

Trustees' Annual Report

For the period

From (start date) 0 1 0 1 2 4 to end date 3 1 1 2 2 4

Section A

Reference and administration details

Charity name

1st & 3rd Stowmarket (Phoenix) Scout Group

Other names the charity is known by

Registered charity number (if any)

1 2 0 0 4 9 5

HQ registration number

1 0 0 1 6 9 7 1

Charity's principal address

1st & 3rd Stowmarket (Phoenix) Scout Group

Milton Road North

Stowmarket

Suffolk

Postcode

I P 1 4 1 E X

Names of the charity trustees who manage the charity

(These will be published in the annual report of the charity and the Charity Register if reporting for a Registered Charity with a charity regulator)

	Trustee Name	Office (if any)	Dates acted if not for whole year
1	Rick Durrant	Group President	
2	Robin Leeks	Group Chair	
3	James White	Group Lead Volunteer	
4	Martyn Bonner	Treasurer	
5	Sam Hayward	Beaver Team Leader	
6	Tracey Meads	Beaver Team Member	
7	Ainsley Gilbert	Explorer Team Leader	
8	Dave Newbery	Group Team Member	
9	Nicola Karkoska	Trustee	
10	David White	Trustee	
11	Sam Hughes	Trustee	
12			
13			
14			
15			

Names and addresses of advisers (optional information but encouraged as best practice)

(These will be published in the annual report of the charity)

Type of advisor	Name	Address

Section B

Structure, governance and management

Description of the charity's trusts

Type of governing document

(e.g. trust deed, constitution)

The Group's governing documents are those of the The Scout Association. They consist of a Royal Charter, which in turn gives authority to the Bye Laws of the Association and The Policy, Organisation and Rules of The Scout Association.

How the charity is constituted

(e.g. trust, association, company)

The Group is a trust established under its rules which are common to all Scouts.

Trustee selection methods

(e.g. appointed by, elected by)

The Trustees are appointed in accordance with the Policy, Organisation and Rules of The Scout Association.

Additional governance issues (optional information but encouraged as best practice)

You may choose to include additional information, where relevant, about:

Policies and procedures adopted for:
a) the induction and training of trustees;
b) trustee consideration of major risks and the systems and procedures to manage them

The Group is managed by the Group Trustee Board, the members of which are the 'Charity Trustees' of the Scout Group which is an educational charity. As charity trustees they are responsible for complying with legislation applicable to charities. This includes the registration, keeping proper accounts and making returns to the Charity Commission as appropriate.

The Trustee Board consists of the Chair, Treasurer and 9 Trustees and meets every 3 months.

Members of the Trustee Board complete 'Being a Scouts Trustee learning' within the first 6 months of joining the Board.

This Group Trustee Board exists to make sure the charity is well-managed, risks are assessed and mitigated, buildings and equipment are in good working order, and everyone follows legal requirements and the organisation's policies and rules. Their support helps other volunteers run high-quality and safe programmes that gives young people skills for life.



Section B	Structure, governance and management (continued)
	<p data-bbox="651 965 927 987">Risk and Internal Control</p> <p data-bbox="651 994 1246 1128">The Group Trustee Board has identified the major risks to which they believe the Group is exposed, these have been reviewed and systems have been established to mitigate against them. The main areas of concern that have been identified are:</p> <p data-bbox="651 1167 1257 1357">Damage to the building, property and equipment. The Group would request the use of buildings, property and equipment from neighbouring organisations such as the church, community centre and other Scout Groups. Similar reciprocal arrangements exist with these organisations. The Group has sufficient buildings and contents insurance in place to mitigate against permanent loss.</p> <p data-bbox="651 1395 1246 1503">Injury to leaders, helpers, supporters and members. The Group through the capitation fees contributes to the Scout Associations national accident insurance policy. Risk Assessments are undertaken before all activities.</p> <p data-bbox="651 1541 1257 1731">Reduced income from fund raising. The Group is primarily reliant upon income from subscriptions, fundraising and building hire. The group does hold a reserve to ensure the continuity of activities should there be a major reduction in income. The Board could raise the value of subscriptions to increase the income to the group on an ongoing basis, either temporarily or permanently.</p> <p data-bbox="651 1769 1246 1953">Reduction or loss of leaders. The group is totally reliant upon volunteers to run and administer the activities of the group. If there was a reduction in the number of leaders to an unacceptable level in a particular section or the group as a whole then there would have to be a contraction, consolidation or closure of a section. In the worst case scenario the complete closure of the Group.</p>

Reduction or loss of members. The Group provides activities for all young people aged 6 to 18. If there was a reduction in membership in a particular section or the group as whole then there would have to be a contraction, consolidation or closure of a section. In the worst case scenario the complete closure of the Group.

