

Organisation's Name	Stockport Loaves & Fishes (CIO - 1200
Last day in financial year	31/12/2023

Funds
Unrestricted
Refugee Consortium Fund
Freemasons (Homeless)
Synergy (Sector 3)
Awards 4 All (storage)
Awards 4 All (homeless)
Awards 4 All (refugees)
Awards 4 All (phone)
Macauley Moat (Refugees)
Vernon Lodge (Homeless)
SMBC Homeless Team
Edward Holt (Homeless)
NLCF (Refugee Support)
NLCF (Training OISC)
NCLF (Vol Expenses)
NCLF (Travel Expenses)
NCLF (DBS)
NCLF (Rent for Workshop)
NCLF (Workshop Facilitator)
Spare fund 20

Months (from first in FY)
April
May
June
July
August
September
October
November
December
January
February
March

Categories
Balance brought forward
Transfer
Receipt - Donations
Receipt - Small Donations
Receipt - Bank Interest
Receipt - Grants
Receipt - Refunds
Receipt - spare 6
Receipt - spare 7
Receipt - spare 8
Receipt - spare 9
Receipt - spare 10
Receipt - spare 11
Receipt - spare 12
Receipt - spare 13
Receipt - spare 14
Receipt - spare 15
Payment - Tel & internet
Payment - Consulting
Payment - Charitable Expenses
Payment - Audit & Accountancy
Payment - Charitable Donations
Payment - Insurance
Payment - Legal Expenses
Payment - Printing & Stationery
Payment - Motor vehicle Expenses
Payment - IT Software & Consumables
Payment - Rent
Payment - Staff Training
Payment - Entertainment
Payment - Consulting (B Rafie)
Payment - Licences
Payment - Consulting (Futurekraft)
Payment - Office Equipment
Payment - Salary (B Rafie)
Payment - Storage
Payment - Trustee expenses
Payment - Salary (E Leavy)
Payment - HMRC
Payment - NEST

Payment - spare 24

Payment - spare 25

660)

Instructions

- 1 Figures in blue type can be overtyped.
- 2 Before adjusting spreadsheet save a copy as a master template
- 3 Start a new spreadsheet for each financial year
- 4 Set the various funds up in the "Funds" table opposite
- 5 Set the various receipts and payments up in the "Categories" tab
Make sure you use unique names for different categories
- 6 Transaction details are entered on the various bank and cash worksheets
Firstly enter opening balances for each of the bank/cash accounts
splitting balances across various funds as appropriate
- 7 The receipts & payment reports ("R&P" sheets) are automatically generated
and require no intervention
- 8 To record transfers between accounts, record in both worksheets
"Unrestricted" and category "Transfer"
- 9 To record transfers between funds enter an in and out on the same
category "Transfer" and fund as appropriate
- 10 The Transfer row on the Total R&P report worksheet should always be zero

Warnings

- 1 Once a fund or category has been set up do not alter it once it has
been used in entering details on the bank and cash worksheets
- 2 If on a "R&P" worksheet a warning appears "WARNING: ERROR
that the total funds on the "R&P" sheet do not agree to the relevant
sheet. This can happen if:
 - a) A fund or category that has previously been used is altered
 - b) When entering a transaction no fund was selected
 - c) When entering a transaction no category was selectedCorrect error immediately

le opposite

worksheets
: worksheets

generated

s with Fund

ne worksheet,

ays total zero.

as been

IN SHEET" this means
nt bank/cash account(s)

d in the tables opposite

Bank reconciliations

Date:

1,931.30

Date	Month	Ref	Transaction Details	Fund	Category	Money In
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Total	0.00
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Date	Month	Ref	Transaction Details	Fund	Category	Money Out
------	-------	-----	---------------------	------	----------	-----------

Total unpresented payments	<i>Total</i>	0.00
	<i>should match total</i>	0.00
Adjusted balance		0.00
Difference		1,931.30

Savings account

Date:

Ending balance per account register	0.00
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Ending balance per bank statement

Add unpresented deposits - copy uncleared deposits from register

Date	Month	Ref	Transaction Details	Fund	Category	Money In
------	-------	-----	---------------------	------	----------	----------

Total unrepresented deposits	<i>Total</i>	0.00
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should match total	0.00
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Less unpresented payments - copy uncleared payments from register

Date	Month	Ref	Transaction Details	Fund	Category	Money Out
------	-------	-----	---------------------	------	----------	-----------

Total unpresented payments	<i>Total</i>	0.00
	<i>should match total</i>	0.00
Adjusted balance		0.00
Difference		0.00

Petty cash 1

Date:

Ending balance per account register	0.00
Ending balance per bank statement	
Add unpresented deposits - copy uncleared deposits from register	

Date	Month	Ref	Transaction Details	Fund	Category	Money In
------	-------	-----	---------------------	------	----------	----------

Total unpresented deposits	0.00
----------------------------	------

0.00

Less unrepresented payments - copy uncleared payments from register	
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Date	Month	Ref	Transaction Details	Fund	Category	Money Out
------	-------	-----	---------------------	------	----------	-----------

Month	Ref	Transaction Details	Fund	Category	Money Out
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Ref	Transaction Details	Fund	Category	Money Out
-----	---------------------	------	----------	-----------

Transaction Details	Fund	Category	Money Out
---------------------	------	----------	-----------

Fund	Category	Money Out
------	----------	-----------

Category	Money Out
----------	-----------

Money Out

Total unpresented payments	0.00
Adjusted balance	0.00
Difference	0.00

Petty cash 2

Date:

Ending balance per account register	0.00
Ending balance per bank statement	
Add unpresented deposits - copy uncleared deposits from register	

Date	Month	Ref	Transaction Details	Fund	Category	Money In
------	-------	-----	---------------------	------	----------	----------

Total unrepresented deposits	0.00
------------------------------	------

Less unpresented payments - copy uncleared payments from register

Date	Month	Ref	Transaction Details	Fund	Category	Money Out
Total unpresented payments						0.00
Adjusted balance						0.00
Difference						0.00

Stockport Loaves & Fishes (CIC **WARNING: ERROR IN SHEET**)

