



Trustees' Annual Report for the period

From	Period start date			To	Period end date		
	Day	Month	Year		Day	Month	Year

Section A

Reference and administration details

Charity name

Caistor Food Bank

Other names charity is known by

Registered charity number (if any) 1200542

Charity's principal address

Caistor Methodist Church Hall

Chapel Street

Caistor

Postcode

LN7 6UF

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Susan W Milne	Chair		
2	Thirza C Dixon	Secretary		
3	Brian Milne	Treasurer		
4				
5				
6				
7				
8				
9				
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

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Section B Structure, governance and management

Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	Constitution
How the charity is constituted (eg. trust, association, company)	Charitable Incorporated Organisation
Trustee selection methods (eg. appointed by, elected by)	Appointed by Trustee Committee

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

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Section C Objectives and activities

Summary of the objects of the charity set out in its governing document

The object of the CIO is the prevention or relief of poverty

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Provide food parcels to those in food poverty.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

Section D

Achievements and performance

Summary of the main achievements of the charity during the year

Working with our local community and organisations to provide food parcels to those in food poverty.

Section E

Financial review

Brief statement of the charity's policy on reserves

We do not have enough income to enable us to have reserves

Details of any funds materially in deficit

n/a

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

Section F**Other optional information**


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Section G**Declaration**

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)

	
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Full name(s)

Susan Milne	
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Position (eg Secretary, Chair, etc)

Chair	
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Date

28/12/25



CHARITY COMMISSION
FOR ENGLAND AND WALES

Charity Name
Caistor Foodbank

No (if any)
1200542

Receipts and payments accounts

CC16a

For the period
from

Period start date
01/03/2024

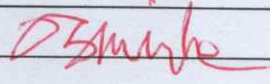
To

Period end date
28/02/2025

Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
Grants & Donations	49,970	-	-	49,970	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
Sub total (Gross income for AR)	49,970	-	-	49,970	-
A2 Asset and investment sales, (see table).					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	49,970	-	-	49,970	-
A3 Payments					
Insurance	1,396	-	-	1,396	-
Admin	2,446	-	-	2,446	-
Fuel/Transport	5,342	-	-	5,342	-
Ads/marketing	71	-	-	71	-
telecom/broadband	869	-	-	869	-
food	27,231	-	-	27,231	-
Training	659	-	-	659	-
Rent	1,399	-	-	1,399	-
Vehicle Maintenance	3,263	-	-	3,263	-
IT	2,476	-	-	2,476	-
Sub total	45,152	-	-	45,152	-
A4 Asset and investment purchases, (see table)					
Appliances	699	-	-	699	-
Vehicles	2,345	-	-	2,345	-
Events	78	-	-	78	-
Furniture	11	-	-	11	-
IT	7,901	-	-	7,901	-
Sub total	11,034	-	-	11,034	-
Total payments	56,186	-	-	56,186	-
Net of receipts/(payments)	- 6,216	-	-	- 6,216	-
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	6,247	-	-	6,247	-
Cash funds this year end	31	-	-	31	-

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds		-	-	-
		-	-	-
		-	-	-
		-	-	-
	Total cash funds	-	-	-
(agree balances with receipts and payments account(s))		Agreement error	OK	OK
B2 Other monetary assets		Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
B3 Investment assets	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
B4 Assets retained for the charity's own use	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
B5 Liabilities	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
			-	
			-	
			-	
			-	
Signed by one or two trustees on behalf of all the trustees		Signature	Print Name	Date of approval
			Brian Milne	28/12/2025



Section A

Independent Examiner's Report

Report to the trustees/
members of

Charity Name

Caistor Food Bank

On accounts for the year
ended

28/2/25

Charity no
(if any)

1200542

Set out on pages

1&2 of CC16a form dated 28/12/25

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended **28/2/25**.

Responsibilities and
basis of report

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent
examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention (other than that disclosed below *) in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

** Please delete the words in the brackets if they do not apply.*

Signed:

Date:

28/12/25

Name:

Jordon Garner

Relevant professional
qualification(s) or body
(if any):

Address:

5 Whitegate Hill

Caistor

LN7 6SW

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

None to report