

# THE FRIENDS OF ST. LAURENCE, LURGASHALL

England & Wales · Charity number 1200428

## Details

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**Status** Registered

**Legal form** CIO

**Registered** 2022-09-21

**Register** [View on the Charity Commission register](#)

## Contact

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**Address** Caplins  
Hillgrove  
Lurgashall  
Petworth  
West Sussex  
GU28 9EW

**Phone** 01428707230

**Email** [gf@caplins.net](mailto:gf@caplins.net)

## Activities

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**Objects:** THE OBJECTS OF THE CIO ARE:(1) THE RESTORATION, IMPROVEMENT, DEVELOPMENT, MAINTENANCE AND REPAIR OF THE FABRIC OF THE CHURCH OF ST. LAURENCE IN THE PARISH OF LURGASHALL IN THE DIOCESE OF CHICHESTER, ITS FURNITURE, ORNAMENTS AND PRECINCTS AND THE MAINTENANCE AND CONSERVATION OF ITS CHURCHYARD, ALL FOR THE BENEFIT OF MEMBERS OF THE PUBLIC (BEING OF ANY RELIGIOUS FAITH, OR NONE) BY PROVIDING GRANTS TO THE PAROCHIAL CHURCH COUNCIL OF ST. LAURENCE'S TO ASSIST WITH THE COST THEREOF AND BY FUNDING STUDIES FOR ITS PRESERVATION, AND(2) THE ADVANCEMENT OF EDUCATION BY MAKING HISTORICAL AND ARCHITECTURAL INFORMATION IN RELATION TO ST. LAURENCE'S CHURCH AVAILABLE TO THE PUBLIC.

**Activities:** The Friends of St Laurence, Lurgashall is a charity which provides grants to the Parochial Church Council of St Laurence's Church for the upkeep and maintenance of the church building and churchyard. Lurgashall is in the Diocese of Chichester in West Sussex. The church building is over 1,000 years old and support from the Friends is most welcome.

## Classification

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- **How:** Makes Grants To Organisations, Provides Advocacy/advice/information
- **What:** Education/training, Arts/culture/heritage/science
- **Who:** Other Charities Or Voluntary Bodies, The General Public/mankind

## Geography

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- West Sussex

## Finances

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Period end	Income	Expenditure	Assets	Employees
2025-12-31	£69,702	£4,282	-	-
2024-12-31	£114,745	£2,029	-	-
2023-12-31	£31,165	£0	-	-

## Trustees

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Name	Role	Appointed
<b>John Wilfred Spencer Clark</b>	Chair	2022-09-21
JOHN RICHARD BOYLE		2022-09-21
Neil Charles Iliff Harding		2023-02-21
Rory Tilson St Johnston		2023-02-21

**THE FRIENDS OF ST. LAURENCE, LURGASHALL**

England & Wales - Charity number 1200428

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# Accounts

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**THE FRIENDS OF ST. LAURENCE,  
LURGASHALL**

**TRUSTEES' ANNUAL REPORT TO  
31 DECEMBER 2025**

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# THE FRIENDS OF ST. LAURENCE, LURGASHALL

## TRUSTEES' ANNUAL REPORT TO 31 DECEMBER 2025

### Structure, Governance and Management

The Friends of St. Laurence, Lurgashall was formed as a Charitable Incorporated Organisation (“CIO”) and registered with the Charity Commission on 21 September 2022.

There have been no changes in trustees during 2025. The following trustees have served throughout the year:

The Earl of Cork and Orrery  
John Clark  
Neil Harding  
Rory St Johnston

### Objects

The objects of the CIO are:

(1) the restoration, improvement, development, maintenance and repair of the fabric of the Church of St. Laurence in the Parish of Lurgashall in the Diocese of Chichester, its furniture, ornaments and precincts and the maintenance and conservation of its churchyard, all for the benefit of members of the public (being of any religious faith, or none) by providing grants to the Parochial Church Council of St. Laurence’s to assist with the cost thereof and by funding studies for its preservation, and

(2) the advancement of education by making historical and architectural information in relation to St. Laurence’s Church available to the public.

