



CHARITY COMMISSION  
FOR ENGLAND AND WALES

Tavernspite Playgroup

No 1200766

## Receipts and payments accounts

For the period  
from

1 August 2023

To

31 July 2024

### Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
<b>A1 Receipts</b>					
Donations	650	-	-	650	-
Fees	15,051	-	-	15,051	21,971
Funding (net)	15,313	-	-	15,313	13,362
Fundraising	4,506	-	-	4,506	1,451
Grants	250	3,874	-	4,124	2,200
Interest	20	-	-	20	22
Net assets from previous charity	-	-	-	-	19,528
<b>Sub total</b> (Gross income for AR)	<b>35,790</b>	<b>3,874</b>	<b>-</b>	<b>39,664</b>	<b>58,534</b>
<b>A2 Asset and investment sales, (see table).</b>					
	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total receipts</b>	<b>35,790</b>	<b>3,874</b>	<b>-</b>	<b>39,664</b>	<b>58,534</b>
<b>A3 Payments</b>					
Staff wages	29,740	-	-	29,740	41,709
Staff training, travel and other costs	-	-	-	-	569
Accountancy and legal	705	-	-	705	288
Milk & Refreshments	129	-	-	129	81
Rent	3,774	850	-	4,624	3,777
Insurance	505	-	-	505	546
Printing and stationery	-	-	-	-	100
Subscriptions	-	-	-	-	11
Sundry	813	247	-	1,060	1,084
Light, heat, telephone	20	-	-	20	113
Toys, books, equipment etc	-	-	-	-	757
Repairs and maintenance	-	-	-	-	1,771
<b>Sub total</b>	<b>35,686</b>	<b>1,097</b>	<b>-</b>	<b>36,783</b>	<b>50,806</b>
<b>A4 Asset and investment purchases, (see table)</b>					
	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total payments</b>	<b>35,686</b>	<b>1,097</b>	<b>-</b>	<b>36,783</b>	<b>50,806</b>
<b>Net of receipts/(payments)</b>	<b>104</b>	<b>2,777</b>	<b>-</b>	<b>2,881</b>	<b>7,728</b>
<b>A5 Transfers between funds</b>	<b>2,200</b>	<b>- 2,200</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>A6 Cash funds last year end</b>	<b>5,528</b>	<b>2,200</b>	<b>-</b>	<b>7,728</b>	<b>-</b>
<b>Cash funds this year end</b>	<b>7,832</b>	<b>2,777</b>	<b>-</b>	<b>10,609</b>	<b>7,728</b>

## Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
<b>B1 Cash funds</b>	Bank current account	2,689		-
	Grant account		2,777	-
	Contingency account	5,143	-	-
	<b>Total cash funds</b>	<b>7,832</b>	<b>2,777</b>	<b>-</b>
	(agree balances with receipts and payments account(s))	OK	OK	OK
		Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
<b>B2 Other monetary assets</b>	<b>Details</b>			
	Fees due	1,260	-	-
			-	-
		-	-	-
		-	-	-
		-	-	-
<b>B3 Investment assets</b>	<b>Details</b>	Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
<b>B4 Assets retained for the charity's own use</b>	<b>Details</b>	Fund to which asset belongs	Cost (optional)	Current value (optional)
	Laptop	Unrestricted	674	-
			-	-
			-	-
			-	-
<b>B5 Liabilities</b>	<b>Details</b>	Fund to which liability relates	Amount due (optional)	When due (optional)
			-	
			-	
Signed by one or two trustees on behalf of all the trustees	Signature	Print Name	Date of approval	



**CHARITY COMMISSION**  
FOR ENGLAND AND WALES

## Trustees' Annual Report for the period

**From** August 2023 **Period start date** **To** July 2024 **Period end date**

**Charity name:** Tavernspite Playgroup

**Charity registration number:** 1200766

## Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	The object of the CIO is to enhance the development and education of children in Wales, for the public benefit, by encouraging parents to understand and provide for their needs through high quality childcare provision.
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	An Estyn registered playgroup, offering preschool childcare for children 2 years of age up to 4 years of age. The playgroup is based in the village of Tavernspite and runs from 8.45am to 12pm, Monday to Friday excluding the first Friday of the month, school holidays and inset days.
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	Trustees refer to guidance issued by the Charity Commission during their activities for reference and development.

## Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	N/A
Policy on social investment including program related investment	Para 1.38	N/A
Contribution made by volunteers	Para 1.38	All trustees are in voluntary roles.

