



Trustees' Annual Report for the period

		Period start date			Period end date		
		01	Jun	2023	31		May
From					To		2024

Section A Reference and administration details

Charity name	Teddington Athletic Football Club		
Other names charity is known by	TAFC		
Registered charity number (if any)	1200906		
Charity's principal address	Dora Jordan Road		
	TEDDINGTON		
Postcode	TW11 0EP		

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Paul Stallard	Chairman		
2	James Dixon	Treasurer		
3	Rob Short	Trustee		
4	David Woodall	Trustee		
5	Matthew Morey	Trustee		
6	Simon Fitch	Secretary		
7	Samantha Roff	Vice-Chairman	Appointed 26-07-23	
8	Robert Smith	Trustee	Resigned 11-07-23	

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address
Chartered Accountants	MG Group	166 College Road, Harrow Middlesex HA1 1BH

Name of chief executive or names of senior staff members (Optional information)

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Section B Structure, governance and management

Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	Constitution – November 2022
How the charity is constituted (eg. trust, association, company)	Charitable Incorporated Organisation
Trustee selection methods (eg. appointed by, elected by)	Election by members

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees.
- the charity's organisational structure and any wider network with which the charity works.
- relationship with any related parties.
- trustees' consideration of major risks and the system and procedures to manage them.

TAFC Safeguarding Policy
TAFC Equality Policy
TAFC Committee Roles
Middlesex FA relevant guidance

The charity is governed by the Trustees, but the day-to-day management of the club encompassing match arrangement, pitch hire, referee organising and all playing member activities is managed by the Management Committee.

Some Trustees – the Chairman, Secretary and Treasurer sit on both committees, and this is further complemented by Director of Football (Men/Boys), Director of Football (Ladies/Girls) and the Head of Operations of the club.

Contributions from the Management Committee ensure the smooth running of the club throughout the course of the season.

The Head of Operations is responsible for allocating pitches, referees, kit management and all communication to and from team managers.

The Trustees assess risk from all operational aspects of the football club and have focused on providing knowledge, personal coaching, and training to the management team to mitigate these risks. In addition, the club runs "Onside" sessions covering many aspects of running a football including safeguarding, expected standards of behaviour and the process to raise concerns, flag any issues or to benefit from specific skill or knowledge held in the club.

Risk insurance is held by the club both for the Trustees and through the Middlesex FA to cover all playing aspects of the club.

Summary of the objects of the charity set out in its governing document

The Objectives of the club are:

1. To advance the amateur sport of association football
2. To promote the participation in healthy recreation for the benefit of boys and girls aged from six years and upwards, for those that are resident in Teddington and the surrounding area, by the provisions of facilities and people to support the playing of association football.
3. To enable the facilities, equipment, and necessary support to be made available to non-club members to ensure the club meets its responsibilities in respect of inclusion, in conjunction with the Middlesex Football Association.
4. Facilities include the provision of pitches with attached buildings/clubhouses, suitable equipment and the organisation of football activities and other social activities.
5. To further such other charitable purposes in Teddington and the surrounding area as the Club Committee may from time to time decide.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

The Trustees have ensured that:

Professional FA Qualified Coaches provide weekly coaching sessions for each team.

A Professional FA Qualified Coach provides weekly specialist goalkeeper coaching.

All teams have access to team kit.

Referees are provided for all matches.

Non-competitive friendlies are arranged for younger age groups. Older teams compete in suitable leagues.

An annual tour is arranged to a suitable tournament.

Financial assistance for the annual subscription fees is provided where necessary. Support is provided by The Gosling Foundation.

Membership is all-inclusive and does not discriminate on the level of ability.

Managers, coaches, and parents are supported and guided in providing a safe environment in which to play association football.

This ensures the club delivers its objectives and public benefits.

The public benefits are that the sport provides exercise for players of all ages, which carries proven physical and mental health benefits.

Furthermore, the sport promotes a sense of team spirit, fair play and mutual respect amongst players and teams. Other benefits include developing a spirit of intolerance of any bullying and racism of any kind amongst the players and their families.

