

Ryedale and District Mencap CIO AGM

Charity Number: 1200586

AGM on 19.07.2023, at 7pm for 7.30pm, held at The Barn, The Croft Community, Highfield Road, Malton YO17 9SL

Chair's Report

1. A very warm welcome to you all and thank you for attending this evening. Also, thanks to the Croft Community for allowing us to use their premises.
2. You will notice a slight change in our name, that you gave us permission to alter at our last meeting. We are now a CIO...Charity Incorporated Organisation with less risk of litigation and better grant access. This slight change in our name meant much work, so thank you trustees and Josey for your valuable input.
3. Storage has always been a big problem for us as we don't have our own premises, but a vast amount of "gear"

In Autumn 2022, we bought two insulated lorry bodies, sited them in a small yard in Pickering, for a small rent. With much help from you, we moved all our stuff from a damp cellar in Malton. And sold some redundant items.

It is very easy for Josey and Lucy to store articles

there and access what she needs.

4. Eventually we opened a new bank account, so our new treasurer, John Wardell will find payments and refunds easier. I'd like to thank Natalie Horsman, Emily Harrison and Francis Miaetta who all kept us afloat before John took on this role. Many thanks John for taking on this job.
5. Our new website ends in .com

Josey and Lucy were amazing in creating this stunning website. It is interactive, so you can see what's coming up, book and pay all on our website.

As grant suppliers always view our website first, hopefully they too will be impressed.

6. Accessible caravan at Skipsea Sands.

We were left a very generous bequest some time ago from a previous member, for which we are extremely grateful.

With lots of research by our members, Josey and Lucy, Parkdean Resort at Skipsea Sands was chosen to place our brand-new holiday home, that some of us trialled in summer 2022.

This year, Lucy and Josey dedicated much of their time, firstly setting up and then taking 4 groups to thoroughly enjoy a superb holiday.

I'm sure you all wish to join me in thanking Josey and Lucy for giving their time and expertise to this new venture.

When not used by use, we receive a small income from the caravan as Parkdean rent it out. If you know people who wish to rent our caravan, we can give you the details. It is popular as it is fully "accessible".

More of our members are going in September 2023.

Now that we have the experience of owning and running the caravan, things will be much easier next year.

7. We changed Josey's job title and salary to better reflect the wonderful work she does. Any suggestions for future activities are welcome.
8. "Thanks Galore"

Accountant Andrew at White and Hoggard, Malton for freely sorting and accrediting our accounts

To retired committee members for their dedication over the years:-

Eileen, Derek Searle, Alan Ross, Emily Mark, Sylvian, Natalie,

Very special thanks to Elizabeth Moss, who wishes to retire. Her input has been invaluable, and Elizabeth will continue to help us as a member.

We are a vibrant successful charity, even through difficult financial and times

Let's hope we can continue in this vein, especially as we have already ticked so many outstanding boxes.

Without our totally committed trustees and Josey, none of this is possible.

Thank you so much for hanging in when times get tough. We all do this to benefit our very appreciative service-users.

Long may we be able to continue.

Awards

- a. For long service

Sylvain

Natalie

Derek and Eileen

- b. Fund Raising by Members/Service Users

Samantha

Ian

Adam

Next Elections

If you wish, I am willing to stay on as a trustee, but for one more year only.

Trustees wishing to stand again are

John

Lucy

Merick,

Patricia

White & Hoggard

Chartered Certified Accountants

*Registered as auditors
and regulated for a range
of Investment Business
activities in the United Kingdom
by the Association of
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PRIVATE & CONFIDENTIAL

Ms P Anderson
Ryedale & District Mencap CIO
7 Crossgate Lane
Pickering
North Yorkshire
YO18 7EX

Our Ref: AWR/GL/R023

Your Ref:

Date: 11th July 2023

Dear Pat

RE: Annual Accounts – Year Ended 31st March 2023

As promised I am enclosing an initial copy of the Society's Accounts with one or two observations with which I would appreciate your input before the accounts are finalised for presentation to the members.

As you are now a CIO the presentation of the accounts is a little more detailed and somewhat different to recent years.

