

Greater Manchester Bloodbikes

Charity No. 1201009

Company No. CE030679

Trustees' Report and Unaudited Accounts

31 December 2023

Greater Manchester Bloodbikes
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**Greater Manchester Bloodbikes
Trustees Annual Report**

From January 1st 2023 (Period start date) To 31st December 2023 (Period end date)

Greater Manchester Bloodbikes

The trustees, who are also directors of the charity for the purposes of the Companies Act 2006, present their report with the unaudited financial statements of the charity for the year ended 31 December 2023.

REFERENCE AND ADMINISTRATIVE DETAILS

Company No. CE030679

Charity No. 1201009

Registered Office

18 Broadbent Road
Oldham
OL1 4HU

Directors and Trustees

The Directors of the charitable company are its Trustees for the purposes of charity law.

The following Directors and Trustees served during the year:

Alice Burton

Steve Durden (Resigned 22 June 2024)

Gerard Goodier

Robin Green

Russell Harrison

Margaret McKeown

Robert Murphy (Resigned 31 May 2023)

Ian O'Neill

Bryan Rushton (Resigned 30 June 2023)

Andrew Wootton

Accountants

Pennine Accounting Limited
109A Church Street
Littleborough
Lancashire
OL15 8AA

OBJECTIVES AND ACTIVITIES

The CIO's objective is the relief of sickness and the protection of health.

Greater Manchester Blood Bikes provides and out of hours courier service, staffed by unpaid volunteers, to NHS hospitals and Hospices in the Greater Manchester area transporting blood, donor breast milk, samples and other items used for the medical or the surgical treatment of patients for Doctors, Hospitals, Hospices, Laboratories and Chemists free of charge.

There have been no changes on the activities of the CIO in the year under review.

Greater Manchester Bloodbikes
Trustees Annual Report

ACHIEVEMENTS AND PERFORMANCE

Our first objective as a charity was to ensure the continuity of supply to Greater Manchester Hospitals, Hospices, The North West Air Ambulance and the Milk Bank at Chester when the previous Manchester blood bike charity closed its doors on operations at midnight on 31st December 2022.

This we achieved in a seamless fashion according to the NWAA.

We managed to introduce 3 new motorcycles and one new car into the fleet to take the pressure off the old, high mileage assets which we were gifted by the previous charity.

We completed a total of 2568 deliveries, during the period of review, many of which were multi items, assisting people from the very youngest in our society, in the newborn intensive care units with donor breast milk, to the oldest in our hospices and at home with medication.

We finish the reporting period with a reasonable cohort of volunteers, in a better position in terms of fleet and with a strong financial performance.

FINANCIAL REVIEW

It has been agreed by the Trustee group, in the light of our experience as volunteers in the previous Manchester Blood Bike charity, that best practice for our charity would be to achieve the position where we could raise enough money to keep a reserve for "rainy days" to cover fuel, insurance and servicing and maintenance.

£15,000 as agreed by the Trustee group.

This is to cover tougher times and would be used for operational costs such as fuel and insurance

Governance risk

The trustee body lacks relevant skills – Active recruitment of Trustees with the skills to fill the gap.

Operational risk

Recruitment of volunteers – Active recruitment put into place.

Financial risks

Inadequate reserves and cash flow – trustees have set up "rainy day" reserve.

Dependency on limited income sources – A drive is underway to extend the number of income streams for the charity.

The charity trustees have given consideration to the major risks to which the charity is exposed and satisfied themselves that the systems and procedures are established in order to manage those risks.

STRUCTURE, GOVERNANCE AND MANAGEMENT

Constitution

The Charity's Constitution is as a Charitable Incorporated Organisation (CIO)

Trustee selection is carried out by an advert for Trustees where they are required, followed by interview process with at least two existing trustees.

Successful candidates are then proposed and seconded by a trustee and voted on by all of the trustee group.

If an individual is identified as bringing a specific skill set in an area that the trustee board is weak in then this individual can be proposed, seconded and elected after an interview with the group.