Receipts & Payments Account

Current account

	Total	Unrestricted	Refugee Consortium Fund	Freemasons (Homeless)	Synergy (Sector 3)	Awards 4 All (storage)	Awards 4 All (homeless)	Awards 4 All (refugees)	Awards 4 All (phone)	Macauley Moat (Refugees)
Receipts										
Receipt - Donations	200.00	200.00	-	-	-	-	-	-	-	-
Receipt - Small Donations	20.00	20.00	-	-	-	-	-	-	-	-
Receipt - Bank Interest	42.36	42.36	-	-	-	-	-	-	-	-
Receipt - Grants	5,000.00	-	-	-	-	-	-	-	-	5,000.00
Receipt - Refunds	-	-	-	-	-	-	-	-	-	-
Receipt - spare 6	-	-	-	-	-	-	-	-	-	-
Receipt - spare 7	-	-	-	-	-	-	-	-	-	-
Receipt - spare 8	-	-	-	-	-	-	-	-	-	-
Receipt - spare 9	-	-	-	-	-	-	-	-	-	-
Receipt - spare 10	-	-	-	-	-	-	-	-	-	-
Receipt - spare 11	-	-	-	-	-	-	-	-	-	-
Receipt - spare 12	-	-	-	-	-	-	-	-	-	-
Receipt - spare 13	-	-	-	-	-	-	-	-	-	-
Receipt - spare 14	-	-	-	-	-	-	-	-	-	-
Receipt - spare 15	-	-	-	-	-	-	-	-	-	-
	5,262.36	262.36	-	-	-	-	-	-	-	5,000.00
Payments										
Payment - Tel & internet	(0.01)	(0.01)	-	-	-	-	-	-	-	-
Payment - Consulting	367.00	-	-	-	-	-	-	-	-	-
Payment - Charitable Expenses	171.28	20.00	-	-	-	-	-	-	4.50	-
Payment - Audit & Accountancy	-	-	-	-	-	-	-	-	-	-
Payment - Charitable Donations	-	-	-	-	-	-	-	-	-	-
Payment - Insurance	-	-	-	-	-	-	-	-	-	-
Payment - Legal Expenses	-	-	-	-	-	-	-	-	-	-
Payment - Printing & Stationery	18.20	18.20	-	-	-	-	-	-	-	-
Payment - Motor vehicle Expenses	260.40	-	-	-	-	-	-	-	-	-
Payment - IT Software & Consumables	8.99	-	-	-	-	-	-	-	-	-
Payment - Rent	551.73	-	-	-	-	-	-	-	-	-
Payment - Staff Training	-	-	-	-	-	-	-	-	-	-
Payment - Entertainment	-	-	-	-	-	-	-	-	-	-
Payment - Consulting (B Rafie)	-	-	-	-	-	-	-	-	-	-
Payment - Licences	-	-	-	-	-	-	-	-	-	-
Payment - Consulting (Futurekraft)	-	-	-	-	-	-	-	-	-	-
Payment - Office Equipment	90.00	-	-	-	-	-	-	-	-	-
Payment - Salary (B Rafie)	4,262.44	-	-	-	-	-	-	196.27	-	4,066.17
Payment - Storage	-	-	-	-	-	-	-	-	-	-
Payment - Trustee expenses	-	-	-	-	-	-	-	-	-	-
Payment - Salary (E Leavy)	-	-	-	-	-	-	-	-	-	-
Payment - HMRC	290.48	-	-	-	-	-	-	-	-	-
Payment - NEST	-	-	-	-	-	-	-	-	-	-
Payment - spare 24	-	-	-	-	-	-	-	-	-	-
Payment - spare 25	-	-	-	-	-	-	-	-	-	-
	6,020.51	38.19	-	-	-	-	-	196.27	4.50	4,066.17
Net receipts / (payments)	(758.15)	224.17	-	-	-	-	-	(196.27)	(4.50)	933.83
Transfer	2,659.85	804.60	58.40	-	31.04	190.95	-	1,433.85	82.61	-
Balance brought forward	-	-	-	-	-	-	-	-	-	-
Balance carried forward	1,901.70	1,028.77	58.40	-	31.04	190.95	-	1,237.58	78.11	933.83

Checks - this should equal zero

(29.60)

Stockport Loaves & Fishes (CIO - 1200660)
Current account
Ending balance
1,931.30
**Type a letter
or number**

