

STAVELEY VILLAGE ASSOCIATION

England & Wales · Charity number 1201087

Details

Status Registered

Legal form CIO

Registered 2022-11-21

Register [View on the Charity Commission register](#)

Contact

Address VILLAGE HALL & INSTITUTE
Windermere Road
Staveley
Kendal
LA8 9LY

Phone 07508366125

Email secretary@thesva.org

Website <https://thesva.org/>

Activities

Objects: THE PROVISION AND MAINTENANCE OF A VILLAGE HALL AND INSTITUTE AND OTHER FACILITIES FOR THE USE OF THE INHABITANTS OF STAVELEY AND INGS (THE PARISHES OF OVER STAVELEY, NETHER STAVELEY AND HUGILL) WITHOUT DISTINCTION OF POLITICAL, RELIGIOUS OR OTHER OPINIONS, INCLUDING USE FOR:(A) MEETINGS, LECTURES AND CLASSES, AND(B) OTHER FORMS OF RECREATION AND LEISURE-TIME OCCUPATION, WITH THE OBJECT OF IMPROVING THE CONDITIONS OF LIFE FOR THE INHABITANTS.2. SUCH OTHER CHARITABLE PURPOSES AS THE CHARITY TRUSTEES THINK FIT FROM TIME TO TIME

Activities: SVA owns and maintains Staveley Village Hall and Institute, 4 allotments, the Recreation Ground, its Pavilion and Children's Playground for the benefit of the residents of the parishes of Over Staveley, Nether Staveley and Hugill. The Hall, Institute and Pavilion are available for hire. The Recreation Ground and Children's playground are open to the public free of charge for non-commercial use.

Classification

- **How:** Provides Buildings/facilities/open Space
- **What:** Recreation
- **Who:** Children/young People, Elderly/old People, Other Charities Or Voluntary Bodies

Geography

- Cumbria

Finances

Period end	Income	Expenditure	Assets	Employees
2024-12-31	£92,827	£140,272	-	-
2023-12-31	£51,553	£88,504	-	-

Trustees

Name	Role	Appointed
Ian Stephens		2023-01-12
Matthew Fawcett		2022-11-21
Peter Lyndon Harrison		2024-04-12
Rachael Hodgson		2023-11-06
Robert Clive Perkins		2022-11-21
Rosina Merrett		2025-05-16

STAVELEY VILLAGE ASSOCIATION

England & Wales - Charity number 1201087

Accounts

Charity number: 1201087

STAVELEY VILLAGE ASSOCIATION
RECEIPTS AND PAYMENTS ACCOUNTS
FOR THE YEAR ENDED
31 DECEMBER 2024

STAVELEY VILLAGE ASSOCIATION

CONTENTS

Report of the Trustees'	1
Independent examiners' report	4
Receipts and payments account	6
Statement of assets and liabilities	7
Notes to the accounts	8

STAVELEY VILLAGE ASSOCIATION

REPORT OF THE TRUSTEES FOR THE PERIOD ENDED 31st DECEMBER 2024

The Trustees present their report for the period ended 31st December 2024.

1. Reference and administrative details

Registered charity number 1201087

Registered address Village Hall
Staveley
Kendal
Cumbria
LA8 9LY

Trustees

Clive Johnson, Chair [re-elected 13/11/2023]
Robert Perkins, Deputy Chair [re-elected 08/11/2024]
Rachael Hodgson, Secretary
Matt Fawcett, Treasurer [re-elected 08/11/2024]
Ian Stephens
Peter Harrison
Heather Stobbart [resigned 10/11/2024]
Ruth Walton [resigned 30/09/2024]

2. Objectives

The objects of the charity are as follows:

- The ownership and maintenance of community buildings and facilities in the village of Staveley, presently the Village Hall, Institute (including its residential flat), garden allotments, the Bowling Club, the Recreation Ground, the Ayland Pavilion and the Children's Playground
- Provision of these buildings and facilities for use by the whole community of Staveley and Ings (the parishes of Over Staveley, Nether Staveley and Hugill) for social, sporting, cultural, educational and recreational use.
- Fundraising and organisation of events to raise finance in support of the charity.
- Such other charitable purposes as the Charity Trustees think fit from time to time

On 15th May 2024, the Charities Commission registered the merger of the SVA charities 1201087 & 523078.

