



## Trustees' Annual Report for the period

From	Period start date			To	Period end date		
	09	April	2023		05	April	2024

### Section A Reference and administration details

Charity name

Other names charity is known by

Registered charity number (if any)

Charity's principal address   
  
  

Postcode	<input type="text" value="W1W5PF"/>
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#### Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Mark Roberts			
2	Nozomi Okuyama			
3	Clare Freeman			
4	Barbra Georgellis			
5	Michele Christensen			
6	John Christensen		Resigned 31/10/2023	
7	Lindsey Powell			
8				
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10				
11				
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13				
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15				
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17				
18				
19				
20				

#### Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

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### Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

### Name of chief executive or names of senior staff members (Optional information)

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## Section B Structure, governance and management

### Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	Constitution
How the charity is constituted (eg. trust, association, company)	CIO-Foundation
Trustee selection methods (eg. appointed by, elected by)	Appointed by existing trustees

### Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

#### Policies in Place:

Volunteer  
 Safeguarding (plus training for all)  
 Bullying and Harassment  
 Code of Conduct  
 Complaints  
 Concern Register  
 Data Protection  
 Digital Safety  
 Equality Diversity and inclusion  
 Fundraising  
 Health and Safety  
 Lone Working Policy and Log  
 Policies Overview  
 Recruitment of ex-offenders policy

## Section C Objectives and activities

### Summary of the objects of the charity set out in its governing document

THE OBJECTS OF THE CIO ARE: (1) THE RELIEF OF FINANCIAL HARDSHIP AMONGST THOSE GRANTED AND SEEKING REFUGEE STATUS AND THEIR DEPENDENTS LIVING (TEMPORARILY OR PERMANENTLY) IN THE CHILTERN HILLS AND THE SURROUNDING AREA. (2) TO ADVANCE THE EDUCATION AND TRAINING OF THOSE GRANTED AND SEEKING REFUGEE STATUS AND THEIR DEPENDENTS IN NEED THEREOF SO AS TO ASSIST THEM TO ADAPT WITHIN A NEW COMMUNITY. (3) TO ADVANCE THE

**Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)**

<p><b>EDUCATION OF THE PUBLIC IN GENERAL ON ISSUES RELATING TO REFUGEES AND THOSE SEEKING ASYLUM.</b></p> <p>The main objective of Chiltern Welcomes is to work with local authority and relevant organisations to ensure that refugees and asylum seekers have access to, and are provided with, the appropriate services, in the Amersham and Chesham area of the Chilterns, South Buckinghamshire.</p> <p>Main activities for financial year 23/24 involved:</p> <ul style="list-style-type: none"> <li>• Charity Launch – Speakers Dr Nooralhaq Nasimi MBE, director of Afghanistan and Central Asian Association &amp; Laura Kyrke-Smith, Community Sponsorship Programme with Syrian family. 40+ attendees.</li> <li>• Inaugural Amersham Refugee Week Event – Children’s activities including scavenger hunt featuring famous refugees, flags, colouring etc. Worked with other local organisations to plan the event and raised money for Care4Calais. We helped collect and display local refugee stories. A well-attended event, held in our local high street square.</li> <li>• Lee Flower Show – Stall to raise awareness</li> <li>• Peace in the Park, Chesham - Fundraising / awareness building via kites “Patungs for Peace”. Kite-making /decorating and flying them with local experts. Organised opportunity for local Syrian and Ukrainian refugee families to raise money for themselves and Chiltern Welcomes through selling savouries and sweet dishes from their own countries. Raising awareness by talking to attendees about refugee plight and our work. 1000+ attendees</li> <li>• Film Night – Screened Ken Loach’s The Old Oak – Fundraising / awareness building. Sponsored Syrian family to provide snack boxes to attendees of traditional Syrian food. 70+ attendees</li> </ul> <p>Other activities</p> <ul style="list-style-type: none"> <li>• Working with Council - Liaised with Buckinghamshire Council from May 2023 with the aim of settling a family in the local area. The Council had pledged to house 32 Afghan families and imminent bridging hotels closures made the issue urgent. Secured the offer of a top up of rent (difference between housing allowance and market rate) for three years for three families by a local philanthropist. Began actively searching for appropriate local housing, fostering links with local estate agents. Secured a property in November which then fell through due to delays in the family allocation process. Proved difficult to secure housing in the local area due to high rents and high demand on rental properties. But the aim was to continue looking.</li> <li>• Website renewal – Web designer recruited through Reach Volunteering in June - revamp of the website completed. Training completed for several trustees in maintaining website.</li> <li>• Fundraising - Planning begun for fundraising via raffle to be held in June 2024 at Refugee week event. Ordered tickets and began collecting prizes from local businesses and organisations.</li> </ul>
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**Additional details of objectives and activities (Optional information)**

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

## Section D

## Achievements and performance

## Section D

## Achievements and performance

**Summary of the main achievements of the charity during the year**

Achievements:

Raising awareness through participating in a variety of local events, highlighting the plight of refugees in the UK and abroad, as well as providing the public the opportunity to interact and support local refugee families.

