



# Trustees' Annual Report for the period

From	Period start date			To	Period end date		
	06	April	2022		05	April	2023

## Section A Reference and administration details

Charity name

Other names charity is known by

Registered charity number (if any)

Charity's principal address

5 <sup>th</sup> floor	
167-169 Great Portland Street	
LONDON	
Postcode	W1W5PF

### Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Mark Roberts			
2	Nozomi Okuyama			
3	Clare Freeman			
4	Barbra Georgellis			
5	Michele Christensen			
6	John Christensen			
7	Lindsey Powell		appointed 26/06/2022	
8	Catherine Bunting		resigned 01/02/2023	
9				
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

### Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

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### Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

### Name of chief executive or names of senior staff members (Optional information)

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## Section B Structure, governance and management

### Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	Constitution
How the charity is constituted (eg. trust, association, company)	CIO-Foundation
Trustee selection methods (eg. appointed by, elected by)	Appointed by existing trustees

### Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

#### Policies in Place:

Volunteer  
 Safeguarding (plus training for all)  
 Bullying and Harassment  
 Code of Conduct  
 Complaints  
 Concern Register  
 Data Protection  
 Digital Safety  
 Equality Diversity and inclusion  
 Fundraising  
 Health and Safety  
 Lone Working Policy and Log  
 Policies Overview  
 Recruitment of ex-offenders policy

## Section C Objectives and activities

### Summary of the objects of the charity set out in its governing document

THE OBJECTS OF THE CIO ARE: (1) THE RELIEF OF FINANCIAL HARDSHIP AMONGST THOSE GRANTED AND SEEKING REFUGEE STATUS AND THEIR DEPENDENTS LIVING (TEMPORARILY OR PERMANENTLY) IN THE CHILTERN HILLS AND THE SURROUNDING AREA. (2) TO ADVANCE THE EDUCATION AND TRAINING OF THOSE GRANTED AND SEEKING REFUGEE STATUS AND THEIR DEPENDENTS IN NEED THEREOF SO AS TO ASSIST THEM TO ADAPT WITHIN A NEW COMMUNITY. (3) TO ADVANCE THE

**Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)**

<p>EDUCATION OF THE PUBLIC IN GENERAL ON ISSUES RELATING TO REFUGEES AND THOSE SEEKING ASYLUM.</p> <p>The main objective of Chiltern Welcomes is to work with local authority and relevant organisations to ensure that refugees and asylum seekers have access to, and are provided with, the appropriate services, in the Amersham and Chesham area of the Chilterns, South Buckinghamshire.</p>
<p>Chiltern Welcomes became a CIO on 12 Sept 2022</p> <p>Main activities involved setting up and planning the launch of the charity.</p> <p>Sept 2022-April 2023 was spent:</p> <ul style="list-style-type: none"> <li>• completion of CIO registration</li> <li>• dealing with administrative requirements for the charity, including setting up a bank account and registering with HMRC</li> <li>• reaching out to organisations in our local community such as local estate agents to source housing and the local religious communities.</li> <li>• setting up an email account and google drive for charity documentation</li> <li>• creating a logo, website, Facebook group/page, information leaflets and business cards to provide information to the public, market the charity to the wider community and raise awareness of the plight of refugees in the UK and local area</li> <li>• setting up a CAF donation account and QR code for donations</li> </ul> <p>A significant amount of time was spent planning a launch event which took place on 27 April 2023.</p>

**Additional details of objectives and activities (Optional information)**

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

## Section D

## Achievements and performance

## Section D

## Achievements and performance

**Summary of the main achievements of the charity during the year**

The main focus was setting up the charity and preparing for its launch (see above)

## Section E

## Financial review

**Brief statement of the charity's policy on reserves**

All reserves held in 2022-2023 tax year were the result of initial donations provided by trustees. All expenses were covered by trustees.

Currently the charity has no policy for reserve but one will be written in the 2023-24 tax year.

**Details of any funds materially in deficit****Further financial review details (Optional information)**

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

Principal sources of funding come from trustee donations direct to bank account and via CAF.

The only expenses in 2022-2023 were linked to initial set-up of the charity including website domain purchase, sim card purchase (for registration), business cards, etc. All of these were covered by trustees.

**Section F****Other optional information**

As the charity was in its infancy, the major focus of trustee activity was initial set-up needs, creating public awareness of our existence and mission and the creation of necessary policies (e.g. safeguarding, volunteer, etc). We had not yet begun fundraising. However, a number of events were planned for 2023-2024, including a launch with distinguished speaker, participation Amersham Refugee Week Event and participation in Peace in the Park in Chesham. Activities planned to foster public awareness about our charity and its mission, refugees in our community, local refugee history, different cultures, famous refugees and their accomplishments, etc.

Our other objective was to try to source accommodation to house a refugee family. This is the greatest challenge due to shortage of housing in the area and the cost of housing vs housing benefit levels. Towards this aim, we began to make contact with local estate agents to let them know of our mission and encourage them to propose renting to a refugee family to landlords on their books.

**Section G****Declaration**

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)

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Full name(s)

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Position (eg Secretary, Chair, etc)

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Date

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CHARITY COMMISSION  
FOR ENGLAND AND WALES

Charity Name	No (if any)
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## Receipts and payments accounts

CC16a

For the period from	Period start 12/09/22	To	Period end date 05/04/23
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### Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
<b>A1 Receipts</b>					
	466	-	-	466	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b> (Gross income for AR)	466	-	-	466	-
<b>A2 Asset and investment sales, (see table).</b>					
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	-	-	-	-	-
<b>Total receipts</b>	466	-	-	466	-
<b>A3 Payments</b>					
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	-	-	-	-	-
<b>A4 Asset and investment purchases, (see table)</b>					
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	-	-	-	-	-
<b>Total payments</b>	-	-	-	-	-
<b>Net of receipts/(payments)</b>	466	-	-	466	-
<b>A5 Transfers between funds</b>	-	-	-	-	-
<b>A6 Cash funds last year end</b>	-	-	-	-	-
<b>Cash funds this year end</b>	466	-	-	466	-



## Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
<b>B1 Cash funds</b>	Cash at Bank	466	-	-
		-	-	-
		-	-	-
	<b>Total cash funds</b>	466	-	-
	(agree balances with receipts and payments account(s))	OK	OK	OK
		Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
<b>B2 Other monetary assets</b>		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
<b>B3 Investment assets</b>			Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
<b>B4 Assets retained for the charity's own use</b>		Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
<b>B5 Liabilities</b>		Fund to which liability relates	Amount due (optional)	When due (optional)
			-	
			-	
			-	
			-	
Signed by one or two trustees on behalf of all the trustees	Signature	Print Name	Date of approval	