The beneficiaries of the club are aged between six and 20, resident in and around Teddington who participate in, exercise and experience, physical and mental skill or exertion, in line with the definition of sport in the Charities Act 2011.

In deciding who will benefit, the Trustees have regard to the current level of membership from time to time as well as the capacity of the club to accommodate further members in that age group. For any members who cannot join immediately a first-come, first-served waiting list operates. Furthermore, the club operates a strict equality policy in accordance with FA guidelines.

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grant making.
- policy programme related investment.
- contribution made by volunteers.

Teddington Athletic Football Club is run by volunteers without whom the club could not function. Volunteers perform several different functions, all of which contribute to the increasing quality and image of the Football Club. Teamwork is prevalent in the management team which cascades throughout the club.

Committee members.

Team managers.

Coaches.

Child Welfare Officer

CRB/DBS checks

Managing the affiliations and qualifications of all club team managers, including FA Qualifications, Children Safeguarding and First Aid.

Ensuring that these are kept up to date to help maintain the FA Chartered status of the football club.

Team managers and assistants attending FA Licensed courses.

Annual tour organisers.

Match Day and Training Venue Risk Assessments

Provision of catering services at home venues

Web-Site Development & Maintenance

Membership Secretary

Fixtures Secretary

Treasurer

Fund Raising

Procurement of equipment

Develop the quality of refereeing.

Marketing and Communications to all members.

Section D

Achievements and performance

Summary of the main achievements of the charity during the year

Despite adverse weather conditions during the season, most games were played, and football was provided throughout due to a switch to some local all-weather pitches and teams playing “double-headers” to ensure teams abided by league rules where necessary.

The Club Secretary and Operational Head were instrumental in ensuring a continued safe environment for all playing members, coaches, managers, and their families. The club invested in all the necessary PPE equipment to abide by the ever-changing rules and regulations keeping the health and wellbeing of our members at the forefront.

Communications to all our members were managed by the Club Secretary in conjunction with the Operational head, together with the marketing lead. Keeping communications clear, coherent, and timely as we emerged from the pandemic and lockdown was a major achievement and the efforts made were greatly appreciated by the Trustees and every member of the club.

Financial pressures remain due to the Management’s Team belief that subscriptions cannot be raised above prevailing inflation rates. More focus has been given to generating money from events, donations, and sponsorship on a team-by-team basis and that will be the plan for the upcoming season. Full focus is given to cash flow - particularly during the low point (May) – and funds build during June as the subs window is reopened.

A full management team is in place and very active in support of all footballing activities including the planning of awards evenings and a Christmas party as well as a full season of football.

Teddington Athletic Football Club playing members within the club declined by 2% to 647 as not all U18 teams were replaced by new teams for the youngest age group. Girls' football continues to grow under the Girls' Football Development Manager (now Club Vice-Chairman). The number of playing members in the girls' section has passed 280, which makes the club one of the largest in Middlesex for grassroots football.

Further efforts have been made during the season to maintain the high levels on the behavioural aspect of the game. Continued scrutiny within all forms of media on the behaviour of supporters, managers and ultimately players are important to the club. The club has sought to maintain high levels of expected behaviour from all members of the club through education and consistent messaging to all teams throughout the season.

The club fully endorses the FA Respect campaign. The trustees look to follow all initiatives provided by the FA to protect the future image of the game. This focus will continue to eliminate any adverse behaviour. The ongoing good behaviour and minimal incidence of fines through on-field incidents is further testament to the quality of the coaching each team receives.

Section E

Financial review

Brief statement of the charity's policy on reserves

Cash balance at the end of the financial year was £3,300, falling by approximately £4,100 compared to the last year end.

The drop is primarily due a fall in overall subscription revenues from a reduction in player count, fewer players paying the full season sub and an increase in pitch costs for both matches and training.

Details of any funds materially in deficit

Not applicable

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

The main source of funds is from player subscriptions but with an active marketing team and the generosity of local sponsors, funds have also been received as sponsorship and as subsidies for kit costs.

