



CHARITY COMMISSION
FOR ENGLAND AND WALES

Trustees' Annual Report for the period

From: 5th April 2022

To: 4th April 2024

Charity name: Chobham Friends

Charity registration number: 1201104

Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	<p>The aim of the charity is to advance the education of pupils in Chobham Academy by:</p> <ul style="list-style-type: none">• developing effective relationships between people associated with the school• by engaging in activities (e.g. fundraising and hosting events) or providing facilities, equipment or funds which support the school and advance the education of pupils.

Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	<p>The main activities are:</p> <ul style="list-style-type: none"> Fundraising events ran for pupils or parents/carers of the school. These not only raise funds but also bring parents, teachers, pupils and the community together. These have included a quiz, discos, a movie night, fun runs and seasonal fairs. Pre-Loved School Uniform, this raises funds and provides all parents/carers the opportunity to dress children in school uniform for reasonable prices. Wearing the uniform is part of the way the school encourages a community ethos within the pupils. Funds were given to Harris Academy Chobham for educational enrichment activities such as the purchase of musical instruments, paying for music lessons, purchasing coding kits, purchasing sports equipment and kit, purchasing SEND equipment and purchasing circus tickets. Donations received from Hadley Property Group, Easy Fundraising, Bank of England, Inspiring Eats Village Community Fund as well as generous individual donations from the school community.
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	In planning our activities for the year, we kept in mind the Charity Commission's guidance on public benefit. The activities run by the charity are designed to benefit as many children as possible across all economic groups, this includes events and activities with no cost to the pupils or their families.

Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	Together with members of the school leadership team, the PTA has identified a number of fundraising themes that will benefit as many children as possible. These include wellbeing, music and robotics and coding. These themes will be reviewed periodically. In addition, the school provides a 'wish list' of items they would like, and the committee takes this into consideration when choosing how to spend the PTA's funds.

Policy on social investment including program related investment	Para 1.38	N/A
Contribution made by volunteers	Para 1.38	We are grateful for the many hours the trustees and other member volunteers have spent with organising our fundraising events. Without this valuable contribution of time, energy and expertise we would not have been able to achieve so much.
Other		N/A

Achievements and Performance

	SORP reference	
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<p>Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.</p>	<p>Para 1.20</p>	<p>The period 2022-2024 has seen the successful introduction of Chobham Friends as a registered charity and PTA for Harris Academy Chobham. It has been a period of getting to know the school community, each other and building our profile. We are lucky to have an amazing group of trustees who are committed to the running of Chobham Friends and lots of thanks go to them for their dedicated support so far.</p> <p>Chobham Friends have run events to promote effective relationships between the parents/carers and the school and supporting the Harris Academy Chobham community of pupils, staff, and parents/carers. The PTA has run different types of fundraising initiatives over this period, including a quiz night for parents and staff, Christmas Discos for Years 1-6, Christmas, Easter, Summer and Black History Month Fairs, and an Easter film.</p> <p>For two years running we have taken part in a sponsored run with Run Kids Run to raise money and receive a donation from the charity. This is in addition to several of our parents running sponsored runs for Chobham Friends! We have also embraced online payment methods and platforms during this period such as SumUp, ParentPay and PayPal.</p> <p>Our net income from fundraising events and other income sources was £16,508.36.</p> <p>We extend gratitude to everyone who has supported Chobham Friends this year so far.</p> <p><u>Summary of Activities</u></p> <p><u>Autumn 2022</u></p> <ul style="list-style-type: none"> • The Big PTA Quiz • Badge sales • 'Run Chobham Run' sponsored run • Christmas Fair • Disco <p><u>Spring 2023</u></p> <p>Sponsored parent half marathon Easter Film matinee</p> <p><u>Summer 2023</u></p> <p>Easter Fair Sponsored parent half marathon Ice pop sale Summer Fair</p> <p><u>Autumn 2023</u></p> <p>Sponsored parent half marathon 'Run Chobham Run' sponsored run Black History Month Fair Christmas Fair</p>
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Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	<p>During this first reporting period Chobham Friends has succeeded in advancing the education of pupils in the school by providing additional sporting equipment and kit, new musical instruments and music tuition, new robotics equipment suitable for all year groups and funding new clubs and activities. Children have access to learning opportunities which they wouldn't have had before.</p> <p>By organising a range of fun and inclusive activities and events for pupils, their parents, carers and guardians as well as the teaching staff we have helped to foster a positive, friendly and welcoming environment at the school. The PTA successfully acts as a conduit between the school and parents and has resulted in better sharing of information and feedback.</p>
Performance of fundraising activities against objectives set	Para 1.41	<p>Generally, the fundraising activities have been very successful with good turn out and support from the school and teaching and non-teaching staff. Some events, such as the sponsored runs and the discos have been very successful in terms of generating funds. Other events, such as the Easter Film have been less successful and so the charity has evaluated and learnt from these experiences so that we can run more successful fundraising activities in the future.</p>
Investment performance against objectives	Para 1.41	N/A
Other		<p>The charity is cognisant that the school has a broad socio-economic catchment and includes many low-income households. We have considered public benefit in organising activities, events and contributions to the school and work with the school to ensure that children and families are not excluded due to limited financial resources. While fundraising is important, it is balanced against the other objectives of the charity.</p>

Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	Cash funds at year end £16,508
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	Reserves are held to cover any costs which could incur for events and requests for school expenditures as well as the running costs of the PTA, which include ParentKind membership and insurance and bank charges. Reserves are held in the bank.
Amount of reserves held	Para 1.22	£1,000
Reasons for holding zero reserves	Para 1.22	N/A
Details of fund materially in deficit	Para 1.24	N/A
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	N/A

Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	<p>Our principal sources of funding are various fundraising events held throughout the year. The biggest fundraising events were the sponsored runs, the Christmas Discos and the Autumn Quiz. Our programme of fundraising activities and donations (minus payments and expenses) brought in a net income of £16,508.36.</p> <p>For the past two years we have received generous donations of £5,000 from the Run Kids Run charity and £1,700 from an employee volunteering scheme from the Bank of England. We have also been successful in obtaining £5,000 in funding from a local community fund and £1,000 from Tesco.</p> <p>The money raised in the accounting period 2022-2024 which is still held by Chobham Friends will be rolled over to spend on supporting the improvement of coding and robotics provision in the school through the purchase of new equipment. In addition, it will be spent on initiatives within the school to address wellbeing with a particular focus on playground and gardening provision.</p> <p>The remaining income, plus any other income raised or donated, will be given as donations in the future to projects decided at the AGM.</p>
Investment policy and objectives including any social investment policy adopted	Para 1.46	N/A
A description of the principal risks facing the charity	Para 1.46	<p>The charity has healthy resources, strong support from the school leadership team and committed trustees and committees. Consideration does need to be given to recruiting trustees and committee members for future years to ensure continuity of the charity. Chobham Friends will continue to promote the PTA at future events, engage with parents of new pupils in nursery and reception years and encourage greater family/carer involvement in the running of the charity.</p>
Other		N/A

Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed, royal charter)	Para 1.25	Constitution, adopted 4 th May 2022
How is the charity constituted? (e.g. unincorporated association, CIO)	Para 1.25	Registered charity
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	Trustees are elected or re-elected annually by members of the PTA in attendance at the Annual General Meeting held in May.

Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	Trustees with specific roles will handover to their direct replacements. It is expected that all new trustees will read the adopted policies of the charity prior to or on commencement of their role.
The charity's organisational structure and any wider network with which the charity works	Para 1.51	The PTA is open to the parents, guardians or carers of all pupils currently attending the school and the teaching and non-teaching staff currently employed or engaged at the school. The PTA holds at least 3 Committee Meetings a year and an AGM once a year. The officers of the PTA are the Chair, Secretary, Treasurer and Social Media Officer. All of these are also trustees.
Relationship with any related parties	Para 1.51	The PTA works closely with the school when arranging activities, many of which take place on school premises.
Other		All trustees give their time voluntarily and received no remuneration or other benefits.

Reference and Administrative details

Charity name	Chobham Friends
Other name the charity uses	
Registered charity number	1201104

Charity's principal address	Chobham Academy 40 Cheering Lane London E20 1DB

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Amanda King	Chair		
2	Alex Baldwin	Treasurer		
3	Fiona Kennedy	Secretary		
4	Johanna Kolarski-Bezerra	Social Media Officer		
5	Farhan Hassan	Trustee		
6	Michelle Kennedy	Trustee		

Corporate trustees – names of the directors at the date the report was approved

Director name		
N/A		

Name of trustees holding title to property belonging to the charity

Trustee name	Dates acted if not for whole year	
N/A		

Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	N/A
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	N/A
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	N/A

Additional information (optional)

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address
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N/A		
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Name of chief executive or names of senior staff members (Optional information)

N/A

Exemptions from disclosure

Reason for non-disclosure of key personnel details

N/A

Other optional information

N/A

Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)	<i>Alex Baldwin</i>	
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Full name(s)	Alexandra Frances Baldwin	
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Position (e.g. Secretary, Chair, etc)	Treasurer	
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Date	03/02/2025
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CHARITY COMMISSION
FOR ENGLAND AND WALES

Chobham Friends

1201104

Receipts and payments accounts

CC16a

For the period
from

22/12/2022

To

04/04/2024

Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
Fundraising	10,667	-	-	10,667	-
Donations	21,670	-	-	21,670	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
Sub total (Gross income for AR)	32,337	-	-	32,337	-
A2 Asset and investment sales, (see table).					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	32,337	-	-	32,337	-
A3 Payments					
Fundraising expenses	2,609	-	-	2,609	-
Donations to Chobham Primary	12,794	-	-	12,794	-
PTA administrative expenses	425	-	-	425	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
Sub total	15,828	-	-	15,828	-
A4 Asset and investment purchases. (see table)					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total payments	15,828	-	-	15,828	-
Net of receipts/(payments)	16,508	-	-	16,508	-
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	-	-	-	-	-
Cash funds this year end	16,508	-	-	16,508	-

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	Barclays Business Account	16,508	-	-
		-	-	-
		-	-	-
		-	-	-
	Total cash funds	16,508	-	-
	(agree balances with receipts and payments account(s))			


	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B2 Other monetary assets		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-

	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B3 Investment assets			-	-
			-	-
			-	-
			-	-
			-	-

	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B4 Assets retained for the charity's own use			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-

	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
B5 Liabilities			-	
			-	
			-	
			-	
			-	

Signed by one or two trustees on behalf of all the trustees

Signature	Print Name	Date of approval
	ALEX BALDWIN	03/02/25



Section A

Independent Examiner's Report

Report to the trustees/
members of

Charity Name
Chobham Friends

On accounts for the year
ended

2024

Charity no
(if any)

1201104

Set out on pages

1 and 2

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 04/04/2024.

Responsibilities and
basis of report

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent
examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

** Please delete the words in the brackets if they do not apply.*

Signed:

Date: 03/02/2025

Name:

Janine Willis

Relevant professional
qualification(s) or body
(if any):

Address:

18 Festive Mansion

10 Napa Close

London E20 1EA

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.