### Relationship with the Parochial Church Council (“PCC”)

In view of the objects of the CIO, it is clear that there is a close relationship with the PCC. Neil Harding is a member (and the Treasurer) of both bodies. The two organisations are entirely independent of each other, and it has been minuted by both that there is a need to keep their dealings at arm’s length. Neil Harding declares an interest when dealing with matters involving both.

### General review of the year 2025

**Governance:** The trustees met four times during the year (once by Zoom) and the attendance was 100%.

**Fundraising:** Additional lump sums were received from donors during the year, together with payments under standing order. Additionally, funds were received from a wreath-making event, from the donations box in the church porch, through the QR code system and also through the credit card reader which proved very productive at the bigger church services. The largest donations received were from the PCC which has agreed to support The Friends as a way of securing the long-term future of the Church in Lurgashall. Details of sums received under these headings are set out in the financial review, below.

**Grants:** The trustees were pleased to be able to make grants totalling £3,914 to the PCC to cover the cost of the Architect’s fees for tendering the contract for the Quinquennial works and for new protective railings.

**Endowment Fund:** The CIO started the year with an Endowment Fund of £140,000 and by resolution of the Trustees this was increased to £170,000 (plus accrued income and value increases) during the year.

### Financial Review 2025

During the year, donations to the CIO totalling £45,100 have been received in the form of lump sum donations (£40,000 of which came from the PCC, £10,000 of which was received on 31 December 2025)

**The Friends of St. Laurence, Lurgashall**  
Trustees' Annual Report to 31 December 2025

and £14,955 from standing order payments. In addition, gifts to the donations box in the church porch totalled £324 and a further £20 was received from donations through a contactless card reader and a QR code. A fundraising Christmas wreath making event raised £840 and donations following funeral services raised £145. GiftAid tax recovery amounted to £2,066, with a further £2,102 recovered just after year end.

A new card reader was leased in December 2024 and has to date been deployed at the 2024 and 2025 Nativity services and at the 2024 and 2025 Christmas Day and 2025 Easter Sunday services, raising a total (before transaction fees) of £890 (before Gift Aid). The funds from these services typically take a few weeks to arrive in the CIO's bank account, so the December 2025 donations had not been received by the year end and thus the total from this source included in the 2025 accounts is £531 (before Gift Aid).

Interest on the deposits with the Church of England Deposit Fund and with Killik & Co totalling £5,721 has been received in the year, bringing the gross income received during the year to £69,702.

All minor expenditure continues to be covered by the trustees personally. Apart from a grant to the PCC (see below) the only expenditure has been on the premium payable for Trustees' Liability Insurance amounting to £199, fees relating to a stockbroking account for the CIO's investment portfolio (£156) see below) and the transaction costs arising from the QR code and card reader donations (£13). Otherwise, all income has been available for the objects of the CIO.

During the year, the PCC asked the Church Architect, Richard Meynell, to put the works required following the Quinquennial Inspection out to tender. The PCC requested that his fee for this work (£1,314) be covered by a grant from the CIO and this was agreed. In addition, the PCC commissioned new iron railings for the steps to the former boiler cellar on the North side of the Church and requested a grant to cover the cost (£2,600) and this was also agreed. Further Quinquennial Inspection works are scheduled for the early months of 2026, particularly work to repair woodpecker holes in the shingles on the Church spire, and it is anticipated that the PCC will ask for a grant to cover some of the cost.

In May 2025, a stockbroking account for the CIO was set up with stockbrokers Killik & Co. The Trustees agreed an investment strategy to invest up to £120,000 of the Endowment Fund, 45% / £54,000 in a low-cost world equities index tracker fund managed by Fidelity International and the balance in two short-dated bond funds managed by AXA Investment Managers and M&G. The balance of the £140,000 was left as cash held in the CBF Church of England Deposit Fund, interest on which accrues to the Endowment Fund.

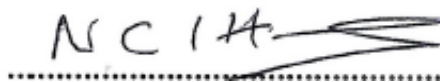
Following receipt of the next £30,000 from the PCC in the Autumn, it was agreed that this amount should be added to the Endowment Fund, £16,500 of which has been invested in the two short-dated bond funds. The balance has been placed in the Church of England Deposit Fund pending investment in due course in the Fidelity index tracker fund. Since investment, the portfolio has grown in value by £4,274.