Date	Month	Ref	Transaction Details	Fund	Category	Money In	Money Out	Balance if cleared
9/28/2023	September		Grant from Macauley Moat	Macauley Moat (Refugees)	Receipt - Grants	5,000.00		5,000.00 y
10/6/2023	October		Transfer from Old Account	Awards 4 All (refugees)	Transfer	1,000.00		6,000.00 y
10/6/2023	October		Transfer from Old Account	Unrestricted	Transfer	54.60		6,054.60 y
10/6/2023	October		B Rafie	Edward Holt (Homeless)	Payment - Charitable Expenses		97.79	5,956.81 y
10/16/2023	October		B Rafie (Salary Oct)	Macauley Moat (Refugees)	Payment - Salary (B Rafie)		1,259.75	4,697.06 y
10/16/2023	October		B Rafie (Balance of Salary Oct)	Awards 4 All (refugees)	Payment - Salary (B Rafie)		196.27	4,500.79 y
10/16/2023	October		HMRC (Oct)	Edward Holt (Homeless)	Payment - HMRC		145.24	4,355.55 y
10/20/2023	October		Transfer from Old Account	Refugee Consortium Fund	Transfer	58.40		4,413.95 y
10/27/2023	October		Transfer from Old Account	Synergy (Sector 3)	Transfer	31.04		4,444.99 y
10/27/2023	October		Transfer from Old Account	Awards 4 All (refugees)	Transfer	433.85		4,878.84 y
10/27/2023	October		Transfer from Old Account	Unrestricted	Transfer	500.00		5,378.84 y
11/13/2023	November		Donation (SH)	Unrestricted	Receipt - Small Donations	10.00		5,388.84 y
11/15/2023	November		B Rafie (Salary Nov)	Macauley Moat (Refugees)	Payment - Salary (B Rafie)		1,425.87	3,962.97 y
11/15/2023	November		HMRC (Nov)	Edward Holt (Homeless)	Payment - HMRC		72.62	3,890.35 y
11/16/2023	November		Digital PC	Edward Holt (Homeless)	Payment - IT Software & Consumables		8.99	3,881.36 y
11/18/2023	November		Edgeley Flooring	Edward Holt (Homeless)	Payment - Office Equipment		90.00	3,791.36 y
11/20/2023	November		Donation	Unrestricted	Receipt - Donations	200.00		3,991.36 y
11/21/2023	November		HSBC refund (old a/c)	Unrestricted	Receipt - Bank Interest	42.36		4,033.72 y
11/28/2023	November		Ryman	Unrestricted	Payment - Printing & Stationery		16.95	4,016.77 y
12/4/2023	December		Homebase	Unrestricted	Payment - Charitable Expenses		20.00	3,996.77 y
12/6/2023	December		Safestore	Edward Holt (Homeless)	Payment - Rent		341.73	3,655.04 y
12/11/2023	December		Donation	Unrestricted	Receipt - Small Donations	10.00		3,665.04 y
12/12/2023	December		Travelodge	Edward Holt (Homeless)	Payment - Charitable Expenses		48.99	3,616.05 y
12/15/2023	December		B Rafie (Salary Dec)	Macauley Moat (Refugees)	Payment - Salary (B Rafie)		1,380.55	2,235.50 y
12/15/2023	December		HMRC (Nov)	Edward Holt (Homeless)	Payment - HMRC		72.62	2,162.88 y
12/15/2023	December		Futurekraft	Edward Holt (Homeless)	Payment - Consulting		367.00	1,795.88 y
12/19/2023	December		Dorchester Properties (Storage)	Edward Holt (Homeless)	Payment - Rent		210.00	1,585.88 y
12/20/2023	December		Smarty (phone)	Awards 4 All (phone)	Payment - Charitable Expenses		4.50	1,581.38 y
12/20/2023	December		Vanline Ecomm	Edward Holt (Homeless)	Payment - Motor vehicle Expenses		76.45	1,504.93 y
12/22/2023	December		BrokerExperts	Edward Holt (Homeless)	Payment - Motor vehicle Expenses		183.95	1,320.98 y
12/28/2023	December		Paypal Code	Unrestricted	Payment - Tel & internet	0.01		1,320.99 y
12/28/2023	December		Transfer from Old Account	Awards 4 All (storage)	Transfer	190.95		1,511.94 y
12/28/2023	December		Transfer from Old Account	Awards 4 All (phone)	Transfer	82.61		1,594.55 y
12/28/2023	December		Transfer from Old Account	Unrestricted	Transfer	250.00		1,844.55 y
12/28/2023	December		Transfer from Old Account	Vernon Lodge (Homeless)	Transfer	88.00		1,932.55 y
12/29/2023	December		Stamps	Unrestricted	Payment - Printing & Stationery		1.25	1,931.30 y
								1,931.30
								1,931.30
								1,931.30
								1,931.30
								1,931.30

1,931.30

[illegible]

0.00

[illegible]

Stockport Loaves & Fishes (CIO - 1200660)

Petty cash 1

Ending balance

0.00 Type a letter
or number

[illegible]

Stockport Loaves & Fishes (CIO - 1200660)

Petty cash 2

Ending balance

0.00 Type a letter
or number

[illegible]

Stockport Loaves & Fishes (CIO - 1200660)

Credit card

Ending balance

0.00

Type a letter
or number

[illegible]

Stockport Loaves & Fishes (CIO - 1200660)

PayPal Account

Ending balance

0.00

Type a letter
or number

[illegible]

0.00

[illegible]

0.00

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Stockport Loaves & Fishes (CIO **WARNING: ERROR IN SHEET**)

Option to hide columns not used

Total Receipts & Payments Account for the year ended 31/12/2023

	Unrestricted	Restricted	Total	Previous year	Budget	Variance
Receipts						
Receipt - Donations	200.00	-	200.00			200.00
Receipt - Small Donations	30.00	-	30.00			30.00
Receipt - Bank Interest	42.36	-	42.36			42.36
Receipt - Grants	-	25,000.00	25,000.00			25,000.00
Receipt - Refunds	76.45	-	76.45			76.45
Receipt - spare 6	-	-	-			-
Receipt - spare 7	-	-	-			-
Receipt - spare 8	-	-	-			-
Receipt - spare 9	-	-	-			-
Receipt - spare 10	-	-	-			-
Receipt - spare 11	-	-	-			-
Receipt - spare 12	-	-	-			-
Receipt - spare 13	-	-	-			-
Receipt - spare 14	-	-	-			-
Receipt - spare 15	-	-	-			-
Total receipts	348.81	25,000.00	25,348.81	-	-	25,348.81
Payments						
Payment - Tel & internet	(0.01)	-	(0.01)			0.01
Payment - Consulting	1,859.00	367.00	2,226.00			(2,226.00)
Payment - Charitable Expenses	251.79	202.79	454.58			(454.58)
Payment - Audit & Accountancy	-	-	-			-
Payment - Charitable Donations	-	-	-			-
Payment - Insurance	381.44	-	381.44			(381.44)
Payment - Legal Expenses	-	-	-			-
Payment - Printing & Stationery	18.20	-	18.20			(18.20)
Payment - Motor vehicle Expenses	445.37	199.67	645.04			(645.04)
Payment - IT Software & Consumables	115.54	-	115.54			(115.54)
Payment - Rent	341.73	420.00	761.73			(761.73)
Payment - Staff Training	-	245.00	245.00			(245.00)
Payment - Entertainment	-	-	-			-
Payment - Consulting (B Rafie)	-	-	-			-
Payment - Licences	-	-	-			-
Payment - Consulting (Futurekraft)	-	-	-			-
Payment - Office Equipment	90.00	-	90.00			(90.00)
Payment - Salary (B Rafie)	-	5,655.09	5,655.09			(5,655.09)
Payment - Storage	-	480.56	480.56			(480.56)
Payment - Trustee expenses	21.15	-	21.15			(21.15)
Payment - Salary (E Leavy)	-	901.33	901.33			(901.33)
Payment - HMRC	-	351.00	351.00			(351.00)
Payment - NEST	-	-	-			-
Payment - spare 24	-	-	-			-
Payment - spare 25	-	-	-			-
Total payments	3,524.21	8,822.44	12,346.65	-	-	(12,346.65)
Net receipts / (payments)	(3,175.40)	16,177.56	13,002.16	-	-	37,695.46
Transfer	554.60	2,134.85	2,689.45	-		(2,689.45)
Balance brought forward	-	-	-			-
Balance carried forward	(2,620.80)	18,312.41	15,691.61	-	-	35,006.01