Trustees confirmed the SVA's ownership of the boundary wall between the Village Hall and the neighbouring residential property. The Land Registry entry has been updated.

During 2024, trustees authorised several activities which went beyond the core objectives. These included the provision of a "What's On" page on the SVA website, the provision of the Village Christmas Tree, organising a Carol Singing & Tree Lighting switch-on event, waiving the hire fees for the emergency overnight shelter set up for stranded visitors in the Village Hall during the snowstorm in December 2023 and the supply of 4 community benches.

STAVELEY VILLAGE ASSOCIATION

REPORT OF THE TRUSTEES FOR THE PERIOD ENDED 31st DECEMBER 2024

3. Governance

The Trustees held nine full Trustee meetings and four Community Information meetings during 2024. The minutes of these meetings are available on the SVA website.

Trustees set up a Finance Committee, chaired by the Treasurer to improve scrutiny & monitoring of the charity's finances. There were four meetings of this group in the year.

Trustees set up a Projects & Maintenance Committee, chaired by the Treasurer to better co-ordinate the ongoing programme of building maintenance and facility improvements. This group met twice in the year. This work has since been incorporated into the Finance Committee.

The Trustees reviewed and re-approved the following policies during 2024:

- Environmental Policy,
- Equal Opportunities Policy,
- Finance Committee Terms of Reference,
- Fire & Evacuation Policy,
- Flood Preparedness Policy,
- Health & Safety Policy,
- Personal Emergency Evacuation Plan,
- Privacy Policy,
- Reserves Policy,
- Safeguarding Policy,
- Trustee Recruitment & Retention Policy,
- Wi-Fi Policy,
- Booking Policy,
- Conditions of Hire,
- End of Session Checklist
- Insurance Policy.

All these policies & documents are available on the SVA website.

In April, Trustees completed a training course on Safeguarding.

In accordance with the Trustee Recruitment & Retention Policy, DBS checks were completed on the following trustees:

Clive Johnson, issued 4th April 2024
Robert Perkins, issued 4th April 2024
Matt Fawcett, issued 4th April 2024
Ian Stephens, issued 5th April 2024
Rachael Hodgson, issued 3rd October 2024
Peter Harrison, issued 3rd October 2024

On 15th August 2024, the Trustees of Staveley Community First Responders (registered charity 1125505) unanimously agreed to the closure of the charity with immediate effect, the Trustees agreed to transfer £9,438.14 to the SVA. In return the SVA Trustee's agreed to the following conditions:

- i. The SVA will hold 1 public training session per year, until money runs out. All existing training equipment has been transferred to the SVA.

STAVELEY VILLAGE ASSOCIATION

REPORT OF THE TRUSTEES FOR THE PERIOD ENDED 31st DECEMBER 2024

3. Governance (continued)

ii. The SVA will keep the 5 defibrillators and cabinets in working order (batteries, servicing). The defibrillators are sited at the following locations:

- The Watermill Public House, Ings
- The Pavilion, Staveley,
- The Surgery, Staveley,
- Former Hawkshead Brewery, Staveley Mill Yard
- The Village Hall, Staveley

4. Financial Review

2024 saw a significant increase in the charity's revenue, achieved by an increase in bookings of its facilities and additional grant income.

The Trustees have continued their focus on building maintenance and facility improvements. These works have created additional lettable space and storage facilities.

The SVA adopted the Hallmaster Booking software and digital access system to enable the planned growth in bookings of its facilities.

We have focussed Capital Expenditure within the year on:

- Kentmere Room refurbishment (to be completed by July 2025).
- Kitchen refurbishment.
- Flat improvements.
- Fire protection system at the Pavillion.
- External decking at the Pavillion.
- Supply of 4 benches.
- Village Hall Lobby redecoration.
- External decoration of the Village Hall and Institute (phase 1).