The total retained surplus in the period was £69,694 which when added to the surplus from the previous period brings the total retained surplus to £213,575. Of this £178,444 relates to the Endowment Fund and the balance (£35,131) is held in unrestricted funds which are used to fund grants to the PCC.

The CIO's assets at 31 December 2025 were held in the Killik stockbroking account (total valuation £140,574 plus £326 in cash), in current accounts at NatWest Bank (£621), and in the CBF Church of England Deposit Fund (£72,054), which at 31 December 2025 was paying interest at an Annual Equivalent Rate of 3.85%.



Signed - John Clark, Trustee



Signed - Neil Harding, Treasurer

Date ..... 25/1/2026 .....



CHARITY COMMISSION  
FOR ENGLAND AND WALES

The Friends of St Laurence, Lurgashall

1200428

## Receipts and payments accounts

CC16a

For the period  
from

01/01/2025

To

31/12/2025

### Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
<b>A1 Receipts</b>					
Lump sum donations	45,100	-	-	45,100	87,738
Regular donations	14,955	-	-	14,955	3,400
Funeral collections	145	-	-	145	400
Card reader / QR Pay donations	551	-	-	551	48
Donations box receipts	324	-	-	324	776
Events	840	-	-	840	900
Gift Aid recovered	2,066	-	-	2,066	17,423
Interest received	1,551	-	4,170	5,721	4,060
<b>Sub total (Gross income for AR)</b>	<b>65,532</b>	<b>-</b>	<b>4,170</b>	<b>69,702</b>	<b>114,745</b>
<b>A2 Asset and investment sales, (see table).</b>					
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total receipts</b>	<b>65,532</b>	<b>-</b>	<b>4,170</b>	<b>69,702</b>	<b>114,745</b>
<b>A3 Payments</b>					
Grants	3,914	-	-	3,914	1,465
Expenses	368	-	-	368	564
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	<b>4,282</b>	<b>-</b>	<b>-</b>	<b>4,282</b>	<b>2,029</b>
<b>A4 Asset and investment purchases, (see table)</b>					
	-	-	136,300	136,300	-
	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>136,300</b>	<b>136,300</b>	<b>-</b>
<b>Total payments</b>	<b>4,282</b>	<b>-</b>	<b>136,300</b>	<b>140,582</b>	<b>2,029</b>
<b>Net of receipts/(payments)</b>	<b>61,250</b>	<b>-</b>	<b>- 132,130</b>	<b>- 70,880</b>	<b>112,716</b>
<b>A5 Transfers between funds</b>	<b>- 30,000</b>	<b>-</b>	<b>30,000</b>	<b>-</b>	<b>-</b>
<b>A6 Cash funds last year end</b>	<b>3,881</b>	<b>-</b>	<b>140,000</b>	<b>143,881</b>	<b>-</b>
<b>Cash funds this year end</b>	<b>35,131</b>	<b>-</b>	<b>37,870</b>	<b>73,001</b>	<b>112,716</b>

## Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
<b>B1 Cash funds</b>	NatWest Business Current Account	621	-	-
	CCLA Church of England Deposit Fund	34,184	-	37,870
	Killik & Co	326	-	-
	<b>Total cash funds</b>	<b>35,131</b>	<b>-</b>	<b>37,870</b>
	(agree balances with receipts and payments account(s))	OK	OK	OK

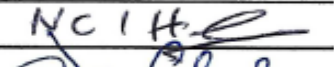
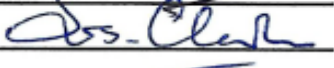
Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
<b>B2 Other monetary assets</b>		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-

Categories	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
<b>B3 Investment assets</b>	Bond funds	Endowment	81,300	81,670
	World equity index tracker fund	Endowment	55,000	58,904
			-	-
			-	-
			-	-

Categories	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
<b>B4 Assets retained for the charity's own use</b>			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-

Categories	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
<b>B5 Liabilities</b>			-	
			-	
			-	
			-	
			-	

Signed by one or two trustees on behalf of all the trustees

Signature	Print Name	Date of approval
	Neil Harding	25/1/2026
	John Clark	25/1/2026



**Section A**

**Independent Examiner's Report**

**Report to the trustees**

Charity Name  
The Friends of St. Laurence, Lurgashall

**On accounts for the  
period ended**

31<sup>st</sup> December 2025

**Charity no  
(if any)**

1200428

**Set out on pages**

3 to 4

I report to the trustees on my examination of the accounts of the above charity ("the CIO") for the period from inception to 31<sup>st</sup> December 2025.