Income is primarily used to hire pitches for training and to cover the costs of pitch hire and refereeing in respect of matches at the weekend.

The focus is upon training, and this sets TAFC apart from any other local club. The use of qualified coaches provides the basis for improved performance and behaviour, and it is believed that the growth of the club is testament to its approach and reputation in the local area.

Although membership fell slightly compared to last season – partly driven by capacity constraints – the club retains and manages a healthy wait list across all ages for both boys and girls.

Section F

Other optional information

The club is planning to diversify the sports and activities on offer as it develops its relationship with Teddington Town Cricket Club and the sharing of its clubhouse and other facilities in Bushy Park over the course of the season. The club will start a team for children with disabilities under the Comets Programme (Middlesex Football Association) for the new season, with a coach and manager in place as well as adult volunteers have been secured.

Section G

Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)



Full name(s)

James Dixon

Position

Treasurer

Date

08/06/2024

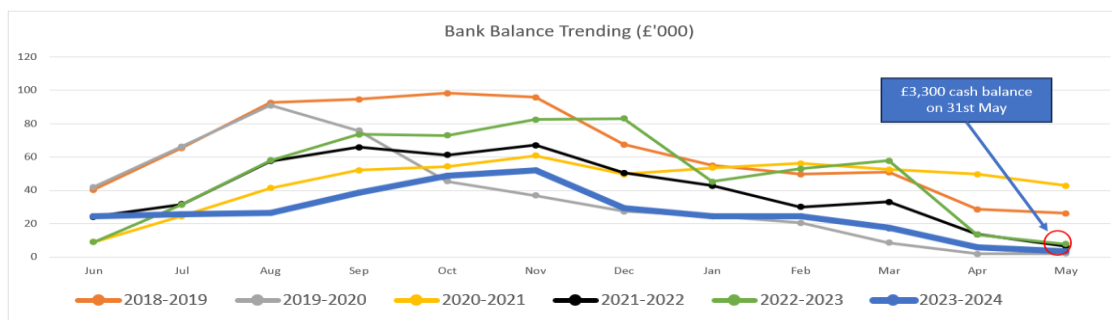
Teddington Athletic Football Club

Summarised Income & Expenditure Account

Year ended 31st May 2024



	Actual 2024 Full Year £	Actual 2023 Full Year £	Year-on-Year £	NOTES
Receipts				
Awards & Events	7,163	3,557	3,606	CY: Christmas Party and EOS Awards; PY: only EOS Awards day
Donations	306	137	170	CY: Charity match contribution
Grants	-	500	(500)	PY: Amount received from the FA
Kit Receipts	186	30,553	(30,367)	PY: Supplier change - offset with Kit Purchases below
Sponsorship	500	650	(150)	CY: Jay's Removals
Subscription Income	167,554	171,124	(3,570)	Less players (c.3% fall) paying more matches/training-only subs rather than full
Total Receipts	175,709	206,521	(30,812)	
Football Costs				
Training Costs - Pitches and Coaching	70,825	72,811	(1,986)	CY: Timing of coaching costs; PY incurred significant ramp-up
Match Costs - Pitches, League and Referee Fees	69,712	61,802	7,910	PY pitch charge (StM) paid CY. Registration costs +70% Y-on-Y
Tour Payments	-	(620)	620	PY: Offset with Tour Receipts
Tournament Costs	-	3,028	(3,028)	PY: Girls Tournament
Kit purchases	660	33,356	(32,696)	PY: Offsets with Kit Receipts above
Other Football Costs - courses, equipment etc	6,152	6,766	(614)	Primarily driven by a reduction in course payments Y-on-Y
Total Football Costs	147,349	177,144	(29,795)	
Administrative Costs				
Professional Fees (Audit/Review)	1,074	1,074	0	MG Group annual review
Administration costs	18,580	15,972	2,608	CY: Contract changes v PY; PY included one less month
Awards	8,218	1,280	6,938	CY: Two season's dates included, largely offset by receipts. Net cost is trophies
Insurance	0	1,431	(1,431)	CY: Due Jun-24 - no charge incurred in the year
Pitchero Fees	99	1,668	(1,569)	CY: DD at £99/mth from May-24; PY: 23/24 sub paid in advance (in FY23)
Costs to collect player subscriptions	3,323	5,015	(1,692)	PY: Catch up on costs from subs payments
Other Costs - CRB checks, Bank Charges, IT, Subs etc	1,215	911	304	CY: Driven by an increase in CRB checks
Total Administrative Costs	32,509	27,352	5,157	
CASH (SHORTFALL)/SURPLUS FOR THE YEAR	(4,149)	2,025	(6,174)	



**INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF
TEDDINGTON ATHLETIC FOOTBALL CLUB**

I report on the accounts for the period ended 31st May 2024 set out on form CC16a.

Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under Section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is required.

It is my responsibility to:

- examine the accounts under Section 145 of the 2011 Act.
- to follow the procedures laid down in the General Directions given by the Charity Commission under Section 145(5)b of the 2011 Act; and
- to state whether matters have come to my attention.

Basis of the independent examiner's report

My examination was carried out in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair view ' and the report is limited to those matters set out in the statements below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

(1) which gives me reasonable cause to believe that, in any material respect, the requirements

- to keep accounting records in accordance with Section 130 of the 2011 Act; and
- to prepare accounts which accord with the accounting records and to comply with the accounting requirements of the 2011 Act.

have not been met; or

(2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

GA Fernandes

G Fernandes FCA, CTA.
MG Group
Chartered Accountants
Registered Auditors
166 College Road
Harrow
Middlesex
HA1 1BH

Date: 19/08/2024

SIGNATURE CERTIFICATE

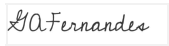


REFERENCE NUMBER

FDAFD959-8533-4090-8A92-439545AB908F

TRANSACTION DETAILS	DOCUMENT DETAILS
Reference Number FDAFD959-8533-4090-8A92-439545AB908F	Document Name IE Report Final 2024
Transaction Type Signature Request	Filename IE_Report_Final_2024.docx
Sent At 08/19/2024 01:40 -07:00	Pages 1 page
Executed At 08/19/2024 06:16 -07:00	Content Type application/vnd.openxmlformats-officedocument.wordprocessingml.document
Identity Method email	File Size 18 KB
Distribution Method email	Original Checksum a42ea9ed1a9c0b2f53759e6cf7a20d23a57345c5586eda8ea2b739fabd1412fc
Signed Checksum 3a8f2c9c37f4479beadf8a22100a8243761624fb27311622ae8f07e3ffecc371	
Signer Sequencing Disabled	
Document Passcode Disabled	

SIGNERS

SIGNER	E-SIGNATURE	EVENTS
Name Gavin Fernandes	Status signed	Viewed At 08/19/2024 06:16 -07:00
Email gavin.fernandes@mggroup.co.uk	Multi-factor Digital Fingerprint Checksum 6a13da5540e6aa57c8bf9a8c4ecb88ef5b12af8d3d13d4e8e4831439434477a5	Identity Authenticated At 08/19/2024 06:16 -07:00
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AUDITS

TIMESTAMP	AUDIT
08/19/2024 08:40 +00:00	Swikar Parajuli (swikar.parajuli@mggroup.co.uk) created document 'IE_Report_Final_2024.docx' on Microsoft Edge via Windows from 3.76.53.183.
08/19/2024 08:40 +00:00	Gavin Fernandes (gavin.fernandes@mggroup.co.uk) was emailed a link to sign.
08/19/2024 13:15 +00:00	Gavin Fernandes (gavin.fernandes@mggroup.co.uk) viewed the document on Microsoft Edge via Windows from 195.224.42.254.
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08/19/2024 13:16 +00:00	Gavin Fernandes (gavin.fernandes@mggroup.co.uk) signed the document on Microsoft Edge via Windows from 195.224.42.254.