Other		
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## Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	<ul style="list-style-type: none"> <li>• Significant improvement made in recent inspection reports.</li> <li>• Now registered with tax free childcare to help parents financially.</li> <li>• Successful Christmas and Summer fundraiser.</li> <li>• Now registered for 2 year olds, expanding age range to encourage attendance.</li> </ul>

### Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	<ul style="list-style-type: none"> <li>• Significantly improved performance on inspection- one of the main targets of our business plan.</li> </ul>
Performance of fundraising activities against objectives set	Para 1.41	<ul style="list-style-type: none"> <li>• Fundraising events held have been successful.</li> <li>• More fundraising events throughout the calendar year would be beneficial.</li> </ul>
Investment performance against objectives	Para 1.41	
Other		

## Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	Accounts attached as part of Annual Return. The Playgroup will need to carefully monitor income and outgoings. A number of outstanding invoices to be paid, currently being addressed. Drop in number of children this term proved financially challenging. Cash flow remains a problem and needs to be considered as to how to improve this moving forward.
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	Contingency fund held in the event of closure of the Playgroup, to cover any redundancy payments and any other associated expenses.
Amount of reserves held	Para 1.22	£5,142.93 held in 'Contingency' account as at 31 <sup>st</sup> July 2024
Reasons for holding zero reserves	Para 1.22	N/A
Details of fund materially in deficit	Para 1.24	N/A
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	<p>Finances remain precarious. We need a better system for sending out timely invoices and collecting outstanding invoices. We will need to forecast carefully and make use of any potential grants, e.g. sustainability grants available to us in the new term.</p> <p>Parent engagement also to be encouraged with more formal aspects of the playgroup, e.g. fundraising, committee roles.</p>

### Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	<p>The principal sources of funds are:</p> <ul style="list-style-type: none"> <li>• Payment for provision of childcare</li> <li>• Local authority funding</li> <li>• Grants</li> <li>• Fundraising activities</li> <li>• Charitable donations</li> </ul>
Investment policy and objectives including any social investment policy adopted	Para 1.46	N/A
A description of the principal risks facing the charity	Para 1.46	<ul style="list-style-type: none"> <li>• Financial risks; outgoings &gt; income</li> <li>• Volunteer support (e.g. fundraising, committee positions.)</li> </ul>
Other		



## Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed, royal charter)	Para 1.25	CIO Model CIO Constitution for Childcare Providers 2019
How is the charity constituted? (e.g unincorporated association, CIO)	Para 1.25	CIO
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	Trustees elected at AGM, Trustees may co-elect other trustee members at other times as per CIO governing document.

### Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	
The charity's organisational structure and any wider network with which the charity works	Para 1.51	
Relationship with any related parties	Para 1.51	Continue to maintain a relationship with Tavernspite Primary school and Tavernspite Village Hall Committee.  Continue to maintain working partnerships with CIW and Early Years Wales.
Other		

## Reference and Administrative details

Charity name	Tavernspite Playgroup
Other name the charity uses	
Registered charity number	1200766
Charity's principal address	Tavernspite Village Hall, Tavernspite, Pembrokeshire. SA34 0NL





**Names of the charity trustees who manage the charity (for the period Aug 23 to Jul 24)**

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Holly Tooze	Chairperson		
2	Lee Ann Smith	Treasurer		
3	Lynne Jones	Secretary		
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**Corporate trustees – names of the directors at the date the report was approved**

Director name		

**Name of trustees holding title to property belonging to the charity**

Trustee name	Dates acted if not for whole year	

## Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	

### Additional information (optional)

#### Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

#### Name of chief executive or names of senior staff members (Optional information)

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## Exemptions from disclosure

Reason for non-disclosure of key personnel details

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## Other optional information

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# Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)	H. Tooze	
Full name(s)	Holly Tooze	
Position (eg Secretary, Chair, etc)	Chairperson	
Date	2 <sup>nd</sup> of July 2024	



Report to the trustees/ members of

Tavernspite Playgroup CIO

On accounts for the period ended

31 July 2024

Charity no

1200766

Set out on pages

1-2 attached

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the period ended 31 July 2024.

**Responsibilities and basis  
of report**

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent examiner's  
statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached

Signed:

Date:

28/5/2025

Name:

Jay York

Relevant professional  
qualification(s) or body (if  
any):

ACA

Address:

Ann Stephens & Company Limited

Allensbank, Narberth, Pembrokeshire SA67 8RF