



CHARITY COMMISSION
FOR ENGLAND AND WALES

Trustees' Annual Report (including Directors' report) for the period.

From: Period start date - 23 February 2023 to: Period end date – 31st March 2023

Charity name: Friends of Sywell Country Park

Charity registration number: 1200511

Company number: CE030278

Objectives and Activities

Question	SORP Reference	Response
Summary of the purposes of the charity as set out in its governing document.	Para 1.17	The objectives of the charity are twofold; Firstly; for the public benefit, to promote the conservation, protection, and improvement of the physical, natural, and social environment of Sywell Country Park. Secondly; to provide facilities in the interests of social welfare for recreation and leisure time occupation with a view to improving the conditions of life for the inhabitants of the surrounding area of Sywell Country Park and to advance public education in environmental matters and of ways of better conserving, protecting, and improving the same wheresoever.
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts	Para 1.17 and 1.19	This period comprised the following activities: ○ An inaugural meeting on 28th February 2023 to arrange a schedule of quarterly meetings. ○ A discussion on the creation of FSCP Rules to identify and define roles and responsibilities of trustees in general and individual trustees in particular. ○ The setting up of a Current Account and Savings Account with NatWest using the Bankline

		system with the following authorised signatories: • Mike Gerrard - Treasurer (full authorisation) • Dave Sharrock – Chair (full authorisation) • Geoff Simons – Park Ranger (partial authorisation) ○ The procurement of a Trustee Indemnity Insurance Policy.
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit.	Para 1.18	The trustees are aware of, and have had regard to, the guidance issued by the Charity Commission on public benefit.

Additional information (optional)

You may choose to include further statements where relevant about:

Question	SORP reference	Response
Policy on grant making.	Para 1.38	Not applicable
Policy on social investment including program related investment.	Para 1.38	Not applicable
Contribution made by volunteers.	Para 1.38	The charity has supported on a hundred (100) days of volunteering time at Sywell Country Park up to the 31 st March 2023
Other.		Not Applicable

Achievements and Performance

Question	SORP Reference	Response
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	○ We mulched 500 trees during the 37 day period up to and including 31st March 2023.

Additional Information (optional)

You may choose to include further statements where relevant about:

Question	SORP Reference	Response
Achievements against objectives set.	Para 1.41	
Performance of fundraising activities against objectives set.	Para 1.41	
Investment performance against objectives.	Para 1.41	
Other.		

Financial Review

Question	SORP Reference	Response
Review of the charity's financial position at the end of the period	Para 1.21	The charity had a starting fund of £5080 which was provided by the previous friends of the park group which didn't have charitable status. At the end of the first operating year (23 rd February 2023 to 31 st March 2023) the balance of funds was £4804.00.
Statement explaining the policy for holding reserves stating why they are held.	Para 1.22	Since the charity doesn't employ personnel or rent or own buildings, our ongoing liabilities are small, hence we hold a notional reserve of £2000.00 but these funds are not restricted and could be made available should the trustees deem it necessary.
Amount of reserves held.	Para 1.22	The full amount is £4804.00 ○ £2804.00 in the Business Current Account. ○ £2000.00 in the Reserve Account.
Reasons for holding zero reserves.	Para 1.22	Not applicable
Details of fund materially in deficit.	Para 1.24	Not applicable
Explanation of any uncertainties about the charity continuing as a going concern.	Para 1.23	Not applicable

Additional information (optional)

You may choose to include further statements where relevant about:

Question	SORP Reference	Response
The charity's principal sources of funds (including any fundraising)	Para 1.47	Most of the sources of funds are from corporate and public donations.
Investment policy and objectives including any social investment policy adopted.	Para 1.46	The charity makes no investments.
A description of the principal risks facing the charity	Para 1.46	The charity is defined as low risk. It does not make investments and expenditure is only made contingent on funding being available.
Other		

Structure, Governance and Management

Question	SORP Reference	Response
Description of charity's trusts:		
Type of governing document: for example, trust deed, memorandum, and articles of association, etc,	Para 1.25	A formal document based on the Foundation Model.
How is the charity constituted? For example, limited company, unincorporated association, CIO, etc.	Para 1.25	Charitable Incorporated Organisation whose only voting members are its charity trustees.
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees.	Para 1.25	Trustees are selected by invitation by a majority vote of the current trustees.