Risk and Internal Control

The group has in place systems of internal controls that are designed to provide reasonable assurance against material mismanagement or loss, these include 2 signatories for all payments and a comprehensive insurance policies to ensure that insurable risks are covered.

Section C	Objectives and activities
Summary of the objects of the charity set out in its governing document	<p>The Purpose of Scouting Scouting exists to actively engage and support young people in their personal development, empowering them to make a positive contribution to society.</p> <p>The Values of Scouting As Scouts we are guided by these values: Integrity - We act with integrity; we are honest, trustworthy and loyal. Respect - We have self-respect and respect for others. Care - We support others and take care of the world in which we live. Belief - We explore our faiths, beliefs and attitudes. Co-operation - We make a positive difference; we co-operate with others and make friends.</p> <p>The Scout Method Scouting takes place when young people, in partnership with adults, work together based on the values of Scouting and: - enjoy what they are doing and have fun - take part in activities indoors and outdoors - learn by doing - share in spiritual reflection - take responsibility and make choices - undertake new and challenging activities - make and live by their Promise.</p>
Summary of the main activities in relation to these objects	<p>Weekly sectional meetings with a mixture of indoor activities at the Stowmarket Scout Centre, visits and outdoor activities, mainly during Spring and Summer Terms. There are also a number of weekend activity/fun days and camps for each section throughout the year. All sections are offered at least one nights camping/sleepover experience each year, with many more opportunities for the older sections.</p>

Additional details of the objectives and activities (optional information but encouraged as best practice)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- contribution made by volunteers;
- policy on investments.

Scouting at group level is only possible with the support of leaders, supporters and members of the Trustee Board, all of which are voluntary roles that have an important part in enabling the group to deliver a fun and challenging programme in a safe environment

Public benefit statement

The Group meets the Charity Commission's public benefit criteria under both the advancement of education and the advancement of citizenship or community development headings.

Section D

Achievements and performance

Summary of the main achievements of the charity during the year

The Group has maintained numbers of Young People in each section at a manageable number, as determined and agreed with each section leader. The overall Census number as at 31 Jan 2024 was 121 (81 Young People incl. Explorer Scouts and 40 Adult Members who have some form of role within the group), slightly down compared to the previous year. We have 22 names on our 'under age' Joining List and a limited number 'of age' but with current numbers in each section we have very limited ability to take names from the list other than at Beaver age.

Section E

Financial Review

Brief statement of the charity's policy on reserves

Reserves Policy

The Group's policy on reserves is to hold sufficient resources to continue the charitable activities of the group should income and fundraising activities fall short. The Group Trustee Board considers that the group should hold a sum equivalent to 12 months running costs, circa £30,000.

Cash in bank of £62,940 at year end.

Quantify and explain any designations

Details of any funds materially in deficit (circumstances plus steps to eliminate)

Further financial review details (optional information)

You **may choose** to include additional information, where relevant, about:

- the charity's principal sources of funds (including any fundraising);

Group funding is achieved through a mixture of membership fees, fundraising activities and income from hall hire. More recently the income from hall hire has reduced the need for additional fund raising activities so we now concentrate on Scout Christmas Post..

- how expenditure has supported the key objectives of the charity;

Expenditure is divided between the ongoing running costs and maintenance of the Stowmarket Scout Centre for scouting use, Capitation costs on a pro-rata basis (payable to The Scout Association, County and District Scouts) and support for section activity resource. Other scout activity/fun days and camping activities are self funding.

- investment policy and objectives;

Investment Policy

The Group does not have sufficient funds to invest in longer term investments. The Group has therefore adopted a risk averse strategy to the investment of its funds. All funds are held in cash using only mainstream banks or building societies.