Made up of:	
Current account	1,931.30
Savings account	-
Petty cash 1	-
Petty cash 2	-
Credit card	-
PayPal Account	-
Other bank 2	-
Other bank 3	-
	1,931.30

Checks - this should equal zero **13,760.31**

Approval of the accounts

The financial statements were approved at a meeting of the management committee and signed on its behalf by:

Signed:

Name (Management Committee member)

Date:

Stockport Loaves & Fishes (CIO)

Total Receipts & Payments Account

	Total	Unrestricted	#NAME?	Freemasons (Homeless)	Synergy (Sector 3)	Awards 4 All (storage)	Awards 4 All (homeless)	Awards 4 All (refugees)	Awards 4 All (phone)	Macauley Moat (Refugees)	Refugee Consortium Fund	SMBU Homeless Team	Edward Holt (Homeless)	NLCF (Refugee Support)	NLCF (Training OISC)
Receipts															
Receipt - Donations	200.00	200.00	-	-	-	-	-	-	-	-	-	-	-	-	-
Receipt - Small Donations	30.00	30.00	-	-	-	-	-	-	-	-	-	-	-	-	-
Receipt - Bank Interest	42.36	42.36	-	-	-	-	-	-	-	-	-	-	-	-	-
Receipt - Grants	25,000.00	-	-	-	-	-	-	-	-	-	5,000.00	-	5,000.00	15,000.00	-
Receipt - Refunds	76.45	76.45	-	-	-	-	-	-	-	-	-	-	-	-	-
Receipt - spare 6	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Receipt - spare 7	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Receipt - spare 8	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Receipt - spare 9	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Receipt - spare 10	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Receipt - spare 11	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Receipt - spare 12	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Receipt - spare 13	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Receipt - spare 14	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Receipt - spare 15	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
	25,348.81	348.81	-	-	-	-	-	-	-	-	5,000.00	-	5,000.00	15,000.00	-
Payments															
Payment - Tel & internet	(0.01)	(0.01)	-	-	-	-	-	-	-	-	-	-	-	-	-
Payment - Consulting	2,226.00	1,859.00	-	-	-	-	-	-	367.00	-	-	-	-	-	-
Payment - Charitable Expenses	454.58	251.79	-	-	-	-	-	-	-	19.80	48.99	134.00	-	-	-
Payment - Audit & Accountancy	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Payment - Charitable Donations	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Payment - Insurance	381.44	381.44	-	-	-	-	-	-	-	-	-	-	-	-	-
Payment - Legal Expenses	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Payment - Printing & Stationery	18.20	18.20	-	-	-	-	-	-	-	-	-	-	-	-	-
Payment - Motor vehicle Expenses	645.04	445.37	-	-	-	-	-	-	-	-	-	28.00	171.67	-	-
Payment - IT Software & Consumables	115.54	115.54	-	-	-	-	-	-	-	-	-	-	-	-	-
Payment - Rent	761.73	341.73	-	-	-	-	-	-	420.00	-	-	-	-	-	-
Payment - Staff Training	245.00	-	-	-	-	-	-	-	-	-	-	-	245.00	-	-
Payment - Entertainment	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Payment - Consulting (B Rafie)	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Payment - Licences	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Payment - Consulting (Futurekraft)	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Payment - Office Equipment	90.00	90.00	-	-	-	-	-	-	-	-	-	-	-	-	-
Payment - Salary (B Rafie)	5,655.09	-	-	-	-	-	-	-	196.27	-	5,458.82	-	-	-	-
Payment - Storage	480.56	-	-	-	-	-	480.56	-	-	-	-	-	-	-	-
Payment - Trustee expenses	21.15	21.15	-	-	-	-	-	-	-	-	-	-	-	-	-
Payment - Salary (E Leavy)	901.33	-	-	-	-	-	-	-	-	-	-	-	901.33	-	-
Payment - HMRC	351.00	-	-	60.52	-	-	-	-	290.48	-	-	-	-	-	-
Payment - NEST	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Payment - spare 24	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Payment - spare 25	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
	12,346.65	3,524.21	-	60.52	-	-	480.56	-	1,273.75	19.80	5,507.81	162.00	1,318.00	-	-
Net receipts / (payments)	13,002.16	(3,175.40)	-	(60.52)	-	-	(480.56)	-	(1,273.75)	(19.80)	(507.81)	(162.00)	3,682.00	15,000.00	-
Transfer	2,689.45	554.60	-	58.40	88.00	31.04	190.95	-	1,433.85	82.61	-	250.00	-	-	-
Balance brought forward	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Balance carried forward	15,691.61	(2,620.80)	-	(2.12)	88.00	31.04	(289.61)	-	160.10	62.81	(507.81)	88.00	3,682.00	15,000.00	-

Made up of:	
Current account	1,931.30
Savings account	-
Petty cash 1	-
Petty cash 2	-
Credit card	-
PayPal Account	-
Other bank 2	-
Other bank 3	-
	1,931.30

Checks - this should equal zero 0.00

Stockport Loaves & Fishes (CIO)

Receipts & Payments Account

Current account

	Total	April	May
Receipts			
Receipt - Donations	200.00	-	-
Receipt - Small Donations	20.00	-	-
Receipt - Bank Interest	42.36	-	-
Receipt - Grants	5,000.00	-	-
Receipt - Refunds	-	-	-
Receipt - spare 6	-	-	-
Receipt - spare 7	-	-	-
Receipt - spare 8	-	-	-
Receipt - spare 9	-	-	-
Receipt - spare 10	-	-	-
Receipt - spare 11	-	-	-
Receipt - spare 12	-	-	-
Receipt - spare 13	-	-	-
Receipt - spare 14	-	-	-
Receipt - spare 15	-	-	-
	5,262.36	-	-
Payments			
Payment - Tel & internet	(0.01)	-	-
Payment - Consulting	367.00	-	-
Payment - Charitable Expenses	171.28	-	-
Payment - Audit & Accountancy	-	-	-
Payment - Charitable Donations	-	-	-
Payment - Insurance	-	-	-
Payment - Legal Expenses	-	-	-
Payment - Printing & Stationery	18.20	-	-
Payment - Motor vehicle Expenses	260.40	-	-
Payment - IT Software & Consumables	8.99	-	-
Payment - Rent	551.73	-	-
Payment - Staff Training	-	-	-
Payment - Entertainment	-	-	-
Payment - Consulting (B Rafie)	-	-	-
Payment - Licences	-	-	-
Payment - Consulting (Futurekraft)	-	-	-
Payment - Office Equipment	90.00	-	-
Payment - Salary (B Rafie)	4,262.44	-	-
Payment - Storage	-	-	-
Payment - Trustee expenses	-	-	-
Payment - Salary (E Leavy)	-	-	-

