



Balshaw Lane Primary School Parents Teachers and Friends Association CIO

Registered Charity Number: 1200868

Annual Report and Accounts 2024-2025

DETAILS:

Balshaw Lane Parents Teachers and Friends Association CIO

Registered Charity Number: 1200868

Registered Address:

Balshaw Lane Primary School

Bredon Avenue

Euxton

PR7 6NS

Email: Balshawlaneptfa@gmail.com

Date of Registration: 01 November 2022 CIO Reg

Insurers: Parent Kind

Bank: Virgin Money

Accountants: N/A

GOVERNANCE AND STRUCTURE:

Balshaw Lane PTFA is a registered charity CIO and governed in accordance with its constitution and the Charity Commission Guidelines by the Trustees and its Committee.

TRUSTEES:

Ms Helen Elaine Gregson – Head Teacher / Trustee – resigned December 2024

Mrs Catherine Hodgson – Head Teacher / Trustee – appointed January 2025

Mr Steven John Warburton – Chair / Parent – appointed 12 November 2022

Mrs Kate Bibby – Treasurer / Parent – appointed 12 November 2022

COMMITTEE:

Mr Steven John Warburton - Chair

Mrs Kate Bibby - Treasurer

Mrs Nicky Davis - Secretary

Mrs Ruth Dobson - Committee Member

Mrs Karla Erskine - Committee Member (joined August 2024)

The Trustees present this report for the year ending 31st August 2025.

OBJECTIVES OF THE CHARITY:

To advance the education of the pupils in the school in particular by:

- (1) Developing effective and meaningful relationships between the staff, parents, children and others associated with the school and;
- (2) Engaging in activities or providing facilities or equipment which support the school and advance the education of the pupils.

PUBLIC BENEFIT STATEMENT:

The trustees have complied with their duty under the Charities Act 2011 to have due regard to the Charity Commission's guidance on public benefit.

INDEPENDENT EXAMINATION:

As the Charity's gross income exceeded £25,000 during the year, the Trustees arranged for the accounts to be independently examined.

The independent examination was carried out by CMA Accountancy Ltd, who are independent of the charity's day-to-day management and administration.

An audit was not required under the Charities Act 2011.

REPORT OF THE CHAIR AND TREASURER:

The committee is made up of parent volunteers who work closely with the school to raise funds that directly benefit the pupils of Balshaw Lane Primary School.

During the year, the committee worked closely with Head Teacher Ms Helen Gregson until her departure in December 2024. The committee would like to extend its sincere thanks to Ms Gregson for her support and contribution to the PTFA during her tenure. From January 2025, the committee welcomed the incoming Head Teacher, Mrs Catherine Hodgson, and looks forward to continuing a positive and collaborative working relationship.

The committee has continued to benefit from the support of parents, carers, school staff and volunteers who generously give their time to help organise and run events throughout the year. Their contribution remains invaluable to the success of the PTFA.

The year has been a particularly successful one financially. Total donations and fundraising income exceeded £25,000 for the first time, reaching £27,545. This is a fantastic achievement for the PTFA and reflects the continued support of our school community.

During the year, the PTFA invested £13,474 back into the school through a range of projects, resources and activities for pupils. The largest investment was the installation of the new Outdoor Reading Shelter, alongside funding for reading books, educational visits, EYFS resources and improvements to the school environment.

Despite this significant investment, the charity generated a net surplus of £2,621, increasing reserves to £10,571 at the year end and ensuring funds remain available to support future school projects.

The committee would also like to thank the local businesses, corporate supporters and members of the wider community who contributed through sponsorships and donations during the year. Their generosity helped maximise the funds available to support the school and its pupils.

The committee would like to extend a heartfelt thank you to all volunteers, parents, staff and supporters who gave their time to organise, run and support events throughout the year. Their continued support remains vital to the success of the PTFA.



FINANCIAL REVIEW:

Opening Balance:	£7,950 (as at 31.08.2024)
Total Income:	£27,545
Total Expenditure:	£11,450
Donations to School:	£13,474
Net Surplus:	£2,621
Closing Balance:	£10,571 (as at 31.08.2025)

GENERAL REVIEW:

The committee remained committed to putting the FUN into FUNDRAISING and delivered a varied and well-supported programme of events across the academic year. Alongside established favourites, several new initiatives were introduced during the year.

The **Colour Run** proved to be the highlight of the year, bringing together pupils, families and staff for a fun-filled community event. The event attracted fantastic sponsorship, excellent participation and a brilliant atmosphere, making it both a memorable experience and a significant fundraising success.

The committee also introduced a **Silent Disco**, providing a more inclusive and neurodiversity-friendly event for pupils. The event was extremely well received and has provided a valuable addition to the PTFA calendar.

A new **School Uniform Initiative** was launched during the year, sourcing and selling brand new school uniform to parents at reduced prices. The scheme has helped support families with affordability whilst generating additional income for the school.

Feedback from events held throughout the year has continued to be overwhelmingly positive. The committee aims to maintain a diverse and balanced programme of activities, ensuring there is a mixture of fundraising events, family activities and opportunities for the wider school community to come together.

The committee will continue to review and refresh events where appropriate, building on successful new initiatives introduced this year whilst retaining the events that remain popular with pupils and families.

