

## Care in Action Malawi - Trustees' Annual Report

For the period from: 06 April 2024

to: 05 April 2025

### Section A Reference and administration details

<b>Registered charity number:</b>	1200815
<b>Address:</b>	52 Stonefall Avenue, Harrogate, HG2 7NP, UK
<b>Names of the charity trustees who manage the charity:</b>	<p>Jasmine Lehnis</p> <p>Emma Vanson</p> <p>Esther Wolff</p> <p>Michael Willis</p> <p>Sarah Chikwana-Amani</p>

### Section B Structure, governance and management

<b>Type of governing document</b>	Constitution, last updated in August 2023
<b>How the charity is constituted</b>	Care in Action Malawi is a Charitable Incorporated Organisation
<b>Trustee selection methods</b>	<p>Every trustee must be appointed for a term of two years by a resolution passed at a properly convened meeting of the charity trustees.</p> <p>In selecting individuals for appointment as charity trustees, the charity trustees must have regard to the skills, knowledge and experience needed for the effective administration of the CIO.</p>

## Section C

## Objectives and activities

### Summary of the objects of the charity set out in its governing document

Purposes to be achieved in Malawi:

1. The prevention or relief of poverty by enabling individuals to become self-sufficient
2. The advancement of education for the public benefit
3. To develop the capacity and skills of the members of socially and economically disadvantaged communities
4. The relief of financial hardship for persons with lack of means

### Summary of the main activities undertaken for the public benefit in relation to these objects

Care in Action Malawi recognizes that education is key to escaping poverty, so we work with Community Based Organisations in Malawi to sponsor school and university fees. We aim to give all the necessary support to help individuals be self-sufficient and organisations to grow their capacity, including giving aid in times of disaster or hardship.

In planning our activities for the year and approving how funds raised would be spent, we kept in mind the Charity Commission's guidance on public benefit at our trustee meetings.

## Section D

## Achievements and performance

### Summary of the main achievements of the charity during the year

#### 1. Education: university sponsorship for eight students

Eight students were supported with help from Lancing College, by working together with local partner GEMO Manja Othandiza. Lancing College were able to meet some of the sponsored students when they visited Malawi in July 2024. All of the students would not have been able to afford higher education without sponsorship.

Funding enabled the three students sponsored in 2023 to continue their studies, all receiving excellent grades in their modules:

Promise Matope – Child Health Nursing

Brighton Majonanga – Optometry

Veronica Kadewere – Forestry and Environmental Management

Three new students were supported, including Promise Chimkulu, a girl we sponsored in secondary school in 2023:

Viktor Kaleka - Bachelor of Education (Mathematics and Chemistry)

Ben Kapena - Bachelor of Education Sciences

Promise Chimkulu – Nutrition and Food Security (2 year certificate)

The partnership with Chimbota Community Development Organisation continued, with two students sponsored for both fees and living costs for one year:

Mphatso Bwanali - Bachelor of Education in Secondary Humanities

Joven Zeluzisuzza - Bachelor of Education in Humanities

## **2. Education: secondary school fees for five disadvantaged children**

We continued to fund five children who were motivated to complete secondary school but had been excluded because they couldn't afford fees: these were recommended by Chuma Community Clinic and supported with funds from Lancing College.

## **3. Hardship relief: assisting young adults with disabilities**

A large donation which was received in March 2024 was sent in April 2024 to Chuma Community Clinic as agreed with the donor. This gave relief to five young adults with disabilities, enabling them to attend vocational training and cover living costs. Further donations were sent in January 2025 to help an additional girl with disabilities who was in crisis.

## **Section E**

## **Financial review**

### **Brief statement of the charity's policy on reserves**

The charity will keep reserves for the purposes of protecting its ability to operate and for meeting commitments it has made to beneficiaries. For operating costs such as bank fees and website costs, the charity will reserve up to 10% of income. When students are approved for sponsorship in Malawi, the charity will keep sufficient funds for the students to complete their qualification course if there is no promise of new donations for those students for the next years.