We organised a successful programme of events which were supported by the community. These events included a Halloween party, tabletop sale, Craft and Christmas event, with the New Year Eve party bringing the year to a close.

Trustees successfully secured grants primarily to refurbish the Village Hall kitchen from the following organisations:

- Cumbria Community Foundation £2,000
- Howell and Alice Bridge Charity £3,000
- Rathbone Investment Management £2,000
- Frieda Scott Trust £4,500

A £10,000 interest free loan was provided by a local resident to facilitate the Kentmere Room refurbishment. Monthly repayments will commence in 2025.

4. Reserves Policy

The trustees agreed a standard cash reserve position of £15,000 during 2024.

STAVELEY VILLAGE ASSOCIATION

REPORT OF THE TRUSTEES FOR THE PERIOD ENDED 31st DECEMBER 2024

5. Property Assets

In 2022, our insurers Allied Westminster, undertook a property rebuild assessment. Based on this assessment we estimate our Asset values as:

£2,131,428	Village Hall, Kitchen, Institute, Meeting Rooms, Flat and Storage
£43,320	Other permanent structures
£478,822	Pavillion
£200,000*	Playground, Ayland, external storage, Bowling Green and Allotments

£2,853,570 Total

*Figure adjusted to reflect Playground renewal costs of £125,000 in 2022.

6. Prospects for 2025

The Trustee's recognise the need to generate a small surplus in 2025 by continuing to increase revenue whilst controlling the energy, maintenance and staffing costs.

Revenue targets have been set for each facility including all storage spaces. These targets will be used to monitor revenue throughout the year.

It is a priority to reduce high energy usage experienced in prior years. Improved heating controls have been adopted. These controls will enable Trustees to prioritise building improvements that reduce energy consumption.

Capital Expenditure is being focused on revenue generation, cost efficiency and essential maintenance.

7. Trustee Responsibilities

The Trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the organisation and to enable it to ensure that the financial statements comply with the organisation's rules. They have general responsibility for taking reasonable steps to safeguard the assets of the organisation and to prevent and detect fraud and other irregularities.

8. Declaration

No monies were paid to Trustee's for expenses or salaries during the period.

..... 

Treasurer

Date: July 10, 2025

..... 

Chair

Date: July 11, 2025

STAVELEY VILLAGE ASSOCIATION

INDEPENDENT EXAMINER'S REPORT TO THE STAVELEY VILLAGE ASSOCIATION

I report to the charity trustees on my examination of the accounts of the charity for the year ended 31 December 2024 which are set out on pages 6 to 8.

Responsibilities and basis of report

As the charity's trustees you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the charity's accounts carried out under section 145 of the Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the charity as required by section 130 of the Act; or
2. the accounts do not accord with those records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

J Steer

Jack Steer BA (Hons) ACA
Independent Examiner
MHA
Kendal House
Murley Moss Business Village
Oxenholme Road
Kendal
LA9 7RL