The Trustees are responsible for keeping proper accounting records that disclose with reasonable accuracy at any time the financial position of the charity and to enable them to ensure that the financial statements comply with the Companies Act 2006. The Trustees are also responsible for safeguarding the assets of the charity and hence taking reasonable steps for the prevention and detection of fraud and other irregularities.

The above report has been prepared in accordance with the provisions applicable to companies subject to the small companies regime as set out in Part 15 of the Companies Act 2006 and in accordance with the Charities SORP (FRS 102).

Signed on behalf of the board



Ian O'Neill

Trustee

21 October 2024

Greater Manchester Bloodbikes

Independent Examiners Report

Independent Examiner's Report to the trustees of Greater Manchester Bloodbikes

I report to the charity trustees on my examination of the financial statements of Greater Manchester Bloodbikes for the year ended 31 December 2023.

Responsibilities and basis of report

As the charity's trustees of the company (and also its directors for the purposes of company law) you are responsible for the preparation of the financial statements in accordance with the requirements of the Companies Act 2006 ('the 2006 Act).

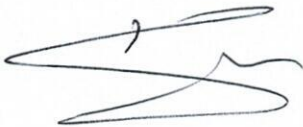
Having satisfied myself that the financial statements of the Charity are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's financial statements as carried out under section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5) (b) of the 2011 Act.

Independent examiner's statement

I have completed my examination. I can confirm that no material matters have come to my attention in connection with the examination giving me cause to believe:

- accounting records were not kept in accordance with section 386 of the 2006 Act ; or
- the financial statements do not accord with those records; or
- the financial statements do not comply with the accounting requirements under section 396 of the 2006 Act other than any requirement that the financial statements give a 'true and fair' view which is not a matter considered as part of an independent examination; or
- the financial statements have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the financial statements to be reached.



Ian Cunningham FMAAAT
Pennine Accounting Limited
109A Church Street
Littleborough

Lancashire
OL15 8AA
21 October 2024

Greater Manchester Bloodbikes
Statement of Financial Activities
for the year ended 31 December 2023

	Notes	Unrestricted funds 2023 £	Total funds 2023 £
Income and endowments from:			
Donations and legacies	3	128,872	128,872
Charitable activities	4	3,510	3,510
Total		132,382	132,382
Expenditure on:			
Charitable activities	5	37,754	37,754
Other	6	7,830	7,830
Total		45,584	45,584
Net gains on investments		-	-
Net income	7	86,798	86,798
Transfers between funds		-	-
Net income before other gains/(losses)		86,798	86,798
Other gains and losses			
Net movement in funds		86,798	86,798
Reconciliation of funds:			
Total funds carried forward		86,798	86,798

Greater Manchester Bloodbikes
Summary Income and Expenditure Account
for the year ended 31 December 2023

	2023
	£
Income	132,382
Gross income for the year	<u>132,382</u>
Expenditure	33,310
Depreciation and charges for impairment of fixed assets	12,274
Total expenditure for the year	<u>45,584</u>
Net income before tax for the year	86,798
Net income for the year	<u>86,798</u>

Greater Manchester Bloodbikes

Balance Sheet

at 31 December 2023

Company No. CE030679

Notes

2023

£

Fixed assets

Tangible assets

9 36,821
36,821

Current assets

Debtors

10 22,627

Cash at bank and in hand

28,189

50,816

Creditors: Amount falling due within one year

11 (839)

Net current assets

49,977

Total assets less current liabilities

86,798

Net assets excluding pension asset or liability

86,798

Total net assets

86,798

The funds of the charity

Restricted funds

12

Unrestricted funds

12

General funds

86,798

86,798

Reserves

12

Total funds

86,798

These accounts have been prepared in accordance with the special provisions of Part 15 of the Companies Act 2006 relating to small companies.

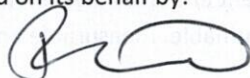
For the year ended 31 December 2023 the company was entitled to exemption under section 477 of the Companies Act 2006 relating to small companies.

The members have not required the company to obtain an audit in accordance with section 476 of the Companies Act 2006.

The directors acknowledge their responsibilities for complying with the requirements of the Companies Act 2006 with respect to accounting records and the preparation of accounts.

