



CHARITY COMMISSION  
FOR ENGLAND AND WALES

## Trustees' Annual Report for the period

From 1<sup>st</sup> April 2024 To 31<sup>st</sup> March 2025

Charity name: All Cycle Bath & West

Charity registration number: 1200391

## Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	"To provide or assist in the provision of cycling equipment and facilities in the interests of social welfare for recreation or other leisure time occupation of individuals who have need of such facilities by reason of their youth, age, infirmity or disablement, financial hardship or social and economic circumstances with the object of improving their conditions of life."
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	<b>Improvements to physical and mental well-being.</b> We provide regular opportunities for physical and mental well-being through our programme of inclusive cycling using adapted and accessible bikes, trikes, hand cycles and tandems in a traffic free environment. Offering: <ul style="list-style-type: none"><li>• people recovering from injuries, strokes and neuro conditions the opportunity to regain fitness, increase flexibility and build muscle tone.</li><li>• Physical activities to people who are neuro divergent</li><li>• Those with SEN, a disability or a long term condition the opportunity for regular outdoor exercise throughout the year.</li><li>• those with disabilities the opportunity to be included in</li></ul>

		<p>activities which would otherwise not be accessible to them, and in an environment that allows other family members to participate.</p> <p>Whole family participation has a very positive impact on the person with the disability as well as the others attending who can join in</p>
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	<p>We confirm that trustees for the charity have been directed to the relevant guidance on being a trustee available on the Charity Commission website. Trustees signposted to Charity Commission updates.</p>

### Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	<b>NA.</b> We do not provide grants.
Policy on social investment including program related investment	Para 1.38	<b>NA.</b> We do not provide such investment.
Contribution made by volunteers	Para 1.38	<p><b>April 24 – April 25</b> All four of the charity trustees are volunteers.</p> <p>The charity relies on volunteers to help run our regular scheduled ‘open sessions’. There are four regular volunteers, and then a further six that provide ad-hoc support when available.</p> <p><b>Volunteer hours</b> Our volunteers contributed a total of over 130 hours at our scheduled public sessions at Odd Down cycle circuit.</p> <p><b>Average hourly value:</b> About <b>£19–£20 per hour</b> (based on Office for National Statistics median wages in 2023–2024).</p> <p>This equates to a monetary value of between <b>£2,470 - £2,600</b> to ACBW for these sessions.</p>
Other		<b>NA.</b>

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## Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	<p>This has been a stable &amp; successful year, following significant change and set-backs in 2023-2024. The appointment of a full-time business manager has been a notable success, and we have recruited a part-time qualified bike mechanic who also provides session leadership.</p> <p>The charity has delivered the following four services.</p> <ol style="list-style-type: none"> <li>1. <b><u>Public sessions</u></b> which are open to all at the cycling circuit at Odd Down, Bath. <p>Tuesday 1-hour sessions with total of 816 'rides' over 40 sessions</p> <p>Saturday 1.5 hr sessions with total of 580 'rides' over 20 sessions</p> <p>This equates to a combined total of 148 individual beneficiaries at these public sessions</p> </li> <li>2. <b><u>Group sessions</u></b> which are closed, dedicated sessions at the cycling circuit at Odd Down, Bath. We have delivered 35 group sessions for local community organisations including Headway, Genesis, The Life Project, B&amp;NES Connecting Families and Bath Ethnic Minority Senior Citizen Association (BEMSCA). A total of 232 individual beneficiaries through these group sessions</li> <li>3. <b><u>SEN Alternative Provision</u></b> providing one-to-one support at the cycling circuit at Odd Down, to build confidence and offer key life skills including this includes, basic cycle maintenance, helping prepare session set-up and participation in cycling.</li> <li>4. <b><u>One-to-One / small group sessions</u></b> <p>Provided for <b>The Active Way</b> social prescribing project, now in its final year, delivering inclusive cycling in Bath &amp; North East Somerset,</p> </li> </ol>

		<p>working in partnership with B&amp;NES Council and focussed on the Somer Valley area of B&amp;NES. Funded via Active Travel England.</p> <p>These sessions provide supervised cycling tailored to the needs and abilities of service users identified through Active Way. This service is provided at our Radstock hub using a network of local cycle paths, and has provided 80 service users with 12-hours of supported cycling this year.</p> <p><u>Benefits &amp; Outcomes</u></p> <p>We established a Monitoring Evaluation and Learning framework in 2024 to enable us to measure the impact of our service. Feedback from this framework shows that the three main outcomes for our users from attending our group sessions are that they have:</p> <ol style="list-style-type: none"> <li>1. Increased <b>confidence</b> and are empowered with independence and motivation in achieving personal goals in a safe and supportive environment</li> <li>2. Increased <b>physical and mental health</b>, feeling healthier, happier, more connected, and fitter</li> <li>3. An increased sense of <b>social connection and community</b>, where they can relax, have fun and engage with others in a welcoming atmosphere.</li> </ol>
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#### Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	NA.
Performance of fundraising activities against objectives set	Para 1.41	NA.