Payment - HMRC	290.48	-	-
Payment - NEST	-	-	-
Payment - spare 24	-	-	-
Payment - spare 25	-	-	-
	6,020.51	-	-

Net receipts / (payments)	(758.15)	-	-
Transfer	2,689.45	-	-
Balance brought forward	-	-	-
Balance carried forward	1,931.30	-	-

<i>Checks - this should equal zero</i>	0.00	Errors	1
Made up of:			
Current account	1,931.30		2
Savings account	-		
Petty cash 1	-	How to forecast	
Petty cash 2	-		1
Credit card	-		2
PayPal Account	-		3
Other bank 2	-		4
Other bank 3	-		
	1,931.30		

5

Contact for support

	June	July	August	September	October
-	-	-	-	-	-
-	-	-	-	-	-
-	-	-	-	-	-
-	-	-	-	5,000.00	-
-	-	-	-	-	-
-	-	-	-	-	-
-	-	-	-	-	-
-	-	-	-	-	-
-	-	-	-	-	-
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-	-	-	-	-	-
-	-	-	-	-	-
-	-	-	-	-	-
-	-	-	-	-	-
-	-	-	-	5,000.00	-
-	-	-	-	-	-
-	-	-	-	-	-
-	-	-	-	-	97.79
-	-	-	-	-	-
-	-	-	-	-	-
-	-	-	-	-	-
-	-	-	-	-	-
-	-	-	-	-	-
-	-	-	-	-	-
-	-	-	-	-	-
-	-	-	-	-	-
-	-	-	-	-	-
-	-	-	-	-	-
-	-	-	-	-	-
-	-	-	-	-	-
-	-	-	-	-	-
-	-	-	-	-	-
-	-	-	-	-	-
-	-	-	-	-	-
-	-	-	-	-	1,456.02
-	-	-	-	-	-
-	-	-	-	-	-
-	-	-	-	-	-

-	-	-	-	145.24
-	-	-	-	-
-	-	-	-	-
-	-	-	-	-
-	-	-	-	1,699.05
-	-	-	5,000.00	(1,699.05)
-	-	-	-	2,077.89
-	-	-	-	-
-	-	-	5,000.00	5,378.84

If a message "WARNING: ERROR IN SHEET" appears at the top of the page please check the coding on each transaction (Month, Fund and Category)
Balance brought forward category should only be used in the recording sheets on 1

t forward from here

Right click on the "Total Cashflow" tab at the foot of this sheet.

Select Move or Copy...

In the dialogue box at the top "To book" select "(new book)"

Make sure you tick the create a copy box

You now have the actual cashbook figures on a new spreadsheet.

Where months' actual figures are nil and they are future months, overwrite these v each row of receipts and payments. Remember to be prudent and realistic

eg. Furloughed staff will still cost 80% and grant income won't come in until May :

Save your work!

Extend for future months by entering month names at the top of each column eg J

Remember to copy totalling formulae on Rows 17,44 and 50.

Enter your forecasts for each row and each month, either by typing in a figure or u

pport: claire.welling@wycas.org.uk

November	December	January	February	March
200.00	-	-	-	-
10.00	10.00	-	-	-
42.36	-	-	-	-
-	-	-	-	-
-	-	-	-	-
-	-	-	-	-
-	-	-	-	-
-	-	-	-	-
-	-	-	-	-
-	-	-	-	-
-	-	-	-	-
-	-	-	-	-
-	-	-	-	-
-	-	-	-	-
252.36	10.00	-	-	-
-	(0.01)	-	-	-
-	367.00	-	-	-
-	73.49	-	-	-
-	-	-	-	-
-	-	-	-	-
-	-	-	-	-
16.95	1.25	-	-	-
-	260.40	-	-	-
8.99	-	-	-	-
-	551.73	-	-	-
-	-	-	-	-
-	-	-	-	-
-	-	-	-	-
-	-	-	-	-
90.00	-	-	-	-
1,425.87	1,380.55	-	-	-
-	-	-	-	-
-	-	-	-	-
-	-	-	-	-

72.62	72.62	-	-	-
-	-	-	-	-
-	-	-	-	-
-	-	-	-	-
1,614.43	2,707.03	-	-	-
(1,362.07)	(2,697.03)	-	-	-
-	611.56	-	-	-
-	-	-	-	-
4,016.77	1,931.30	1,931.30	1,931.30	1,931.30

the first day of the financial period.

with your forecast for

at the earliest.

June 2021, July 2021 etc

using a formula.

Stockport Loaves & Fishes (CIO)

Receipts & Payments Account

Savings account

	Total	Unrestricted	#NAME?
<hr/>			
Receipts			
Receipt - Donations	-	-	-
Receipt - Small Donations	-	-	-
Receipt - Bank Interest	-	-	-
Receipt - Grants	-	-	-
Receipt - Refunds	-	-	-
Receipt - spare 6	-	-	-
Receipt - spare 7	-	-	-
Receipt - spare 8	-	-	-
Receipt - spare 9	-	-	-
Receipt - spare 10	-	-	-
Receipt - spare 11	-	-	-
Receipt - spare 12	-	-	-
Receipt - spare 13	-	-	-
Receipt - spare 14	-	-	-
Receipt - spare 15	-	-	-
<hr/>			
	-	-	-
Payments			
Payment - Tel & internet	-	-	-
Payment - Consulting	-	-	-
Payment - Charitable Expenses	-	-	-
Payment - Audit & Accountancy	-	-	-
Payment - Charitable Donations	-	-	-
Payment - Insurance	-	-	-
Payment - Legal Expenses	-	-	-
Payment - Printing & Stationery	-	-	-
Payment - Motor vehicle Expenses	-	-	-
Payment - IT Software & Consumables	-	-	-
Payment - Rent	-	-	-
Payment - Staff Training	-	-	-
Payment - Entertainment	-	-	-
Payment - Consulting (B Rafie)	-	-	-
Payment - Licences	-	-	-
Payment - Consulting (Futurekraft)	-	-	-
Payment - Office Equipment	-	-	-
Payment - Salary (B Rafie)	-	-	-
Payment - Storage	-	-	-
Payment - Trustee expenses	-	-	-
Payment - Salary (E Leavy)	-	-	-