**Responsibilities and  
basis of report**

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the CIO's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent  
examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

**Signed:**

**Date:**

25/01/26

**Name:**

Peter Worrall

**Relevant professional  
qualification(s) or body (if any):**

ACA

**Address:**

Hillgrove House, Hill Grove,

Lurgashall, Petworth

GU28 9EW

**THE FRIENDS OF ST. LAURENCE, LURGASHALL**

England & Wales - Charity number 1200428

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# Accounts

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**THE FRIENDS OF ST. LAURENCE,  
LURGASHALL**

**TRUSTEES' ANNUAL REPORT TO  
31 DECEMBER 2024**

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# **THE FRIENDS OF ST. LAURENCE, LURGASHALL**

## **TRUSTEES' ANNUAL REPORT TO 31 DECEMBER 2024**

### **Structure, Governance and Management**

The Friends of St. Laurence, Lurgashall was formed as a Charitable Incorporated Organisation (“CIO”) and registered with the Charity Commission on 21 September 2022.

There have been no changes in trustees during 2024. The following trustees have served throughout the year:

The Earl of Cork and Orrery  
John Clark  
Neil Harding  
Rory St Johnston

### **Objects**

The objects of the CIO are:

(1) the restoration, improvement, development, maintenance and repair of the fabric of the Church of St. Laurence in the Parish of Lurgashall in the Diocese of Chichester, its furniture, ornaments and precincts and the maintenance and conservation of its churchyard, all for the benefit of members of the public (being of any religious faith, or none) by providing grants to the Parochial Church Council of St. Laurence’s to assist with the cost thereof and by funding studies for its preservation, and

(2) the advancement of education by making historical and architectural information in relation to St. Laurence’s Church available to the public.

### **Relationship with the Parochial Church Council (“PCC”)**

In view of the objects of the CIO, it is clear that there is a close relationship with the PCC. At the start of the year two of the trustees, John Clark and Neil Harding were both also PCC members. John Clark retired from the PCC in April 2024, but Neil Harding remains a member (and Treasurer) of both bodies. The two organisations are entirely independent and it has been minuted by both that there is a need to keep their dealings at arm’s length. A trustee who serves on both bodies declares an interest when dealing with matters involving both.

### **General review of the year 2024**

The trustees met six times during the year and the average attendance was 96%.

Fundraising continued to be the major focus of the trustees and additional lump sums were received from donors during the year, together with payments under standing order. Additionally, funds were received from a cookery demonstration event, from the donations box in the church porch and through the QR code system. At the end of the year, after much research, a card reader was obtained which was just in time for the Nativity Service and Christmas Day Family Service. The proceeds from these services plus associated GiftAid more than covered the initial cost of the reader. Details of sums received under these headings are set out in the financial review, below.

The trustees were pleased to be able to make a grant of £1,465 to the PCC to cover the cost of the Architect’s fees for carrying out the Quinquennial inspection of the church and churchyard. This is the first grant from the CIO to the PCC.

**The Friends of St. Laurence, Lurgashall**  
Trustees' Annual Report to 31 December 2024

Consideration of the results of the overall fundraising and the anticipated future requests from the PCC for grant aid enabled the trustees to approve the setting up of an Endowment Fund for the charity. A deed of Declaration of Trust for the creation of the endowment was executed by the trustees on 10 December 2024 appropriating an initial £140,000 to the Fund.

New formal policies covering Financial Controls, Conflicts of Interest, Trustees' Expenses and Grant making were adopted by the Trustees during the year. Copies of the policies are available on request.

**Financial Review 2024**

During the year, donations to the CIO totalling £87,738 have been received in the form of lump sum donations and £3,400 from standing order payments.

In addition, gifts to the donations box in the church porch totalled £776 and a further £48 was received from donations through the QR code displayed. A fundraising cookery demonstration event raised £900 and donations following funeral services raised £400. GiftAid tax recovery amounted to £17,423.