Investment performance against objectives	Para 1.41	<b>NA.</b>
Other		<b>NA.</b>

## Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	The charity was very dependent on the B&NES Active Way funding (65% of income) which, through the funding of our business manager, underwrites all of our services. The charity had a deficit of £9,533, reducing reserves to £23,495
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	The reserves represents three months of running costs, which enables the charity to reliably meet its commitments to paying staff and to allow appropriate time to make adjustments in the event of changing funding levels.
Amount of reserves held	Para 1.22	The charity held £23,495 of unrestricted funds at the end of the period. This remains greater than three months of expenditure in the period, but gives a position of resilience entering 2025-26.
Reasons for holding zero reserves	Para 1.22	<b>NA</b>
Details of fund materially in deficit	Para 1.24	No funds were in deficit
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	<b>NA</b>

### Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	<ol style="list-style-type: none"> <li>1. Active Travel England/DFT grant to B&amp;NES – ACB&amp;W contracted as inclusive cycling service provider to deliver contracted services</li> <li>2. B&amp;NES SEN contract for providing Alternative Provision</li> <li>3. Receipts from attendees at Group and Public sessions</li> <li>4. Donations –Friends of Wheels for All via online fundraising.</li> <li>5. Funds remaining from 2023-2024 grants from Together Fund(Sport England), Quartet Resilience Fund and Quartet Bath Half</li> </ol>
Investment policy and objectives including any social investment policy adopted	Para 1.46	<b>NA</b>
A description of the principal risks facing the charity	Para 1.46	<ol style="list-style-type: none"> <li>1. Funding at end of Active Travel England grant. This three-year grant has enabled investment in recruitment of a full-time business manager, and two part-time</li> </ol>

		<p>session leaders/bike mechanic, and represented 65% of income this year. Follow-on or replacement funding will be needed to enable the operation to continue as-is</p> <ol style="list-style-type: none"> <li>2. Climate change: successive wet winters and spring leading to down turn in numbers wanting to exercise outdoors</li> <li>3. Global pandemic: loss of income due to shut down of operations and ability to generate income</li> <li>4. Major incident/accident: as part of operational work, major injury or fatality involving user/member of staff/public. Resultant cessation of operational work as a result of formal investigation procedures</li> </ol>
Other		<b>NA</b>



## Structure, Governance and Management

Description of charity's trusts:		<b>NA</b>
Type of governing document (trust deed, royal charter)	Para 1.25	<b>Constitution</b>
How is the charity constituted? (e.g unincorporated association, CIO)	Para 1.25	<b>All Cycle Bath &amp; West is charity incorporated organisation. Its only members are its trustees</b>
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	Trustees are invited to apply giving details of experience and skills that they can offer the charity. Appointment of trustees are via the board of existing trustees.

### Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	
The charity's organisational structure and any wider network with which the charity works	Para 1.51	<pre> graph TD     A[Chair of trustee &amp; trustee board] --&gt; B[Business Manager (35hrs pw)]     B --&gt; C[Cycle Leader (PT)]     B --&gt; D[Cycle Leader / Bike Mechanic (PT)]     B --&gt; E[Volunteers]           </pre>
Relationship with any related parties	Para 1.51	<p>The charity's operational base is at Odd Down Sports Ground, Bath where the 1.5km closed road cycle circuit offers easy access to our inclusive cycling opportunities. These facilities are managed by BETTER (Greenwich Leisure Ltd. CIC) and owned by B&amp;NES Council. ACB&amp;W has a MoU which identifies us as a partner organisation based at the sports ground. Over time we have established excellent relations with the Sports Ground management and take part in their annual Fun Day on the site. The agreement allows us to securely store our bike stock at this location.</p>
Other		<p>All Cycle Bath &amp; West is a member of 3SG, the local 3<sup>rd</sup> sector member organisation supporting local charities and constituted community groups delivering services in the Bath &amp; North East Somerset area.</p>

