



Trustees' Annual Report

for the period

From (start date) to (end date)

Section A

Reference and administration details

Charity name

Other names the charity is known by

Registered charity number (if any)

Charity's principal address

Postcode

Names of the charity trustees who manage the charity

| | Trustee Name | Office (if any) | Dates acted if not for whole year | Name of person (or body) entitled to appoint trustee (if any) |
|----|----------------|-----------------|-----------------------------------|---|
| 1 | Susan W Milne | Chair | | |
| 2 | Thirza C Dixon | Secretary | | |
| 3 | Brian Milne | Treasurer | | |
| 4 | | | | |
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Names of the trustees for the charity, if any (for example, any custodian trustees)

| Name | Dates acted if not for whole year |
|------|-----------------------------------|
| | |
| | |
| | |

Section A**Reference and administration details (continued)**

Names and addresses of advisers (optional information)

| Type of adviser | Name | Address |
|-----------------|------|---------|
| | | |
| | | |
| | | |
| | | |

Name of chief executive or names of senior staff members (optional information)

Section B**Structure, governance and management**

Description of the charity's trusts

Type of governing document
(eg trust deed, constitution)How the charity is constituted
(eg trust, association, company)Trustee selection methods
(eg appointed by, elected by)

Additional governance issues (optional information)

You **may choose** to include additional
information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
 - relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

Section C

Objectives and activities

Summary of the objects of the charity set out in its governing document

The object of the CIO is the prevention or relief of poverty

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

Provide food parcels to those in food poverty

Additional details of objectives and activities (optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

Section D

Achievements and performance

Summary of the main achievements of the charity during the year

Working with our local community and organisations to provide food parcels to those in food poverty.

Section E**Financial review**

Brief statement of the charity's policy on reserves

We do not have enough income to enable us to have reserves.

Details of any funds materially in deficit

n/a

Further financial review details (optional information)

You **may choose** to include additional information, where relevant, about:

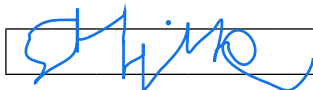
- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

Section F**Other optional information****Section G****Declaration**

The trustees declare that they have approved the trustees' report above

Signed on behalf of the charity's trustees

Signature(s)



Full name(s)

Susan W Milne

Position (eg Secretary, Chair, etc)

Chair

Date

2 9 1 2 2 4



CHARITY COMMISSION
FOR ENGLAND AND WALES

Charity Name
Caistor Food Bank

No (if any)
1200542

Receipts and payments accounts


CC16a

| | | | |
|------------------------|---------------------------------|----|-------------------------------|
| For the period from | Period start date 30/09/2022 | To | Period end date 24/02/2024 |
|------------------------|---------------------------------|----|-------------------------------|

Section A Receipts and payments

| | Unrestricted funds to the nearest £ | Restricted funds to the nearest £ | Endowment funds to the nearest £ | Total funds to the nearest £ | Last year to the nearest £ |
|---|---|---|--|---------------------------------|-------------------------------|
| A1 Receipts | | | | | |
| grants & donations | 40,499 | 24,335 | - | 64,834 | - |
| | - | - | - | - | - |
| | - | - | - | - | - |
| | - | - | - | - | - |
| | - | - | - | - | - |
| | - | - | - | - | - |
| | - | - | - | - | - |
| Sub total (Gross income for AR) | 40,499 | 24,335 | - | 64,834 | - |
| A2 Asset and investment sales, (see table). | | | | | |
| | - | - | - | - | - |
| Sub total | - | - | - | - | - |
| Total receipts | 40,499 | 24,335 | - | 64,834 | - |
| A3 Payments | | | | | |
| insurance | 922 | - | - | 922 | - |
| admin | 4,630 | - | - | 4,630 | - |
| fuel/transport | 6,996 | - | - | 6,996 | - |
| telecom/broadband | 719 | - | - | 719 | - |
| ads/marketing | 177 | - | - | 177 | - |
| Food | 18,106 | - | - | 18,106 | - |
| rent & utilities | 1,875 | - | - | 1,875 | - |
| vehicle maintenance | 3,367 | - | - | 3,367 | - |
| IT software | 1,353 | - | - | 1,353 | - |
| Training | 224 | - | - | 224 | - |
| Sub total | 38,369 | - | - | 38,369 | - |
| A4 Asset and investment purchases. (see table) | | | | | |
| freezers | 5,013 | - | - | 5,013 | - |
| vehicles | 8,330 | - | - | 8,330 | - |
| telecom/broadband | 653 | - | - | 653 | - |
| event equipment | 498 | - | - | 498 | - |
| office furniture | 783 | - | - | 783 | - |
| it equipment | 4,941 | - | - | 4,941 | - |
| Sub total | 20,218 | - | - | 20,218 | - |
| Total payments | 58,587 | - | - | 58,587 | - |
| Net of receipts/(payments) | - 18,088 | 24,335 | - | 6,247 | - |
| A5 Transfers between funds | - | - | - | - | - |
| A6 Cash funds last year end | - | - | - | - | - |
| Cash funds this year end | - 18,088 | 24,335 | - | 6,247 | - |

Section B Statement of assets and liabilities at the end of the period

| Categories | Details | Unrestricted funds to nearest £ | Restricted funds to nearest £ | Endowment funds to nearest £ |
|---|--|---|-------------------------------|------------------------------|
| B1 Cash funds | | - | - | - |
| | | - | - | - |
| | | - | - | - |
| | Total cash funds | - | - | - |
| | (agree balances with receipts and payments account(s)) | Agreement Error | Agreement Error | OK |
| | | Unrestricted funds to nearest £ | Restricted funds to nearest £ | Endowment funds to nearest £ |
| B2 Other monetary assets | Details | | | |
| | | - | - | - |
| | | - | - | - |
| | | - | - | - |
| | | - | - | - |
| | | - | - | - |
| B3 Investment assets | Details | Fund to which asset belongs | Cost (optional) | Current value (optional) |
| | | | - | - |
| | | | - | - |
| | | | - | - |
| | | | - | - |
| B4 Assets retained for the charity's own use | Details | Fund to which asset belongs | Cost (optional) | Current value (optional) |
| | | | - | - |
| | | | - | - |
| | | | - | - |
| | | | - | - |
| | | | - | - |
| | | | - | - |
| | | | - | - |
| B5 Liabilities | Details | Fund to which liability relates | Amount due (optional) | When due (optional) |
| | | | - | |
| | | | - | |
| | | | - | |
| | | | - | |
| Signed by one or two trustees on behalf of all the trustees | | Signature | Print Name | Date of approval |
| | |  | Brian Milne | 29/12/2024 |
| | | | | |



Section A

Independent Examiner's Report

Report to the trustees

Charity Name
CAISTOR FOOD BANK

On accounts for the year
ended

24/2/24

Charity no
(if any)

1200542

Set out on pages

1&2 of CC16a form dated 29/12/24

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 24/02/24 YYYY.

Responsibilities and
basis of report

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent
examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination (other than that disclosed below *) which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

* Please delete the words in the brackets if they do not apply.

Signed:

Date:

29/12/24

Name:

SAMANTHA HOLMES

Relevant professional
qualification(s) or body
(if any):

Address:

11 MARTON MEADOWS

| |
|----------|
| MARTON |
| DN21 5FQ |

Section B**Disclosure**

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

NONE TO REPORT