Section F

Other Optional Information

Plans for future periods (details of any significant activities planned to achieve them)


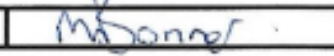
Section G

Declaration

The trustees declare that they have approved the trustees' report above

Signed on behalf of the charity's trustees

Signature(s)

Full name(s)

JAMES WHITE MARTIN BANNER

Position (eg Secretary, Chair)

GROUP LEAD VOLUNTEER TREASURER

Date

1 8 0 4 2 5



CHARITY COMMISSION
FOR ENGLAND AND WALES

Charity Name
1st & 3rd Stowmarket (Phoenix) Scout Group

No (if any)
1200495

CC16a

Receipts and payments accounts

For the period
from

Period start date
01/01/2024

To

Period end date
31/12/2024

Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
Donation	956	-	-	956	5,570
Events - Beavers	732	-	-	732	12,715
Events - Cubs	1,466	-	-	1,466	-
Events - Explorers	1,846	-	-	1,846	-
Events - Scouts	9,819	-	-	9,819	-
Fundraising	832	-	-	832	902
Gift Aid	3,109	-	-	3,109	-
Grant	-	-	-	-	20,000
Misc Income	-	-	-	-	2,202
Membership Fees	7,302	-	-	7,302	8,076
Rent	15,167	-	-	15,167	16,770
	-	-	-	-	-
	-	-	-	-	-
Sub total (Gross income for AR)	41,228	-	-	41,228	66,235
A2 Asset and investment sales, (see table).					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	41,228	-	-	41,228	66,235
A3 Payments					
Activity Equipment	108	-	-	108	-
Admin	589	-	-	589	-
Badges	486	-	-	486	-
Bank Fees	8	-	-	8	-
Camping Equipment	517	-	-	517	-
Events	17	-	-	17	-
Events - Beavers	665	-	-	665	-
Events - Cubs	1,809	-	-	1,809	-
Events - Explorers	1,756	-	-	1,756	-
Events - Scouts	9,745	-	-	9,745	-
Insurance	2,698	-	-	2,698	-
Meetings	34	-	-	34	-
Meetings - Beavers	248	-	-	248	-
Meetings - Cubs	306	-	-	306	-
Meetings - Explorers	115	-	-	115	-
Meetings - Scouts	342	-	-	342	-
Membership Costs	4,221	-	-	4,221	-
Utilities	1,786	-	-	1,786	-
Venue Maintenance	6,301	-	-	6,301	-
	-	-	-	-	-
Sub total	31,751	-	-	31,751	-
A4 Asset and investment purchases, (see table)					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total payments	31,751	-	-	31,751	-
Net of receipts/(payments)	9,477	-	-	9,477	66,235
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	-	-	-	-	-
Cash funds this year end	9,477	-	-	9,477	66,235

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	YE Cash Balance	9,477	-	-
		-	-	-
		-	-	-
		-	-	-
	Total cash funds	9,477	-	-
	(agree balances with receipts and payments account(s))	OK	OK	OK


	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B2 Other monetary assets	Final Gift Aid Claim	-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-

	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B3 Investment assets			-	-
			-	-
			-	-
			-	-
			-	-

	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B4 Assets retained for the charity's own use	Building/Land, furniture, fixtures and fittings	Endowment	-	-
	Equipment	Unrestricted	-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-

	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
B5 Liabilities			-	
			-	
			-	
			-	
			-	

Signed by one or two trustees on behalf of all the trustees

Signature	Print Name	Date of approval
	MARTIN BOWLER	18 4 25
	JAMES WHITE	18 4 25



CHARITY COMMISSION FOR ENGLAND AND WALES

Independent examiner's report on the accounts

Section A

Independent Examiner's Report

Report to the trustees/
members of

Charity Name

1st & 3rd Stowmarket (Phoenix) Scout Group

On accounts for the year
ended

31st December 2024

Charity no
(if any)

1200495

Set out on pages

1 - 4

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31 / 12 / 2024.

Responsibilities and
basis of report

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent
examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention (other than that disclosed below *) in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

* Please delete the words in the brackets if they do not apply.

Signed:

Date:

14-4-25

Name:

PETER SIMPSON

Relevant professional
qualification(s) or body
(if any):

INDEPENDENT FINANCIAL
ADVISER

Address:

STONEMADE HOUSE CHURCH ROAD
DEYTON, SUFFOLK IP30 9AL