



CPS Charity & PTFA AGM Meeting Minutes 8/7/24: 1930 : Online via MST

Attendees: Emma Middlecote (EM), Sarah Luke (SL), Becki Albrighton (BA) , Anna-Marie Hall (AM)

Apologies: None

Agenda: Annual AGM

1. Accounts

All accounts verified by Natalie Kershaw (self employed AAT training accountant).

Attendees at meeting agreed that the verification process was complete and scrutinised with the correct rigour applied,

Last year total raised £26, 807.05

Last year total spent £1,755.49

Remaining balance (1st Jan- 18th October) £ 25,051.56

Balance at AGM (8/7/24) £1,957

2. Update on ST bid

SL has submitted the final report to Severn Trent. This has been accepted. Final payment (10%) to follow in the next 2 weeks. ST are happy for the underspend of funds to be spent on remaining furniture or further items for the garden area. Trustees agreed to extend this fund to £1000 to enable the teaching staff to complete the pod furnishings (£400 from ST). EM to discuss with teachers.

3. ELSA bid

Becki to speak to Michelle Kelly tomorrow about the plan ahead for the ELSA funding. Meeting booked tomorrow. Possibility to reconfigure training for the whole staff teaching group on a contemporary education topics/ staff wellbeing.



4. Other projects

Trustees are not certain what the next school priorities are. ? Kitchen area. EM aware of central funding on route for this. Pause this idea.

EM suggested funding a new EYFS area in newly cleared area at back of Acorns. Ask Mrs Shaw to consider planning the area over the summer break. Trustees agreed to fund this from charity.

Minibus - Ashleworth have got rid of their minibus due to high costs. Ashleworth are now loaning a minibus from Hartpury. ? could we do the same. Could this be done via one of the local high schools.

5. Future events

Idea posed, dates to be sorted:

Free / £1 disco - welcome back including tuck shop

Free cinema trip with snacks

Film night

Wonka bars

Christmas raffle - dress down days for hamper gifts, tickets to go out in school bags plus sales at performances

6. AOB

Becki advised that she would like to step down as Chair in the new academic year. New trustee seeking email to be circulated in the new academic year.

Action Items	Owner(s)	Deadline	Status
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Churcham Charity Accounts 2022/23

Starting Balance		£0.00		18/10/2022						
Date	Company	For	Amount	Cheque Number	Company	For	Ammount	Cheque Number		
31/01/23	Amazon	Smile	£6.75							
14/02/23					HSBC	Bank Charges	£5.00			
01/03/23	David Perry	Gift Aid	£10.00							
17/03/23					HSBC	Bank Charges	£5.00			
03/04/23	David Perry	Gift Aid	£10.00							
03/04/23	Just Giving		£9.61							
14/04/23					HSBC	Bank Charges	£5.00			
24/04/23	Amazon	Smile	£6.41							
02/05/23	David Perry	Gift Air	£10.00							
15/05/23					HSBC	Bank Charges	£5.00			
19/05/23	Amazon	Smile	£16.91							
22/05/23	Cash	Petty Cash	£275.00							
23/05/23	Cheque	Bags 2 School	£36.00							
01/06/23	David Perry	Donation	£10.00							
11/06/23	Rebecca Albright	Donartion	£67.00							
14/06/23					HSBC	Bank Charges	£9.93			
25/06/23	C&G Collections		£11.70							
03/07/23	David Perry	Donation	£10.00							
15/07/23					HSBC	Bank Charges	£5.00			
26/07/23	Nineveh Trust	Grant	£1,700.00							
01/08/23	David Perry	Donation	£10.00							
03/08/23	C&G Collect Limi	Clothes Bank	£25.20							
14/08/23					HSBC	Bank Charges	£5.00			
17/08/23	C&G Collect	Clothes Bank	£20.40							
22/08/223	Easy Fundraising		£20.31							
30/08/23	Cash	Petty Cash	£1,290.00							

01/09/23	David Perry	Gift Aid	£10.00								
08/09/2023	Bacs	Donation	£587.16								
14/09/23						HSBC	Bank Charges	£5.00			
19/09/23	John Albrington	Steam Rally Fun	£151.70								
02/10/23	David Perry	Donations	£10.00								
10/10/23	Seven Trent Wat	Grant	£22,502.90								
15/10/23						HSBC	Bank Charges	£10.56			
18/10/23						Oakey Bear	CPS 1	£1,700.00			
		Total	£26,807.05			Total		£1,755.49			
				Total In	£26,807.05						
				Total Out	£1,755.49						
				Total	£25,051.56						

Independent examiner's report to the trustees of Churcham Primary School Charity and PTFA

I report to the trustees on my examination of the accounts of the ABY Trust (the Trust) for the year ended 18 October 2023

Responsibilities and basis of report

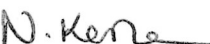
As the charity trustees of the Trust you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed: 

Name: Natalie Kershaw

Relevant professional qualification or membership of professional bodies (if any): AAT

Address: Bojean, Grange Court, Westbury on Severn GL14 1PL

Date: 12.02.2024