

## **Tavistock Montessori Pre-school CIO**

### **Trustee's Report**

**Period ended 5 April 2025**

#### **Legal and administrative details**

Tavistock Montessori Pre-school CIO is a registered charity (no. 1200397)

It was established on 16 September 2022.

The principal address is St Peters Junior School, School Close, Greenlands, Tavistock, PL29 9HW.

#### **Trustees**

Stephanie Credicott – Chair	appointed 19 September 2023
Melanie Credicott	appointed 19 September 2023
Michale Greeley	appointed 19 September 2023
Louise Hodge	appointed 19 September 2023
Martyn Ruskin	appointed 19 September 2023
Haley Shaw	appointed 19 September 2023
Fiona Peachey	appointed 19 June 2025

#### **Independent examiner**

Wings Accountants

Unit 1, Pearl Assurance House, Elbow Ln,  
Tavistock, PL19 0BG

#### **Objectives and activities**

We are a family run Charity Montessori Pre-school in Tavistock located where St Peters School is, we provide learning for children from 2-5 year olds following the Early Years Curriculum with Montessori ways helping them prepare for primary school and life, this is a more independent way of learning and is proven to help with self-confidence and esteem which benefits the children.

#### **Annual Review of the period April 24'-April25'**

Tavistock Montessori Pre-school became a C.I.O from a C.I.C in 2023 and since then it has been challenging times but very rewarding as well, with being a charity run organisation we are always looking for new ways to raise money for resources and to get support us as a business. This year has been quite quiet and has been difficult at times with the fundraising events due to not getting as much support as we used to get, with the cost of living increasing all the time we think that this has played a big factor to why

this is happening. We have held an Open Day for the public as we thought this would be a good opportunity for us to get our school out there and get new customers as well as to raise some money for the school again this wasn't as successful as previous years.

The children also love to get involved with our fundraising which they really enjoy doing with us they have done many fancy dress days, for easter, Halloween, Christmas jumper day, we will continue to offer these types of days for the children because it gives a chance for the children to participate and do something different in school.

The Sports Days, Graduations, Christmas Nativities we hold every year at the school we always provide cake sales, refreshments and raffles with these we ask the parents to help support us with this by providing prizes or cakes because with us being a charity it helps us out a lot when parents get involved.

This past year we continue to use social media to advertise our events and what our school has to offer, we also put up regular posts on Facebook which gets a lot of views from the people that follow us. We do this because we like to showcase what we do at the pre-school and to keep our followers updated with the latest. We still use EasyFundraising, EasyFundraising is where you can go and do your online shopping and certain companies offer out a small percentage of a donation that will go towards our school.

Tavistock Montessori this year has found we have had to adapt to government changes cost of living etc but we still get continued support from the parents and trustees with fundraising cake sales etc. Using our online resources like social media platforms we seem to get our business out there more frequently and to a wider audience this keeps our following updated. This year we have also introduced a WhatsApp group with the parents as we have found this is a better way of communicating with them because not everyone reads our newsletters and misses out on vital information.

When the government changed the entitlement for funded hours for working parents this year we have found that this helped us out a lot as we were getting more interest for those that want to go back to work which then enabled us to get more funding which helps us keep our business running as well as it does, we look forward to what the following year will bring our small family run business.

**Tavistock Montessori Pre-school CIO**  
**Income and Expenditure Account**  
**Year ended 5th April 2025**

	<b>2025</b>		<b>2024</b>	
	<b>£</b>	<b>£</b>	<b>£</b>	<b>£</b>
<b>Income</b>				
Fees	15,131		8,391	
Devon County Council Early Years Funding	73,613		46,041	
Interest	275		332	
Grants received	-		1,500	
Donations and fundraising	910		913	
		89,929		57,178
<b>Expenditure</b>				
Salaries	64,795		52,465	
Activities and equipment	1,951		1,222	
Training	904		-	
Rent	7,023		3,316	
Insurance	779		1,265	
Bank charges	63		63	
Office expenses	913		695	
Telephone	465		477	
Accountancy	496		700	
Legal and professional	-		900	
Depreciation of buildings	46		46	
Depreciation of equipment	1,170		1,170	
		( 78,603)		( 62,319)
		<u>11,325</u>		<u>(5,141)</u>

**Tavistock Montessori Pre-school CIO**  
**Balance Sheet**  
**Year ended 5th April 2025**

	<b>2025</b>		<b>2024</b>	
	<b>£</b>	<b>£</b>	<b>£</b>	<b>£</b>
<b>Fixed assets</b>		2,903		4,119
<b>Current assets</b>				
Bank and cash	30,386		20,125	
Debtors	563			
<b>Current liabilities</b>				
PAYE and National Insurance	-		( 1,297)	
Accruals	( 780)		( 1,200)	
<b>Net current assets</b>		30,169		17,628
<b>Total net assets</b>		<u>33,072</u>		<u>21,747</u>
<b>The Funds of the Charity</b>				
<b>Unrestricted funds</b>				
Brought forward		20,247		25,387
Surplus/(Deficit) for the year		11,325		( 5,141)
Unrestricted funds carried forward		<u>31,572</u>		<u>20,247</u>
<b>Restricted funds</b>				
Brought forward		1,500		1,500
<b>Total funds</b>		<u>33,072</u>		<u>21,747</u>

# **Tavistock Montessori Pre-school CIO**

## **Independent Examiner's Report to the Trustees of Tavistock Montessori Pre-school CIO**

**Year ended 5 April 2025**

### **Respective responsibilities of trustees and examiner**

As the charity's trustees you are responsible for the preparation of the accounts; you consider that the audit requirement of section 144(2) of the Charities Act 2011 (the 2011 Act) does not apply.

It is my responsibility to:

- Examine the accounts under section 145 of the 2011 Act;
- To follow the procedures laid down in the General Directions given by the Charity Commissioner under section 145(5)(b) of the 2011 Act; and
- To state whether particular matters have come to my attention.

### **Basis of independent examiner's report**

My examination was carried out in accordance with the General Directions given by the Charity Commissioners. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeking explanations from you as trustees concerning such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a "true and fair view" and the report is limited to those matters set out in the statement below.

### **Independent examiner's statement**

In connection with my examination, no matter has come to my attention:

1. Which gives me reasonable cause to believe that in any material respect the requirements
  - a. To keep accounting records in accordance with section 130 of the 2011 Act; and
  - b. To prepare accounts which accord with the accounting records and to comply with the accounting requirements of the 2011 Act.

have not been met; or

2. To which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

### **Andrew Wing LLB FCA**

Wings Accountants Limited  
Unit 1, Pearl Assurance House  
Elbow Lane  
Tavistock  
Devon  
PL19 0BG

3<sup>rd</sup> February 2026