### **Details of any funds materially in deficit**

None

### **Further financial review details (Optional information)**

Besides grants sent to Malawi, the only expenses were bank charges. Website costs for the period will be repaid in the next financial year.

The main source of funding continued to be from Lancing College, as part of their decades-long interest in Malawi. We also received donations from individuals, including our first monthly donation.

Due diligence was followed for all funds sent to Malawi, with checks such as a review of receipts for university fees paid, or assessment of study reports, letters and photos from students, to ensure that funds fulfilled the purpose they were intended for.

**Section F Declaration**

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)

Full name(s) Jasmine Ruth Lehnis

Position (eg  
Secretary, Chair,  
etc)

Trustee

Date



CHARITY COMMISSION  
FOR ENGLAND AND WALES

Care In Action Malawi

1200815

## Receipts and payments accounts

CC16a

For the period  
from

06/04/2024

To

5/4/2025

### Section A Receipts and payments

	Unrestricted funds	Restricted funds	Endowment funds	Total funds	Last year
	to the nearest £	to the nearest £	to the nearest £	to the nearest £	to the nearest £
<b>A1 Receipts</b>					
		-	-	-	N/A
Voluntary Donations	8,637	-	-	8,637	18,158
Emergency Appeal		-	-	-	751
Regular Donation	-	400	-	400	N/A
Gift Aid	-	-	-	-	N/A
	-	-	-	-	N/A
	-	-	-	-	N/A
	-	-	-	-	N/A
<b>Sub total</b> (Gross income for AR)	8,637	400	-	9,037	18,909
<b>A2 Asset and investment sales, (see table).</b>					
	-	-	-	-	
	-	-	-	-	-
<b>Sub total</b>	-	-	-	-	-
<b>Total receipts</b>	8,637	400	-	9,037	18,909
<b>A3 Payments</b>					
Website / Communications		-	-	-	28
laptops for students		-	-	-	420
grants to malawi	11,148	-	-	11,148	9,048

Bank Charges	185	-	-	185	75
	-	-	-	-	n/a
	-	-	-	-	n/a
	-	-	-	-	n/a
	-	-	-	-	n/a
	-	-	-	-	n/a
<b>Sub total</b>	<b>11,333</b>	<b>-</b>	<b>-</b>	<b>11,333</b>	<b>9,571</b>
<b>A4 Asset and investment purchases, (see table)</b>					
	-	-	-	-	
	-	-	-	-	
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	
<b>Total payments</b>	<b>11,333</b>	<b>-</b>	<b>-</b>	<b>11,333</b>	<b>9,571</b>
<b>Net of receipts/(payments)</b>	<b>- 2,696</b>	<b>400</b>	<b>-</b>	<b>- 2,296</b>	<b>9,338</b>
<b>A5 Transfers between funds</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>A6 Cash funds last year end</b>	<b>9,338</b>	<b>-</b>	<b>-</b>	<b>9,338</b>	<b>-</b>
<b>Cash funds this year end</b>	<b>6,642</b>	<b>400</b>	<b>-</b>	<b>7,042</b>	<b>9,338</b>

## Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
<b>B1 Cash funds</b>	Charity Current Account	6,642	400	-
		-	-	-
		-	-	-
	<b>Total cash funds</b>	<b>6,642</b>	<b>400</b>	<b>-</b>
	(agree balances with receipts and payments account (s))	OK	OK	OK

		Unrestricted funds	Restricted funds	Endowment funds
		to nearest £	to nearest £	to nearest £
<b>B2 Other monetary assets</b>	<b>Details</b>			
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-

		Fund to which asset belongs	Cost (optional)	Current value (optional)
<b>B3 Investment assets</b>	<b>Details</b>			
			-	-
			-	-
			-	-
			-	-
			-	-

		Fund to which asset belongs	Cost (optional)	Current value (optional)
<b>B4 Assets retained for the charity's own use</b>	<b>Details</b>			
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-

		-	-
		-	-

**B5 Liabilities**

Details	Fund to which liability relates	Amount due (optional)	When due (optional)
		-	
		-	
		-	
		-	
		-	

Signed by one or two trustees on behalf of all the trustees

Signature	Print Name	Date of approval







6641.95