I would be grateful for your input with the following:

1. On page 2 we are required to include a statement of the charity's objects and activities, a public benefit statement, and a summary of the main activities undertaken by the charity for the public benefit. I have tried to provide a suitable narrative based on my limited knowledge of your activities and would very much welcome any additional ideas or input that will either supplement or replace entirely my comments!
2. We have to have a depreciation policy for the static caravan. For the moment these accounts adopt a depreciation rate of 10% which is designed to write the caravan off over a ten year period. Depreciation is normally based on a method designed to write an asset off over its expected useful life and will sometimes take account of its value at the end of that useful life. In essence I have chosen to use a ten year period but if the caravan is likely to have a useful life in excess of ten years then this can easily be revised.

-1- Continued

ACCA

PRINCIPAL: Andrew W. Richardson F.C.C.A.
MANAGERS: Keith A. Rhodes F.C.C.A.
Roger Macdonald F.C.A.

W & H

3. One of the statements on the notes to the accounts (page 7) states that the trustees receive no expenses, remunerations, or benefits in the year ended 31st March 2023. If this needs to be changed (i.e. because it is incorrect) please let me know.
4. I have added the name of Lucy Anne Hall as the signatory on behalf of the trustees. If you intend to use a different signatory or more than one signatory please let me know and this aspect of the accounts can be easily altered.

Kind regards

Yours sincerely

Andrew W Richardson

Encs:
Accounts

RYEDALE & DISTRICT MENCAP CIO
(Registered Charity No. 1024851)
Financial Statements
For the year ended 31st March 2023

White & Hoggard
Chartered Certified Accounts
1-3 Wheelgate
Malton
North Yorkshire
YO17 7HT

RYEDALE & DISTRICT MENCAP CIO - Registered Charity No. 1024851

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Trustees' annual report for the year ended 31st March 2023

Full name : Ryedale & District Mencap CIO

Organisation type : Charitable Incorporated Organisation

Registered charity number : 1024851

Principal address : 7 Crossgates Lane, Pickering, YO17 7EX

Trustees :

John Wardell

Elizabeth Moss

Merick Ballantyne

Lucy Hall

Independent examiner

Andrew Wesley Richardson, White & Hoggard, Chartered Certified Accounts, 1-3 Wheelgate, Malton North Yorkshire. YO17 7HT.

Governance and management

The charity is operated under the rules of its CIO Association adopted 05/10/22.

Trustees are voted in at a committee meeting and agree to serve and adopt all of the charities policies.

Objectives and activities

The charity objects are the provision of quality activities, trips, support and friendship to adults with learning disabilities and autism in the Ryedale and North Yorkshire Moors area.

Public benefit statement

The Trustees confirm that they have complied with the duty in section 4 of the Charities Act 2006 to have due regard to the Charity Commission's general guidance on public benefit, 'Charities and Public Benefit'

Summary of the main activities undertaken for the public benefit

We are a not for profit fully inclusive organisation which serves a wide area in the local community and have arranged a variety of activities including trips to the theatre, short break holidays in a caravan, and regular fellowship meetings for members and supporters. As a result of a generous bequest we received in 2021 we have been able to purchase our own static caravan which is sited at the coast and is available for our members and their families to rent at a reasonable cost.

Summary of the main achievements during the period

Providing a safe and friendly environment for adults with a learning disability.

The charity's policy on reserves

We try to keep a reserve of three months wages for staff in case we need them.

Signed on behalf of the charity's trustees:

Signed.....

Lucy Anne Hall

Date.....

Independent examiner's report to the trustees for the year ended 31st March 2023

I report on the accounts of the charity, which are set out on pages 4 to 7

Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act)) and that an independent examination is needed.

It is my responsibility to

- examine the accounts under section 145 of the 2011 Act;
- follow the procedures laid down in the general directions given by the Charity Commissioners under section 145(5)(b) of the 2011 Act; and
- state whether particular matters have come to my attention.

Basis of Independent Examiner's Report

My examination was carried out in accordance with the general directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in a full audit, and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

Independent Examiner's Statement

In connection with my examination, no matters have come to my attention:

- (1) which gives me reasonable cause to believe that in any material respect the requirements
 - to keep accounting records in accordance with section 130 of the 2011 Act; and
 - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 2011 Act, have not been met; or
- (2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed:

Andrew W Richardson FCCA

White & Hoggard, Chartered Certified Accountants

Date.....