Approved by the board on 21 October 2024

And signed on its behalf by:



Ian O'Neill

Trustee

21 October 2024

Greater Manchester Bloodbikes
Notes to the Accounts
for the year ended 31 December 2023

1 Accounting policies

Basis of preparation

The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015) - (Charities SORP (FRS 102)), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and the Companies Act 2006.

Change in basis of accounting or to previous accounts

There has been no change to the accounting policies (valuation rules and method of accounting) since last year and no changes have been made to accounts for previous years.

Fund accounting

Unrestricted funds	These are available for use at the discretion of the trustees in furtherance of the general objects of the charity.
Designated funds	These are unrestricted funds earmarked by the trustees for particular purposes.
Revaluation funds	These are unrestricted funds which include a revaluation reserve representing the restatement of investment assets at their market values.
Restricted funds	These are available for use subject to restrictions imposed by the donor or through terms of an appeal.

Income

Recognition of income	Income is included in the Statement of Financial Activities (SoFA) when the charity becomes entitled to, and virtually certain to receive, the income and the amount of the income can be measured with sufficient reliability.
Income with related expenditure	Where income has related expenditure the income and related expenditure is reported gross in the SoFA.
Donations and legacies	Voluntary income received by way of grants, donations and gifts is included in the the SoFA when receivable and only when the Charity has unconditional entitlement to the income.
Tax reclaims on donations and gifts	Income from tax reclaims is included in the SoFA at the same time as the gift/donation to which it relates.
Donated services and facilities	These are only included in income (with an equivalent amount in expenditure) where the benefit to the Charity is reasonably quantifiable, measurable and material.
Volunteer help	The value of any volunteer help received is not included in the accounts.
Investment income	This is included in the accounts when receivable.
Gains/(losses) on revaluation of fixed assets	This includes any gain or loss resulting from revaluing investments to market value at the end of the year.
Gains/(losses) on investment assets	This includes any gain or loss on the sale of investments.

Notes to the Accounts

Expenditure

Recognition of expenditure	Expenditure is recognised on an accruals basis. Expenditure includes any VAT which cannot be fully recovered, and is reported as part of the expenditure to which it relates.
Expenditure on raising funds	These comprise the costs associated with attracting voluntary income, fundraising trading costs and investment management costs.
Expenditure on charitable activities	These comprise the costs incurred by the Charity in the delivery of its activities and services in the furtherance of its objects, including the making of grants and governance costs.
Grants payable	All grant expenditure is accounted for on an actual paid basis plus an accrual for grants that have been approved by the trustees at the end of the year but not yet paid.
Governance costs	These include those costs associated with meeting the constitutional and statutory requirements of the Charity, including any audit/independent examination fees, costs linked to the strategic management of the Charity, together with a share of other administration costs.
Other expenditure	These are support costs not allocated to a particular activity.

Taxation

The charity is exempt from corporation tax on its charitable activities.

Trade and other debtors

Trade and other debtors are recognised at the settlement amount due after any trade discount offered. Prepayments are valued at the amount prepaid net of any trade discounts due.

Cash and cash equivalents

Cash and cash equivalents comprise cash at bank and on hand, demand deposits with banks and other short-term highly liquid investments with original maturities of three months or less and bank overdrafts. In the statement of financial position, bank overdrafts are shown within borrowings or current liabilities. In the Statement of Cash Flows, cash and cash equivalents are shown net of bank overdrafts that are repayable on demand and form an integral part of the company's cash management.

Trade and other creditors

Short term creditors are measured at the transaction price. Other creditors and provisions are recognised where the charity has a present obligation resulting from a past event that will probably result in the transfer of funds to a third party and the amount due to settle the obligation can be measured or estimated reliably. Creditors and provisions are normally recognised at their settlement amount after allowing for any trade discounts due.

Receipt of donated goods, facilities and services

All donated goods, facilities and services received are recognised within incoming resources and expenditure at an estimate of the value to the charity.

2 Company status

The company is a Charitable Incorporated Organisation and consequently does not have share capital.