A new card reader was leased in December 2024 just in time to be deployed at the Nativity Service and on Christmas Day, raising a total (after transaction fees) of £372 (before Gift Aid). However, these funds were not received until after the year-end, so are not included in these annual accounts.

Interest on the deposits with the Church of England Deposit Fund totalling £4,060 has been received in the year, bringing the gross income received during the year to £114,745.

All minor expenditure continues to be covered by the trustees personally. Apart from a grant to the PCC (see below) the only expenditure has been on the premium payable for Trustees' Liability Insurance amounting to £170 and the cost of acquisition of the new card reader (£394). Otherwise, all income has been available for the objects of the CIO.

During the year, the PCC arranged for the Quinquennial Inspection to be carried out by the Church Architect, Richard Meynell. The PCC requested that his fee for this work (£1,465) be paid as a grant from the charity and this was agreed. There is a certain amount of work to be done on the church building and in the churchyard as a result of the Quinquennial report but the cost of this had not been quantified at the year end. The trustees anticipate that a further request for a grant may be received from the PCC to cover such expenditure or part thereof.

The total retained surplus in the period was £112,716 and added to the surplus from the previous period the total retained is £143,881. Of this £140,000 was appropriated to the Endowment Fund and the balance (£3,881) is held in unrestricted funds.

The CIO's assets at 31 December 2024 were held in a current account at NatWest Bank (£251) and the CBF Church of England Deposit Fund (£143,630), which at 31 December 2024 was paying interest at an Annual Equivalent Rate of 4.68%.



Signed - John Clark, Trustee



Signed - Neil Harding, Treasurer

6 March 2025

Date



CHARITY COMMISSION  
FOR ENGLAND AND WALES

The Friends of St Laurence, Lurgashall

1200428

## Receipts and payments accounts

CC16a

For the period  
from

01/01/2024

To

31/12/2024

### Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
<b>A1 Receipts</b>					
Lump sum donations	87,738	-	-	87,738	28,620
Regular donations	3,400	-	-	3,400	-
Funeral collections	400	-	-	400	-
QR Pay donations	48	-	-	48	63
Donations box receipts	776	-	-	776	404
Events	900	-	-	900	630
Gift Aid recovered	17,423	-	-	17,423	1,278
Interest received	4,060	-	-	4,060	170
<b>Sub total (Gross income for AR)</b>	<b>114,745</b>	<b>-</b>	<b>-</b>	<b>114,745</b>	<b>31,165</b>
<b>A2 Asset and investment sales, (see table).</b>					
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total receipts</b>	<b>114,745</b>	<b>-</b>	<b>-</b>	<b>114,745</b>	<b>31,165</b>
<b>A3 Payments</b>					
Grants	1,465	-	-	1,465	-
Expenses	564	-	-	564	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	<b>2,029</b>	<b>-</b>	<b>-</b>	<b>2,029</b>	<b>-</b>
<b>A4 Asset and investment purchases, (see table)</b>					
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total payments</b>	<b>2,029</b>	<b>-</b>	<b>-</b>	<b>2,029</b>	<b>-</b>
<b>Net of receipts/(payments)</b>	<b>112,716</b>	<b>-</b>	<b>-</b>	<b>112,716</b>	<b>31,165</b>
<b>A5 Transfers between funds</b>	<b>-</b>	<b>-</b>	<b>140,000</b>	<b>-</b>	<b>-</b>
<b>A6 Cash funds last year end</b>	<b>31,165</b>	<b>-</b>	<b>-</b>	<b>31,165</b>	<b>-</b>
<b>Cash funds this year end</b>	<b>3,881</b>	<b>-</b>	<b>140,000</b>	<b>143,881</b>	<b>31,165</b>

**Section B Statement of assets and liabilities at the end of the period**

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
<b>B1 Cash funds</b>	NatWest Business Current Account	251	-	-
	CCLA Church of England Deposit Fund	3,630	-	140,000
			-	-
	<b>Total cash funds</b>	<b>3,881</b>	<b>-</b>	<b>140,000</b>
	(agree balances with receipts and payments account(s))	OK	OK	OK



	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
<b>B2 Other monetary assets</b>		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-

	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
<b>B3 Investment assets</b>			-	-
			-	-
			-	-
			-	-
			-	-