Payment - HMRC	-	-	-
Payment - NEST	-	-	-
Payment - spare 24	-	-	-
Payment - spare 25	-	-	-
	-	-	-
Net receipts / (payments)	-	-	-
Transfer	-	-	-
Balance brought forward	-	-	-
Balance carried forward	-	-	-
<i>Checks - this should equal zero</i>	0.00		

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Stockport Loaves & Fishes (CIO)

Receipts & Payments Account

Petty cash 1

	Total	Unrestricted	#NAME?
Receipts			
Receipt - Donations	-	-	-
Receipt - Small Donations	-	-	-
Receipt - Bank Interest	-	-	-
Receipt - Grants	-	-	-
Receipt - Refunds	-	-	-
Receipt - spare 6	-	-	-
Receipt - spare 7	-	-	-
Receipt - spare 8	-	-	-
Receipt - spare 9	-	-	-
Receipt - spare 10	-	-	-
Receipt - spare 11	-	-	-
Receipt - spare 12	-	-	-
Receipt - spare 13	-	-	-
Receipt - spare 14	-	-	-
Receipt - spare 15	-	-	-
Payments			
Payment - Tel & internet	-	-	-
Payment - Consulting	-	-	-
Payment - Charitable Expenses	-	-	-
Payment - Audit & Accountancy	-	-	-
Payment - Charitable Donations	-	-	-
Payment - Insurance	-	-	-
Payment - Legal Expenses	-	-	-
Payment - Printing & Stationery	-	-	-
Payment - Motor vehicle Expenses	-	-	-
Payment - IT Software & Consumables	-	-	-
Payment - Rent	-	-	-
Payment - Staff Training	-	-	-
Payment - Entertainment	-	-	-
Payment - Consulting (B Rafie)	-	-	-
Payment - Licences	-	-	-
Payment - Consulting (Futurekraft)	-	-	-
Payment - Office Equipment	-	-	-
Payment - Salary (B Rafie)	-	-	-
Payment - Storage	-	-	-
Payment - Trustee expenses	-	-	-
Payment - Salary (E Leavy)	-	-	-

Payment - HMRC	-	-	-
Payment - NEST	-	-	-
Payment - spare 24	-	-	-
Payment - spare 25	-	-	-
	-	-	-
Net receipts / (payments)	-	-	-
Transfer	-	-	-
Balance brought forward	-	-	-
Balance carried forward	-	-	-
<i>Checks - this should equal zero</i>	0.00		

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Stockport Loaves & Fishes (CIO)

Receipts & Payments Account

Petty cash 2

	Total	Unrestricted	#NAME?
<hr/>			
Receipts			
Receipt - Donations	-	-	-
Receipt - Small Donations	-	-	-
Receipt - Bank Interest	-	-	-
Receipt - Grants	-	-	-
Receipt - Refunds	-	-	-
Receipt - spare 6	-	-	-
Receipt - spare 7	-	-	-
Receipt - spare 8	-	-	-
Receipt - spare 9	-	-	-
Receipt - spare 10	-	-	-
Receipt - spare 11	-	-	-
Receipt - spare 12	-	-	-
Receipt - spare 13	-	-	-
Receipt - spare 14	-	-	-
Receipt - spare 15	-	-	-
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	-	-	-
Payments			
Payment - Tel & internet	-	-	-
Payment - Consulting	-	-	-
Payment - Charitable Expenses	-	-	-
Payment - Audit & Accountancy	-	-	-
Payment - Charitable Donations	-	-	-
Payment - Insurance	-	-	-
Payment - Legal Expenses	-	-	-
Payment - Printing & Stationery	-	-	-
Payment - Motor vehicle Expenses	-	-	-
Payment - IT Software & Consumables	-	-	-
Payment - Rent	-	-	-
Payment - Staff Training	-	-	-
Payment - Entertainment	-	-	-
Payment - Consulting (B Rafie)	-	-	-
Payment - Licences	-	-	-
Payment - Consulting (Futurekraft)	-	-	-
Payment - Office Equipment	-	-	-
Payment - Salary (B Rafie)	-	-	-
Payment - Storage	-	-	-
Payment - Trustee expenses	-	-	-
Payment - Salary (E Leavy)	-	-	-

Payment - HMRC	-	-	-
Payment - NEST	-	-	-
Payment - spare 24	-	-	-
Payment - spare 25	-	-	-
	-	-	-
Net receipts / (payments)	-	-	-
Transfer	-	-	-
Balance brought forward	-	-	-
Balance carried forward	-	-	-
<i>Checks - this should equal zero</i>	0.00		

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Stockport Loaves & Fishes (CIO)

Receipts & Payments Account

Credit card

	Total	Unrestricted	#NAME?
<hr/>			
Receipts			
Receipt - Donations	-	-	-
Receipt - Small Donations	-	-	-
Receipt - Bank Interest	-	-	-
Receipt - Grants	-	-	-
Receipt - Refunds	-	-	-
Receipt - spare 6	-	-	-
Receipt - spare 7	-	-	-
Receipt - spare 8	-	-	-
Receipt - spare 9	-	-	-
Receipt - spare 10	-	-	-
Receipt - spare 11	-	-	-
Receipt - spare 12	-	-	-
Receipt - spare 13	-	-	-
Receipt - spare 14	-	-	-
Receipt - spare 15	-	-	-
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	-	-	-
Payments			
Payment - Tel & internet	-	-	-
Payment - Consulting	-	-	-
Payment - Charitable Expenses	-	-	-
Payment - Audit & Accountancy	-	-	-
Payment - Charitable Donations	-	-	-
Payment - Insurance	-	-	-
Payment - Legal Expenses	-	-	-
Payment - Printing & Stationery	-	-	-
Payment - Motor vehicle Expenses	-	-	-
Payment - IT Software & Consumables	-	-	-
Payment - Rent	-	-	-
Payment - Staff Training	-	-	-
Payment - Entertainment	-	-	-
Payment - Consulting (B Rafie)	-	-	-
Payment - Licences	-	-	-
Payment - Consulting (Futurekraft)	-	-	-
Payment - Office Equipment	-	-	-
Payment - Salary (B Rafie)	-	-	-
Payment - Storage	-	-	-
Payment - Trustee expenses	-	-	-
Payment - Salary (E Leavy)	-	-	-