Giving local refugee families the opportunity to raise income and share their culture and cuisine with the local community.

Establishing a good working relationship with the Local Authority Refugee Officer and agreeing working protocols.

## Section E

## Financial review

**Brief statement of the charity's policy on reserves**

All reserves held in 2023-2024 tax year were the result of donations, fundraising and a philanthropist fund specifically earmarked for 6 months' housing.

Our policy for reserves is to ensure we have sufficient funds in case of emergency needs of a local refugee family.

Our policy regarding the philanthropist funds was to agree a time frame after which we would return the funds, if they could not be deployed for the specified purpose. This money was returned after 9 months when we were unable to secure a property.

Formal reserve policy still to be written and approved.

**Details of any funds materially in deficit**

**Further financial review details (Optional information)**

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

Principal sources of funding come from fundraising events and donations direct to bank account and via CAF.

The expenses in 2023-2024 were administrative, including third party insurance, business card printing, and screening rights for our film night.

**Section F**

**Other optional information**

**Section G**

**Declaration**

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)



<b>Full name(s)</b>	Nozomi Okuyama	
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<b>Position (eg Secretary, Chair, etc)</b>	Trustee	
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<b>Date</b>	26 January 2025
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Charity Name	No (if any)
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Receipts and payments accounts

For the period from	Period start date 06/04/23	To	Period end date 05/04/24
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Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £
<b>A1 Receipts</b>				
Donations	891	-	-	891
RAHMAN WASIM Wasim Rehman Housing	-	7,500	-	7,500
Fund Raising	1,690	-	-	1,690
Adjust opening balance 2023	-	-	-	-
	-	-	-	-
	-	-	-	-
	-	-	-	-
	-	-	-	-
<i>Sub total (Gross income for AR)</i>	2,581	7,500	-	10,081
<b>A2 Asset and investment sales, (see table).</b>				
	-	-	-	-
	-	-	-	-
<i>Sub total</i>	-	-	-	-
<i>Total receipts</i>	2,581	7,500	-	10,081
<b>A3 Payments</b>				
Fundraising costs	354	-	-	354
Insurance policy	96	-	-	96
	-	-	-	-
	-	-	-	-
	-	-	-	-
	-	-	-	-
	-	-	-	-
	-	-	-	-
<i>Sub total</i>	450	-	-	450
<b>A4 Asset and investment purchases, (see table)</b>				
	-	-	-	-
	-	-	-	-
<i>Sub total</i>	-	-	-	-
<i>Total payments</i>	450	-	-	450
<i>Net of receipts/(payments)</i>	2,131	7,500	-	9,631
A5 Transfers between funds	-	-	-	-
A6 Cash funds last year end	454	-	-	454
<i>Cash funds this year end</i>	2,585	7,500	-	10,085



## Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds	Restricted funds
		to nearest £	to nearest £
B1 Cash funds	Cash at Bank	10,085	-
		-	-
		-	-
	<b>Total cash funds</b>	<b>10,085</b>	<b>-</b>
	(agree balances with receipts and payments account(s))	Agreement Error	Agreement Error

	Details	Unrestricted funds	Restricted funds
		to nearest £	to nearest £
B2 Other monetary assets		-	-
		-	-
		-	-
		-	-
		-	-
		-	-

	Details	Fund to which asset belongs	Cost (optional)
B3 Investment assets			-
			-
			-
			-
			-

	Details	Fund to which asset belongs	Cost (optional)
B4 Assets retained for the charity's own use			-
			-
			-
			-
			-
			-
			-
			-
			-

	Details	Fund to which liability relates	Amount due (optional)
B5 Liabilities			-
			-
			-
			-
			-

Signed by one or two trustees on behalf of all the trustees

Signature

Print Name



CC16a

Last year  
to the nearest  
£

466.00
0.00
0.00
-12.00
-
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454.00

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-

454
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454
-
-
454

Endowment  
funds

to nearest £

454
-
-
454

Agreement  
Error

Endowment  
funds

to nearest £

-
-
-
-
-
-

Current value  
(optional)

-
-
-
-
-

Current value  
(optional)

-
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-
-
-
-

When due  
(optional)


Date of  
approval