## Reference and Administrative details

Charity name	All Cycle Bath & West
Other name the charity uses	ACB&W
Registered charity number	1200391
Charity's principal address	8 Brooklands, Dunkerton, Bath BA28BH

## Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Sam Plummer	Safeguarding trustee	Whole year	Christopher Revill (chair)
3	Janet Dabbs	Grants & Fundraising	Whole year	As above
4	Christopher Revill	Chair	Whole year	Christopher Revill (chair)
5	Martin Croxford	Finance	December 2024 onwards	As above
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20				

## Corporate trustees – names of the directors at the date the report was approved **NA**

Director name		

## Name of trustees holding title to property belonging to the charity **NA**

Trustee name	Dates acted if not for whole year	

## Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	NA
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	NA
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	NA

## Additional information (optional)

### Names and addresses of advisers (Optional information)

Type of adviser	Name	Address
Voluntary – finance & accounts	Nick Chinnery	20 Greenfield Walk, Midsomer Norton, Radstock, BA3 2RP
Independent Examiner	Mike Laughton	Munro Brown, Scots House Scots Lane, Salisbury, Wiltshire, SP1 3TR

### Name of chief executive or names of senior staff members (Optional information)

Business Manager: Hannah Samuel

## Exemptions from disclosure

Reason for non-disclosure of key personnel details

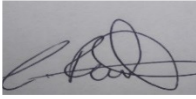
NA

## Other optional information

## Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		C.Revill
Full name(s)	Christopher Revill	
Position (eg Secretary, Chair, etc)	Chair of Trustees	
Date	29/11/25	



Section A

Independent Examiner's Report

Report to the trustees

Charity Name  
All Cycle Bath & West

On accounts for the year  
ended

31 March 2025

Charity no  
(if any)

1200391

Set out on pages

1

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended DD / MM / YYYY.

Responsibilities and  
basis of report

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent  
examiner's statement

[The charity's gross income exceeded £250,000 and I am qualified to undertake the examination by being a qualified member of [insert name of applicable listed body]]. Delete [ ] if not applicable.

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination (other than that disclosed below \*) which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

\* Please delete the words in the brackets if they do not apply.

Signed:

Date:

9/12/25

Name:

M J Laughton

Relevant professional  
qualification(s) or body

CA

(if any):

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**Address:**

Munro Brown, Scots House, Scots Lane, Salisbury SP1 3TR

**Section B**

**Disclosure**

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

**Give here brief details of any items that the examiner wishes to disclose.**

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# All Cycle Bath & West

Charity Number: 1200391

## Receipts and Payments Accounts

CC16a

From: 01/04/2024

To: 31/03/2025

	Unrestricted Funds	Together Fund	Quartet Resilience Fund	Quartet Bath Half	The Friends of Wheels for All	Total Funds	Total Funds 2022/23
Section A Receipts and Payments							
A1 Receipts							
Public Sessions	8,113					8,113	5,920
Group Sessions	3,133					3,133	7,677
BANES SEND Contract	6,732					6,732	5,168
BANES ATSP	35,273					35,273	24,299
Grants	-					-	11,000
Donations	657				6,900	7,557	931
Sub total	53,908	-	-	-	6,900	60,808	54,995
A2 Asset and investment sales	-						-
Total Receipts	53,908	-	-	-	6,900	60,808	54,995
A3 Payments							
Staff costs	41,864		1,500			43,364	30,646
Session Costs	10,540	246		1,000	6,900	18,686	6,090
Administration costs	8,291					8,291	8,589
Sub total	60,695	246	1,500	1,000	6,900	70,341	45,325
A4 Asset and investment purchases	-						
Total payments	60,695	246	1,500	1,000	6,900	70,341	45,325
Net of receipts/(payments)	(6,787)	(246)	(1,500)	(1,000)	-	(9,533)	9,670
A5 Transfers between funds							
A6 Cash funds last year	30,282	246	1,500	1,000	-	33,028	23,358
Cash funds this year end	23,495	-	-	-	-	23,495	33,028

### Notes

1 - The charity has a number of cycles, transferred in for ongoing use in its activities. This is the approximate value at historic cost.

Restricted Funds (description of source and purpose of funds)

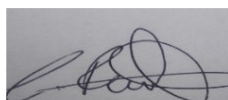
Awards for All

Together Fund

Quartet Resilience Fund

Quartet Bath Half

Signed by one trustee on behalf of all trustees



Christopher Revill

29/11/2025