Payment - HMRC	-	-	-
Payment - NEST	-	-	-
Payment - spare 24	-	-	-
Payment - spare 25	-	-	-
	-	-	-
Net receipts / (payments)	-	-	-
Transfer	-	-	-
Balance brought forward	-	-	-
Balance carried forward	-	-	-
<i>Checks - this should equal zero</i>	0.00		

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Stockport Loaves & Fishes (CIO)

Receipts & Payments Account

PayPal Account

	Total	Unrestricted	#NAME?
<hr/>			
Receipts			
Receipt - Donations	-	-	-
Receipt - Small Donations	-	-	-
Receipt - Bank Interest	-	-	-
Receipt - Grants	-	-	-
Receipt - Refunds	-	-	-
Receipt - spare 6	-	-	-
Receipt - spare 7	-	-	-
Receipt - spare 8	-	-	-
Receipt - spare 9	-	-	-
Receipt - spare 10	-	-	-
Receipt - spare 11	-	-	-
Receipt - spare 12	-	-	-
Receipt - spare 13	-	-	-
Receipt - spare 14	-	-	-
Receipt - spare 15	-	-	-
<hr/>			
	-	-	-
Payments			
Payment - Tel & internet	-	-	-
Payment - Consulting	-	-	-
Payment - Charitable Expenses	-	-	-
Payment - Audit & Accountancy	-	-	-
Payment - Charitable Donations	-	-	-
Payment - Insurance	-	-	-
Payment - Legal Expenses	-	-	-
Payment - Printing & Stationery	-	-	-
Payment - Motor vehicle Expenses	-	-	-
Payment - IT Software & Consumables	-	-	-
Payment - Rent	-	-	-
Payment - Staff Training	-	-	-
Payment - Entertainment	-	-	-
Payment - Consulting (B Rafie)	-	-	-
Payment - Licences	-	-	-
Payment - Consulting (Futurekraft)	-	-	-
Payment - Office Equipment	-	-	-
Payment - Salary (B Rafie)	-	-	-
Payment - Storage	-	-	-
Payment - Trustee expenses	-	-	-
Payment - Salary (E Leavy)	-	-	-

Payment - HMRC	-	-	-
Payment - NEST	-	-	-
Payment - spare 24	-	-	-
Payment - spare 25	-	-	-
	-	-	-
Net receipts / (payments)	-	-	-
Transfer	-	-	-
Balance brought forward	-	-	-
Balance carried forward	-	-	-
<i>Checks - this should equal zero</i>	0.00		

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Stockport Loaves & Fishes (CIO)

Receipts & Payments Account

Other bank 2

	Total	Unrestricted	#NAME?
<hr/>			
Receipts			
Receipt - Donations	-	-	-
Receipt - Small Donations	-	-	-
Receipt - Bank Interest	-	-	-
Receipt - Grants	-	-	-
Receipt - Refunds	-	-	-
Receipt - spare 6	-	-	-
Receipt - spare 7	-	-	-
Receipt - spare 8	-	-	-
Receipt - spare 9	-	-	-
Receipt - spare 10	-	-	-
Receipt - spare 11	-	-	-
Receipt - spare 12	-	-	-
Receipt - spare 13	-	-	-
Receipt - spare 14	-	-	-
Receipt - spare 15	-	-	-
<hr/>			
	-	-	-
Payments			
Payment - Tel & internet	-	-	-
Payment - Consulting	-	-	-
Payment - Charitable Expenses	-	-	-
Payment - Audit & Accountancy	-	-	-
Payment - Charitable Donations	-	-	-
Payment - Insurance	-	-	-
Payment - Legal Expenses	-	-	-
Payment - Printing & Stationery	-	-	-
Payment - Motor vehicle Expenses	-	-	-
Payment - IT Software & Consumables	-	-	-
Payment - Rent	-	-	-
Payment - Staff Training	-	-	-
Payment - Entertainment	-	-	-
Payment - Consulting (B Rafie)	-	-	-
Payment - Licences	-	-	-
Payment - Consulting (Futurekraft)	-	-	-
Payment - Office Equipment	-	-	-
Payment - Salary (B Rafie)	-	-	-
Payment - Storage	-	-	-
Payment - Trustee expenses	-	-	-
Payment - Salary (E Leavy)	-	-	-

Payment - HMRC	-	-	-
Payment - NEST	-	-	-
Payment - spare 24	-	-	-
Payment - spare 25	-	-	-
	-	-	-
Net receipts / (payments)	-	-	-
Transfer	-	-	-
Balance brought forward	-	-	-
Balance carried forward	-	-	-
<i>Checks - this should equal zero</i>	0.00		

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Stockport Loaves & Fishes (CIO)

Receipts & Payments Account

Other bank 3

	Total	Unrestricted	#NAME?
<hr/>			
Receipts			
Receipt - Donations	-	-	-
Receipt - Small Donations	-	-	-
Receipt - Bank Interest	-	-	-
Receipt - Grants	-	-	-
Receipt - Refunds	-	-	-
Receipt - spare 6	-	-	-
Receipt - spare 7	-	-	-
Receipt - spare 8	-	-	-
Receipt - spare 9	-	-	-
Receipt - spare 10	-	-	-
Receipt - spare 11	-	-	-
Receipt - spare 12	-	-	-
Receipt - spare 13	-	-	-
Receipt - spare 14	-	-	-
Receipt - spare 15	-	-	-
<hr/>			
	-	-	-
Payments			
Payment - Tel & internet	-	-	-
Payment - Consulting	-	-	-
Payment - Charitable Expenses	-	-	-
Payment - Audit & Accountancy	-	-	-
Payment - Charitable Donations	-	-	-
Payment - Insurance	-	-	-
Payment - Legal Expenses	-	-	-
Payment - Printing & Stationery	-	-	-
Payment - Motor vehicle Expenses	-	-	-
Payment - IT Software & Consumables	-	-	-
Payment - Rent	-	-	-
Payment - Staff Training	-	-	-
Payment - Entertainment	-	-	-
Payment - Consulting (B Rafie)	-	-	-
Payment - Licences	-	-	-
Payment - Consulting (Futurekraft)	-	-	-
Payment - Office Equipment	-	-	-
Payment - Salary (B Rafie)	-	-	-
Payment - Storage	-	-	-
Payment - Trustee expenses	-	-	-
Payment - Salary (E Leavy)	-	-	-