Date July 11, 2025

STAVELEY VILLAGE ASSOCIATION

RECEIPTS AND PAYMENTS ACCOUNT

FOR THE YEAR ENDED 31 DECEMBER 2024

	Year ended December 2024 Unrestricted £	Year ended December 2024 Restricted £	Year ended December 2024 Total £	Period ended December 2023 Total £
Receipts				
Fund Raising Events	3,571	-	3,571	7,002
Non-Gift Aid Donations and Grants	29,059	10,292	39,351	17,595
Gift Aided Donations	431	-	431	30
200 Club Subscriptions	456	-	456	1,909
Flat Rental Income	5,502	-	5,502	3,150
Village Hall Lettings	19,586	-	19,586	9,511
Institute Lettings	10,099	-	10,099	5,408
Pavilion Lettings	9,123	-	9,123	3,805
Other Lettings	1,800	-	1,800	1,975
Bank Room Lettings	1,502	-	1,502	-
Bank Interest	1,117	-	1,117	1,100
Sundry Income	289	-	289	68
Total receipts	82,535	10,292	92,827	51,553
Payments				
Wages & Salaries	21,580	-	21,580	8,470
General Manager Fees	3,525	-	3,525	3,478
Insurances	9,687	-	9,687	5,356
Maintenance & Repairs	39,429	-	39,429	7,608
Rates & Water	687	-	687	596
Electricity	4,031	-	4,031	4,121
Gas	9,197	-	9,197	3,758
Professional Fees	2,767	-	2,767	2,911
Fundraising Costs	-	-	-	3,607
Advertising and Marketing	2,360	-	2,360	1,100
Other Expenses	1,281	-	1,281	2,989
200 Club Prizes	800	-	800	555
Capital Expenditure	34,636	10,292	44,928	43,135
Realised currency exchange gain/loss	-	-	-	820
Total payments	129,980	10,292	140,272	88,504
Loan drawdown	10,000	-	10,000	-
Loan repayment	(250)	-	(250)	-
Transfer from Staveley Village Hall Association (previous charity merged into CIO)	-	-	-	106,427
Net receipts for the year	(37,695)	-	(37,695)	69,476
Bank and Cash at 1st January 2024	69,476	-	69,476	-
Bank and cash at 31 December 2024	31,781	-	31,781	69,476

Funds:

1. The General Fund are unrestricted funds.
2. The Restricted Fund relates to the Kitchen and Pavilion Fund

STAVELEY VILLAGE ASSOCIATION

STATEMENT OF ASSETS AND LIABILITIES

AS AT 31 DECEMBER 2024

Assets

	2024	2023
	£	£
Bank and cash	31,781	69,476
	31,781	69,476

Liabilities

	2024	2023
	£	£
Accountancy accrual	1,296	1,200
Loan for Kentmere Room refurbishment	9,750	-
	11,046	1,200

These accounts were approved by the Trustees on July 10, 2025 and signed on their behalf

M Fawcett

.....

M Fawcett - Treasurer

C Johnson O.F.S.M.

.....

C Johnson - Chairman / Deputy-Chair

STAVELEY VILLAGE ASSOCIATION

NOTES TO THE ACCOUNTS

FOR THE YEAR ENDED 31 DECEMBER 2024

1. **Accounting policies**

a) Basis of preparation

The accounts have been presented on a Receipts and Payments basis.

STAVELEY VILLAGE ASSOCIATION

England & Wales - Charity number 1201087

Accounts

Charity number: 1201087

STAVELEY VILLAGE ASSOCIATION
RECEIPTS AND PAYMENTS ACCOUNTS
FOR THE PERIOD ENDED
31 December 2023

STAVELEY VILLAGE ASSOCIATION

CONTENTS

Report of the Trustees'	1
Independent examiners' report	3
Receipts and payments account	4
Statement of assets and liabilities	5
Notes to the accounts	6

STAVELEY VILLAGE ASSOCIATION

REPORT OF THE TRUSTEES FOR THE PERIOD ENDED 31 DECEMBER 2023

The Trustees present their report for the period ended 31 December 2023.

1. Reference and Administrative Details

Registered charity number	1201087
Registered address	Village Hall & Institute Windermere Road Staveley Kendal Cumbria LA8 9LY
Trustees	H M Stobbart M Fawcett R Walton R C Perkins Clive Johnson Rachel Hodgson Ian Stephens

2. Constitution & Objects

Charitable objects is the provision and maintenance of the premises owned by Staveley Village Association.

Staveley Village Association owns and maintains Staveley Village Hall, the Institute, 4 allotments, the Recreation Ground, its Pavilion and Children's Playground for the benefit of the residents of the parishes of Over Staveley, Nether Staveley and Hugill. The Hall, Institute and Pavilion are available for hire. The Recreation Ground and Children's playground are open to the public free of charge for non-commercial use.

The Trustees have due regard to guidance published by the Charity Commission on Public benefit.

3. Achievements and Performance, Financial Review and Plans for Future Period

This year end report captures the merger of the old constitution (registration 523078) and the new constitution (registration number 1201087).

