe that any material respect the requirements
 - (i) to keep accounting records in accordance with section 130 of the 2011 Act; and
 - (ii) to prepare accounts which accord with the accounting records and to comply with the accounts requirements of the 2011 Act:have not been met; or
- (b) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.



ANNA MCCLEAN MAAT - 20150338

12/12/24

Cassio Productions

Statement of Financial Activities For the period since incorporation to 31st March 2024


	Note	31st March 2024 £
Incoming resources		
All unrestricted funds		
Activities in the furtherance of the charity's activities	2	77,246
Investment income	3	1,817
Other incoming resources	4	676
Total incoming resources		79,739
Charitable expenditure		
Production expenditure	5	60,845
Management and administration	5	291
Total resources expended		61,136
Net incoming/(outgoing resources)		£18,603
Net Movement in Funds		
Fund balance at 29th November 2022		0
Surplus for the period		18,603
Funds transferred from Charity 283911 at 1 January 2023		46,735
Fund Balance at 31 March 2024		£65,338

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Balance sheet As at 31st March 2024

		31st March 2024
	Note	£
Current assets		
Cash at bank and in hand		61,088
Debtors	8	500
Prepayment	8	4,000
		65,588
Current Liabilities		
Creditors	9	250
Total assets less current liabilities		65,338
Total resources expended		
Unrestricted Funds		65,338
Balance at 31st March 2024		£65,338

Approved by the Trustees



12/12/24

Cassio Productions

Notes to the accounts

1 Accounting policies

Basis of accounting

The accounts have been prepared in accordance with applicable accounting standards, the Charities Act and Accounting and Reporting by Charities - Statement of Recommended Practice (SORP 2005).

Income Resourcing

Income is accounted for on a received basis, although account is taken of any amounts known to be unpaid at the end of the financial period.

Resource Expended

Expenditure is accounted for on a paid basis, although account is taken of known creditors and some prepayments at the end of the financial period.

2 Activities in furtherance of the charity's activities

	31st March 2024 £
Ticket Sales	72,201
Programme Advertising	580
T shirts	660
Receipts from Cast	2,045
Members subscriptions	1,615
Sundry income	145
	<u>£77,246</u>

3 Investment income

	31st March 2024 £
Bank Interest	£1,817

4 Other incoming Resources

	31st March 2024 £
Gift Aid	£676

5 Total resources expended

	31st March 2024 £
Production expenditure	60,845
Management and administration	291
	<u>£61,136</u>

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5.1 Production expenditure

	A Cabaret of Musicals June 2023	Kinky Boots Nov 2023	Urinetown To be performed in May 2024	Total 31st March 2024
	£	£	£	£
Theatre Hire & staff OT	1,350	14,232	0	15,582
Production Director		0	0	0
Musical Director		1,000	0	1,000
Choreographer		0	0	0
Pianists		100	0	100
Set	127	6,714	0	6,841
Props		339	0	339
Lighting Hire & Design		2,544	0	2,544
Costumes	10	4,300	0	4,310
Make up		180	0	180
T shirts		593	250	843
Transport & Travel		171	0	171
Orchestra		2,700	0	2,700
Printing & Advertising	110	1,540	0	1,650
Programme	72	148	0	220
Royalties & Music Hire		14,409	0	14,409
Rehearsal Hall	650	1,440	805	2,895
Sound Hire & Design & mics	96	1,673	0	1,769
Credit Card Charges	7	4,104	0	4,111
Insurance		778	0	778
Aftershow Party gifts		64	0	64
Sundries and postage		339	0	339
	£2,422	£57,368	£1,055	£60,845

5.2 Management and administration

	31st March 2024 £
Website Expenses	125
Sundries	166
	£291

6 Trustees

See page 1 Annual Report

7 Employees

There were no employees during this or the previous year.

8 Debtors and prepayments

	31st March 2024 £
Debtors	
Sponsorship	500
Prepayments:	
Set Deposit Our House	1,200
Our House Licence	500
Urinetown Theatre and Rehearsal Hall	1,800
Urinetown licence	500
	<u>£4,000</u>

9 Creditors

	31st March 2024 £
Urinetown Script deposits	250
	<u>£250</u>

10 Ultimate Controlling Party

Ultimate control of the charity rests with the members, but the day to day running of the charity remains with the Trustees.