	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
<b>B4 Assets retained for the charity's own use</b>			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-

	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
<b>B5 Liabilities</b>			-	
			-	
			-	
			-	
			-	

Signed by one or two trustees on behalf of all the trustees

Signature	Print Name	Date of approval
	Neil Harding	6/3/2025
	John Clark	6/3/2025



Section A

Independent Examiner's Report

Report to the trustees

Charity Name  
The Friends of St. Laurence, Lurgashall

On accounts for the  
period ended

31<sup>st</sup> December 2024

Charity no  
(if any)

1200428

Set out on pages

3 to 4

I report to the trustees on my examination of the accounts of the above charity ("the CIO") for the period from inception to 31<sup>st</sup> December 2023.

Responsibilities and  
basis of report

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the CIO's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent  
examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed:

Date:

6 March 2025

Name:

Peter Worrall

Relevant professional  
qualification(s) or body (if any):

ACA

Address:

Hillgrove House, Hill Grove,  
Lurgashall, Petworth  
GU28 9EW

**THE FRIENDS OF ST. LAURENCE, LURGASHALL**

England & Wales - Charity number 1200428

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# Accounts

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**THE FRIENDS OF ST. LAURENCE,  
LURGASHALL**

**TRUSTEES' FIRST ANNUAL REPORT TO  
31 DECEMBER 2023**

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# **THE FRIENDS OF ST. LAURENCE, LURGASHALL**

## **TRUSTEES' FIRST ANNUAL REPORT TO 31 DECEMBER 2023**

### **Structure, Governance and Management**

The Friends of St. Laurence, Lurgashall was formed as a Charitable Incorporated Organisation (“CIO”) and registered with the Charity Commission on 21 September 2022. Its constitution follows the standard form published by the Commission for a CIO whose only voting members are its charity trustees. There is a requirement for there to be at least three trustees and the maximum number is six.

The first trustees were The Earl of Cork and Orrery, Michael Pavia and John Clark. Very sadly, Michael Pavia died on 5 December 2022. At a meeting on 21 February 2023, the remaining trustees appointed Neil Harding and Rory St Johnston to be trustees and Neil Harding was appointed as Honorary Treasurer.

Since incorporation therefore, the following trustees have served:

The Earl of Cork and Orrery

Michael Pavia (died 5 December 2022)

John Clark

Neil Harding (appointed 21 February 2023)

Rory St Johnston (appointed 21 February 2023)

### **Objects**

The objects of the CIO are:

(1) the restoration, improvement, development, maintenance and repair of the fabric of the Church of St. Laurence in the Parish of Lurgashall in the Diocese of Chichester, its furniture, ornaments and precincts and the maintenance and conservation of its churchyard, all for the benefit of members of the public (being of any religious faith, or none) by providing grants to the Parochial Church Council of St. Laurence’s to assist with the cost thereof and by funding studies for its preservation, and

(2) the advancement of education by making historical and architectural information in relation to St. Laurence’s Church available to the public.

### **Relationship with the Parochial Church Council (“PCC”)**

In view of the objects of the CIO, it is clear that there is a close relationship with the PCC. Currently two trustees (John Clark and Neil Harding) are also PCC members. The PCC gave full approval and support for the formation of the CIO and has made an initial generous donation. However, the two bodies are entirely independent and it has been minuted by both that there is a need to keep their dealings at arm’s length. Trustees who serve on both bodies declare their respective interests when dealing with matters involving both.

The PCC agreed that sums contributed to the donations box in the church porch should be for the benefit of the CIO and the box was rebranded for The Friends. This has been a useful source of funds.

## **General review of the period since incorporation of the CIO**

The trustees met seven times during the period and the average attendance was 88%.

The initial focus was on the setting up of banking arrangements and this was eventually achieved with NatWest Bank. The process was lengthy and not completed until the summer. Subsequently the CIO was registered with HM Revenue and Customs.

Once these administrative arrangements had been completed the trustees turned their attention to fundraising. They received helpful advice from the fundraising team for Chichester Cathedral Restoration and Development Trust and produced a brochure for use in approaches to potential donors.

Fundraising was then able to proceed. The financial results for the period are reported below.

There have been no outgoings during the period, any minor expenditure having been covered by the trustees personally. All income has therefore been available for the objects of the CIO.