Payment - HMRC	-	-	-
Payment - NEST	-	-	-
Payment - spare 24	-	-	-
Payment - spare 25	-	-	-
	-	-	-
Net receipts / (payments)	-	-	-
Transfer	-	-	-
Balance brought forward	-	-	-
Balance carried forward	-	-	-
<i>Checks - this should equal zero</i>	0.00		

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-	-	-	-	-
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Stockport Loaves & Fishes (CIO)

Receipts & Payments Account

Current account

	Total	April	May
Receipts			
Receipt - Donations	200.00	0.00	0.00
Receipt - Small Donations	20.00	0.00	0.00
Receipt - Bank Interest	42.36	0.00	0.00
Receipt - Grants	5,000.00	0.00	0.00
Receipt - Refunds	0.00	0.00	0.00
Receipt - spare 6	0.00	0.00	0.00
Receipt - spare 7	0.00	0.00	0.00
Receipt - spare 8	0.00	0.00	0.00
Receipt - spare 9	0.00	0.00	0.00
Receipt - spare 10	0.00	0.00	0.00
Receipt - spare 11	0.00	0.00	0.00
Receipt - spare 12	0.00	0.00	0.00
Receipt - spare 13	0.00	0.00	0.00
Receipt - spare 14	0.00	0.00	0.00
Receipt - spare 15	0.00	0.00	0.00
	5,262.36	0.00	0.00
Payments			
Payment - Tel & internet	(0.01)	0.00	0.00
Payment - Consulting	367.00	0.00	0.00
Payment - Charitable Expenses	171.28	0.00	0.00
Payment - Audit & Accountancy	0.00	0.00	0.00
Payment - Charitable Donations	0.00	0.00	0.00
Payment - Insurance	0.00	0.00	0.00
Payment - Legal Expenses	0.00	0.00	0.00
Payment - Printing & Stationery	18.20	0.00	0.00
Payment - Motor vehicle Expenses	260.40	0.00	0.00
Payment - IT Software & Consumables	8.99	0.00	0.00
Payment - Rent	551.73	0.00	0.00
Payment - Staff Training	0.00	0.00	0.00
Payment - Entertainment	0.00	0.00	0.00
Payment - Consulting (B Rafie)	0.00	0.00	0.00
Payment - Licences	0.00	0.00	0.00
Payment - Consulting (Futurekraft)	0.00	0.00	0.00
Payment - Office Equipment	90.00	0.00	0.00
Payment - Salary (B Rafie)	4,262.44	0.00	0.00
Payment - Storage	0.00	0.00	0.00
Payment - Trustee expenses	0.00	0.00	0.00
Payment - Salary (E Leavy)	0.00	0.00	0.00

Payment - HMRC	290.48	0.00	0.00
Payment - NEST	0.00	0.00	0.00
Payment - spare 24	0.00	0.00	0.00
Payment - spare 25	0.00	0.00	0.00
	6,020.51	0.00	0.00

Net receipts / (payments)	(758.15)	0.00	0.00
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Transfer	2,689.45	0.00	0.00
Balance brought forward	0.00	0.00	0.00
Balance carried forward	1,931.30	0.00	0.00

<i>Checks - this should equal zero</i>	0.00
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[illegible]

July

SeptemberOctober[illegible]

0.00	0.00	0.00	5,000.00	0.00
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0.00	0.00	0.00	0.00	0.00
0.00	0.00	0.00	0.00	0.00
0.00	0.00	0.00	0.00	97.79
0.00	0.00	0.00	0.00	0.00
0.00	0.00	0.00	0.00	0.00
0.00	0.00	0.00	0.00	0.00
0.00	0.00	0.00	0.00	0.00
0.00	0.00	0.00	0.00	0.00
0.00	0.00	0.00	0.00	0.00
0.00	0.00	0.00	0.00	0.00
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0.00	0.00	0.00	0.00	0.00
0.00	0.00	0.00	0.00	0.00
0.00	0.00	0.00	0.00	0.00
0.00	0.00	0.00	0.00	0.00
0.00	0.00	0.00	0.00	0.00
0.00	0.00	0.00	0.00	0.00
0.00	0.00	0.00	0.00	1,456.02
0.00	0.00	0.00	0.00	0.00
0.00	0.00	0.00	0.00	0.00
0.00	0.00	0.00	0.00	0.00

0.00	0.00	0.00	0.00	145.24
0.00	0.00	0.00	0.00	0.00
0.00	0.00	0.00	0.00	0.00
0.00	0.00	0.00	0.00	0.00
0.00	0.00	0.00	0.00	1,699.05
0.00	0.00	0.00	5,000.00	(1,699.05)
0.00	0.00	0.00	0.00	2,077.89
0.00	0.00	0.00	0.00	0.00
0.00	0.00	0.00	5,000.00	378.84

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72.62	72.62	0.00	0.00	0.00
0.00	0.00	0.00	0.00	0.00
0.00	0.00	0.00	0.00	0.00
0.00	0.00	0.00	0.00	0.00
1,614.43	2,707.03	0.00	0.00	0.00
(1,362.07)	(2,697.03)	0.00	0.00	0.00
0.00	611.56	0.00	0.00	0.00
0.00	0.00	0.00	0.00	0.00
(1,362.07)	(2,085.47)	0.00	0.00	0.00

	September		October	
Salary	£	1,653	£	1,653
Emp NI	-£	135	-£	135
Pension				
less Car repayment	-£	200	-£	200
Nett Total Payable	£	1,318	£	1,318
Employers NI Cont	£	228	£	228
Total Amount	£	1,546	£	1,546
Opening Bal @ Sept 1st	£	2,957	£	5,000
Running Balance	£	1,411	£	4,865

November		December	
£	1,653	£	1,653
-£	135	-£	135
-£	200	-£	200
£	1,318	£	1,318
£	228	£	228
£	1,546	£	1,546
£	3,319	£	1,773