Greater Manchester Bloodbikes
Notes to the Accounts

3 Income from donations and legacies

	Unrestricted	Total
	2023	
	£	£
General Donations	128,872	128,872
	<u>128,872</u>	<u>128,872</u>

4 Income from charitable activities

	Unrestricted	Total
	2023	
	£	£
Fundraising	3,370	3,370
Other	140	140
	<u>3,510</u>	<u>3,510</u>

5 Expenditure on charitable activities

	Unrestricted	Total
	2023	
	£	£
<i>Expenditure on charitable activities</i>		
Fundraising	3,056	3,056
Service delivery	33,768	33,768
Other	930	930
<i>Governance costs</i>		
	<u>37,754</u>	<u>37,754</u>

6 Other expenditure

	Unrestricted	Total
	2023	
	£	£
Motor and travel costs	(4,444)	(4,444)
Amortisation, depreciation, impairment, profit/loss on disposal of fixed assets	12,274	12,274
	<u>7,830</u>	<u>7,830</u>

7 Net income before transfers

	2023
	£
This is stated after charging:	
Depreciation of owned fixed assets	12,274

8 Staff costs

No employee received emoluments in excess of £60,000.

9 Tangible fixed assets

	£	£
Cost or revaluation		
Additions	49,095	49,095
At 31 December 2023	<u>49,095</u>	<u>49,095</u>
Depreciation and impairment		
Depreciation charge for the year	12,274	12,274
At 31 December 2023	<u>12,274</u>	<u>12,274</u>
Net book values		
At 31 December 2023	<u>36,821</u>	<u>36,821</u>

10 Debtors

	2023 £
VAT recoverable	18,183
Prepayments and accrued income	4,444
	<u>22,627</u>

11 Creditors:

amounts falling due within one year

	2023 £
Accruals	839
	<u>839</u>

12 Movement in funds

	Incoming resources (including other gains/losses) £	Resources expended £	At 31 December 2023 £
Restricted funds:			
Unrestricted funds:			
General funds	132,382	(45,584)	86,798
Total funds	<u>132,382</u>	<u>(45,584)</u>	<u>86,798</u>

13 Analysis of net assets between funds

	Unrestricted funds £	Total £
Fixed assets	36,821	36,821
Net current assets	49,977	49,977
	<u>86,798</u>	<u>86,798</u>

Greater Manchester Bloodbikes
Notes to the Accounts

14 Reconciliation of net debt

	Cash flows	At 31 December 2023
	£	£
Cash and cash equivalents	28,189	28,189
	<u>28,189</u>	<u>28,189</u>
Net debt	<u>28,189</u>	<u>28,189</u>

15 Related party disclosures
Controlling party

The company is limited by guarantee and has no share capital; thus no single party controls the company.

Greater Manchester Bloodbikes
Detailed Statement of Financial Activities
for the year ended 31 December 2023

	Unrestricted funds 2023 £	Total funds 2023 £
Income and endowments from:		
Donations and legacies		
General Donations	128,872	128,872
	<u>128,872</u>	<u>128,872</u>
Charitable activities		
Fundraising	3,370	3,370
Other	140	140
	<u>3,510</u>	<u>3,510</u>
Total income and endowments	132,382	132,382
Expenditure on:		
Charitable activities		
Fundraising	3,056	3,056
Service delivery	33,768	33,768
Other	930	930
	<u>37,754</u>	<u>37,754</u>
Total of expenditure on charitable activities	37,754	37,754
Motor and travel costs		
Vehicles - Insurance and licences	(4,444)	(4,444)
	<u>(4,444)</u>	<u>(4,444)</u>
General administrative costs, including depreciation and amortisation		
Depreciation of	12,274	12,274
	<u>12,274</u>	<u>12,274</u>
Total of expenditure of other costs	7,830	7,830
Total expenditure	45,584	45,584
Net gains on investments	-	-
	<u>86,798</u>	<u>86,798</u>
Net income	86,798	86,798
Net income before other gains/(losses)	86,798	86,798
Other Gains	-	-
	<u>86,798</u>	<u>86,798</u>
Net movement in funds	86,798	86,798
Reconciliation of funds:		
Total funds brought forward	-	-
Total funds carried forward	86,798	86,798