Additional information (optional)

You may choose to include further statements where relevant about:

Question	SORP Reference	Response
Policies and procedures adopted for the induction and training of trustees.	Para 1.51	
The charity's organisational structure and any wider network with which the charity works.	Para 1.51	
Relationship with any related parties	Para 1.51	
Other		

Reference and Administrative Details

Charity name	Friends of Sywell Country Park
Other name the charity uses	Not applicable
Registered charity number	1200511
Charity's principal address	C/O Sywell Country Park, Washbrook Lane, Ecton, Northampton. NN6 0QX

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Dave Sharrock	Chairperson	23 rd February 2023 to 31 st March 2023	
2	Mike Gerrard	Treasurer	23 rd February 2023 to 31 st March 2023	
3	Glenn Mallard	Joint secretary	23 rd February 2023 to 31 st March 2023	
4	Anita Mallard	Joint secretary	23 rd February 2023 to 31 st March 2023	
5	Geoff Simons		23 rd February 2023 to 31 st March 2023	
6	Rachel Axford		23 rd February 2023 to 31 st March 2023	

Corporate trustees – names of the directors at the date the report was approved.

Director name	
Not applicable	

Name of trustees holding title to property belonging to the charity

Trustee name	Dates acted if not for whole year
Not applicable	

Funds held as custodian trustees on behalf of others.

Description of the assets held in this capacity	Not applicable
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	Not applicable
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	Not applicable

Additional information (optional)**Names and addresses of advisers (optional information)**

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (optional information)

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Exemptions from disclosure

Reason for non-disclosure of key personnel details

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Other optional information

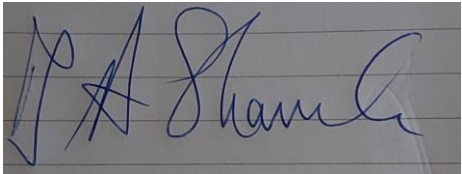
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Declarations

The company has taken advantage of the small companies' exemption in preparing the report above.

The trustees declare that they have approved the trustees' report (including directors' report) above.

Signed on behalf of the charity's trustees/directors

Signature(s)		
	Full name(s) David Allan Sharrock	Michael Gerrard
	Position (for example Secretary, Chair, etc) Chair	Treasurer
	Date 29 th February 2024	29 th February 2024



CHARITY COMMISSION
FOR ENGLAND AND WALES

Friends of Sywell Country Park (FSCP)
Company number CE030278

Charity No
1200511

CC16a

Receipts and payments accounts

For the period from	Period start date 23/02/2023	To	Period end date 31/03/2023
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Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
Sales	-	-	-	-	-
Corporate Donation	-	-	-	-	-
General Public Donation	5,080	-	-	5,080	-
Interest	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
Sub total (Gross income for AR)	5,080	-	-	5,080	-
A2 Asset and investment sales, (see table).					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	5,080	-	-	5,080	-
A3 Payments					
Purchase of materials and small tools	-	-	-	-	-
Refreshments for Volunteers	-	-	-	-	-
Insurance	276	-	-	276	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
Sub total	276	-	-	276	-
A4 Asset and investment purchases. (see table)					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total payments	276	-	-	276	-
Net of receipts/(payments)	4,804	-	-	4,804	-
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	-	-	-	-	-
Cash funds this year end	4,804	-	-	4,804	-

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	Business current account	2,804	-	-
	Reserve account	2,000	-	-
		-	-	-
	Total cash funds	4,804	-	-
	(agree balances with receipts and payments account(s))	OK	OK	OK
		Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B2 Other monetary assets	Details			
	None	-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
B3 Investment assets	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
	None		-	-
			-	-
			-	-
			-	-
			-	-
B4 Assets retained for the charity's own use	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
	None		-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
B5 Liabilities	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
	None		-	
			-	
			-	
			-	
			-	

NOTES

1. Cash / Last year

General Public donation figure year end 2023 includes the £5,080 transferred from the Sywell Country Park friends. This now disbanded group did not have charitable status.

2. Accounting standards

In the interests of consistency the Charities receipts and payments accounts are prepared using the Free Agent accounting package provided as part of the Charities banking arrangement with Natwest

3. Sales

At the year end the charity had made no sales.

4. Assets

The charity has not aquired any assets during the year.

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None

Signed by one or two trustees on behalf of
all the trustees

Signature



Print Name

Michael Gerrard

Date of
approval

29th Feb 2024