FUNDRAISING ACTIVITIES 2024-25

Estimated surpluses*:

• Halloween Disco	(£1,700)
• Reception Tea Towel Keepsake	(£132)
• Christmas Film Night	(£975)
• Christmas Toy Raffle	(£778)
• Xmas4Schools Christmas Cards	(£149)
• Winter Biscuit Decorating	(£480)
• Christmas Fair	(£1,100)
• Valentines Disco	(£658)
• World Book Day Balshaw Bars	(£406)
• Springo Bingo	(£840)
• Colour Run	(£1,947)

- Silent Disco (£1,287)
- Summer Fair (£2,200)
- 200 Club School Lottery (£658)
- Uniform (£885)
- Easy Fundraising/Asda Cashpot/Business sponsors (£1,971)

* The surpluses above were estimated and communicated to the school community following each event. These figures represent the approximate surplus generated by individual fundraising activities and exclude donations to the school and other transactions during the year.

RECOMMENDATIONS AND FUTURE OBJECTIVES:

1. Communication

The committee continues to consider ways in which it can communicate better with our school families. Currently this is done via the school newsletter in the main. The committee aims to utilise the PTFA page on the school website as well as social media channels. Parent WhatsApp Groups have also proved useful in providing immediate and effective communication. The PTFA have their own designated email via which contact can be made: balshawlaneptfa@gmail.com

2. Eco – Friendly

To continue aligning with the school's environmentally conscious approach and minimise paper use where possible.

3. Sponsorship, Business Donors and Match Funding

To explore further sponsorship, business donations and match-funding opportunities to maximise fundraising potential.

OBSERVATIONS:

N/A

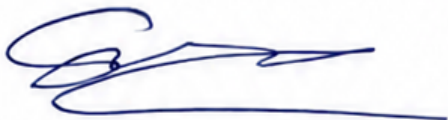
ACCOUNT RESERVES:

The committee strives to retain a permanent £1,000 balance reserve to ensure there are sufficient funds to cover operational expenses.

APPROVAL OF THE TRSUTEES' ANNUAL REPORT

The Trustees declare that they have approved the Trustees' Annual Report above.

Signed on behalf of the charity's Trustees:

A handwritten signature in blue ink, appearing to be 'S. Warburton', with a long horizontal flourish extending to the right.

Mr Steven John Warburton
Chair and Trustee

Date: 18/6/2026.

STATEMENT OF FINANCIAL ACTIVITIES (SOFA):

For the year ended 31 August 2025

	Unrestricted Funds (£)	TOTAL 2024/25 (£)	TOTAL 2023/24 (£)
Income			
Donations and fundraising income	27,545	27,545	21,150
Total Income	27,545	27,545	21,150
Expenditure			
Fundraising and event costs	11,450	11,450	6,357
Charitable activities (donations to school)	13,474	13,474	20,113
Total Expenditure	24,924	24,924	26,470
Net surplus/(deficit) for the year	2,621	2,621	(5,320)
Total funds brought forward	7,950	7,950	13,271
Total funds carried forward	10,571	10,571	7,950

STATEMENT OF FINANCIAL POSITION (SOFPP):

As at 31 August 2025:

	2024/25 (£)	2023/24 (£)
Current assets		
Cash at bank and in hand	10,571	7,950
Total current assets	10,571	7,950
Creditors: amount falling due within one year	-	-
Accrued expenses	-	-
Net current assets	10,571	7,950
Total net assets	10,571	7,950
Funds		
Unrestricted funds	10,571	1,950
Designated funds (Note 2)	-	6,000
Total funds	10,571	7,950

NOTES TO THE ACCOUNTS

1. Accounting policies

The accounts have been prepared on an accruals basis in accordance with the Charities Act 2011 and the Charities SORP (FRS 102). The charity is a public benefit entity.

2. Funds

All funds held by the charity at 31 August 2025 are unrestricted funds.

At 31 August 2024, £6,000 of unrestricted funds had been designated by the committee towards the Outdoor Reading Shelter project. The project was completed during 2024/25.

3. Trustees and committee members

No trustee or committee member received remuneration or expenses during the year.

4. Independent examination

The accounts have been independently examined by Jess Anderson, a chartered accountant and parent, independent of the charity's management and administration.

5. Reserves policy

The charity aims to maintain a minimum unrestricted reserve of £1,000 to meet ongoing operational commitments. Remaining reserves are held to support future agreed school projects and activities.



Section A

Independent Examiner's Report

**Report to the trustees/
members of**

Balshaw Lane Primary School Parents Teachers and Friends Association CIO

**On accounts for the year
ended**

31st August 2025

**Charity no
(if any)**

1200868

Set out on pages

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31 / 08/ 2025.

**Responsibilities and
basis of report**

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent
examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention (other than that disclosed below *) in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

** Please delete the words in the brackets if they do not apply.*

Signed:

Date:

16/6/2026

Name:

Chris Alcock, CMA Accountancy Ltd

**Relevant professional
qualification(s) or body
(if any):**

Chartered Institute of Management Accountants (CIMA)

Address:

39 Skull House Lane, Appley Bridge, Wigan, WN6 9DR.

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.