RYEDALE & DISTRICT MENCAP COI – Registered Charity No. 1024851

Receipts and Payments Account for the year ended 31st March 2023

		2023	2022
	Notes		
GENERAL FUNDS			
Receipts			
<i>Investment Income :</i>			
C&C Interest		0	281
Skipton Building Society		0	15
		<hr/> 0	<hr/> 296
<i>Other Income :</i>			
Activities and Outings (less refunds)		8,360	1,138
Caravan Income		1,040	0
Donations		1,253	4,451
Legacy – Fred Hoyle (designated fund item)		0	100,000
Grants	2	12,000	11,084
Owl Trip Grants		0	410
Fund Raising		1,481	987
Fund Raising – Ukranian support		405	0
Donation paid		(405)	0
Zettle transfer		11	124
Sponsorship		0	60
Street Collections		201	0
		<hr/> 24,346	<hr/> 118,550
Payments			
Activities and Outings for clients	3,588		7,498
Zumba	200		1,900
Insurance and Affiliation Fees	1,456		943
Telephone	0		1,150
Postage, Stationery and Photocopying	146		600
Gross Salary (incl pension)	14,382		20,917
Travel expenses	2,361		2,944
Office Costs	475		1,200
Room Hire	924		1,095
Storage Costs	396		2,386
Refreshments	48		297
Equipment Renewed	185		0
Miscellaneous	251		401
Training	0		359
Depreciation (Caravan)	7,291		0
	<hr/>	31,703	<hr/> 41,690
Surplus/(Deficit) for the Year carried forward		(7,357)	76,860

RYEDALE & DISTRICT MENCAP CIO – Registered Charity No. 1024851

Receipts and Payments Account for the year ended 31st March 2023 Cont.....

		2023	2022
Surplus/(Deficit) for the Year Brought Forward		(7,357)	76,860
Transferred to Designated Funds		0	100,000
		<u>(7,357)</u>	<u>(23,140)</u>
Transferred from Designated Funds		72,908	0
Accumulated Fund Brought Forward		6,174	29,315
Accumulated Fund Carried Forward		<u>71,726</u>	<u>6,175</u>
Restricted Funds:		0	0
Designated Funds:			
Caravan and running costs	100,000		100,000
Purchase of caravan and equipment	(72,908)		0
	<u>27,092</u>		<u>100,000</u>
Royal Mencap for Round the World	<u>200</u>	27,292	<u>200</u>
		<u>£ 99,018</u>	<u>£ 106,375</u>

RYEDALE & DISTRICT MENCAP CIO – Registered Charity No. 1024851

Statement of Assets and Liabilities as at 31st March 2023

	Notes	2023	2022
Tangible Fixed Assets			
Static Caravan	72,908		
Less depreciation	7,291		
	—	65,617	0
Current Assets			
Nat West Current Account	4	2,902	105,441
Nat West Current Account (CIO Account)		30,000	0
Cash on Hand – General		541	934
Prepayments		0	100
	—	33,443	106,475
		<u>99,060</u>	<u>106,475</u>
Liabilities			
Accruals	5	(42)	(100)
		<u>£ 99,018</u>	<u>£ 106,375</u>
OTHER FUNDS			
MISS NEWLOVE TRUST			
		2023	2022
Income :			
Investment Income		0	96
Accumulated Fund Brought Forward		7,975	7,879
Accumulated Fund Carried Forward		<u>£ 7,975</u>	<u>£ 7,975</u>
Represented By :			
Nat West Current Account		<u>£ 7,975</u>	<u>£ 7,975</u>

RYEDALE & DISTRICT MENCAP CIO – Registered Charity No. 1024851

Notes to the accounts for the year ended 31st March 2023

1. Receipts & payments accounts

Receipts and payments accounts contain a summary of money received and money spent during the period and a list of assets and liabilities at the end of the period. Usually, cash received and cash spent will include transactions through bank accounts and cash in hand.

2. Grants & donations

	£
Awards for all	10,000
Two Ridings Community Fund	2,000
	<u>12,000</u>

3. Trustees' remuneration

Trustees received no expenses, remuneration or benefits in this period.

	2023	2022
4. The NatWest current account bank balance is	10,877	113,416
	<u> </u>	<u> </u>
This is held as follows		
General account funds	2,902	105,441
Miss Newlove Trust Fund	7,975	7,975
	<u>10,877</u>	<u>113,416</u>
	<u> </u>	<u> </u>
5. Accruals		
Room Hire	42	100
	<u> </u>	<u> </u>