No request for grant aid has been received from the PCC during the period. It is, however, anticipated that grants may be required in 2024 as the PCC will be faced with a quinquennial inspection of the church and churchyard.

## **Financial Review**

During the period from inception to 31 December 2023, donations to the CIO totalling £28,683 have been received in the form of lump sum donations and donations through a QR code payment system. These included a donation of £13,500 from the PCC, £12,500 of which related to a donation to the PCC prior to the opening of the CIO's bank account, which the donor requested should be directed to the CIO.

In addition, donations to the donations box in the church porch totalled £404. A fundraising Christmas wreath-making event raised a further £630. Gift Aid tax recovery on the lump sum and QR code donations were £1,278. A further £3,772 in Gift Aid in respect of donations prior to 31 December 2023 was recovered from HMRC in January 2024.

Interest on the deposits with the Church of England Deposit Fund totalling £170 was received in the period.

As noted above, there were no expenses, and no grants have been made in the period.

The total retained surplus in the period was £31,165.

The CIO's funds at 31 December 2023 were held in a current account at NatWest Bank (£745) and the CBF Church of England Deposit Fund (£30,420), which at 31 December 2023 was paying interest at an Annual Equivalent Rate of 5.4063%.



John Clark, Trustee

4<sup>th</sup> March 2024





## Receipts and payments accounts

For the period from	21 Sep 2022	To	31 Dec 2023
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### Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
<b>A1 Receipts</b>					
Lump sum donations	28,620	-	-	28,620	-
QRPay donations	63	-	-	63	-
Donations box	404	-	-	404	-
Events	630	-	-	630	-
Gift Aid	1,278	-	-	1,278	-
Interest received	170	-	-	170	-
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total (Gross income for AR)</b>	<b>31,165</b>	<b>-</b>	<b>-</b>	<b>31,165</b>	<b>-</b>
<b>A2 Asset and investment sales, (see table).</b>					
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total receipts</b>	<b>31,165</b>	<b>-</b>	<b>-</b>	<b>31,165</b>	<b>-</b>
<b>A3 Payments</b>					
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>A4 Asset and investment purchases, (see table)</b>					
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total payments</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Net of receipts/(payments)</b>	<b>31,165</b>	<b>-</b>	<b>-</b>	<b>31,165</b>	<b>-</b>
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	-	-	-	-	-
<b>Cash funds this year end</b>	<b>31,165</b>	<b>-</b>	<b>-</b>	<b>31,165</b>	<b>-</b>

## Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
<b>B1 Cash funds</b>	NatWest Business Current Account	745	-	-
	CCLA Church of England Deposit Fund	30,420	-	-
			-	-
	<b>Total cash funds</b>	<b>31,165</b>	<b>-</b>	<b>-</b>
	<small>(agree balances with receipts and payments account(s))</small>	OK	OK	OK
<b>B2 Other monetary assets</b>	<b>Details</b>	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
<b>B3 Investment assets</b>	<b>Details</b>	Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
<b>B4 Assets retained for the charity's own use</b>	<b>Details</b>	Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
<b>B5 Liabilities</b>	<b>Details</b>	Fund to which liability relates	Amount due (optional)	When due (optional)
			-	
			-	
			-	
			-	
<small>Signed by one or two trustees on behalf of all the trustees</small>	Signature	Print Name	Date of approval	
		Neil Harding	4 March 2024	
		John Clark	4 March 2024	



**Section A**

**Independent Examiner's Report**

**Report to the trustees**

Charity Name  
The Friends of St. Laurence, Lurgashall

**On accounts for the  
period ended**

31 <sup>st</sup> December 2023	<b>Charity no (if any)</b>	1200428
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**Set out on pages**

3 & 4

I report to the trustees on my examination of the accounts of the above charity ("the CIO") for the period from inception to 31<sup>st</sup> December 2023.

**Responsibilities and  
basis of report**

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the CIO's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent  
examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

**Signed:**

**Date:**

4<sup>th</sup> March 2024

**Name:**

Peter Worrall

**Relevant professional  
qualification(s) or body (if any):**

ACA

**Address:**

Hillgrove House, Hill Grove,  
Lurgashall, Petworth  
GU28 9EW