Due to the merger, the previous fiscal period (January 2022 to 30th June 2023) had been elongated. The report shows a period from 30th June 2023 to December 2023.

The reported period has seen an increase in the facilities bookings. The Trustee's have expended reserves held since COVID, supported by additional successful grant applications to invest into areas of the assets, providing new facilities from redundant auxiliary rooms and modernisation to the Pavillion. This has provided more lettable facilities, enabling the increase to our revenue, helping to offset the increased maintenance and utility costs.

STAVELEY VILLAGE ASSOCIATION

INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF STAVELEY VILLAGE HALL AND INSTITUTE

I report to the charity trustees on my examination of the accounts of the charity for the period ended 31 December 2023 which are set out on pages 4 to 6.

Responsibilities and basis of report

As the charity's trustees you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the charity's accounts carried out under section 145 of the Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the charity as required by section 130 of the Act; or
2. the accounts do not accord with those records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



Colin Johnson FCCA
MHA
Kendal House
Murley Moss Business Village
Oxenholme Road
Kendal
LA9 7RL

Date October 27, 2024

STAVELEY VILLAGE ASSOCIATION

RECEIPTS AND PAYMENTS ACCOUNT

FOR THE PERIOD ENDED 31 DECEMBER 2023

	Period ended December 2023 Unrestricted £	Period ended December 2023 Restricted £	Period ended December 2023 Designated £	Period ended December 2023 Total £
Receipts				
Fund Raising Events	7,002	-	-	7,002
Non-Gift Aid Donations and Grants	392	17,203	-	17,595
Gift Aided Donations	30	-	-	30
200 Club Subscriptions	1,909	-	-	1,909
Flat Rental Income	3,150	-	-	3,150
Village Hall Lettings	9,511	-	-	9,511
Institute Lettings	5,408	-	-	5,408
Pavilion Lettings	3,805	-	-	3,805
Other Lettings	1,975	-	-	1,975
Bank Interest	1,100	-	-	1,100
Sundry Income	68	-	-	68
Total receipts	34,350	17,203		51,553
Payments				
Wages & Salaries	8,470	-	-	8,470
General Manager Fees	3,478	-	-	3,478
Insurances	5,356	-	-	5,356
Maintenance & Repairs	7,608	-	-	7,608
Rates & Water	596	-	-	596
Electricity	4,121	-	-	4,121
Gas	3,758	-	-	3,758
Professional Fees	2,911	-	-	2,911
Fundraising Costs	3,607	-	-	3,607
Advertising and Marketing	1,100	-	-	1,100
Other Expenses	2,989	-	-	2,989
200 Club Prizes	555	-	-	555
Capital Expenditure	25,932	17,203	-	43,135
Realised currency exchange gain/loss	820	-	-	820
Total payments	71,301	17,203	-	88,504
Transfer from Staveley Village Hall Association (previous charity merged into CIO)	106,427	-	-	106,427
Net receipts for the year	69,476	-	-	69,476
Bank and cash at 31 December 2023	69,476	-	-	69,476

Funds:

1. The General Fund are unrestricted funds.
2. The Restricted Fund relates to the Pavilion Fund

STAVELEY VILLAGE ASSOCIATION

STATEMENT OF ASSETS AND LIABILITIES

AS AT 31 DECEMBER 2023

Assets

	2023
	£
Bank and cash	69,476
	<hr/>
	<u>69,476</u>

Liabilities

	2023
	£
Accountancy accrual	1,200
	<hr/>
	<u>1,200</u>

These accounts were approved by the Trustees on October 25, 2024 and signed on their behalf

Matt Fawcett

Johnson GFSM

Treasurer

Chairman / Deputy-Chair

STAVELEY VILLAGE ASSOCIATION

NOTES TO THE ACCOUNTS

FOR THE PERIOD ENDED 31 DECEMBER 2023

1. **Accounting policies**

a) Basis of preparation

The accounts have been presented on a Receipts and Payments basis.