



CHARITY COMMISSION
FOR ENGLAND AND WALES

Trustees' Annual Report for the period

From **1st January 2023**
Period end date

Period start date To **31st December 2023**

Charity name: Princes Risborough Baptist Church

Charity registration number:1200447

Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	The advancement of the Christian faith according to the principles of the Baptist denomination. The Church may also advance education and carry out other charitable purposes in the United Kingdom and/or other parts of the world.
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	Regular worship services and other meetings open to the public. Regular giving to other charitable causes in the UK and other countries where Christian faith is demonstrated in the care and welfare of other people
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	The trustees have had regard to the guidance issued by the Charity Commission on public benefit.

Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	
Policy on social investment including program related investment	Para 1.38	
Contribution made by volunteers	Para 1.38	

Other		

Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	<p>Princes Risborough Baptist Church held worship services every Sunday morning during 2023, this is the main time the church comes together as a body. Services are open to all, and we are regarded as being very welcoming. Services are also available on Zoom for those unable to attend in person, this facility has been greatly improved by the new AV system. Services provide spiritual care for the membership and all who attend. Amongst those who regularly attend are some who live in sheltered accommodation and we are pleased to be seen as a safe place to worship.</p> <p>During the week there are a number of groups organised by the church which attract people from outside the church. Baby group provides a safe space for new mums, especially first-time mums from our community, to bring their babies and to gain and give mutual support. A lunchtime group 'Meet Eat and Chat' gives opportunities for people from our community to meet for friendship and is a designated warm space. Bible study groups during the week provide further encouragement in the Christian faith.</p> <p>During the year we introduced a new professionally designed and maintained website to better advertise the church, the worship services and meetings that we hold, together with facilities which we provide. This will also help to streamline our administration as we gradually expand its facilities.</p> <p>We hire our halls to a wide range of organisations and are essentially fully booked. This benefits us by way of income, but it also benefits the groups and organisations that hire from us by providing the good facilities they require, and it is very helpful that we are also able to offer a large car park. We also offer our facilities to Risborough Food Cupboard (One Can Trust) to</p>

		<p>collect and to distribute food and also support it financially.</p> <p>We work with Churches Together in Risborough (CTR), our pastor chaired this group during the year, and we are pleased to be able to support it and the events they organise. CTR also promote a children's holiday club, Lighthouse, which attracts hundreds of children annually. Though this is separately organised we contribute toward this financially and members of the church are pleased to take part.</p> <p>We support a number of other organisations financially by monthly standing order including the following, The Leprosy Mission who seek to provide healing and healthcare for Leprosy suffers and their families worldwide and to seek to eradicate the disease.</p> <p>Mission Aviation Fellowship who, amongst other things, aid other charities in providing air transport in difficult geographical / political areas.</p> <p>Macedonian Vision Africa who seek to provide education and welfare for young people in the deprived slum area in Jinja, Uganda</p> <p>BMS world mission who seek to provide support to peoples in many parts of the world to improve their lives and wellbeing and by so doing illustrate the Christian faith.</p>
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Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	
Performance of fundraising activities against objectives set	Para 1.41	
Investment performance against objectives	Para 1.41	
Other		

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Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	<p>Our income comes from two main sources: regular giving by church members (£47,312) which normally forms the larger part of our income, and rental income (£25,821) from the hire of our church halls. This year income was significantly increased due to receipt of a legacy of £38,826 from a former church member. Total income for the year was £128,412.</p> <p>Our main expenditure is the cost of ministry (£45,825), which is the pay and costs of employing a pastor to lead the fellowship. Other major expenses are the costs of running and maintaining the church buildings (£14,604), administration (£5,892) and the amount we give to other causes (£15,390). This year the legacy we received enabled us to improve the quality of our worship services by installing a new Audio Visual system which together with other improvements cost £23,226. We were also able to give more to the charitable causes which we regularly support. Our total expenditure was £119,820.</p> <p>We ended the year with cash and reserves of £57,510. As well as an agreed reserve of £30,000 this figure includes restricted funds of £15,493 given to a separate building fund which is used for major projects agreed by the church. Overall we believe this represents a healthy financial position.</p>
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	<p>We hold reserves in line with Baptist Union recommendations which require that we hold enough funds to meet all commitments over a period of six months in case of unexpected financial difficulty. Agreed by the church annually as part of our budget.</p>
Amount of reserves held	Para 1.22	£30,000
Reasons for holding zero reserves	Para 1.22	
Details of fund materially in deficit	Para 1.24	
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	

Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal	Para 1.47	<p>Our primary source of income is from the church membership who voluntarily give to the church by monthly standing</p>
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sources of funds (including any fundraising)		order. In addition, we receive rental income from a range of organisations who use our church halls.
Investment policy and objectives including any social investment policy adopted	Para 1.46	Our reserves are banked with the Baptist Union Corporation Ltd. This benefits the wider Baptist family
A description of the principal risks facing the charity	Para 1.46	The main financial risk is if the membership were unable to contribute enough to continue employing a minister and paying for the upkeep of the church premises.
Other		

Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed, royal charter)	Para 1.25	Our governing document is based on a Baptist Union Template agreed by the church membership and accepted by the Charity Commission
How is the charity constituted? (e.g unincorporated association, CIO)	Para 1.25	During 2023 we operated as an unincorporated organisation. Assets were transferred to the registered CIO on 1st April 2024.
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	Nominations from the church membership are voted on in a secret ballot at a church member's meeting. Successful candidates must receive at least 66% approval of those voting.

Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	We employ safeguarding policies and all new trustees will be DBS checked.
The charity's organisational structure and any wider network with which the charity works	Para 1.51	Princes Risborough Baptist Church is part of the Baptist Union of Great Britain and Northern Ireland who also hold our Trust Deed
Relationship with any related parties	Para 1.51	
Other		

Reference and Administrative details

Charity name	Princes Risborough Baptist Church
Other name the charity uses	
Registered charity number	1200447
Charity's principal address	42 Bell Street Princes Risborough Bucks HP27 0AD

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Vanessa Rye	Pastor		
2	Nicola Hirst	Administrator		
3	Paul Gabbott	Treasurer		
4	Cheryl Brownlie			
5	Lucinda Lishman			
6	Sheila Gabbott			
7	Juliet Drage		1 st January – 4 th September 2023	
8				
9				
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

Corporate trustees – names of the directors at the date the report was approved

[illegible]

Name of trustees holding title to property belonging to the charity

[illegible]

Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	

Additional information (optional)

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

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Exemptions from disclosure

Reason for non-disclosure of key personnel details

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Other optional information

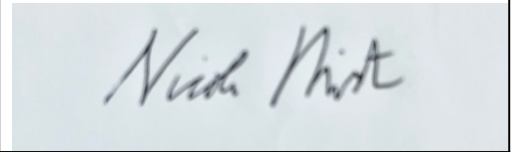
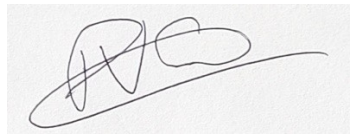
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Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)



Full name(s)

Paul Gabbott

Nicola Hirst

Position (eg Secretary,
Chair, etc)

Treasurer

Administrator

Date

15th September 2024



CHARITY COMMISSION
FOR ENGLAND AND WALES

Princes Risborough Baptist Church

Receipts and payments accounts

CC16a

For the period
from

1/1/2023

To

12/31/2023

Section A Receipts and payments

	Unrestricted funds	Restricted funds	Total funds	Last year
	to the nearest £	to the nearest £	to the nearest £	to the nearest £
A1 Receipts				
Donations and Grants	40,314	230	40,544	9,154
Income Tax Recovered	9,704	1,841	11,545	10,090
Interest	1,020	-	1,020	256
Raised For Other Causes	-	467	467	1,272
Rent	25,917	-	25,917	24,470
Sunday Offering	42,018	6,901	48,919	43,887
	-	-	-	-
	-	-	-	-
Sub total (Gross income for AR)	118,973	9,439	128,412	89,129
A2 Asset and investment sales, (see table).				
	-	-	-	-
	-	-	-	-
Sub total	-	-	-	-
Total receipts	118,973	9,439	128,412	89,129
A3 Payments				
Bank Charges	262	-	262	269
Church Events	-	-	-	170
Church Office Broadband	-	-	-	343
Church Office Phone	725	-	725	801
Computer Security	-	-	-	20
Conferences	120	-	120	570
Office Supplies	204	-	204	840
Photocopier	1,213	-	1,213	1,052
Professional Fees	1,956	-	1,956	1,627
Stationery	-	-	-	91
Subscriptions and Licences	828	-	828	626
Sundries	62	-	62	-
Website	243	-	243	243
Worship Material	199	-	199	212
Conference Costs	1,019	-	1,019	620
Manse Expenses	10,032	-	10,032	5,143
Mileage	516	-	516	416
Pastors Salary	34,247	-	34,247	34,409
Pulpit Supplies	135	-	135	110
Mission Payments	11,497	3,893	15,390	11,166
Church Premises Costs	52,439	230	52,669	23,414
Sub total	115,697	4,123	119,820	82,142
A4 Asset and investment purchases, (see table)				
	-	-	-	-
	-	-	-	-
Sub total	-	-	-	-
Total payments	115,697	4,123	119,820	82,142
Net of receipts/(payments)	3,276	5,316	8,592	6,987
A5 Transfers between funds	-	-	-	-
A6 Cash funds last year end	38,741	10,177	48,918	41,931
Cash funds this year end	42,017	15,493	57,510	48,918

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £
B1 Cash funds	Bank and Cash	42,017	15,493
		-	-
		-	-
	Total cash funds	42,017	15,493
	(agree balances with receipts and payments account(s))	OK	OK
B2 Other monetary assets	Details	Unrestricted funds to nearest £	Restricted funds to nearest £
		-	-
		-	-
		-	-
		-	-
		-	-
		-	-
B3 Investment assets	Details	Fund to which asset belongs	Cost (optional)
			-
			-
			-
			-
B4 Assets retained for the charity's own use	Details	Fund to which asset belongs	Cost (optional)
	Church Premises	Unrestricted	-
	Church Manse	Unrestricted	-
			-
			-
			-
			-
			-
			-
B5 Liabilities	Details	Fund to which liability relates	Amount due (optional)
			-
			-
			-
			-
Signed by one or two trustees on behalf of all the trustees		Print Name	Date of approval
Treasurer	Signature	Paul Gabbott	3rd April 2024
	#VALUE!		



Section A

Independent Examiner's Report

**Report to the trustees/
members of**

Charity Name
Princes Risborough Baptist Church

**On accounts for the year
ended**

31 December 2023

**Charity no
(if any)**

Set out on pages

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31 / 12 / 2023.

**Responsibilities and
basis of report**

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent
examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention (other than that disclosed below *) in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

** Please delete the words in the brackets if they do not apply.*

Signed:



Date:

3/4/2024

Name:

Paul K West FCA

**Relevant professional
qualification(s) or body
(if any):**

ICAEW

Address:

2nd Floor, 1 Church Square, Leighton Buzzard, Bedfordshire. LU7 1AE

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.